

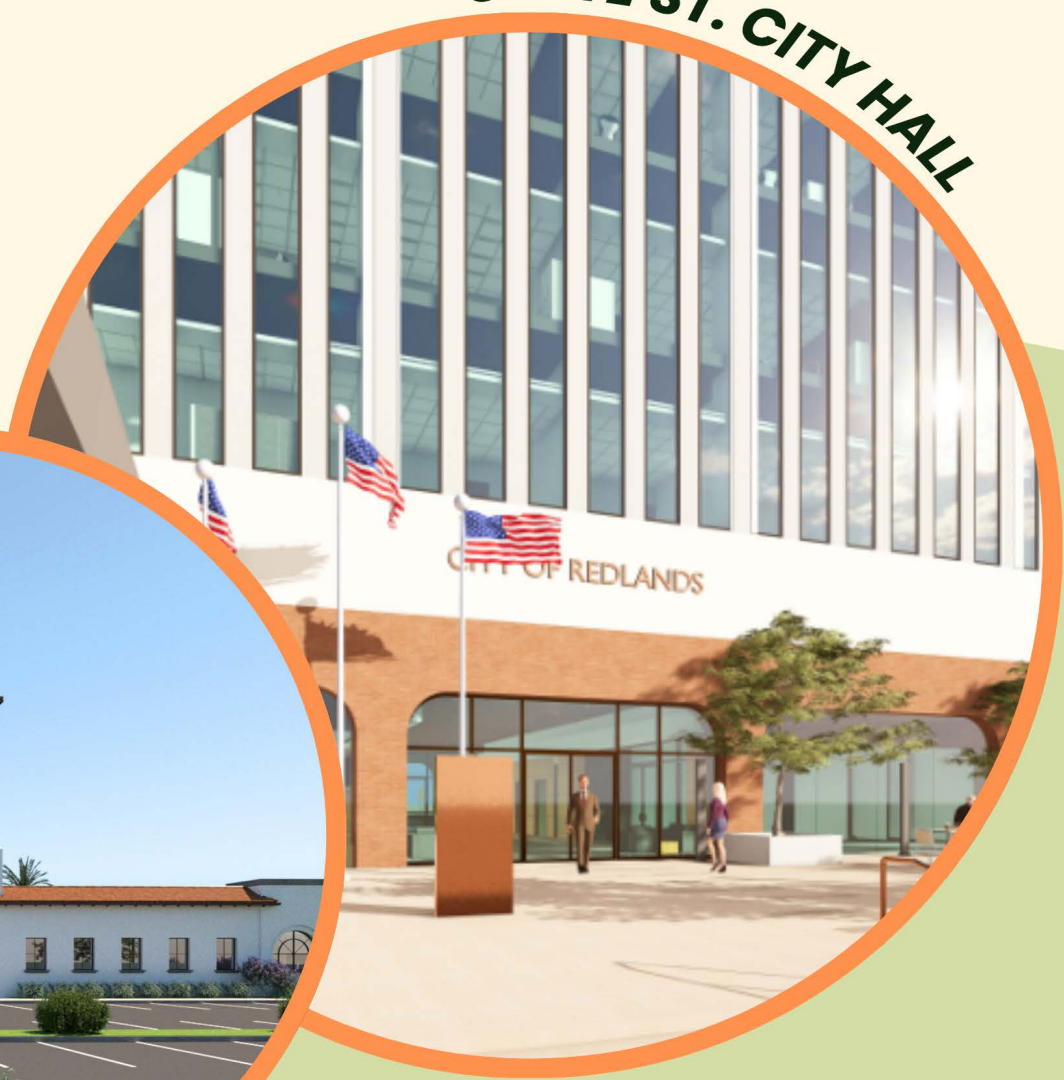
City of
REDLANDS

BIENNIAL PROPOSED BUDGET

FY 2027 & 2028

STATE ST. CITY HALL

SAFETY HALL



City of Redlands



Fiscal Year 2027 and 2028 Proposed Biennial Budget

May 18, 2026



City of
REDLANDS

Incorporated 1888

35 Cajon Street,
Redlands, CA 92373
909-798-7510
cduggan@cityofredlands.org

CHARLES M. DUGGAN, JR.
City Manager

**CITY MANAGER'S BUDGET MESSAGE
FY 2027 & 2028**

Mayor and City Council,

This letter transmits the City Manager's Proposed Biennial Budget for Fiscal Years 2027 and 2028. As in previous years, this budget proposal continues the City's strategic investment in core services and its commitment to responsible financial stewardship. This budget advances key initiatives in public safety, infrastructure replacement and improvement, and technology modernization.

Over the past several fiscal years, the City experienced a period of unusually strong revenue growth driven by post-pandemic economic recovery. Sales tax receipts grew at sustained rates of approximately 5 percent annually, while property tax revenues increased in the range of 8 to 9 percent, supported by elevated real estate activity and assessed value growth. This period of expansion provided the City with the financial capacity to respond to emerging community needs and Council priorities. During this same period, the City made deliberate policy decisions to expand service levels and invest in new and enhanced programs. Importantly, many of these investments represent ongoing commitments rather than one-time expenditures.

In contrast, the development of this budget occurs during a period of financial caution, driven by ongoing national and global policy changes. Over the past two fiscal years, revenue growth has begun to normalize. Property tax growth has moderated to approximately 4 percent annually, while sales tax growth has flattened to 1 to 2 percent, with modest growth projected over the near term. This deceleration reflects broader economic conditions, including slower consumer spending and a more stable, but less rapidly appreciating, real estate market.

The City is therefore entering a period where the rate of growth in ongoing revenues is no longer at a rate where it is possible to continue to expand into new expenditure commitments. This dynamic mirrors broader statewide fiscal trends and represents a transition from a period of expansion to one requiring greater structural alignment. Absent adjustments, this imbalance may place pressure on future budgets, limiting flexibility to respond to economic changes or emerging priorities.

Accordingly, the City's financial strategy will increasingly emphasize maintaining structural balance by aligning ongoing expenditures with sustainable revenue levels, prioritizing core services, and carefully evaluating new or expanded commitments within the context of long-term fiscal capacity.

BACKGROUND

The biennial budget is developed through the collaborative efforts of the City Manager, the Management Team, City Departments, budget preparation staff, the City Council and the public. This has its start in the continual evaluation of the enacted budget, through the process of mid-year and mid-biennium examination of revenues and expenditures, mainly focused on the City's General Fund. Planning begins in earnest in January and February as long-range fiscal models are updated to serve as the framework for the development of the biennial budget.

In March, departments prepared budget requests for the upcoming biennium under direction from the City Manager to limit increases in services and supplies to no more than three percent above original FY 2026 adopted budgets to maintain existing service levels. Departments were also asked to separately identify supplemental operating, capital, equipment, and staffing needs that addressed critical service demands, deferred maintenance, aging infrastructure and equipment, regulatory requirements, or operational efficiencies.

In April, the budget team compiled and analyzed departmental requests alongside updated revenue forecasts, projected personnel costs, and City Council-authorized successor MOU cost assumptions. As part of this process, the Facilities and Community Services Department was directed to reduce its budget by approximately \$4 million to create capacity for rising personnel and operational obligations within the General Fund.

In May, department heads presented their budget requests and operational priorities to the City Manager. Supplemental requests were evaluated in the context of the City's long-term financial outlook and the availability of ongoing resources. Because many requested enhancements could only be accommodated through reductions or reprioritization elsewhere in departmental budgets, departments worked collaboratively to identify offsetting reductions, defer lower-priority expenditures, and reallocate existing resources in support of critical operational and capital needs. The resulting budget reflects these discussions and balances service delivery priorities, infrastructure investment, labor obligations, and fiscal sustainability considerations.

The following sections summarize and provide further detail on the City Manager's General Fund budgets for FY 2026, 2027, & 2028. Included in these sections is an overview of Measure T spending for FY 2027 & 2028. These sections are followed by a short discussion of other major funds.

FISCAL YEAR 2026 SUMMARY

In FY 2026, the City made significant strides in advancing City Council priorities through targeted investments in public safety, infrastructure upgrades, environmental sustainability, and initiatives aimed at enhancing the community's quality of life. The following are key highlights of this progress.

- **State Street City Hall:** Continued progress on the adaptive reuse of the former Citrus Center into a centralized civic facility featuring upgraded public meeting spaces, improved accessibility, modernized public service counters, and enhanced civic gathering areas. Construction activities commenced in February 2026 with completion anticipated in Spring 2027.
- **Safety Hall:** Advanced the development of a consolidated Police Department headquarters, including favorable bid results and substantial progress on Phase I site preparation activities. The project will centralize police operations currently spread across multiple facilities and support future departmental growth.
- **Animal Shelter, Parks, and Cultural Amenities:** Completed several quality-of-life initiatives, including installation of modular animal shelter kennels, replacement and modernization of the Ford Park restroom facility, expansion of youth sports programming at Coyazo Park, and adoption of the Cultural Arts Master Plan and Parks Master Plan.
- **Redlands Mall Area Planning:** Secured continued public parking access associated with the Redlands Mall property while supporting ongoing site transition and redevelopment activities.
- **Homeless Solutions and Housing Assistance:** Secured approximately \$2 million in Proposition 47 grant funding for homelessness outreach, supportive services, and employment assistance programs; contributed to an 8% reduction in the homeless population according to Point-in-Time Count data; and assisted more than 200 individuals and families in obtaining permanent housing.
- **Climate Action and Sustainability Efforts:** Initiated a citywide solar feasibility study for municipal facilities and completed a comprehensive update to the City's Climate Action Plan.
- **Fire Station 263 Improvements:** Completed improvements including generator replacement, restroom reconfiguration, and facility upgrades to support operational reliability and firefighter accommodations.
- **Historical and Cultural Facility Investments:** Continued improvements and maintenance efforts supporting the Redlands Historical Museum Association (RHMA) and the Museum of Redlands (MOR).
- **Public Safety Technology Modernization:** Continued implementation of upgraded public safety technology and equipment, including modernization of hardware systems and deployment of Axon body-worn camera technology.

