

CITY OF REDLANDS
CITRUS PRESERVATION COMMISSION AGENDA

MAY 20, 2026 – 4:00PM - 5:00PM
35 CAJON STREET, SUITE 2, COUNCIL CHAMBERS
REDLANDS, CA 92373

MICHAEL DAY, CHAIRPERSON

STUART MILLER, COMMISSIONER
DON CRAW, COMMISSIONER

HEATHER ROSS, COMMISSIONER
ZACHARIAH SMITH, COMMISSIONER

1. Call to Order & Attendance

2. Introduction of new Citrus Commission members

3. Public Comment

At this time, the Commission will provide an opportunity for the public to address them on any subject, within the jurisdiction of the Commission, which is not already scheduled on this agenda. However, any matter that requires action will be referred to staff for a report and possible action at a subsequent meeting. Comments will be limited to three (3) minutes. Speakers are encouraged, but not required, to complete a Speaker Sign-Up Sheet. Forms are available on the dais and may be submitted to the Staff Liaison before or after the meeting is convened.

4. Approval of Minutes

- a. February 18, 2026, Minutes

5. Communications

- a. Packing house update by Villa Park Orchards
- b. Facilities & Community Services staff report on citrus activities
- c. Individual commissioners to report on the details of field conditions and recommendations for future maintenance activities.

6. New Business

- a. Discussion and possible action to determine Chairperson and Vice Chairperson elections
- b. Discussion and possible action regarding Meeting Minutes
- c. Discussion and possible action to determine August meeting status

7. Unfinished Business

8. Commissioner Announcements, Reports on Activities, and/or Request for Future Agenda Items

9. Adjournment- Next CPC Meeting

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathleen Giorgianni at (909)798-7655 ext. 7467. Notification 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

Any writings or documents distributed to a majority of the Commission regarding an open session agenda item less than 72 hours before this meeting are available for public inspection at the City Clerk's Office or at the dais of the City Clerk once the open session meeting begins.

Staff reports or other written documentation relating to items referred to on the agenda are available at the A. K. Smiley Public Library, 125 West Vine Street, Redlands, California, and on the City's website referenced below.

Attachments:

- a. Meeting Minutes of February 18, 2026
- b. Resolution 8742
- c. Ordinance 2995

CITY OF REDLANDS
CITRUS PRESERVATION COMMISSION
Meeting of Feb 18, 2026
MEETING MINUTES

1. **Call to order at 4:00PM**

2. **Attendance**

Present:

Heather Ross	Janet Ward	
John Smith	Michael Day	Tom Lanza

Absent: Roger Hardy (excused)

City Council: Marc Shaw

Staff:

Kathleen Giorgianni	Marc Shaw
Zach Labonte	Chandra Thomas

3. **Public Comments:** None

4. **Approval of Minutes:**

- a. Minutes of Oct 15, 2025, moved, seconded and approved

5. **Status Reports**

- a. *Packinghouse report:* Picking ahead of schedule for Navels, good production. Aiming at finishing navels by end of March, Valencia's in May. Mediocre yield of Cara Caras.
- b. *Facilities & Community Services report:* Introduction of new facilities staff Senior Manager Chandra Thomas. Spraying of groves complete, England grove trees are doing well. Crew working on clearing filters irrigation systems.
- c. *Individual Commissioner Reports:* Commissioner Smith concerned about powdery/milky substance in Olive Street Orchard. No one could identify the problem. Commissioner Ross asked if the three consecutive absence rule would continue given the move to quarterly meetings. She pointed out that an individual commissioner missing three quarterly meetings would miss a year. Staff indicated that in such a case the Commission could take special action to deal with such a situation.

6. **Old Business:**

- a. Item on reporting to the board of year over year results continued to May meeting
- b. Grove Security measures to prevent crop loss: Discussion of ways to make public aware of penalties for stealing fruit and signage. No Action

7. **New Business**

None

8. **Possible Agenda Items for Next Meeting:**

- a. Reporting to the Commission of grove finance and production continued from Feb meeting

9. Meeting adjourned at 4:31 to May 21, 2026 meeting at Council Chambers.

RESOLUTION NO. 8742

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDLANDS ESTABLISHING THE QUARTERLY MEETING SCHEDULE FOR THE AIRPORT ADVISORY BOARD, PARKS AND RECREATION ADVISORY COMMISSION, MUNICIPAL UTILITIES/PUBLIC WORKS COMMISSION, STREET TREE COMMISSION, TRAFFIC AND PARKING COMMISSION, CULTURAL ARTS COMMISSION, CITRUS COMMISSION AND HUMAN RELATIONS COMMISSION

