

CITY OF REDLANDS AIRPORT ADVISORY BOARD AGENDA

JASON GOLEMBESKI, CHAIR
AMBER HARRISON, VICE CHAIR
ROBERT PEARCE, BOARD MEMBER
VAL DOTCHKOV, BOARD MEMBER
VACANT, BOARD MEMBER
VACANT, BOARD MEMBER
VACANT, BOARD MEMBER

This meeting will be held in the City Council Chamber, Civic Center, 35 Cajon Street, Suite 2; Redlands, California at the date and time noted below.

The following information comprises the agenda for a regular scheduled meeting of the Airport Advisory of the City of Redlands at the date and time noted below.

**THURSDAY, JANUARY 15, 2026
6:00 P.M.**

HOW TO SUBMIT COMMENTS:

Speakers are encouraged to turn in a "Speaker Sign Up Sheet" before the meeting is convened. However, completion of speaker forms is not required to speak before the Commission. Once the meeting has convened, you may submit the speaker form to the Staff Liaison. Forms are available prior to the meeting in the Office of the City Clerk or in the Council Chambers/Conference Room during the meeting. Due to time constraints and the number of persons who may wish to give oral testimony, public comments will be limited to three (3) minutes.

Anyone desiring to speak on an agenda item at this meeting may do so during the consideration of that item. Anyone wishing to address the commission/board on a non-agenda item may do so during the Public Comment portion of the meeting.

Individuals with a disability, consistent with the Americans with Disabilities Act, who need assistance with public comment, may contact Goutam Dobey by telephone 909-798-7584 x 2 or by email gdobey@cityofredlands.org at least 48 hours before the meeting to make alternate arrangements.

1. CALL TO ORDER – Attendance, Pledge of Allegiance

2. PUBLIC COMMENTS

(At this time, the Airport Advisory Board (Board) will provide an opportunity for the public to address them on any subject, within the jurisdiction of the Board, which is not already scheduled on this agenda. The Board may not discuss or take any action on any public comment made, except that the Board members or staff may briefly respond to statements made or questions posed by members of the public. However, any matter that requires action will be referred to staff for a report and possible action at a subsequent meeting. Comments will be limited to three (3) minutes.)

3. APPROVAL OF MINUTES

- A. October 23, 2025 (Attachment A)
- B. Meeting Cancellation Notices (Attachment B)
 - 1. November 20, 2025 – Canceled – Lack of Quorum.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Goutam Dobey by telephone 909-798-7584 x 2 or by email gdobey@cityofredlands.org. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

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4. COMMUNICATIONS

A. Report(s) from staff:

i. Operations and Administration

1. Redlands Municipal Airport Operations Report (Attachment C)

ii. Maintenance

1. Tracking Spreadsheet (Attachment D)

iii. Land Use Development / ALU

1. No submittals were received during this period.
2. Update on Development at San Bernardino Ave. and Wabash

iv. Grants

1. ACIP 2026

- a. Use of AIG funding and expiring funds of \$563,000 for Federal Share used for TWY-A and West Apron Rehabilitation Project. This will include a proper crack seal, slurry and striping of the full-length Taxiway-A, Aprons, and West Ramp tie-down area. An additional \$200,000 of FAA AIG funds was requested for the East Ramp rehabilitation.

v. Airport Financials (Attachment E)

B. Board Member SME Group Reports

i. Business (Golembeski, Dotchkov)

ii. Regulatory (Harrison)

iii. Liaison to REI Airfield Organizations (Vacant)

iv. Technology (Golembeski, Dotchkov)

v. Safety (Vacant)

5. NEW BUSINESS

- ##### A. Discussion and possible action regarding the annual report to City Council scheduled for January 20, 2026.

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- B. City of Redlands Fire Department apparatus MT261 will be utilized for future Airport accidents/Incidents involving aircraft. Fire Apparatus MT261 contains airbags and appropriate lifting equipment for aircraft removal from movement area surfaces.

6. OLD BUSINESS

NONE

7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

- ACIP update for Taxiway-A and Apron Rehabilitation Project.