As the current fiscal year (2026) draws to a close, there are noteworthy differences between the adjusted budget for this period and the 12-Month Estimate. The 12-Month Estimate is prepared for the current fiscal year as it draws to a close and the City begins planning for the next two fiscal years. During the Mid-Year Update in March 2026, the General Fund was thought to require the use of roughly \$13.7 million in prior year surplus in order to meet its spending requirements. Before the 12-Month Estimates were prepared by staff, total financial resources for the General Fund were estimated at \$145 million and total financial requirements at \$159 million.

As of May 2026, updated revenue forecasts project an increase of approximately \$5.2 million, primarily driven by stronger-than-anticipated investment earnings and additional revenue from the Code Enforcement rental property inspection program. At the same time, projected use of reserves has increased by approximately \$14.5 million due to the timing of Council-authorized, reserve-funded capital

projects, including State Street City Hall and Safety Hall. This increase reflects the carryover of previously approved use of reserves rather than new revenues.

Projected expenditures are also expected to increase by approximately \$13.7 million, largely attributable to spending on these same reserve-funded capital projects. This increase reflects the carryover and implementation of previously approved projects rather than cost overruns. Collectively, these changes improve the General Fund bottom line by approximately \$6 million between the Adjusted Budget and the 12-Month Estimate.

| General Fund Budget Summary | | |
|--|----------------------------|-------------------------------|
| | 2026 ADJUSTED BUDGET | 2026 12-MONTH ESTIMATED |
| TOTAL AVAILABLE FINANCIAL SOURCES | \$ 145,862,727 | \$ 165,547,120 |
| FINANCIAL REQUIREMENTS: | | |
| Total Appropriations/New Reserves | 134,750,183 | 134,783,540 |
| Total Interfund Transfers To Other Funds | 24,842,712 | 38,521,309 |
| TOTAL FINANCIAL REQUIREMENTS | \$ 159,592,895 | \$ 173,304,849 |
| <i>USE OF PRIOR YEAR SURPLUS</i> | \$ 13,730,168 | \$ 7,757,729 |
| SOURCES OVER/(UNDER) REQUIREMENTS | - | - |
| ENDING FUND BALANCE-UNRESERVED | \$ 37,687,706 | \$ 43,660,145 |

FISCAL YEAR 2027 & 2028 OVERVIEW

The Proposed Biennial Budget for Fiscal Years 2027 and 2028 was developed during a period of moderating revenue growth and increasing expenditure pressures. While General Fund revenues are projected to continue growing over the biennium, growth rates have slowed considerably from the unusually strong post-pandemic recovery period, particularly in economically sensitive revenues such as sales tax. At the same time, the City continues to absorb rising personnel, operational, and infrastructure costs associated with maintaining existing service levels and implementing prior Council priorities. Within this environment, the Proposed Biennial Budget reflects significant prioritization intended to balance ongoing operational needs, long-term infrastructure reinvestment, and organizational financial resiliency.

Key investments include:

- Paramedic Squad Replacement:** Funding is included for replacement of the existing Medic Squad 264 vehicle, which was originally placed into service in 2018 and is approaching the end of its planned operational life cycle. The paramedic squad serves as a rapid Advanced Life Support (ALS) response

unit staffed by firefighter-paramedics and plays a critical role in emergency medical response and technical rescue operations throughout the community.

- **Advanced Emergency Medical Equipment Modernization:** The budget includes acquisition of a ZOLL AutoPulse NXT mechanical CPR system and ZOLL Zenix monitor/defibrillator platform to replace aging frontline medical equipment nearing the end of its service life. These systems provide advanced cardiac monitoring, automated high-quality CPR support, and improved resuscitation capabilities during emergency response and patient transport, enhancing reliability and operational effectiveness during critical medical incidents.
- **Ballistic Protection Equipment for Fire Personnel:** Funding is included for ballistic protective equipment for Fire Department personnel to support Rescue Task Force and other high-risk emergency response operations involving active threats or violent incidents. The equipment enhances firefighter safety while improving interoperability and coordinated response capabilities between Fire and Police personnel during critical incidents.
- **Police Department Operational Support Enhancements:** The Proposed Biennial Budget includes several modified and enhanced support positions within the Police Department, including an Administrative Manager, Dispatch Manager, and Records Manager. These positions are intended to strengthen administrative oversight, improve operational coordination, and support increasingly complex regulatory and reporting requirements.
- **Texonia Park Revitalization Project:** Continued funding is included for the multi-phase revitalization of Texonia Park, representing a substantial reinvestment in neighborhood park infrastructure and recreational amenities. Planned improvements include construction of a new parking lot, ADA-accessible walking paths, restroom renovations, new picnic areas, an inclusive playground, sports field improvements, shade structures, a fitness challenge course, splash pad amenities, dog park improvements, and basketball court rehabilitation. Many project components are anticipated to qualify for Development Impact Fee (DIF) funding eligibility and are intended to improve accessibility, recreational opportunities, and long-term usability of the facility.
- **Sylvan Park Restroom Improvements:** Funding is included to refurbish an existing restroom facility at Sylvan Park, including plumbing upgrades, fixture replacement, accessibility improvements, and modernization of finishes to improve functionality, reliability, and user experience at the park facility.
- **Joslyn Senior Center Roof Replacement:** The Proposed Biennial Budget includes replacement of the aging roof system at the Joslyn Senior Center, which has exceeded its useful life and requires replacement to protect the facility and maintain continued operations and programming for the Center's patrons.
- **A.K. Smiley Public Library Preservation:** Funding is included for termite remediation and related preservation work at the A.K. Smiley Public Library to protect and maintain one of the City's most significant historic facilities.

The Proposed Biennial Budget also reflects significant long-term reinvestment in public facilities and critical infrastructure intended to address aging facilities, improve operational efficiency, and position the organization for long-term service delivery needs. Major planned and continued investments include:

- **New Public Safety Facility (Safety Hall):** The Proposed Biennial Budget continues funding for the construction of the new Public Safety facility through debt financing. The project represents a once-in-a-generation investment that will consolidate Police Department operations currently spread

across multiple facilities into a modern, centralized public safety facility designed to improve operational coordination, efficiency, accessibility, and long-term service capacity.

- **Fire Station No. 264 Relocation:** Funding is included for architectural design and related preconstruction activities for the relocation of Fire Station No. 264. The project will replace an aging modular station originally intended as a temporary facility that no longer adequately supports operational, staffing, and service delivery needs.
- **A.K. Smiley Public Library HVAC Cooling Tower Replacement:** As part of set asides for the Facilities Reserve, the Proposed Biennial Budget includes funding for design and replacement of the Library's aging cooling tower system.
- **Good Nite Inn Transitional Housing Acquisition:** The Proposed Biennial Budget anticipates the acquisition of the Good Nite Inn transitional housing facility through a partnership substantially funded by State and County resources. The facility currently serves individuals experiencing homelessness through interim and supportive housing operations, and the proposed acquisition is intended to preserve continuity of these services while stabilizing long-term operations of the site. Following acquisition, the City anticipates continuing to support operation of the facility through a subsidy structure generally consistent with the existing operational model.

These projects are anticipated to be funded through a combination of debt financing and future facilities reserves and are intended to address aging infrastructure, improve operational functionality, and support long-term community service needs.

While the Proposed Biennial Budget advances many City Council priorities, not all requested projects and initiatives could be accommodated within available financial resources. Several projects and initiatives were deferred or remain unfunded at this time, including the proposed Skate Park Pump Track, fencing improvements at Prospect Park near the theater area, and the Food Security Task Force initiative. These decisions reflect the need to balance competing priorities within a more constrained fiscal environment while preserving flexibility to respond to future economic conditions and operational needs. A more comprehensive listing of unfunded requests will be included in the June 2nd Budget Document for City Council review. If there is a specific project that you have a question about, please contact the City Manager's office so we can provide further details.

MEASURE T SPENDING OVERVIEW – FY 2027 & 2028

The Proposed Biennial Budget continues to utilize Measure T revenues to support a wide range of community priorities, including public safety operations, infrastructure maintenance, capital reinvestment, homelessness response, and quality-of-life programs. Consistent with prior years, Measure T funding remains an important component of the City's long-term operational and capital planning strategy.

Fiscal Year 2027

Projected Measure T Sales Tax Revenue \$20,629,000

Fiscal Year 2028

Projected Measure T Sales Tax Revenue \$21,252,000

Portfolio of Service-Level Investments:

- Public Safety Operations & Staffing
 - Police and Fire personnel, equipment leases, IT systems, and operational support
- Infrastructure & Asset Maintenance
 - Enhanced & ongoing maintenance of streets, trees, facilities, sidewalks, and ADA improvements
- Community Services & Quality of Life
 - Enhanced recreation programming, library services, homelessness response, and community events
- Capital Investment & Equipment Replacement
 - Vehicle and equipment lifecycle replacement, facility improvements, and capital planning
- Strategic Reserves & Major Facilities
 - Set asides and funding toward long-term public safety facilities and infrastructure
- Homeless Solutions and Services
 - Ongoing supportive services, housing assistance programs, and outreach efforts

Examples of Planned Investments (Subject to Timing and Delivery) –

- Fire Apparatus Replacement, Acquisition and Outfitting
- Police Vehicle Lease Replacement Program
- Dispatch Radio Console Modernization
- Axon Body-Worn Camera Replacement Program
- Axon Taser Replacement Program
- Police Specialized IT Hardware and Software Upgrades
- Firefighter Ballistic Protective Equipment
- Traffic Signal Maintenance and Repairs
- Texonia Park Revitalization Project
- Sylvan Park Restroom Renovation
- Ford Park Restroom Replacement
- Citywide Playground Replacement Program
- Citywide Park Furnishing Replacement Program
- Martinez Park Bleacher Improvements
- Freeway Frontage Beautification Improvements
- Joslyn Senior Center HVAC Replacement
- Library Flooring Replacement Project
- Fire Station Bay Door Replacement and Painting
- Fire Station Restroom Tile Replacement
- Electrical Repairs and Infrastructure Improvements for City Parks
- Community Gardens Landscaping and Irrigation Improvements

- Recreation Field Lining and Infield Improvements
- Expanded Recreation and Senior Programming
- Community Special Events and Family Programming
- Streets Maintenance Vehicle Replacement
- Streets Backhoe Loader Replacement
- Public Safety & Facility Debt Service

Because Measure T supports ongoing services and multi-year capital investments, individual projects may be delivered, delayed, or completed across fiscal years; therefore, annual reporting reflects actual timing of expenditures rather than the initial year of budget authorization.

