

**CITY OF REDLANDS
CITRUS PRESERVATION COMMISSION AGENDA**

MICHAEL DAY, CHAIR

DON CRAW, COMMISSIONER
HEATHER ROSS, COMMISSIONER

STUART MILLER, COMMISSIONER
ZACHARIAH SMITH, COMMISSIONER

The following information comprises the agenda for a special meeting of the Citrus Preservation Commission to be held at **4:00 p.m.** on **September 16, 2026**, in the City Council Chambers located at 35 Cajon Street, Suite 4, Redlands, California, 92373.

AGENDA

1. CALL TO ORDER – Attendance

2. PUBLIC COMMENTS

(At this time, the Citrus Preservation Commission will provide an opportunity for the public to address them on any subject, within the jurisdiction of the Commission, which is not already scheduled on this agenda. The Board may not discuss or take any action on any public comment made, except that the Board members or staff may briefly respond to statements made or questions posed by members of the public. However, any matter that requires action will be referred to staff for a report and possible action at a subsequent meeting. Comments will be limited to three (3) minutes.)

3. APPROVAL OF MINUTES

A. Approval May 20, 2026, Minutes

4. COMMUNICATIONS

- A. Packing house update by Villa Park Orchards
- B. Facilities & Community Services staff report on citrus activities
- C. Individual commissioners report on details of field conditions and recommendations for future maintenance activities

5. NEW BUSINESS

- A. Discussion and possible action regarding Officer Election (Chairperson, Vice Chairperson and Secretary)
- B. Discussion and possible action Reporting to the Commission on Grove finance and production
- C. Discussion and possible action regarding Chamber of Commerce “Welcome to Redlands” monument signs

6. UNFINISHED BUSINESS

7. COMMISSIONER ANNOUNCEMENTS, REPORTS ON ACTIVITIES, AND/OR REQUEST FOR FUTURE AGENDA ITEMS

8. ADJOURNMENT TO NEXT REGULAR MEETING on November 18, 2026

ATTACHMENTS: Meeting Minutes of May 20, 2026 CPC Meeting
CPC Officer Election Procedure
Chamber of Commerce Monument Specifications

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact Kathleen Giorgianni of the Facilities and Community Services Department at (909)798-7655 ext. 4146 Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

CITY OF REDLANDS
CITRUS PRESERVATION COMMISSION
Meeting of May 20, 2026
MEETING MINUTES

Attendance

Present:	Heather Ross	Michael Day	Zachariah Smith
Absent:	Don Crow (excused)		Stuart Miller (excused)
City Council:	Marc Shaw		
Guests:	Roger Hardy	Richard O'Donnell	John Smith
	Dennis Bell		
Staff:	Kathleen Giorgianni	Zach Labonte	Chandra Thomas

1. Call to order at 4:00PM

2. Public Comments

- ✓ *John Smith* (former CPC Commissioner) provided insight into the history of citrus farming in the City of Redlands.
- ✓ *Roger Hardy* (former CPC Commissioner) provided comments on citrus finances and recommended that the Commission take their financial responsibilities for grove operations seriously. Mr. Hardy also reported his disappointment with Commissioners Crow and Miller not attending their first CPC Meeting.
- ✓ *Dennis Bell* commented on the City Manager reporting at the last City Council meeting that he had had to move \$600,000.00 of city funds to cover grove activities.
- ✓ *Richard O'Donnell* commented on the City Manager's reporting at the last City Council meeting and his bias towards the citrus groves of Redlands being a financial burden on its citizens and that that opinion was not shared by the citizens of Redlands.

3. Approval of Minutes:

- a. Minutes of February 18, 2026 approval: moved, seconded and approved

4. Status Reports:

- a. **Packinghouse report:** Al Ruiz reported that all navels, including late navels have been picked and they are currently working on valencia's. Texas, University and Granite groves have all been picked and Texas yield was better than expected. Judson, Mullen valencies getting ready to be picked.
- b. **Facilities & Community Services report:** Zach Labonte reported that the main line at the England Grove had broken and been repaired by city staff. Staff will be starting ACP treatment soon and the vines and pods had been removed from Olive grove in addition to the removal of dead branches etc. from the Prospect Park Grove. The I-10 Grove will be getting a 20 ft. swing gate for easier access.
- c. **Individual Commissioner reports:** Heather Ross commented on the City of Redlands website and recommended that there be some clean up and updating.