WHEREAS, on April 15, 2025, an Ad Hoc Committee of the City Council was formed to review all charters for the City's Commissions, Boards and Committees (collectively "Commissions"); and

WHEREAS, Mayor Pro Tem Shaw and City Council Member Barich were appointed to the Ad Hoc Committee; and

WHEREAS, the Ad Hoc Committee met with each Chairperson of the City's Commissions, Boards and Committee, and reviewed all charters; and

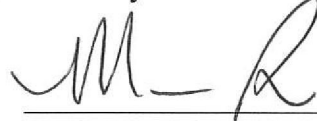
WHEREAS, the Ad Hoc Committee reported their findings and recommendations to the City Council at its regular meeting of July 15, 2025, which included a recommendation to change to quarterly meetings for the Airport Advisory Board, Parks and Recreation Advisory Commission, Municipal Utilities/Public Works Commission, Street Tree Commission, Traffic and Parking Commission, Cultural Arts Commission, Citrus Commission and Human Relations Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDLANDS AS FOLLOWS:

Section 1. This City Council of the City of Redlands hereby establishes a quarterly meeting schedule for the City's Commissions as follows:

- A. The Airport Advisory Board, the Municipal Utilities/Public Works Commission and the Street Tree Commission shall hold their regular meetings in the months of January, April, July and October.
- B. The Citrus Preservation Commission and the Traffic and Parking Commission shall hold their regular meetings in the months of February, May, August and November.
- C. The Parks and Recreation Advisory Commission, the Cultural Arts Commission and the Human Relations Commission shall hold their regular meetings in the months of March, June, September and December.

ADOPTED, SIGNED AND APPROVED, this 2nd day of December 2025.



Mario Saucedo, Mayor

ATTEST:



Jeanne Donaldson, City Clerk

I, Jeanne Donaldson, City Clerk of the City of Redlands, hereby certify that the foregoing resolution was duly adopted by the City Council at a regular meeting thereof, held on the 2nd day of December 2025.

AYES: Councilmembers Barich, Tejada, Davis, Shaw; Mayor Saucedo

NOES: None

ABSTAIN: None

ABSENT: None



Jeanne Donaldson, City Clerk

ORDINANCE NO. 2995

AN ORDINANCE OF THE CITY OF REDLANDS AMENDING CHAPTERS 2.18, 2.32, 2.38, 2.48, 2.50, 2.64, AND 2.66 OF THE REDLANDS MUNICIPAL CODE TO ESTABLISH QUARTERLY MEETINGS, AND REDUCE THE MEMBERSHIP OF, THE CITY OF REDLANDS' AIRPORT ADVISORY BOARD, PARKS AND RECREATION ADVISORY COMMISSION, MUNICIPAL UTILITIES/PUBLIC WORKS COMMISSION, TRAFFIC AND PARKING COMMISSION, CULTURAL ARTS COMMISSION, CITRUS COMMISSION AND HUMAN RELATIONS COMMISSION

WHEREAS, community members who volunteer to serve on the City of Redlands' boards, committees and commission are vital to the City Council's work, providing valuable insights and recommendations for the betterment of the City; and

WHEREAS, City boards, committees and commissions also provide a crucial avenue for community members to engage in the civic process; and

WHEREAS, the City Council finds that updates to the membership, appointment and terms of certain City boards, committees and commissions will promote efficiency and expand participation of the City's student population; and

WHEREAS, the proposed ordinance would maintain the current members and reduction of membership would occur gradually through term expiration or attrition.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDLANDS DOES ORDAIN AS FOLLOWS:

Section 1. Section 2.18.020 of the Redlands Municipal Code relating to the membership of the Airport Advisory Board is hereby amended to read as follows:

“2.18.020: MEMBERSHIP; QUALIFICATIONS:

The Airport Advisory Board shall consist of five (5) members appointed by the Mayor with the approval of the City Council.”