OTHER FUNDS

While emphasis in this message is placed on the capital improvement projects and service level enhancements funded by the City's General Fund, the services delivered to the community and its residents through the City's Enterprise Funds are of significance as well and warrant discussion here.

In addition to a General Fund Budget of \$134 and \$138 million in fiscal years 2027 & 2028 respectively, the City's budget includes Enterprise Funds totaling approximately \$136.3 and \$92.8 million for fiscal years 2027 & 2028. In the Water Fund, appropriations for FY 2027 and 2028 total roughly \$43.3 and \$43.7 million respectively, with about \$12.4 million dedicated to capital improvement projects (CIP) in FY 2027 and \$12.1 million dedicated in FY 2028. These projects include plans for pipeline replacement, expansion and renovation of the Joint Utilities Laboratory, wellhead perchlorate treatment for two wells, fleet & heavy-duty equipment replacements, and a filter press to dewater sludge at the Hinckley Water Treatment Plant.

In the Wastewater Fund, appropriations total approximately \$68.5 and \$21.7 million for FY 2027 & 2028 respectively, with \$2.5 million in pipeline replacement budgeted to replace a combined total of roughly 4 to 5 miles of sewer pipeline. It is worth noting that the Wastewater Fund's largest planned capital project, the Wastewater Treatment Plant Capital Modifications Phase 2 project (approximately \$45 million), is included in the proposed FY 2027 budget. Municipal Utilities and Engineering staff were previously notified that the City had been awarded State Revolving Fund financing for construction of the project, and the funding process has since been completed. Construction plans and specifications were subsequently advertised for bid; however, the bids received significantly exceeded the engineer's estimate and were ultimately rejected. Staff are currently revising the plans and project approach with the intent to rebid the project in late summer or fall 2026. The Clean Water State Revolving Fund is a federal-state partnership that provides low-cost financing to communities for a wide range of water quality infrastructure projects, including municipal wastewater facilities. The project will completely rebuild the existing facility, which was originally constructed in 1962, and was expanded in 1972, 1988 and 2004.

Lastly, in the Solid Waste Fund, annual appropriations total roughly \$27.2 and \$27.4 million for FY 2027 & 2028. Included in these appropriations is approximately \$7 million of capital spending for the purchase of new solid waste collection vehicles, including Zero Emission Vehicles and corresponding infrastructure, per

new State mandates for publicly operated heavy-duty fleets. The other significant capital investment in the Solid Waste fund is the Phase V cell expansion, estimated at roughly \$4 million.

ECONOMIC OUTLOOK AND RISKS TO THE BUDGET

The City’s financial position is expected to remain stable throughout the FY 2027 and FY 2028 biennium; however, the economic environment entering this budget cycle differs meaningfully from the conditions experienced during the immediate post-pandemic recovery period. Much of the unusually strong revenue growth experienced over the last several fiscal years, particularly in economically sensitive revenues such as sales tax, has begun to moderate toward more normalized historical trends. At the same time, the City continues to absorb significant ongoing obligations associated with labor costs, infrastructure maintenance, expanded service expectations, and long-term capital investments.

| General Fund Budget Summary | | | | |
|--|---------------------------|-------------------------------|-------------------------------------|-------------------------------------|
| | 2025 AUDITED ACTUAL | 2026 12-MONTH ESTIMATED | 2027 CITY MANAGER RECOMMENDED | 2028 CITY MANAGER RECOMMENDED |
| TOTAL AVAILABLE FINANCIAL SOURCES | \$ 145,836,211 | \$ 165,547,120 | \$ 129,473,947 | \$ 130,998,392 |
| FINANCIAL REQUIREMENTS: | | | | |
| Total Appropriations/New Reserves | 131,672,205 | 134,783,540 | 122,707,780 | 125,075,133 |
| Total Interfund Transfers To Other Funds | 14,995,869 | 38,521,309 | 11,894,011 | 13,118,046 |
| TOTAL FINANCIAL REQUIREMENTS | \$ 146,668,074 | \$ 173,304,849 | \$ 134,601,791 | \$ 138,193,179 |
| USE OF UNASSIGNED FUND BALANCE | \$ 831,863 | \$ 7,757,729 | \$ 5,127,844 | \$ 7,194,787 |
| SOURCES OVER/(UNDER) REQUIREMENTS | - | - | - | - |
| ENDING FUND BALANCE-UNASSIGNED | \$ 36,415,705 | \$ 36,415,705 | \$ 31,287,861 | \$ 24,093,075 |

The Proposed Biennial Budget reflects an effort to align ongoing expenditures with sustainable long-term revenue growth while continuing to maintain core public services, invest in critical infrastructure, and preserve organizational resiliency. This balancing effort has become increasingly complex as inflationary pressures continue to affect labor, construction, insurance, materials, utilities, and contracted services at rates that often exceed historical averages.

Statewide and regional economic forecasts generally continue to project economic growth rather than recession; however, many forecasts also point toward slower employment growth, elevated uncertainty, and increased variability in economic performance over the next several years. The City recognizes that broader economic conditions remain susceptible to factors largely outside of local control, including monetary policy decisions, inflation trends, geopolitical instability, and fluctuations in consumer and business confidence.

Against this backdrop, the City anticipates that additional prioritization and ongoing evaluation of expenditures, service levels, staffing needs, and capital project timing will likely be necessary in future fiscal years. Much like the State of California and many local agencies, a growing share of ongoing expenditures

now reflects the cost of sustaining and operating previously expanded services, facilities, staffing levels, and infrastructure commitments rather than the addition of entirely new programs or services. As revenue growth moderates, it becomes increasingly important to ensure that ongoing expenditures remain aligned with sustainable long-term funding sources.

No budget summary would be complete without acknowledging the presence of risks to the forecast. The City Manager's Proposed Biennial Budget for Fiscal Years 2027 and 2028 represents a carefully developed financial plan for the coming budget cycle; however, economic conditions, operational needs, and external factors can change over time. While the City's budget is built with resiliency and flexibility in mind to help accommodate fluctuations in revenues and expenditures, several risks remain that could materially impact future financial performance. The following represents a partial list of such risks:

- The collective bargaining agreements with the City's nine (9) bargaining units will expire on June 30, 2026, and negotiations for successor agreements remain ongoing. There is a risk that labor costs ultimately exceed the assumptions incorporated into the Proposed Biennial Budget.
- Construction cost escalation and market volatility may impact the ultimate cost of Fire Station No. 264's relocation and other major capital initiatives.
- The Proposed Biennial Budget assumes a vacancy factor of approximately seven percent across various departments. If vacancies are filled more quickly than anticipated, personnel expenditures may exceed budgeted assumptions.
- Interest rates are expected to remain elevated relative to historical norms, which may continue to slow interest-sensitive economic activity, consumer spending, development activity, and housing markets, potentially impacting economically sensitive City revenues.
- The City is self-insured, and the budget for claims and litigation is based on historical trends and information known at the time the budget is prepared. Actual claims, settlements, or litigation outcomes could exceed budgeted amounts.

While the City is not budgeting for an immediate economic downturn, the Proposed Biennial Budget recognizes that future financial flexibility may become more constrained if economic conditions weaken further or expenditure growth continues to outpace recurring revenue growth. As a result, future budgets may require additional expenditure reductions, service deferrals, delayed capital implementation, or reprioritization of projects and operational enhancements in order to preserve long-term fiscal stability and maintain the City's strong financial position.

CONCLUSION

The City's proposed biennial budget for Fiscal Years 2027 and 2028 reflects a deliberate and balanced approach to maintaining essential public services, investing in community priorities, and positioning the City for long-term sustainability. While the City continues to benefit from a stable financial position and healthy reserves, the economic environment has changed meaningfully from the unusually strong post-pandemic growth experienced during the last budget cycle. Revenue growth has moderated, operational and personnel costs continue to rise, and the City faces increasing long-term obligations associated with infrastructure, facilities, and service delivery expectations.

In response, this budget reflects significant prioritization and strategic decision-making across the organization. Departments worked collaboratively to reprioritize spending, defer lower-priority enhancements, and identify operational reductions in order to preserve core services and fund critical investments. At the same time, the proposed budget continues to advance several transformational projects for the community, including Safety Hall, the relocation of Fire Station No. 264, public safety technology modernization, homelessness response efforts, and the replacement of critical building systems such as the HVAC infrastructure at the A.K. Smiley Public Library. These investments are intended not only to address current operational needs, but to responsibly reinvest in public facilities and infrastructure that will serve the community for decades to come.

The proposed budget also recognizes that maintaining current service levels has become significantly more expensive due to inflationary pressures, evolving community expectations, aging infrastructure, ongoing collective bargaining negotiations, and the need to recruit and retain a highly qualified workforce in an increasingly competitive labor market. While the City's total compensation structure remains generally competitive, management recognizes the importance of continuing to evaluate employee compensation and organizational sustainability in order to maintain high-quality municipal services over the long term.

Although the City continues to maintain a healthy unassigned General Fund balance, current financial planning anticipates the strategic use of one-time reserves for major capital and facility investments. As a result, management believes it will be increasingly important in future years to carefully evaluate programs, service levels, operational priorities, and long-term affordability as part of the City's upcoming strategic planning efforts. There remains more to do than can reasonably be funded at one time, and continued prioritization will be necessary to balance community expectations, infrastructure needs, employee investment, and long-term fiscal stewardship.

I want to express my sincere appreciation to the department directors, management staff, and employees throughout the organization for their collaborative efforts in developing this proposed budget and continuing to deliver exceptional public services each day. A special note of thanks should also be extended to the Finance Department staff for their diligent work preparing, analyzing, and presenting the substantial amount of financial and operational information necessary to support this budget process. Finally, I would be remiss if I did not recognize the extraordinary efforts of the City's employees, whose professionalism and dedication continue to contribute meaningfully to the quality of life enjoyed by the Redlands community. With the continued leadership of the City Council and support of the community, the City remains well-positioned to responsibly navigate future challenges while continuing to invest in services, infrastructure, and priorities that reflect the values of the community.