5. Old Business:

6. Possible Agenda Items for Next Meeting:

- a. Discussion and possible action to determine Chairperson and Vice Chairperson elections
- b. Discussion and possible action regarding Meeting Minutes
- c. Discussion and possible action regarding grove finances and production

7. Meeting adjourned at 4:41 to a special meeting on September 16, 2026.

CPC Officer Election Procedure

Nominations do not need to be seconded

1. Liaison opens the floor for nominations for office of Chair for 1 year
2. Commissioners state their nominations
3. A. Liaison conducts vote based on order nominations were received
B. Liaison calls results
(if only one nominee, Commissioners may make a motion as noted below)
4. Election of Vice-chair and Secretary follow the same procedure

Motions once Nominations are completed

1. "I move to elect Commissioner _____ for the position of Chairperson".
"I second the election of Commissioner _____ for the position of Chairperson".
2. "I move to elect Commissioner _____ for the position of Vice-Chairperson".
"I second the election of Commissioner _____ for the position of Vice-Chairperson".
3. "I move to elect Commissioner _____ for the position of Secretary".
"I second the election of Commissioner _____ for the position of Vice-Chairperson".



CITY OF REDLANDS WELCOME SIGN PROPOSAL

June 2025

**“A TIMELESS WELCOME: Honoring Redlands’ Past,
Celebrating Its Future”**

Project Overview: This proposal outlines a vision for a new Welcome Sign at the gateways to the City of Redlands - an iconic landmark that reflects the city’s rich heritage, natural beauty, and vibrant community spirit. Designed with a blend of historic charm and contemporary craftsmanship, the sign will serve as a symbol of pride and a warm greeting to residents and visitors alike.

Submitted by: Evan Sanford with the Redlands Chamber of Commerce in Partnership with local artist Alyssa Kyranakis

Gateway Sign Artist Concept



NOTES

- All options can be lit internally through the stained glass by solar. Inset up-lights tbd.
- Materials tbd and design subject to change.
- Sizing to be determined by chosen location.
- Artist concepts only.



Charlie Duggan, City Manager
City of Redlands
35 Cajon Street, Redlands, CA 92373

10/8/2025

Re: Letter of Intent – “Welcome to Redlands” Gateway Signs Campaign

Dear Charlie,

On behalf of the Redlands Chamber of Commerce, we are pleased to submit this Letter of Intent regarding a new community beautification and branding initiative: “Welcome to Redlands” gateway signs at key entry points to the City. The purpose of this campaign is to enhance Redlands’ identity, provide a consistent and attractive welcome to residents and visitors, and reinforce the City’s reputation as a historic, vibrant, and business-friendly community. An ideal timeline for installation would be 2028, which would coincide with the City of Redlands’ 140th Anniversary.

Project Overview:

- Concept: 2 Monument-style gateway signs on City-owned orange groves at the Western (South of I-10 at California Street) and Eastern (North of I-10, West of Wabash) City limits.
- Design: Unified aesthetic featuring durable materials such as stone, stucco, and metal, aligned with Redlands’ historic character.
- Utilities: Incorporation of solar lighting and drought-tolerant landscaping where feasible.
- Funding: Combination of sponsorships, community contributions, and City support.

Request of the City: At this stage, the Chamber is requesting the City’s awareness and partnership in the following areas:

1. Preliminary site approval for the proposed City-owned locations.
2. Collaboration on permitting and design review to ensure compliance with applicable City and CalTrans standards.
3. Discussion of maintenance responsibilities for the sites.
4. Consideration of City contribution toward funding or in-kind support (e.g., fees from public art waivers, permitting assistance, utilities).

The Chamber is committed to leading this effort; to oversee fundraising and sponsorship development, and ensuring that the project reflects Redlands’ character and values. We believe this initiative will make a lasting positive impression on visitors and residents alike and will serve as a tangible symbol of civic pride. We welcome the opportunity to meet with City staff and leadership to discuss the project further and to establish next steps toward implementation. Thank you for your consideration and for your ongoing partnership in strengthening the Redlands community.

Sincerely,

Evan Sanford, Executive Director
Redlands Chamber of Commerce





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