8. ADJOURNMENT TO NEXT REGULAR MEETING ON APRIL 10th, 2026, AT 6pm.

ATTACHMENTS:

- A. Minutes: October 23, 2025
- B. Redlands Municipal Operations Reports for October 2025
- C. Maintenance Item Tracking
- D. YTD Financials for REI Through November 30, 2025

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Attachment-A Minutes for October 23rd Meeting

Redlands Airport Advisory Board Meeting Minutes

October 23, 2025
City Council Chamber
City of Redlands

Board Members Present

Jason Golembeski, Chair	Vacant, Board member
Amber Harrison, Vice Chair	Vacant, Board member
Val Dotchkov, Board Member	Vacant, Board member
Robert Pearce, Board Member	

1. 1. CALL TO ORDER

- a. Meeting called to order at 6:00 PM
- b. Pledge of Allegiance

2. PUBLIC COMMENTS

- a. No Public comments offered.

3. APPROVAL OF MINUTES

- a. AAB meeting minutes from April 17, 2025
 - i. Motion to approve as corrected(item 4 C, changed to Cards not Guards) - Member Pearce
 - ii. 2nd member Harrison
 - iii. All approved

4. COMMUNICATIONS

- a. Discussion of airport operations and use data from 1200 AERO site
- b. Admin Update, Council is changing AAB meeting frequency and membership. Should implement quarterly meetings starting in 2026. Special meetings will be scheduled as needed beyond quarterly meetings.
- c. All maintenance items on the spreadsheet are completed, More item will be added as needed(by airport supervisor/Staff)
- d. No Airport land use requests at this time. Wabash and San Bernardino Ave. development was briefed on the requirement to have buyers sign and acknowledge the airport proximity.
- e. Grants-FAA ACIP is being scheduled for next year. ALP was closed out at this time. Currently the wildlife hazard plan is still being written and will be continued this year.
- f. Airport Finance update, Fiscal year closed last month. Unaudited financials are added to the packet, the airport budget was 76% of projected due to the airport manager vacancy.
- g. Introduction to Ted Richardson(new airport manager). Ted gave a short intro as to his experience.
- h. Moment of Silence for Member Jones who passed recently.

5. NEW BUSINESS

- a. Member Harrison gave an update on her SME projects,
 - i. RCO updates: the FAA had a large negative response to closing RCO's and closed the safety risk management panel at this time.
 - ii. Discussion of a new FAR part 108, Drone use rules. This will continue to be followed as this impacts the local airport and surrounding communities.
- b. Safety SME update: Member Pearce asked that the airport look into better plane lifting and emergency safety protocols to manage incidents that arise on the field.

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- c. Ad hoc Committee Update, no further action is needed. A letter was drafted by council member Shaw and sent to the FAA committee.
- d. Discussion of change proposal to SBD airspace. Airport management will continue to monitor how this change to airspace develops.

6. OLD BUSINESS

- a. No items listed.

7. AGENDA ITEMS FOR NEXT MEETING.

- a. Member Golembeski- Please send your updates for the year in review City council presentation by next meeting. November will be the last chance to add items before council is presented. Add Discussion to the next meeting agenda.

8. Board member comments

- a. Member Pearce would like some information on airport safety upgrades.
 - i. Staff looking for grants regarding safety, will update at the November meeting.
- b. Member Dotchkov asked if any all-electric aircraft were operating at the field at this time.
 - i. Mr. Richardson mentions there have been Drone company inquiries but none confirmed at this time.
- c. Member Haarrison would like clarification on the new meeting schedule and Mr.Craw confirmed some of the details for the AAB.

9. ADJOURNMENT/NEXT MEETING

- a. Adjournment - 6:47 PM
- b. Next Meeting -11/20/2025 6:00 PM

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Attachment-B Meeting Cancellation Notices

AIRPORT ADVISORY BOARD AGENDA

AIRPORT ADVISORY BOARD NOTICE OF MEETING CANCELLATION

The following information comprises the agenda of the regular meeting of the Airport Advisory Board to be held at 6:00 p.m. on Thursday, November 20, 2025, in the City Council Chambers, 35 Cajon Street, Redlands, California.

The regular meeting scheduled for Thursday, November 20 2025, has been cancelled due to lack of a quorum.

