

Redlands Airport Advisory Board Meeting Minutes

January 16th, 2025
City Council Chambers
City of Redlands

Board Members Present

Jason Golembeski, Chair Michael Allen, Vice Chair
Dennis Nodine, Board Member Richard Jones, Board Member
Val Dotchkov, Board Member

1. 1. CALL TO ORDER

- a. Meeting called to order at 6:00 PM
- b. Attendance
- c. Pledge of Allegiance
- d. Chair Golembeski motioned to excuse Member Harrison from the AAB meeting. Member Nodine 2nd, all members approved.

2. PUBLIC COMMENTS

- a. Gil Brown- Updated the ongoing actions of coyote aviation.

3. APPROVAL OF MINUTES

- a. None For approval.

4. COMMUNICATIONS

- a. Staff Report – Don Crow
 - i. Aj Lawson has resigned. Recruitment for a replacement is in process. Don Crow and his staff will cover the duties of airport administration until a replacement is found.
 - ii. Operations & Admin-
 1. Don Crow shared that those interested in applications or renewals for gate entry cards or lease renewals or maintenance issues should call the Facilities and Community Services office at 798-7655. Don Crow also shared that he is carrying Aj's work cellphone. He did not provide the number during the meeting.
- b. Maintenance Update
 - i. Member Jones asked Don Crow when the last time the runway and taxiway have been swept. Don Crow promised to check and report back. Believes sweeping is on a bi-weekly schedule. Staff will try to maintain a daily FOD check of rwy/twy. Member Jones cautioned that staff conducting rwy/twy sweeps and FOD checks should be in radio contact with CTAF.
 - ii. Member Nodine requested that the rwy 24 runup area signage be replaced as well as the lighted rwy signs that were damaged by an aircraft. Don Crow responded that the PAPI and runway signs were being repaired on "Tuesday". Member Jones asked when PAPI calibration would be conducted. Don Crow responded that he believed that was part of the repair on Tuesday. He will confirm and report back next meeting.

- c. Land Use Development
 - i. No update.
- d. Grant Update
 - i. Aj turned over the Grant plans to Don Crow. Don shared everything is “staus quo”
- e. Financials
 - i. Don Crow updated the board on the financial outlook of the airport
 - 1. Expenses are on target for this fiscal year.
 - 2. Revenues are doing very well.

5. NEW BUSINESS

- a. No new business.

6. Old Business

- a. Annual AAB report discussion. Vice Chair Allen will provide the report to the City Council Tuesday, Jan 21st. Chair Golembeski asked AAB members to submit any information that would be important for the city council to know about the airport for the board presentation.
- b. SME and Airport Org Liaison updates
 - i. Don Crow recommended moving this item to the Communications section of the AAB mtg. A review of assignments was conducted.
 - ii. Business
 - 1. Member Golembeski
 - 2. Member Dotchkov
 - iii. Technology
 - 1. Member Golembeski
 - 2. Member Dotchkov
 - iv. Safety
 - 1. Member Nodine
 - v. Airport Organization
 - 1. Member Allen
 - vi. Legal
 - 1. Member Amber Harrison
- c. KREI airspace changes discussion
 - i. SRM Panel Safety Review of SBD RNAV IFR approach update: Don Crow shared that the FAA conducted a safety review that aligned closely with the review conducted for the visual approach. An FAA report is being drafted and expected to be released in the next couple of weeks. Per an Inquiry by Member Nodine, Don Crow provided a distinction between the SBD Class D Airspace modification and the review being conducted for the new RNAV IFR approach. Member Jones provided concerns with aircraft separation from departing

7. AGENDA ITEMS FOR NEXT MEETING.

- a. Member

8. Board member comments

- a. Member Nodine asked if Members will be interviewing the prospective replacement(s) for Aj’s position. Don Crow responded the HR rules prohibit.

- b. Member Jones asked how often the Chair meets with City Council. Chair Golembeski responded annually.
- c. Chair Golembeski welcomed the Board back for the new year and encouraged everyone attending the AAB to attend the next week's City Council meeting for the AAB Annual report.

9. **ADJOURNMENT/NEXT MEETING**

- a. Adjournment - 6:28 PM
- b. Next Meeting -2/20/2025 6:00 PM