Respectfully submitted,



Charles M. Duggan, Jr., City Manager
City of Redlands

General Fund Budget Summary

| | 2025 ACTUAL (AUDITED) | 2026 ADJUSTED BUDGET | 2026 12 MONTH ESTIMATED | 2027 CITY MANAGER RECOMMENDED | 2028 CITY MANAGER RECOMMENDED |
|--|----------------------------------|----------------------------------|----------------------------------|-------------------------------------|-------------------------------------|
| AVAILABLE FINANCIAL SOURCES: | | | | | |
| BEGINNING FUND BALANCE-UNASSIGNED | \$ 52,249,737 | \$ 51,417,874 | \$ 51,417,874 | \$ 43,660,145 | \$ 38,532,301 |
| Revenues | | | | | |
| Taxes: | | | | | |
| Property | 44,984,981 | 44,938,487 | 45,963,826 | 47,923,786 | 49,802,999 |
| Sales | 26,750,778 | 26,915,810 | 27,279,138 | 27,774,438 | 28,515,389 |
| <i>Measure T Sales Tax</i> | 20,337,840 | 20,135,370 | 20,171,000 | 20,629,000 | 21,252,000 |
| Franchise | 2,685,573 | 3,365,568 | 2,269,752 | 3,319,766 | 3,458,479 |
| Other-(TOT, Property Transfer, Mining) | 2,604,008 | 2,953,500 | 2,444,368 | 2,719,431 | 2,664,436 |
| Total Taxes | 97,363,181 | 98,308,735 | 98,128,084 | 102,366,421 | 105,693,303 |
| General Government: | | | | | |
| Business Licenses | 6,050,839 | 6,265,000 | 6,650,000 | 6,650,000 | 6,650,000 |
| Motor Vehicle Fees | 115,177 | 65,000 | 111,682 | 94,750 | 97,259 |
| Interfund Charges | 4,322,916 | 4,460,480 | 4,460,440 | 5,877,205 | 6,070,519 |
| Investment Income | 3,545,675 | 450,000 | 3,335,984 | 1,500,000 | 850,000 |
| Other | 1,239,934 | 790,662 | 714,831 | 545,304 | 565,211 |
| Total General Government | 15,274,540 | 12,031,142 | 15,272,937 | 14,667,259 | 14,232,989 |
| Charges For Services: | | | | | |
| Development Services | 4,179,538 | 3,823,629 | 3,890,145 | 3,618,241 | 3,416,636 |
| Library | 4,980 | 44,284 | 46,500 | 6,250 | 6,250 |
| Police | 2,568,894 | 727,767 | 801,442 | 737,100 | 737,100 |
| Animal Services | 305,207 | 43,191 | 91,014 | 50,484 | 52,912 |
| Community Services | 698,516 | 702,779 | 764,800 | 810,124 | 883,086 |
| Fire | 1,425,847 | 501,300 | 778,510 | 501,300 | 501,300 |
| Facilities | 2,364,124 | 1,428,092 | 2,588,028 | 1,617,739 | 1,548,870 |
| Engineering | 1,216,154 | 794,000 | 1,231,240 | 1,176,161 | 1,234,619 |
| Total Charges For Services | 12,763,261 | 8,065,043 | 10,191,677 | 8,517,399 | 8,380,773 |
| Total Revenues | 125,400,982 | 118,404,919 | 123,592,698 | 125,551,079 | 128,307,065 |
| Interfund Transfers from Other Funds: | | | | | |
| Governmental Grants (200) | 67,089 | - | - | - | - |
| Gas Tax (207) | 2,048,335 | 2,103,423 | 2,105,839 | 2,144,688 | 2,184,232 |
| Traffic Safety (223) | 170,307 | 127,000 | 138,054 | 127,000 | 127,000 |
| Water (501, 503) | 281,510 | 288,804 | 288,804 | 298,852 | 301,689 |
| Solid Waste (511, 513) | 68,313 | 64,306 | 64,306 | 54,121 | 54,884 |
| Sewer (521) | 124,677 | 27,560 | 27,560 | 23,207 | 23,522 |
| Total Interfund Transfers From Other Funds | 2,760,231 | 2,611,093 | 2,624,563 | 2,647,868 | 2,691,327 |
| Decreases/Use of to Reserves: | | | | | |
| Reserve for Advances Receivable | | | | | |
| Reserve for Loans | 2,461,644 | - | - | - | - |
| Reserve for Prepays | 501,110 | - | - | - | - |
| Reserve for Donations | 15,072 | 100,000 | 100,000 | 225,000 | - |
| Reserve for PEG Fees | - | - | 334,322 | - | - |
| Reserve for Parking Improvements | - | - | 648,548 | - | - |
| Reserve for Maintenance: Bldgs. & Improv. | - | 750,000 | 750,000 | 100,000 | - |
| Reserve for Unfunded Mandates | 850,000 | 750,000 | 750,000 | - | - |
| Reserve for Capital: >\$50,000 | 64,707 | 497,700 | 754,700 | - | - |
| Reserve for Fire Equipment | 65,934 | 31,773 | 262,839 | 50,000 | - |
| Reserve for Sidewalk Improvements | - | 29,406 | 29,406 | - | - |
| Reserve for Public Safety / Homelessness | 2,527,356 | - | - | - | - |
| Reserve for Future Facilities | 2,905,554 | 12,645,666 | 23,591,682 | 900,000 | - |
| Reserve for Public Benefit | 27,390 | 238,667 | 2,304,859 | - | - |
| Reserve for Encumbrances | 8,256,232 | 9,803,503 | 9,803,503 | - | - |
| Total Cancellations or Decreases to Reserves | 17,674,998 | 24,846,715 | 39,329,859 | 1,275,000 | - |
| TOTAL AVAILABLE FINANCIAL SOURCES (Without Unassigned Fund Balance) | \$ 198,085,948 \$ 145,836,211 | \$ 197,280,601 \$ 145,862,727 | \$ 216,964,994 \$ 165,547,120 | \$ 173,134,093 \$ 129,473,947 | \$ 169,530,693 \$ 130,998,392 |

General Fund Budget Summary (cont.)

| | 2025 ACTUAL (AUDITED) | 2026 ADJUSTED BUDGET | 2026 12 MONTH ESTIMATED | 2027 CITY MANAGER RECOMMENDED | 2028 CITY MANAGER RECOMMENDED |
|--|-----------------------------|----------------------------|-------------------------------|-------------------------------------|-------------------------------------|
| FINANCIAL REQUIREMENTS: | | | | | |
| Appropriations/Expenditures | | | | | |
| City Council | 503,181 | 737,111 | 734,018 | 566,334 | 571,004 |
| City Clerk | 435,016 | 511,378 | 369,027 | 456,806 | 390,316 |
| City Manager (incl. Homeless Solutions in FY 2026) | 2,177,970 | 3,024,113 | 3,161,059 | 2,818,948 | 2,840,881 |
| Human Resources | 5,484,778 | 6,549,851 | 6,628,977 | 6,641,351 | 7,022,576 |
| City Attorney | 955,943 | 826,283 | 957,168 | 1,013,494 | 1,040,253 |
| Management Services | 3,084,015 | 4,097,213 | 4,258,301 | 3,686,529 | 3,859,947 |
| Development Services | 5,518,814 | 6,873,084 | 6,235,125 | 5,893,323 | 5,974,489 |
| Facilities & Animal Services | 22,157,350 | 29,788,131 | 28,810,708 | 20,566,426 | 20,446,964 |
| Community Services | 2,194,349 | 3,005,872 | 2,653,809 | 2,867,601 | 2,981,730 |
| Engineering | 1,945,560 | 2,009,219 | 2,125,168 | 1,194,486 | 1,235,860 |
| Library | 3,410,455 | 4,540,608 | 4,153,057 | 4,051,710 | 4,112,949 |
| Police | 40,222,820 | 43,646,376 | 43,829,721 | 43,328,936 | 45,355,852 |
| Fire | 24,071,332 | 25,410,945 | 25,222,403 | 24,621,837 | 24,242,311 |
| Total Appropriations | 112,161,583 | 131,020,183 | 129,138,540 | 117,707,780 | 120,075,133 |
| Interfund Transfers to Other Funds: | | | | | |
| Governmental Grants (200) | 14,448 | - | - | - | - |
| Paramedic Fund (205) | 4,700,338 | 5,720,339 | 5,608,004 | 5,414,243 | 5,867,052 |
| Traffic Safety (223) | 23,020 | - | - | - | - |
| Downtown Redlands Business Assoc. (236) | 30,394 | 98,145 | 64,472 | 63,649 | 69,036 |
| Parking Authority (237) | 20,426 | 15,722 | 19,722 | 20,443 | 21,227 |
| CFD 2004-1 (261) | - | 30,000 | - | - | - |
| Landscape Maintenance District (263) | 23,255 | 26,380 | 42,706 | 42,908 | 45,741 |
| Safety Hall (406) | 2,905,554 | 12,645,666 | 23,926,004 | - | - |
| Citrus Groves (538) | 10,000 | 200,000 | 890,000 | 315,426 | 405,297 |
| Liability Self-Insurance (602) | 6,918,434 | 6,106,460 | 7,970,401 | 6,037,342 | 6,709,693 |
| Information Technology (604) | 350,000 | - | - | - | - |
| Total Interfund Transfers To Other Funds | 14,995,869 | 24,842,712 | 38,521,309 | 11,894,011 | 13,118,046 |
| New or Increases to Reserves | | | | | |
| Reserve for Prepaids | 430,838 | - | - | - | - |
| Reserve for Donations | 446,796 | - | - | - | - |
| Reserve for PEG Fees | 27,129 | - | - | - | - |
| Reserve for Operational Contingency | 1,275,000 | - | - | - | - |
| Reserve for Encumbrances | 9,803,503 | - | - | - | - |
| Reserve for Future Facilities | 7,527,356 | 3,730,000 | 4,945,000 | 5,000,000 | 5,000,000 |
| Reserve for Public Safety / Homelessness | - | - | 700,000 | - | - |
| Total New or Increases to Reserves | 19,510,622 | 3,730,000 | 5,645,000 | 5,000,000 | 5,000,000 |
| TOTAL FINANCIAL REQUIREMENTS | \$ 146,668,074 | \$ 159,592,895 | \$ 173,304,849 | \$ 134,601,792 | \$ 138,193,179 |
| USE OF UNASSIGNED FUND BALANCE | \$ 831,863 | \$ 13,730,168 | \$ 7,757,729 | \$ 5,127,844 | \$ 7,194,787 |
| SOURCES OVER/(UNDER) REQUIREMENTS | - | - | - | - | - |
| ENDING FUND BALANCE-UNASSIGNED | \$ 51,417,874 | \$ 37,687,706 | \$ 43,660,145 | \$ 38,532,301 | \$ 31,337,514 |