The following members informed staff they were unable to attend the scheduled meeting:

- Vice Chair Harrison

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Attachment-C Operation Report



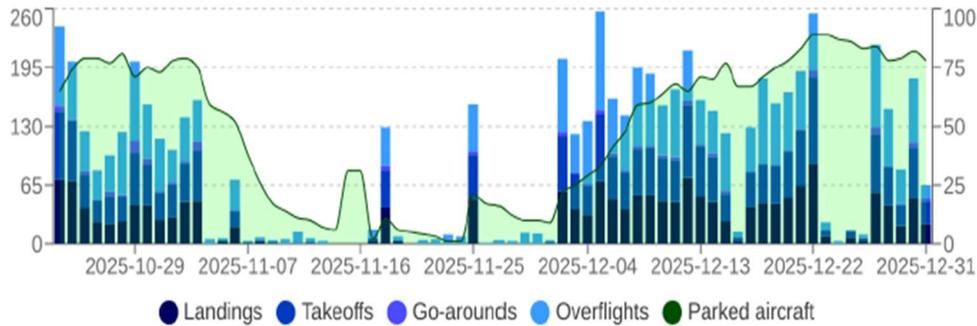
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 1135 Kildaire Farm Road, Suite 200
 Cary, NC 27511
 (855) 797-1200 | support@1200.aero

Redlands Municipal | Runway Operations Report

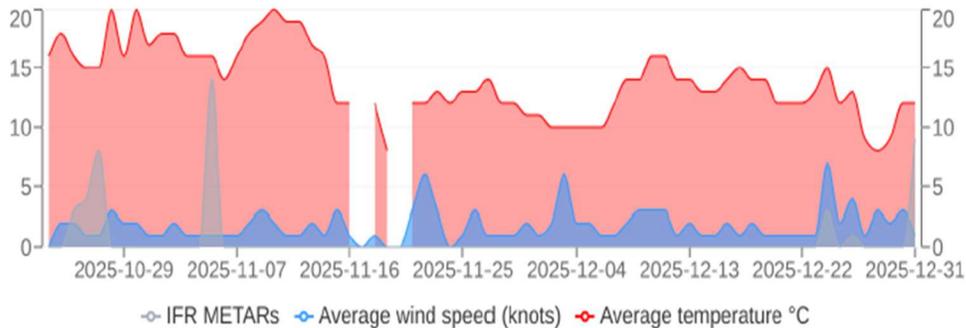
Report Date Range: 10/23/2025 - 12/31/2025
 Report creation date: 01/05/2026 12:46
 Generated by: trichardson@cityofredlands.org

Total Operations	Landings	Takeoffs	Go-Arounds	Overflights
6,454	1,833	1,911	147	2,563

Operations by Day



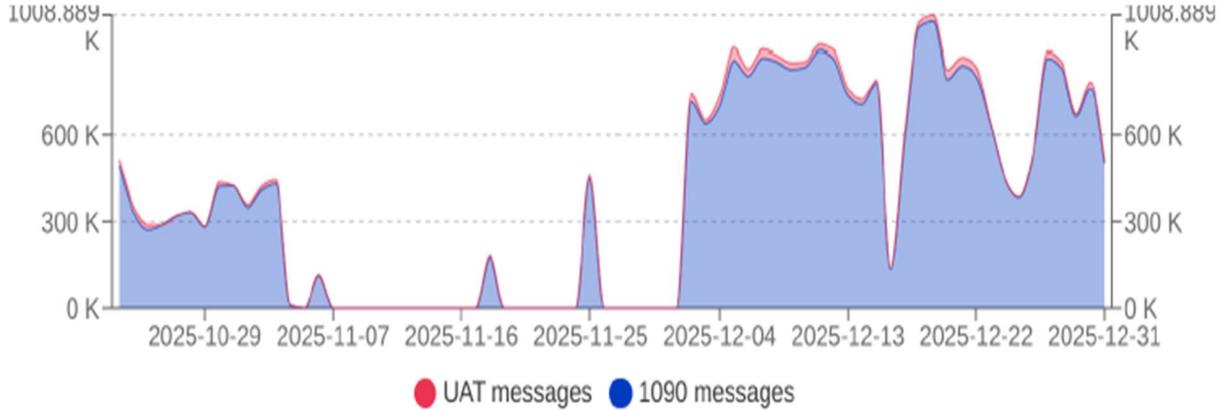
Weather Conditions



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Receiver health

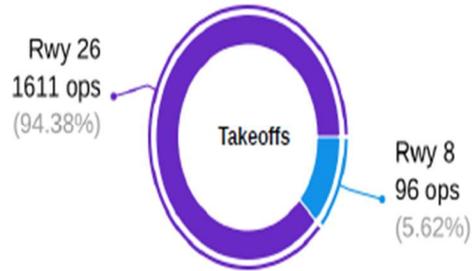
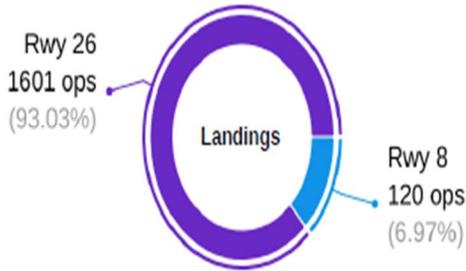