Section 2. Section 2.18.30 of the Redlands Municipal Code relating to membership, appointment and terms of the Airport Advisory Board is hereby amended to read as follows:

“2.18.030: MEMBERSHIP; APOINTMENT AND TERMS:

The Airport Advisory Board shall consist of five (5) members appointed by the Mayor with the approval of the City Council. Each member shall serve a staggered four (4) year term and shall serve until his or her successor is appointed. No person shall serve more than two (2) consecutive full terms unless appointed to an additional term by a four-fifths (4/5) vote of the

City Council. Vacancies on the board shall be filled by appointment by the Mayor with the approval of the City Council for the unexpired portion of the term. Appointments made to fill an unexpired term will constitute a full term if more than one-half (1/2) of a term remains. For example, if a term is four (4) years and an appointment for an unexpired term is for more than two (2) years, this appointment constitutes a full term. The members of the board shall serve without compensation, shall each be a resident of the City, and neither a member of any other standing commission, board or committee of the City nor an employee thereof. The City Council may remove any member of the board at any time, without cause, by a majority vote. Four (4) members of the board shall constitute a quorum.”

Section 3. Section 2.18.40 of the Redlands Municipal Code relating to organization of the Airport Advisory Board is hereby amended to read as follows:

“2.18.040: ORGANIZATION AND MEETINGS:

The board shall, during the month of July of each year, select from among its members a Chairman to serve for one (1) year. The board shall determine the order of business for the conduct of its meetings, which shall be on call of the Chairman or three (3) members of the board. Three (3) members of the board shall constitute a quorum for the transaction of business.

The board shall meet quarterly in the months established by separate resolution of the City Council, which resolution may be amended from time to time.”

Section 4. Section 2.32.020 of the Redlands Municipal Code relating to the membership of the Parks and Recreation Advisory Commission is hereby amended to read as follows:

“2.32.020: MEMBERSHIP:

The Parks and Recreation Advisory Commission shall consist of five (5) members. Four (4) members shall be appointed by the Mayor with the approval of the City Council. The fifth member shall be a City Council appointed student member who shall be a full voting member from the sophomore or junior class of a Redlands Unified School District high school for a term of one year, beginning January 1 and ending December 31. Each member shall serve for a four (4) year term until his or her successor is appointed. No person shall serve more than two (2) consecutive full terms unless appointed to an additional term by a four-fifths (4/5) vote of the City Council. Vacancies on the commission shall be filled by appointment by the Mayor with the approval of the City Council for the unexpired portion of the term. Appointments made to fill an unexpired term will constitute a full term if more than one-half (1/2) of a term remains. For example, if a term is four (4) years and an appointment for an unexpired term is for more than two (2) years, this appointment constitutes a full term. The members of the commission shall serve without compensation, shall each be a resident of the City, with the exception of the student member, and neither a member of any other standing commission, board or committee of the City, nor an employee thereof. The City Council may remove any member of the commission at any time, without cause, by a majority vote. Three (3) members of the commission shall constitute a quorum.”

Section 5. Section 2.32.40 of the Redlands Municipal Code relating to organization of the Parks and Recreation Advisory Commission is hereby amended to read as follows:

“2.32.040: ORGANIZATION AND MEETINGS:

The Commissioners shall, upon their appointment, organize and elect a Chairman for the term of one year, and such other officers as the Commissioners may deem advisable, and shall make such rules and regulations as are necessary to fulfill the obligations and duties of the commission.

The commission shall meet quarterly in the months established by separate resolution of the City Council, which resolution may be amended from time to time.”

Section 6. Section 2.38.010 of the Redlands Municipal Code relating to the membership of the Municipal Utilities/Public Works Commission is hereby amended to read as follows:

“2.38.010: MEMBERSHIP:

The Municipal Utilities/Public Works Commission shall consist of five (5) members appointed by the Mayor with the approval of the City Council. Each member shall serve for a four (4) year term until his or her successor is appointed. No person shall serve more than two (2) consecutive full terms unless appointed to an additional term by a four-fifths (4/5) vote of the City Council. Vacancies on the commission shall be filled by appointment by the Mayor with the approval of the City Council for the unexpired portion of the term. Appointments made to fill an unexpired term will constitute a full term if more than one-half (1/2) of a term remains. For example, if a term is four (4) years and an appointment for an unexpired term is for more than two (2) years, this appointment constitutes a full term. The members of the commission shall serve without compensation, shall each be a resident of the City, and neither a member of any other standing commission, board or committee of the City nor an employee thereof. The City Council may remove any member of the commission at any time, without cause, by a majority vote. Three (3) members of the commission shall constitute a quorum.”