REVENUES

| ORGKEY | OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------|---------------------------------|--------------------------------|-------------------------------|----------------------------------|--|--|
| <u>PROPERTY TAXES</u> | | | | | | |
| 101501 | 4101 | 42,507,047 | 42,581,787 | 43,555,126 | 45,597,513 | 47,517,035 |
| 101501 | 4102 | 940,453 | 809,200 | 1,444,500 | 1,374,534 | 1,390,957 |
| 101501 | 4103 | 485,570 | 503,200 | 553,200 | 552,056 | 502,093 |
| 101501 | 4104 | 39,679 | 50,000 | - | - | - |
| 101501 | 4105 | 208,612 | 360,000 | - | - | - |
| 101501 | 4106 | 7,920 | 12,600 | - | - | - |
| 101501 | 4107 | 291,176 | 262,700 | - | - | - |
| 101501 | 4108 | 483,032 | 359,000 | 410,000 | 399,683 | 392,914 |
| 101501 | 4110 | 21,491 | - | 1,000 | - | - |
| | TOTAL PROPERTY TAXES | 44,984,981 | 44,938,487 | 45,963,826 | 47,923,786 | 49,802,999 |
| <u>OTHER TAXES</u> | | | | | | |
| 101501 | 4001 | 7,138,233 | 7,304,606 | 7,544,782 | 7,671,092 | 7,805,506 |
| 101501 | 4003 | 18,215,980 | 18,177,000 | 18,300,125 | 18,591,980 | 19,153,176 |
| 101501 | 4005 | 1,396,565 | 1,434,204 | 1,434,231 | 1,511,366 | 1,556,707 |
| 101501 | 4006 | 20,337,840 | 20,135,370 | 20,171,000 | 20,629,000 | 21,252,000 |
| 101501 | 4207 | 342,856 | 598,500 | 410,377 | 487,300 | 432,305 |
| 101502 | 4208 | 1,979,925 | 1,995,000 | 1,766,533 | 1,912,601 | 1,912,601 |
| 101502 | 4209 | 2,685,573 | 3,365,568 | 2,269,752 | 3,319,766 | 3,458,479 |
| 101502 | 4210 | 281,228 | 360,000 | 267,458 | 319,530 | 319,530 |
| | TOTAL OTHER TAXES | 52,378,199 | 53,370,248 | 52,164,258 | 54,442,635 | 55,890,304 |
| | TOTAL TAXES | 97,363,181 | 98,308,735 | 98,128,084 | 102,366,421 | 105,693,303 |
| <u>OTHER REVENUES</u> | | | | | | |
| 101502 | 4301 | 6,050,839 | 6,265,000 | 6,650,000 | 6,650,000 | 6,650,000 |
| 101502 | 4302 | 57,199 | 55,000 | 58,061 | 53,028 | 53,198 |
| 101502 | 4305 | 1,265 | 1,000 | 1,250 | 1,000 | 1,000 |
| 101120 | 4329 | 1,989 | 2,000 | 2,000 | 2,000 | 2,000 |
| 101501 | 4403 | 115,177 | 65,000 | 111,682 | 94,750 | 97,259 |
| 101501 | 4405 | 142,107 | 110,000 | 119,475 | 94,791 | 104,920 |
| 101120 | 4415 | 880 | - | - | - | - |
| 101140 | 4415 | - | - | 439 | - | - |
| 101150 | 4415 | 2,515 | 3,000 | 3,000 | 3,000 | 3,000 |
| 101254 | 4415 | - | - | 701 | - | - |
| 101501 | 4415 | - | 3,000 | 2,000 | 2,000 | 2,000 |
| 101150 | 4521 | 83,066 | 90,000 | 90,000 | 90,000 | 90,000 |
| 101501 | 4604 | 10,765 | 7,000 | 6,905 | 8,715 | 8,715 |
| 101502 | 4701 | 258,605 | 175,000 | 376,671 | 238,985 | 248,593 |
| 101121 | 4711 | 29,281 | 45,000 | 45,000 | 45,000 | 45,000 |
| 101501 | 4805 | 4,322,916 | 4,460,480 | 4,460,440 | 5,877,205 | 6,070,519 |
| 101501 | 4808 | 37,251 | - | - | - | - |
| 101502 | 4808 | 5,661,585 | 450,000 | 3,335,984 | 1,500,000 | 850,000 |
| 101502 | 4810 | 188 | 100 | 200 | 200 | 200 |
| 101501 | 4812 | 77 | 5,000 | 500 | - | - |
| 101503 | 4812 | - | - | 2,724 | - | - |
| 101501 | 4814 | 670,580 | 293,987 | 6,000 | 6,000 | 6,000 |
| 101502 | 4814 | (120) | - | - | - | - |
| 101110 | 4817 | 125 | 75 | 75 | 85 | 85 |
| 101501 | 4817 | - | - | 30 | - | - |
| 101501 | 4820 | - | 500 | 500 | 500 | 500 |
| | TOTAL OTHER REVENUES | 17,446,289 | 12,031,142 | 15,273,638 | 14,667,259 | 14,232,989 |
| | TOTAL GENERAL GOVERNMENT | 114,809,469 | 110,339,877 | 113,401,722 | 117,033,680 | 119,926,292 |

REVENUES

| ORGKEY | OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED | |
|------------------------------------|--------|---------------------------------------|-------------------------------|----------------------------------|--|--|------------------|
| <u>DEVELOPMENT SERVICES</u> | | | | | | | |
| 101162 | 4305 | Building Permits | 1,667,570 | 1,405,237 | 1,490,581 | 1,447,394 | 1,490,816 |
| 101164 | 4305 | Building Permits | 100,184 | 83,948 | 83,948 | 86,466 | 89,060 |
| 101162 | 4306 | Electrical Permits | 232,082 | 163,644 | 167,556 | 168,553 | 173,610 |
| 101162 | 4307 | Plumbing Permits | 120,348 | 101,580 | 101,580 | 104,627 | 107,766 |
| 101162 | 4309 | HVAC Permits | 143,747 | 147,111 | 147,111 | 151,524 | 156,070 |
| 101162 | 4310 | Cert of Occupancy | 16 | 8,176 | 8,176 | 8,421 | 8,674 |
| 101162 | 4311 | Pool and Spa Permits | 24,005 | 32,804 | 32,804 | 33,789 | 34,802 |
| 101164 | 4312 | Sign Permits | 8,216 | 13,952 | 13,952 | 14,371 | 14,802 |
| 101164 | 4313 | Demolition Permits | 3,734 | 9,156 | 9,156 | 9,430 | 9,713 |
| 101162 | 4314 | Roofing Permits | 186,239 | 169,124 | 169,124 | 174,198 | 179,424 |
| 101164 | 4315 | Historic Cert of Approp | 12,217 | 6,971 | 9,183 | 7,180 | 7,611 |
| 101164 | 4320 | East Valley Corridor | (4,162) | 15,636 | - | - | - |
| 101164 | 4321 | Specific Plan | 23,631 | 15,890 | - | 16,367 | 16,858 |
| 101164 | 4322 | Conditional Use Permit | 74,846 | 72,969 | 72,969 | 75,158 | 77,413 |
| 101164 | 4323 | Variances | 25,762 | 9,649 | 18,495 | 9,939 | 10,237 |
| 101164 | 4324 | Home Occupation Permit | 10,400 | 4,484 | 10,240 | 4,619 | 4,758 |
| 101162 | 4331 | Solar Permit | 450 | 4,139 | 4,139 | 4,263 | 4,391 |
| 101164 | 4332 | Zone Clearance for Business Li | - | 18,746 | - | - | - |
| 101164 | 4333 | Temp Holiday Sales Permits | - | 6,510 | - | - | - |
| 101164 | 4334 | Temp & Special Events Permits | - | 5,948 | - | - | - |
| 101164 | 4335 | Administrative Use Permits | - | 5,015 | - | - | - |
| 101164 | 4415 | Cost Recovery/Reimbursed Exp | 350,035 | 506,919 | 377,402 | 301,328 | - |
| 101162 | 4501 | General Plan Review Fee | 175,604 | 60,379 | 165,847 | 62,190 | 64,056 |
| 101164 | 4502 | General Plan Amendment | - | 10,448 | - | - | - |
| 101162 | 4503 | Plan Check | 611,754 | 462,843 | 587,660 | 476,728 | 491,030 |
| 101164 | 4503 | Plan Check | 101,349 | 64,341 | 100,000 | 110,000 | 113,300 |
| 101164 | 4504 | Preliminary Review | 11,076 | 10,337 | 12,019 | 10,647 | 10,967 |
| 101164 | 4505 | CRA Review | 62,786 | 88,512 | 70,000 | 91,167 | 93,902 |
| 101164 | 4506 | Map Review | 87,859 | 84,029 | 84,029 | 86,550 | 89,147 |
| 101164 | 4507 | Street Vacation | 10,074 | 6,917 | - | 7,125 | 7,339 |
| 101164 | 4508 | Environmental Impact | 1,534 | - | - | - | - |
| 101164 | 4509 | Residential Development Alloc | - | - | - | - | - |
| 101164 | 4510 | Planning Appeal Processing | - | 4,159 | - | - | - |
| 101164 | 4511 | Ordinance Amendment | 3,240 | 6,685 | 6,685 | 6,885 | 7,092 |
| 101164 | 4512 | Development Agreements | - | 11,489 | 2,000 | - | - |
| 101164 | 4513 | Annexation Agreements | 1,785 | 9,151 | 2,000 | 9,425 | 9,708 |
| 101164 | 4514 | Preannex. Agreements | - | 7,354 | 7,354 | 7,575 | 7,802 |
| 101164 | 4515 | Socio-Economic Studies | 31,285 | 25,387 | 30,542 | 25,000 | 25,750 |
| 101162 | 4528 | Research & Microfilming | 3,134 | 7,398 | 7,398 | 7,620 | 7,849 |
| 101164 | 4593 | Measure U Exemption | 3,903 | - | - | - | - |
| 101164 | 4717 | Contract Administration Fee | 44,923 | 78,553 | 40,000 | 42,000 | 43,260 |
| 101164 | 4734 | Legal Notice Ad Publication | 11,235 | 27,553 | 8,000 | 10,000 | 10,300 |
| 101164 | 4735 | Tribal Government Notification | 1,180 | 18,231 | 3,000 | 3,500 | 3,605 |
| 101164 | 4736 | Environmental CEQA Notice Publ | 1,070 | 11,021 | 2,000 | 2,200 | 2,266 |
| 101162 | 4810 | Returned Check Fee | 189 | - | 27 | - | - |
| 101161 | 4814 | Miscellaneous Receipts | - | - | - | - | - |
| 101164 | 4814 | Miscellaneous Receipts | 36,238 | 21,232 | 45,167 | 42,000 | 43,260 |
| | | TOTAL DEVELOPMENT SERVICES | 4,179,538 | 3,823,629 | 3,890,145 | 3,618,241 | 3,416,636 |
| <u>LIBRARY</u> | | | | | | | |
| 101190 | 4733 | Library Fines | 4,980 | 4,284 | 6,500 | 6,250 | 6,250 |