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Redlands Municipal | Runway Operations Report

Report Date Range: 10/23/2025 - 12/31/2025

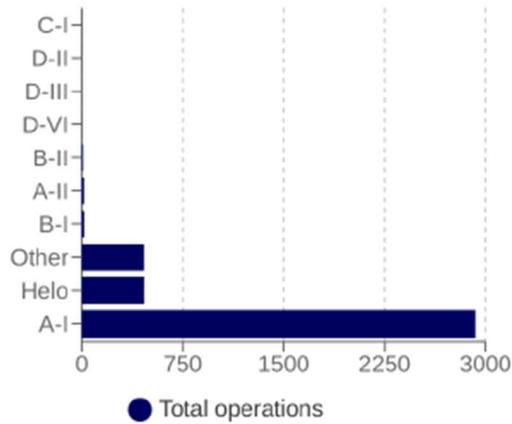
Operations by Runway



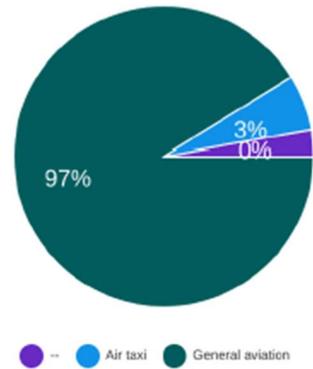
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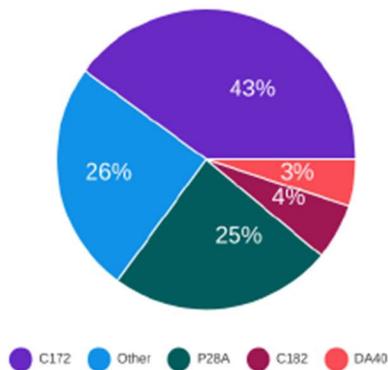
Operations by Category



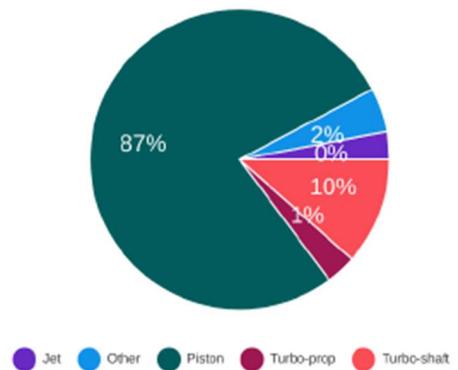
Operations by Type



Top Aircraft Types



Operations by Engine Type



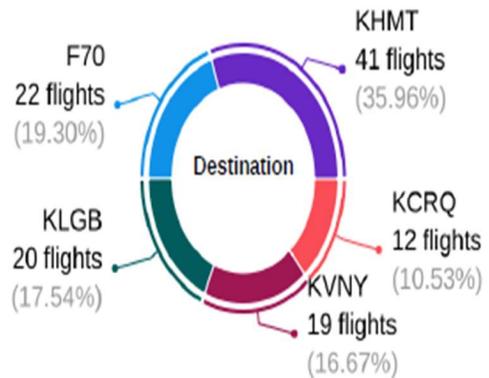
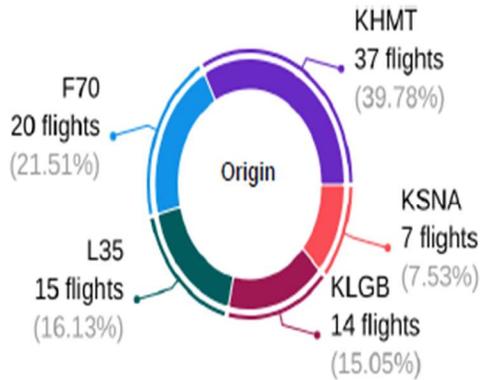
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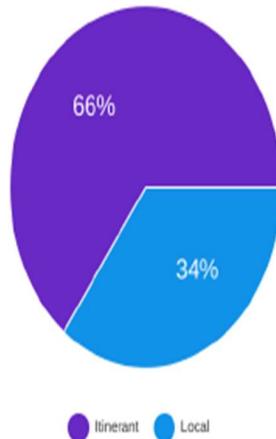
Redlands Municipal | Runway Operations Report

