

## SPEAKER SIGN-UP SHEET

NAME \_\_\_\_\_

ADDRESS (OPTIONAL) \_\_\_\_\_

TELEPHONE (Required only if you wish for staff to contact you about this item)  
\_\_\_\_\_

NAME OF ORGANIZATION \_\_\_\_\_

SUBJECT ON WHICH PERSON WISHES TO SPEAK \_\_\_\_\_ FOR OR \_\_\_\_\_ AGAINST  
\_\_\_\_\_  
\_\_\_\_\_

Please check here if you would like to receive a follow-up call from City Staff regarding your concerns. Please make sure your contact information is accurate.

PLEASE TAKE NOTE: Anyone desiring to speak at a City Council meeting **is asked** to submit this form to the City Clerk **prior** to the start of the meeting. After the meeting has convened, you may submit this form to the Municipal Utilities Director.

**➔ ➔ ➔ ➔ ➔ ➔ ➔** **PLEASE DO NOT DISTURB THE CITY CLERK OR HER DEPUTY WHILE THE MEETING IS IN PROGRESS.**

Presentations are limited to three (3) minutes. The Mayor will call upon you to speak at the proper time. Please step up to the microphone and state your name for the record.

Your cooperation will be appreciated.

The signing, registering, or completion of this form is voluntary. All persons may attend this meeting regardless of whether a person signs, registers, or completes this form. (Government Code Section 54953.3). The purpose of this form is to aid staff in compiling complete and accurate records; however this form will become part of the public record. In accordance with the California Public Records Act, any information you provide will be available to the public. You may elect not to include your address and telephone number.