REVENUES

| ORGKEY | OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------------------|--------|--------------------------------|-------------------------------|----------------------------------|--|--|
| <u>LIBRARY</u> | | | | | | |
| 101191 | 4801 | - | 40,000 | 40,000 | - | - |
| | | 4,980 | 44,284 | 46,500 | 6,250 | 6,250 |
| <u>POLICE DEPARTMENT</u> | | | | | | |
| 101202 | 4325 | 748 | 2,500 | 356 | 1,500 | 1,500 |
| 101202 | 4412 | 40,854 | 20,000 | 20,000 | 20,000 | 20,000 |
| 101202 | 4414 | 5,610 | 7,500 | 22,155 | 22,200 | 22,200 |
| 101200 | 4415 | 466,255 | 30,000 | 30,000 | 20,000 | 20,000 |
| 101202 | 4415 | 6,184 | - | - | - | - |
| 101204 | 4415 | - | 540,000 | 540,000 | 540,000 | 540,000 |
| 101202 | 4525 | 5,510 | 5,250 | 5,250 | 5,250 | 5,250 |
| 101202 | 4526 | 506 | - | 400 | 500 | 500 |
| 101202 | 4529 | 6,600 | 4,500 | 4,500 | 4,500 | 4,500 |
| 101202 | 4579 | 48,492 | 45,000 | 45,000 | 45,000 | 45,000 |
| 101202 | 4580 | 35,360 | 35,000 | 37,284 | 35,000 | 35,000 |
| 101202 | 4584 | 2,046 | 2,300 | 1,302 | 2,000 | 2,000 |
| 101200 | 4606 | - | 8,000 | 8,000 | 8,000 | 8,000 |
| 101202 | 4607 | 631 | - | 650 | 650 | 650 |
| 101202 | 4810 | 15 | - | - | - | - |
| 101200 | 4812 | 35,355 | - | 38,920 | - | - |
| 101202 | 4812 | 13,475 | - | 14,907 | - | - |
| 101202 | 4814 | 505 | 7,500 | 12,500 | 12,500 | 12,500 |
| 101202 | 4819 | 290,000 | 20,217 | 20,217 | 20,000 | 20,000 |
| 101202 | 4827 | 1,610,749 | - | - | - | - |
| | | 2,568,894 | 727,767 | 801,442 | 737,100 | 737,100 |
| <u>FIRE DEPARTMENT</u> | | | | | | |
| 101251 | 4310 | 631 | 4,000 | 800 | 4,000 | 4,000 |
| 101251 | 4327 | 160,556 | 65,000 | 120,000 | 65,000 | 65,000 |
| 101251 | 4328 | - | 6,000 | 581 | 6,000 | 6,000 |
| 101250 | 4409 | 942,361 | 350,000 | 476,678 | 350,000 | 350,000 |
| 101250 | 4415 | 3,425 | 15,000 | 1,000 | 15,000 | 15,000 |
| 101251 | 4415 | - | 1,000 | - | 1,000 | 1,000 |
| 101251 | 4503 | 164,081 | 30,000 | 115,000 | 30,000 | 30,000 |
| 101250 | 4516 | 90 | - | - | - | - |
| 101251 | 4520 | 46 | 3,000 | 50,000 | 3,000 | 3,000 |
| 101250 | 4531 | 9,661 | 17,000 | 1,000 | 17,000 | 17,000 |
| 101251 | 4602 | - | 800 | - | 800 | 800 |
| 101250 | 4603 | 1,000 | 500 | - | 500 | 500 |
| 101250 | 4812 | 4,125 | - | 8,750 | - | - |
| 101250 | 4819 | 1,400 | 7,500 | 4,000 | 7,500 | 7,500 |
| 101251 | 4819 | - | 1,500 | - | 1,500 | 1,500 |
| 101250 | 4827 | 120,271 | - | - | - | - |
| | | 1,407,647 | 501,300 | 777,809 | 501,300 | 501,300 |
| <u>FCS - ANIMAL SERVICES</u> | | | | | | |
| 101311 | 4534 | 11,845 | 8,000 | 16,446 | 14,800 | 15,244 |
| 101311 | 4535 | 2,435 | 2,381 | 5,887 | 4,408 | 4,540 |
| 101311 | 4536 | 1,605 | 794 | 608 | 1,166 | 1,201 |
| 101311 | 4537 | 1,030 | 2,987 | 1,530 | 1,717 | 1,768 |
| 101311 | 4538 | 9,945 | 14,652 | 13,000 | 13,000 | 14,304 |
| 101311 | 4585 | 16,710 | 14,377 | 13,896 | 15,393 | 15,855 |
| 101311 | 4819 | 162,910 | - | 39,647 | - | - |

REVENUES

| ORGKEY | OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|--------|--|--------------------------------|-------------------------------|----------------------------------|--|--|
| | <u>FCS - ANIMAL SERVICES</u> | | | | | |
| 101311 | 4827 | 98,727 | - | - | - | - |
| | | 305,207 | 43,191 | 91,014 | 50,484 | 52,912 |
| | <u>RECREATION & SENIOR SERVICES</u> | | | | | |
| 101309 | 4415 | 48 | - | 381 | - | - |
| 101309 | 4530 | 371,760 | 401,830 | 400,000 | 421,922 | 464,114 |
| 101309 | 4531 | - | - | 203 | - | - |
| 101309 | 4533 | 76,954 | 57,588 | 50,000 | 63,346 | 72,848 |
| 101309 | 4544 | - | 1,983 | - | - | - |
| 101309 | 4545 | 8,242 | 15,357 | 11,386 | 15,357 | 16,124 |
| 101309 | 4802 | - | 520 | - | - | - |
| 101309 | 4812 | 3,000 | - | - | - | - |
| 101309 | 4813 | 233,013 | 225,000 | 287,000 | 300,000 | 320,000 |
| 101309 | 4815 | 3,788 | 501 | 2,330 | 2,500 | 3,000 |
| 101309 | 4819 | 1,324 | - | 13,500 | 7,000 | 7,000 |
| | | 698,128 | 702,779 | 764,800 | 810,124 | 883,086 |
| | <u>FACILITIES AND COMMUNITY SERVICES DEPARTMENT</u> | | | | | |
| 101303 | 4312 | 6,182 | 1,500 | 7,499 | 6,000 | 6,000 |
| 101300 | 4415 | 43,046 | 75,000 | 3,000 | 75,000 | 75,000 |
| 101302 | 4415 | 139 | - | - | - | - |
| 101303 | 4415 | 542 | - | 844,045 | - | - |
| 101304 | 4415 | 95,241 | - | 66,553 | - | - |
| 101306 | 4415 | - | - | 15 | - | - |
| 101300 | 4523 | 550 | - | 178 | - | - |
| 101306 | 4524 | 80,286 | - | 100,000 | 110,000 | 120,000 |
| 101300 | 4602 | 58,916 | 70,000 | 35,000 | 70,000 | 70,000 |
| 101300 | 4702 | 6,326 | - | 4,975 | - | - |
| 101304 | 4703 | 351,800 | 332,187 | 300,000 | 332,187 | 332,187 |
| 101300 | 4725 | 304,524 | 400,000 | 300,000 | 320,000 | 325,000 |
| 101303 | 4729 | - | - | 1,496 | - | - |
| 101303 | 4809 | 650 | - | 200 | - | - |
| 101306 | 4810 | - | - | 54 | - | - |
| 101300 | 4811 | (837) | - | 1,164 | - | - |
| 101300 | 4812 | 10,278 | - | - | - | - |
| 101303 | 4812 | 14,112 | - | 11,650 | - | - |
| 101304 | 4812 | 5,489 | - | 250 | - | - |
| 101300 | 4813 | 7,502 | - | 485 | - | - |
| 101303 | 4813 | 127,222 | 120,000 | 120,000 | 120,000 | 120,000 |
| 101310 | 4813 | 941,066 | 429,405 | 560,076 | 584,552 | 500,683 |
| 101300 | 4814 | 446 | - | - | - | - |
| 101301 | 4814 | (5) | - | 72 | - | - |
| 101310 | 4814 | - | - | 6 | - | - |
| 101300 | 4819 | 4,500 | - | - | - | - |
| 101301 | 4827 | 123,296 | - | - | - | - |
| 101303 | 4827 | 66,440 | - | - | - | - |
| 101304 | 4827 | 79,494 | - | - | - | - |
| 101303 | 4830 | 16,869 | - | - | - | - |
| 101310 | 4830 | 20,050 | - | - | - | - |