Report Date Range: 10/23/2025 - 12/31/2025

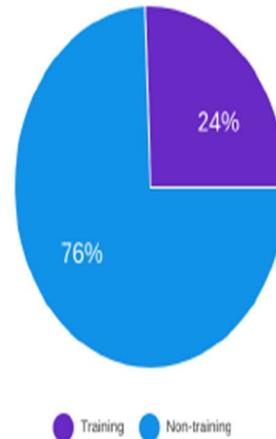
Top Airports



Local vs Itinerant Flights



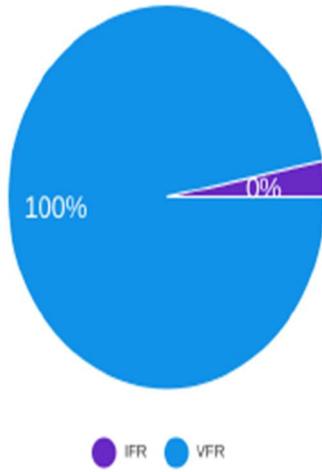
Training Operations



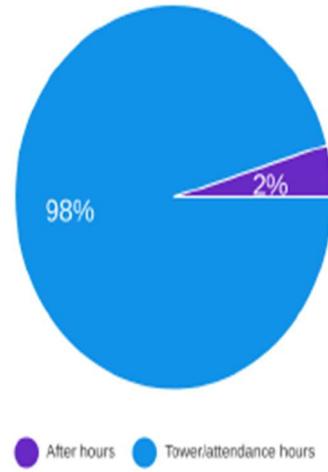
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IFR vs VFR Flights



After Hours Operations



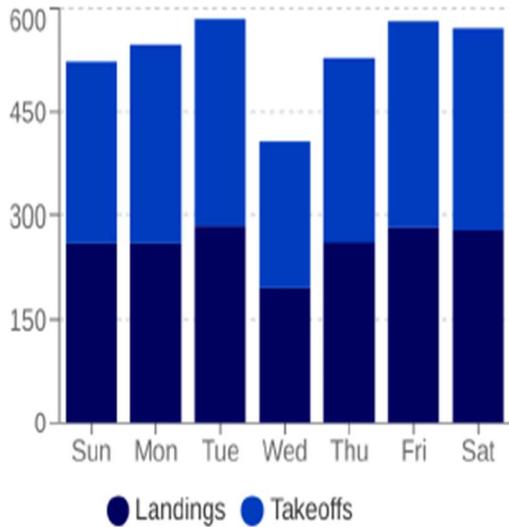
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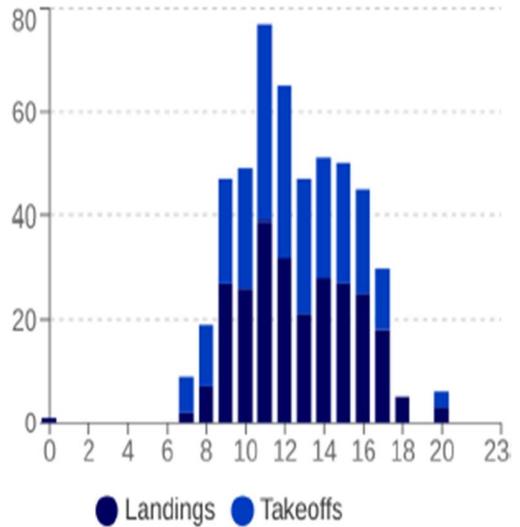
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Operations by Day of Week

