

MEETING MINUTES
Minor Exception Permit Committee Meeting of the City of Redlands
Monday, February 21, 2025, at 9:00 a.m.

I. ATTENDANCE & CALL TO ORDER

PRESENT: Rosemarie Gonzales, Planning Commissioner
Rich Smith, Planning Commissioner

STAFF: Brian Foote, City Planner
Nylsen Escajeda, Assistant Planner

The meeting came to order at 9:02 a.m. with a quorum of Committee members, located at 31164 Ashforth Drive, Redlands, California.

II. APPROVAL OF MINUTES

A. Minutes of February 3, 2025

Commissioner Smith moved to approve the minutes of February 3, 2025, seconded by Brian Foote, and approved 2-0 (Commissioner Gonzales abstained).

III. PUBLIC COMMENT PERIOD

There were no public comments provided on any matters not on the agenda.

IV. OLD BUSINESS

None

V. NEW BUSINESS

- A. Meeting Location:** 31164 Ashforth Dr., Redlands, CA 92373
Meeting Time: 9:00 a.m., or as soon thereafter as may be heard.

PUBLIC HEARING to consider **Minor Exception Permit No. 679** – A request to construct approximately 105 linear feet of six-foot tall tubular steel fence, with two driveway gates. The fence is proposed within the front yard setback along the Ashforth Street frontage of the properties located at 31146 Ashforth Drive and 12995 Club Drive within the Residential Estate Animals (R-A-A) District (APNs: 0300-361-07-0000 and 0300-361-02-0000). Pursuant to RMC Section 18.168.020 (B), “Fences and walls not to exceed six feet (6’) in height shall be permitted along the side and rear property lines, except that no fence or wall exceeding three feet (3’) in height shall be located within any required front yard area.” However, RMC Section 18.168.050 provides for the granting of minor exceptions to the fencing development standards.

Discussion:

The Minor Exception Committee met at the project location and opened the public hearing at 9:09 a.m. The applicant, Manuel Gonzalez, was present in-person and his fence contractor was also present. Brian Foote, City Planner, opened the public hearing. Nylsen Escajeda, Assistant Planner, read the project description. Mr. Gonzalez provided additional information regarding his proposed fence and gates including the reasoning for his request.

The Minor Exception Committee viewed and discussed the location of the proposed fence and gates within the front yard area. Commissioners Gonzales and Smith asked the applicant questions related to the proposed placement, fence materials, and the neighbor's property at 12995 Club Drive. Manuel Gonzalez confirmed the fence materials (tube steel fencing and wood panels) and demonstrated the proposed fence and gate locations. Decorative columns would be included on both sides of the driveways, and Mr. Gonzalez provided an exhibit showing proposed landscaping within the front yard area (in front of the new fence). Manuel Gonzalez stated that the neighbor was also listed on the Minor Exception application because a portion of the proposed fence would be placed on their property (downslope adjacent to the driveway for 31144 Ashforth Drive) and the neighbor was agreeable to the fence placement.

No neighbors or other persons were in attendance, and no public comments were submitted. Nylsen Escajeda confirmed that no written correspondence or other concerns had been received by staff prior to the MEP Committee meeting. Brian Foote closed the public hearing.

Commissioner Smith moved to approve the request, seconded by Commissioner Gonzales, and approved 3 – 0.

VI. ADJOURNMENT

The meeting was adjourned at 9:15 AM.

Nylsen Escajeda

Nylsen Escajeda,
Assistant Planner

NOTICE: The Minor Exception Permit Committee visited the above-referenced property and made a decision on the application(s). If one wishes to appeal a decision, said Appeal must be submitted within ten days from the date of the decision (RMC Section 18.168.100). A formal Appeal, with the appropriate submittal fee, must be submitted to the Development Services Department within the 10-day appeal period. If no Appeal is received within ten days of the decision, then the Minor Exception Committee's action shall be final.