REVENUES

| ORGKEY | OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|--|--------|--------------------------------|-------------------------------|----------------------------------|--|--|
| <u>FACILITIES AND COMMUNITY SERVICES DEPARTMENT</u> | | | | | | |
| 101300 | 4834 | - | - | 231,309 | - | - |
| | | 2,364,124 | 1,428,092 | 2,588,028 | 1,617,739 | 1,548,870 |
| <u>ENGINEERING</u> | | | | | | |
| 101400 | 4305 | 14,858 | 10,000 | 15,000 | 15,750 | 16,538 |
| 101400 | 4308 | 61,574 | 32,000 | 61,600 | 64,680 | 67,914 |
| 101400 | 4316 | 559,528 | 350,000 | 563,000 | 591,150 | 620,708 |
| 101400 | 4319 | 221,260 | 140,000 | 300,000 | 200,000 | 210,000 |
| 101400 | 4322 | 14,476 | 8,000 | 8,000 | 7,109 | 7,464 |
| 101400 | 4330 | - | - | 22,180 | 23,289 | 24,453 |
| 101400 | 4415 | 22,948 | 25,000 | 23,000 | 24,150 | 25,358 |
| 101400 | 4503 | 161,315 | 120,000 | 120,000 | 126,000 | 132,300 |
| 101400 | 4505 | 9,036 | 7,000 | 7,000 | 7,000 | 7,000 |
| 101400 | 4506 | 33,651 | 40,000 | 25,000 | 26,250 | 27,563 |
| 101400 | 4507 | 3,639 | 2,000 | 2,000 | 2,100 | 2,205 |
| 101400 | 4512 | 11,346 | 5,000 | 25,700 | 26,985 | 28,334 |
| 101400 | 4522 | 41,758 | 30,000 | 33,260 | 34,923 | 36,669 |
| 101400 | 4578 | 17,765 | 25,000 | 25,500 | 26,775 | 28,114 |
| 101400 | 4812 | 43,000 | - | - | - | - |
| | | 1,216,154 | 794,000 | 1,231,240 | 1,176,161 | 1,234,619 |
| TOTAL GENERAL FUND (101) | | 127,554,144 | 118,404,919 | 123,592,698 | 125,551,079 | 128,307,065 |

REVENUES

| <u>ORGKEY</u> | <u>OBJECT</u> | <u>FY 2025 ACTUAL (AUDITED)</u> | <u>FY 2026 ADJUSTED BUDGET</u> | <u>FY 2026 12 MONTH ESTIMATED</u> | <u>FY 2027 CITY MANAGER RECOMMENDED</u> | <u>FY 2028 CITY MANAGER RECOMMENDED</u> |
|---|--|---|--|---|---|---|
| <u>GENERAL GOVT GRANTS (200)</u> | | | | | | |
| 200120 | 4401 | 3,741,456 | 5,810,785 | 5,810,785 | - | - |
| 200164 | 4401 | | 60,000 | 60,000 | - | - |
| 200190 | 4401 | 1,806,002 | 565,170 | 565,170 | - | - |
| 200202 | 4401 | 43,373 | 270,069 | 270,069 | - | - |
| 200300 | 4401 | 2,081 | 1,862 | 1,862 | - | - |
| 200303 | 4401 | | 221,685 | 221,685 | - | - |
| 200400 | 4401 | | 1,875,425 | 1,875,425 | - | - |
| 200120 | 4407 | 2,897,097 | 1,142,967 | 1,142,967 | - | - |
| 200164 | 4407 | 146,791 | 1,023,420 | 1,023,420 | - | - |
| 200202 | 4407 | 149,206 | 266,157 | 269,281 | - | - |
| 200250 | 4407 | 83,952 | 661,121 | 661,121 | - | - |
| 200300 | 4407 | 3,262 | 4,020 | 4,020 | - | - |
| 200400 | 4407 | 105,558 | 571,782 | 571,782 | - | - |
| 200202 | 4408 | 4,450 | - | - | - | - |
| 200120 | 4410 | 50,000 | 15,000 | 15,000 | - | - |
| 200202 | 4410 | 30,000 | - | 60,000 | - | - |
| 200250 | 4410 | 203,097 | - | 255,725 | - | - |
| 200300 | 4410 | | 712 | 712 | - | - |
| 200120 | 4808 | 33,711 | - | - | - | - |
| 200202 | 4808 | 311 | - | - | - | - |
| | TOTAL GENERAL GOVT GRANTS (200) | 9,300,347 | 12,490,176 | 12,809,025 | - | - |
| <u>EMERGENCY SERVICES (205)</u> | | | | | | |
| 205250 | 4101 | 1,146,202 | 1,100,000 | 1,100,000 | 1,100,000 | 1,100,000 |
| 205250 | 4415 | - | - | 700 | - | - |
| 205250 | 4819 | 100 | 5,000 | - | 5,000 | 5,000 |
| | TOTAL EMERGENCY SERVICES (205) | 1,146,302 | 1,105,000 | 1,100,700 | 1,105,000 | 1,105,000 |
| <u>HOUSEHOLD HAZARDOUS WASTE (206)</u> | | | | | | |
| 206250 | 4545 | 165,321 | 140,000 | 140,000 | 140,000 | 140,000 |
| | TOTAL HOUSEHOLD HAZARDOUS WASTE (206) | 165,321 | 140,000 | 140,000 | 140,000 | 140,000 |
| <u>GAS TAX (207)</u> | | | | | | |
| 207300 | 4201 | 1,993,441 | 1,957,972 | 1,944,915 | 2,061,965 | 2,185,683 |
| 207300 | 4202 | 453,841 | 474,968 | 472,187 | 480,416 | 488,583 |
| 207300 | 4203 | 602,061 | 649,109 | 631,078 | 642,426 | 653,990 |
| 207300 | 4204 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| 207300 | 4205 | 289,687 | 292,473 | 290,818 | 295,893 | 300,923 |
| 207300 | 4206 | 697,865 | 679,373 | 704,256 | 718,453 | 732,822 |
| | TOTAL GAS TAX (207) | 4,044,395 | 4,061,395 | 4,050,754 | 4,206,653 | 4,369,501 |
| <u>LOCAL TRANSPORTATION (209)</u> | | | | | | |
| 209400 | 4330 | 9,910 | - | - | - | - |
| 209400 | 4808 | 11,318 | - | 4,725 | 5,000 | 5,000 |
| | TOTAL LOCAL TRANSPORTATION (209) | 21,228 | - | 4,725 | 5,000 | 5,000 |
| <u>MEASURE "I" 2010 (210)</u> | | | | | | |
| 210400 | 4004 | 1,729,439 | 2,100,000 | 1,929,101 | 1,933,003 | 1,979,008 |
| 210400 | 4808 | 118,647 | 210,000 | 20,716 | 20,716 | 20,716 |
| | TOTAL MEASURE "I" 2010 (210) | 1,848,086 | 2,310,000 | 1,949,817 | 1,953,719 | 1,999,724 |

REVENUES

| ORGKEY | OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|--|--------|--------------------------------|-------------------------------|----------------------------------|--|--|
| <u>PARIS STREET RECONSTRUCTION (211)</u> | | | | | | |
| 211910 | 4415 | 694,166 | - | - | - | - |
| 211400 | 4808 | (37,848) | 150,000 | 39,040 | 39,040 | 39,040 |
| | | <u>656,318</u> | <u>150,000</u> | <u>39,040</u> | <u>39,040</u> | <u>39,040</u> |
| <u>AIR QUALITY IMPROVEMENT (221)</u> | | | | | | |
| 221400 | 4411 | 95,808 | 92,000 | 96,000 | 96,000 | 96,000 |
| 221400 | 4808 | 15,228 | - | 10,000 | 10,000 | 10,000 |
| 221400 | 4812 | - | - | 2,400 | - | - |
| | | <u>111,037</u> | <u>92,000</u> | <u>108,400</u> | <u>106,000</u> | <u>106,000</u> |
| <u>TRAFFIC SAFETY (223)</u> | | | | | | |
| 223200 | 4608 | 31,897 | 25,000 | 20,000 | 25,000 | 25,000 |
| 223200 | 4609 | 5,450 | 2,000 | 2,000 | 2,000 | 2,000 |
| 223200 | 4610 | 111,252 | 100,000 | 100,000 | 100,000 | 100,000 |
| | | <u>148,599</u> | <u>127,000</u> | <u>122,000</u> | <u>127,000</u> | <u>127,000</u> |
| <u>OPEN SPACE (227)</u> | | | | | | |
| 227501 | 4720 | 145,810 | 80,000 | 80,000 | 203,815 | 252,097 |
| 227501 | 4808 | 123,091 | - | 52,000 | - | - |
| | | <u>268,902</u> | <u>80,000</u> | <u>132,000</u> | <u>203,815</u> | <u>252,097</u> |
| <u>DOWNTOWN BUSINESS AREA (236)</u> | | | | | | |
| 236300 | 4545 | 4,322 | 30,000 | 1,810 | 1,810 | 1,810 |
| 236300 | 4808 | (2,380) | - | (88) | - | - |
| 236300 | 4814 | 26,070 | - | 10,000 | 10,000 | 10,000 |
| | | <u>28,013</u> | <u>30,000</u> | <u>11,722</u> | <u>11,810</u> | <u>11,810</u> |
| <u>PARKING AUTHORITY (237)</u> | | | | | | |
| 237502 | 4813 | 3,360 | 8,000 | 4,000 | 4,000 | 4,000 |
| | | <u>3,360</u> | <u>8,000</u> | <u>4,000</u> | <u>4,000</u> | <u>4,000</u> |
| <u>PUBLIC ART FUND (238)</u> | | | | | | |
| 238100 | 4808 | 468 | - | 188 | 188 | 188 |
| | | <u>468</u> | <u>-</u> | <u>188</u> | <u>188</u> | <u>188</u> |
| <u>TRANSPORTATION DEVELOPMENT ACT (241)</u> | | | | | | |
| 241400 | 4401 | 55,596 | 1,089,700 | 1,089,700 | - | - |
| | | <u>55,596</u> | <u>1,089,700</u> | <u>1,089,700</u> | <u>-</u> | <u>-</u> |
| <u>ASSET FORFEITURE (246)</u> | | | | | | |
| 246200 | 4611 | 6,526 | 5,000 | 5,000 | 5,000 | 5,000 |
| 246200 | 4612 | 4,571 | 436,073 | 436,073 | 181,430 | 181,430 |
| 246200 | 4613 | - | 30,000 | 20,000 | 20,000 | 20,000 |
| 246200 | 4614 | 1,152 | 855 | 855 | 1,000 | 800 |
| 246200 | 4808 | 59,569 | 10,000 | 40,000 | 41,200 | 42,436 |
| 246200 | 4812 | 26,394 | - | 22,087 | - | - |
| | | <u>98,211</u> | <u>481,928</u> | <u>524,015</u> | <u>248,630</u> | <u>249,666</u> |
| <u>SUPPLEMENTAL LAW ENFORCEMENT (249)</u> | | | | | | |
| 249200 | 4401 | 240,061 | 260,558 | 355,558 | 302,280 | 302,280 |