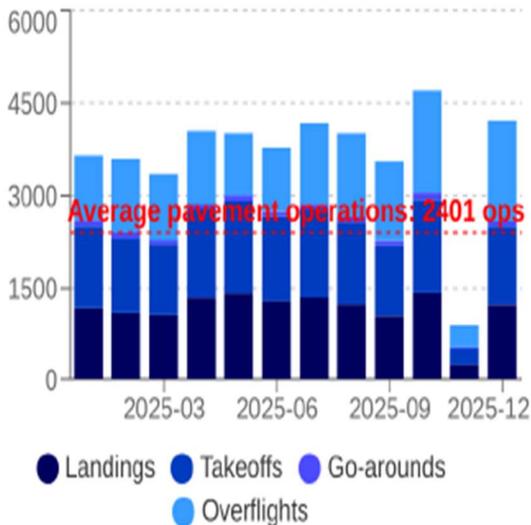


Operations by Hour



Historical Data

Landings and Takeoff By Month



Busiest Days on Record

Rank	Date	Pavement ops	Aircraft
1	2025-02-01 (S)	212	38
2	2025-01-24 (F)	206	46
3	2025-05-07 (M)	205	39
4	2025-05-08 (T)	203	34
5	2025-09-29 (M)	190	42
6	2025-12-22 (M)	184	36
7	2024-09-02 (M)	178	32
8	2024-06-01 (S)	175	26
9	2024-06-05 (M)	174	36
9	2025-04-06 (S)	174	39

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Attachment – D Maintenance Items Remaining

Airfield Item: Sign Panel (A) (<-A3-> Quote#: 20054137 Req#: 12601156	Quantity: 2	Expected ship Date: January 2026
Airfield Item: Airfield Sign Power Supplies Quote#: 20054495 Req#:	Quantity: 6	Expected ship Date: January 2026
Airfield Item: In- pavement blue twy edge light PO#: 22650711 Req#: 12601022	Quantity: 3	Expected ship Date: January 2026
Airfield Item: REIL Frangible Coupler Quote#: 20052913 Req#:	Quantity: 6	Expected ship Date: January 2026
Airfield Item: Quote#: Req#:	Quantity:	Expected ship Date:

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Attachment – E YTD Financials for REI

YTD BUDGET REPORT 2026.01.06 AIRPORT

FOR 2026 06							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
30 Facilities & Community Svs	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
564900 Redlands Airport - Operations							
4102 Current Unsecured Taxes	-106,894	0	-106,894	.00	.00	-106,894.16	.0%
4707 Tie-Down Fees	-8,300	0	-8,300	-8,170.00	.00	-129.57	98.4%
4708 Gate Access Fee	-5,138	0	-5,138	-2,036.00	.00	-3,101.79	39.6%
4709 Fuel Flowage Fees	-10,300	0	-10,300	-1,474.90	.00	-8,825.10	14.3%
4710 Ground Leases	-160,000	0	-160,000	-58,640.62	.00	-101,359.38	36.7%
4808 Investment Income	0	0	0	-230.59	.00	230.59	100.0%
4810 Returned Check Fee	0	0	0	-54.00	.00	54.00	100.0%
4813 Rental Income	-270,000	0	-270,000	-189,679.02	.00	-80,320.98	70.3%
5001 Salaries: Full-Time	100,670	0	100,670	39,614.39	.00	61,055.61	39.4%
5101 Overtime Salaries	0	0	0	33.74	.00	-33.74	100.0%
5202 Holiday Pay	0	0	0	4.77	.00	-4.77	100.0%
5203 Bonus	44	0	44	.00	.00	44.00	.0%
5301 Banked Leave Buy Back	1,499	0	1,499	69.21	.00	1,429.79	4.6%
5401 Pension Contributions	29,910	0	29,910	11,308.74	.00	18,601.26	37.8%
5501 Social Security/Medicare	7,775	0	7,775	3,178.60	.00	4,596.40	40.9%
5601 Deferred Compensation	1,512	0	1,512	.00	.00	1,512.00	.0%
5701 Health/Dental Insurance	5,068	0	5,068	2,647.05	.00	2,420.95	52.2%
5702 Workers' Comp Insurance	2,834	0	2,834	.00	.00	2,834.00	.0%
5703 Disability Insurance	0	0	0	14.56	.00	-14.56	100.0%
5704 Unemployment Insurance	456	0	456	86.09	.00	369.91	18.9%
5705 Life Insurance	66	0	66	29.83	.00	36.17	45.2%
5801 Vehicle Allowance	60	0	60	.00	.00	60.00	.0%
5802 Eyecare Reimbursement	315	0	315	.00	.00	315.00	.0%
5803 Clothing Allowance	0	0	0	15.00	.00	-15.00	100.0%
5903 Other Taxable Benefits	158	0	158	18.50	.00	139.50	11.7%
6008 State Mandated Fees	0	0	0	27.00	141.00	-168.00	100.0%
6106 Other Professional Services	0	0	0	.00	8,838.00	-8,838.00	100.0%
6301 Water Wastewater Refuse	14,000	0	14,000	3,906.82	.00	10,093.18	27.9%
6304 Telephone	14,000	0	14,000	3,185.01	.00	10,814.99	22.8%
6307 Electricity & Gas	43,000	0	43,000	12,376.82	.00	30,623.18	28.8%
6403 Training	1,000	0	1,000	.00	.00	1,000.00	.0%
6510 Other Insurance	0	0	0	922.00	.00	-922.00	100.0%
6601 Postage	0	0	0	44.23	.00	-44.23	100.0%
6703 Software Support/Development	1,500	0	1,500	709.50	2,209.75	-1,419.25	194.6%
6710 Special Contractual Services	22,000	0	22,000	26,355.65	83,360.44	-87,716.09	498.7%
6802 Info Tech Service Charges	6,709	0	6,709	.00	.00	6,709.00	.0%
6803 City Garage Charges	5,168	0	5,168	2,153.35	.00	3,014.65	41.7%
6804 General Govt Service Charge	83,188	0	83,188	34,661.65	.00	48,526.35	41.7%
6901 Printing and Binding	0	0	0	.00	200.00	-200.00	100.0%
6902 Advertising	2,500	0	2,500	6,291.74	.00	-3,791.74	251.7%