Section 7. Section 2.38.020 of the Redlands Municipal relating to the organization and meetings of the Municipal Utilities/Public Works Commission is hereby amended to read as follows:

“2.38.020: ORGANIZATION AND MEETINGS:

A. The commission shall elect a Chairman and Vice Chairman for a term of one (1) year.

B. A regular time and place of meetings shall be established and adhered to in the manner of holding public meetings of legislative bodies in the State. Except as otherwise provided by law, all meetings shall be open to the public. Meetings shall be held quarterly in the

months established by resolution of the City Council, which resolution may be amended from time to time.

C. The Municipal Utilities Director shall act as Secretary to the commission and shall provide staff support as necessary. The commission is encouraged to appoint ad hoc committees to study specific problems particularly when the resolution of any problem requires special skills not possessed by commission members.”

Section 8. Section 2.48.020 of the Redlands Municipal Code relating to the membership of the Traffic & Parking Commission is hereby amended to read as follows:

“2.48.020: MEMBERSHIP:

The Traffic and Parking Commission shall consist of five (5) members. Four (4) of its members shall be appointed by the Mayor with the approval of the City Council. Each member shall serve for a four (4) year staggered term and until his or her successor is appointed. No person shall serve more than two (2) consecutive terms unless appointed to an additional term by a four-fifths (4/5) vote of the City Council. Vacancies on the commission shall be filled by appointment by the Mayor with the approval of the City Council for the unexpired portion of the term. Appointments made to fill an unexpired term will constitute a full term if more than one-half (1/2) of a term remains. For example, if a term is four (4) years and an appointment for an unexpired term is for two (2) years or more, this appointment constitutes a full term. The members of the commission shall serve without compensation, shall each be a resident of the City, with the exception of the student member, and neither a member of any other standing committee, board or commission of the City nor an employee thereof. The Council may remove any member of the commission at any time, without cause, by a majority vote. Three (3) members of the commission shall constitute a quorum.

The City Council shall also appoint one (1) student member as a full voting member of the commission from a sophomore or junior class of a Redlands high school for a term of one (1) year, beginning January 1 and ending December 31.

The Sergeant of the Traffic Division of the Redlands Police Department and a representative of the Municipal Utilities and Engineering Department shall be ex officio advisory members of the commission.”

Section 9. Section 2.48.030 of the Redlands Municipal Code relating to the organization and meetings of the Traffic & Parking Commission is hereby amended to read as follows:

“2.48.030: ORGANIZATION AND MEETINGS:

The commission shall meet quarterly in the months established by separate resolution of the City Council, which resolution may be amended from time to time; and elect a Chairman for one (1) year and other officers as it may deem advisable. The commission shall make necessary rules and regulations as are necessary to fulfill its obligations and duties.

Section 10. Section 2.50.030 of the Redlands Municipal Code relating to the membership of the Cultural Arts Commission is hereby amended to read as follows:

“2.50.030: MEMBERSHIP:

The Cultural Arts Commission shall consist of five (5) members appointed by the Mayor with the approval of the City Council. Each member shall serve for a four (4) year term and until his or her successor is appointed. No person shall serve more than two (2) consecutive full terms unless appointed to an additional term by a four-fifths (4/5) vote of the City Council. Vacancies on the commission shall be filled by appointment by the Mayor with the approval of the City Council for the unexpired portion of the term. Appointments made to fill an unexpired term will constitute a full term if more than one-half (1/2) of a term remains. For example, if a term is four (4) years and an appointment for an unexpired term is for more than two (2) years, this appointment constitutes a full term. The members of the commission shall serve without compensation, shall each be a resident of the City, and neither a member of any other standing commission, board or committee of the City nor an employee thereof. The Council may remove any member of the commission at any time, without cause, by a majority vote. Three (3) members of the commission shall constitute a quorum.”

Section 11. Section 2.50.040 of the Redlands Municipal Code relating to the organization of the Cultural Arts Commission is hereby amended to read as follows:

“2.50.040: ORGANIZATION AND MEETINGS:

The commission shall annually elect a Chairperson for the term of one (1) year and other such officers as deemed advisable. The commission shall keep records of all of its proceedings and actions and shall meet quarterly in the months established by separate resolution of the City Council, which may be amended from time to time. The Facilities and Community Services Director, or his/her designated appointee, shall serve as staff to the Cultural Arts Commission.”

Section 12. Section 2.64.020 of the Redlands Municipal Code relating to the membership of the Citrus Preservation Commission is hereby amended to read as follows:

“2.64.020: MEMBERSHIP:

“The citrus preservation commission shall consist of five (5) members appointed by the mayor with the approval of the city council. Each member shall serve a staggered four (4) year term and shall serve until his or her successor is appointed. Vacancies on the commission shall be filled by appointment by the mayor with the approval of the city council of the unexpired portion of the term. The members of the commission shall serve without compensation, and shall be neither a member of any other standing commission, board or committee of the city nor an employee thereof. The city council may remove any member of the commission at any time, without cause, by a majority vote of the members of the city council. Three (3) members of the commission shall constitute a quorum.”

Section 13. Section 2.64.040 of the Redlands Municipal Code relating to the organization of the Citrus Preservation Commission is hereby amended to read as follows:

“2.64.040: ORGANIZATION AND MEETINGS:

The commissioners shall, upon their appointment, organize and elect a chairman for the term of one year, and such other officers as the commissioners may deem advisable, and shall make such rules and regulations, and establish such subcommittees as are reasonable or necessary to fulfill the obligations and duties of the commission.

The commission shall meet quarterly in the months established by separate resolution of the City Council, which may be amended from time to time. There shall be a member of city staff, appointed by the city manager, who shall serve as an ex officio member of the commission, attend all meetings of the commission and shall act as a staff liaison for the city manager and the city council.”

Section 14. Section 2.66.020 of the Redlands Municipal Code relating to the membership of the Human Relations Commission is hereby amended to read as follows:

“2.66.020: MEMBERSHIP:

The human relations commission shall consist of seven (7) members who shall each, with the exception of the student members, serve for a four (4) year term and until his or her successor is appointed. Five (5) members shall each be selected from one (1) council district, and be appointed by the Council Member of that corresponding district. Vacancies on the commission shall be filled by appointment as set forth above and the term of a commissioner appointed to fill a vacancy shall be for a four (4) year period. No person shall serve more than two (2) consecutive terms unless appointed to an additional term by a four-fifths (⁴/₅) vote of the city council. The commission members shall serve without compensation, shall each be a resident of the city, with the exception of the student members, and shall be neither a member of any other standing commission, board or committee of the city nor an employee thereof. Two commission members appointed by the city council shall be from the sophomore or junior class of a Redlands high school or college student. The student member's term shall be for one year, beginning January 1 and ending December 31. The student members shall be considered two of the seven (7) members of the commission with full voting powers. Four (4) members of the commission shall constitute a quorum.”

Section 15. Section 2.66.040 of the Redlands Municipal Code relating to the organization of the Human Relations Commission is hereby amended to read as follows:

“2.66.040: ORGANIZATION AND MEETINGS:

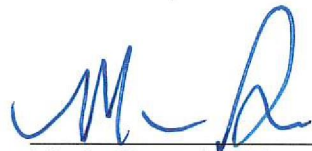
The commission shall annually elect a chairperson and a vice chairperson and there is no prohibition to the number of terms a member may serve in either capacity. The commission shall keep records of all of its proceedings and actions and shall meet quarterly in the months

established by separate resolution of the City Council, which may be amended from time to time.”

Section 16. The City Council hereby determines that the adoption of this ordinance is exempt from review under the California Environmental Quality Act (“CEQA”) because, pursuant to section 15061(b)(3) of the State Guidelines implementing CEQA, it can be seen with certainty by this City Council that there is no possibility that the adoption of this ordinance will directly or indirectly have a significant effect on the environment.

Section 17. If any section, sentence, clause or phrase of this ordinance or the application thereof to any entity, person or circumstance is held for any reason to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provisions or application, and to this end the provisions of this ordinance are severable. The City Council of the City of Redlands hereby declares that it would have adopted this ordinance and each section, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

Section 18. The Mayor shall sign this ordinance, and the City Clerk shall certify to the adoption of this ordinance and shall cause it, or a summary of it, to be published once in a newspaper of general circulation within the City, and thereafter, this ordinance shall take effect as provided by law.



Mario Saucedo, Mayor

ATTEST:



Jeanne Donaldson, City Clerk

I, Jeanne Donaldson, City Clerk, City of Redlands, hereby certify that the foregoing Ordinance was duly adopted by the City Council at the regular meeting thereof, held on the 16th day of December, 2025, by the following vote:

AYES: Councilmembers Barich, Tejada, Davis, Shaw; Mayor Saucedo

NOES: None

ABSENT: None

ABSTAIN: None



Jeanne Donaldson, City Clerk