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YTD BUDGET REPORT 2026.01.06 AIRPORT

FOR 2026 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
30 Facilities & Community Svs	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
6903 Janitorial Services	22,000	0	22,000	7,256.64	11,161.00	3,582.36	83.7%
6907 Comms Service & Rental	1,654	0	1,654	.00	.00	1,654.00	.0%
6909 Subscriptions & Memberships	500	0	500	392.00	.00	108.00	78.4%
6910 Labor	8,000	0	8,000	22,846.25	15,510.00	-30,356.25	479.5%
6911 Bad Debt Expense	0	0	0	463.00	.00	-463.00	100.0%
6912 Reimbursed Expenditures	0	0	0	20.00	.00	-20.00	100.0%
7002 Office Supplies	1,600	0	1,600	516.29	1,500.00	-416.29	126.0%
7004 Uniform/Safety Clothing	0	0	0	.00	5,000.00	-5,000.00	100.0%
7102 Small Tools & Equipment	1,200	0	1,200	566.61	.00	633.39	47.2%
7204 Building/Grounds Maintenance	50,000	0	50,000	3,524.05	3,744.05	42,731.90	14.5%
7208 Repair/Maintenance Supplies	25,000	0	25,000	18,817.95	16,353.66	-10,171.61	140.7%
7209 Janitorial Supplies	0	0	0	2,444.70	.00	-2,444.70	100.0%
7210 Building Supplies	4,000	0	4,000	12,968.97	3,638.41	-12,607.38	415.2%
7807 Food	500	0	500	2,443.92	.00	-1,943.92	488.8%
7810 Special Departmental Supplies	0	0	0	1,012.88	498.08	-1,510.96	100.0%
8801 Capital Lease	24,400	0	24,400	.00	.00	24,400.00	.0%
9001 Principal	57,000	0	57,000	.00	.00	57,000.00	.0%
9101 Interest	3,000	0	3,000	.00	.00	3,000.00	.0%
TOTAL Redlands Airport - Operations	-18,346	0	-18,346	-39,357.62	152,154.39	-131,142.29	-614.8%
TOTAL Facilities & Community Svs	-18,346	0	-18,346	-39,357.62	152,154.39	-131,142.29	-614.8%
TOTAL REVENUES	-560,632	0	-560,632	-260,285.13	.00	-300,346.39	
TOTAL EXPENSES	542,286	0	542,286	220,927.51	152,154.39	169,204.10	

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Goutam Dobey by telephone 909-798-7584 x 2 or by email gdobey@cityofredlands.org. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

NOTE: Any writings or documents distributed to a majority of the Airport Advisory Board regarding an open session agenda item less than 72 hours before this meeting are available for public inspection at the Facilities & Community Services Office, 35 Cajon Street, Suite 222.

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