REVENUES

| ORGKEY | OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|--|--------|--|-------------------------------|----------------------------------|--|--|
| <u>SUPPLEMENTAL LAW ENFORCEMENT (249)</u> | | | | | | |
| 249200 | 4808 | Investment Income 31,919 | 1,500 | 25,000 | 25,750 | 26,523 |
| | | TOTAL SUPPLEMENTAL LAW ENFORCEMENT (249) 271,980 | 262,058 | 380,558 | 328,030 | 328,803 |
| <u>PARK & OPEN SPACE DEV (250)</u> | | | | | | |
| 250300 | 4719 | Park & Open Space Facilities 448,667 | 500,000 | 500,000 | 611,445 | 756,290 |
| 250400 | 4808 | Investment Income 128,035 | - | 56,406 | 56,406 | 56,406 |
| | | TOTAL PARK & OPEN SPACE DEV (250) 576,702 | 500,000 | 556,406 | 667,851 | 812,696 |
| <u>PUBLIC FACILITIES DEV (251)</u> | | | | | | |
| 251300 | 4712 | Police Facilities 112,531 | 35,000 | 398,906 | 470,135 | 555,236 |
| 251300 | 4713 | Fire Facilities 144,790 | 125,000 | 344,604 | 407,370 | 481,107 |
| 251300 | 4714 | Library Facilities 149,280 | 50,000 | 160,879 | 414,543 | 512,744 |
| 251300 | 4715 | General Government Facilities 221,504 | 150,000 | 528,286 | 646,232 | 763,232 |
| 251400 | 4716 | Community Center Facilities 576 | - | - | - | - |
| | | TOTAL PUBLIC FACILITIES DEV (251) 628,680 | 360,000 | 1,432,675 | 1,938,280 | 2,312,319 |
| <u>ARTERIAL STREET CONSTRUCTION (252)</u> | | | | | | |
| 252400 | 4415 | Cost Recovery/Reimbursed Exp - | - | - | 2,756,150 | 1,153,500 |
| 252400 | 4722 | Regional Arterial Fee 214,737 | 150,000 | 644,731 | 781,602 | 881,455 |
| 252400 | 4723 | Railroad Crossings Fee 3,509 | 10,000 | 10,674 | 12,520 | 14,119 |
| 252400 | 4724 | Local Arterial Fee 79,611 | 60,000 | 240,903 | 289,747 | 326,764 |
| 252400 | 4808 | Investment Income 239,055 | - | 103,296 | 103,296 | 103,296 |
| | | TOTAL ARTERIAL STREET CONSTRUCTION (252) 536,911 | 220,000 | 999,603 | 3,943,315 | 2,479,134 |
| <u>TRAFFIC SIGNALS (253)</u> | | | | | | |
| 253400 | 4415 | Cost Recovery/Reimbursed Exp - | - | - | 184,560 | 1,281,154 |
| 253302 | 4721 | Transportation Facilities 18,146 | 13,000 | 54,852 | 66,177 | 74,631 |
| 253400 | 4808 | Investment Income 53,259 | - | 21,845 | 21,845 | 21,845 |
| | | TOTAL TRAFFIC SIGNALS (253) 71,404 | 13,000 | 76,697 | 272,582 | 1,377,630 |
| <u>FREEWAY INTERCHANGES (254)</u> | | | | | | |
| 254400 | 4415 | Cost Recovery/Reimbursed Exp 60,515 | - | 30,000 | 30,000 | 30,000 |
| 254304 | 4721 | Transportation Facilities 175,584 | 110,000 | 531,321 | 638,517 | 720,090 |
| 254400 | 4808 | Investment Income 106,423 | - | 47,209 | 47,209 | 47,209 |
| | | TOTAL FREEWAY INTERCHANGES (254) 342,522 | 110,000 | 608,529 | 715,726 | 797,299 |
| <u>INCLUSIONARY HOUSING FUND (255)</u> | | | | | | |
| 255900 | 4808 | Investment Income - | - | 7,593 | - | 8,500 |
| 255900 | 4832 | In-Lieu Inclusionary Housing - | - | 1,865,318 | - | - |
| 255910 | 4832 | In-Lieu Inclusionary Housing - | 1,500,000 | - | 1,500,000 | - |
| | | TOTAL INCLUSIONARY HOUSING FUND (255) - | 1,500,000 | 1,872,911 | 1,500,000 | 8,500 |
| <u>STREET LIGHTING DISTRICT #1 (260)</u> | | | | | | |
| 260300 | 4727 | Assessment District 25,305 | 25,564 | 25,564 | 25,564 | 25,564 |
| | | TOTAL STREET LIGHTING DISTRICT #1 (260) 25,305 | 25,564 | 25,564 | 25,564 | 25,564 |

REVENUES

| ORGKEY | OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|--|---|--------------------------------|-------------------------------|----------------------------------|--|--|
| <u>COMMUNITY FACILITY DISTRICT 2004-1 (261)</u> | | | | | | |
| 261300 | 4727 | 734,274 | 703,156 | 859,800 | 838,800 | 838,800 |
| 261300 | 4808 | 10,706 | - | 5,811 | 5,811 | 5,811 |
| | TOTAL COMMUNITY FACILITY DISTRICT 2004-1 (261) | 744,980 | 703,156 | 865,611 | 844,611 | 844,611 |
| <u>LANDSCAPE MAINTENANCE DISTRICT (263)</u> | | | | | | |
| 263300 | 4727 | 28,674 | 29,000 | 29,000 | 29,000 | 29,000 |
| | TOTAL LANDSCAPE MAINTENANCE DISTRICT (263) | 28,674 | 29,000 | 29,000 | 29,000 | 29,000 |
| <u>GENERAL DEBT SERVICE (305)</u> | | | | | | |
| 305501 | 4110 | - | 30,000 | - | - | - |
| 305501 | 4808 | 16,189 | 500 | 8,000 | 5,000 | 5,000 |
| | TOTAL GENERAL DEBT SERVICE (305) | 16,189 | 30,500 | 8,000 | 5,000 | 5,000 |
| <u>STORM DRAIN CONSTRUCTION (405)</u> | | | | | | |
| 405300 | 4718 | 169,981 | 75,000 | 339,816 | 472,414 | 556,140 |
| 405400 | 4808 | 132,090 | - | 56,687 | 56,687 | 56,687 |
| | TOTAL STORM DRAIN CONSTRUCTION (405) | 302,072 | 75,000 | 396,503 | 529,101 | 612,827 |
| <u>SAFETY/CITY HALL REPLACEMENT (406)</u> | | | | | | |
| 406501 | 4808 | 85,109 | - | 34,526 | 35,562 | 36,629 |
| | TOTAL SAFETY/CITY HALL REPLACEMENT (406) | 85,109 | - | 34,526 | 35,562 | 36,629 |
| <u>WATER (501)</u> | | | | | | |
| 501900 | 4415 | 30,307 | 15,000 | 67,041 | 15,375 | 15,759 |
| 501900 | 4503 | 16,610 | - | 6,840 | 7,011 | 7,186 |
| 501900 | 4556 | 18,197,338 | 34,000,000 | 19,043,151 | 19,519,230 | 20,007,211 |
| 501900 | 4557 | 4,047 | 1,500 | 3,282 | 3,137 | 3,215 |
| 501900 | 4558 | 13,368 | 60,000 | 60,000 | 61,500 | 63,038 |
| 501900 | 4559 | 8,190,380 | - | 9,043,639 | 9,269,730 | 9,501,473 |
| 501900 | 4560 | 51,640 | 30,000 | 43,600 | 44,690 | 45,807 |
| 501900 | 4564 | 2,587,868 | 3,100,000 | 2,800,000 | 2,870,000 | 2,941,750 |
| 501900 | 4565 | 362,059 | - | 377,000 | 386,425 | 396,086 |
| 501900 | 4566 | 89,975 | 100,000 | 100,000 | 102,500 | 105,063 |
| 501900 | 4567 | 72,193 | - | 64,000 | 65,600 | 67,240 |
| 501900 | 4568 | 98,463 | 450,000 | 98,500 | 100,963 | 103,487 |
| 501900 | 4569 | 587,465 | - | 665,000 | 681,625 | 698,666 |
| 501900 | 4704 | 255,922 | 20,000 | 255,000 | 261,375 | 267,909 |
| 501900 | 4808 | 2,752,039 | 3,000,000 | 1,200,000 | 652,231 | 652,237 |
| 501900 | 4812 | 48,803 | - | - | - | - |
| 501900 | 4813 | 131,266 | 100,000 | 103,441 | 102,500 | 105,063 |
| 501900 | 4814 | 129,070 | 250,000 | 150,000 | 153,750 | 157,594 |
| 501900 | 4825 | 2,785,660 | - | - | - | - |
| 501900 | 4830 | 30,944 | - | - | - | - |
| | TOTAL WATER (501) | 36,435,416 | 41,126,500 | 34,080,494 | 34,297,641 | 35,138,782 |
| <u>WATER PROJECTS (501910)</u> | | | | | | |
| 501910 | 4407 | 2,722,500 | - | - | - | - |
| 501910 | 4814 | 1,574,354 | - | 277,744 | - | - |
| | TOTAL WATER PROJECTS (501910) | 4,296,854 | - | 277,744 | - | - |

REVENUES

| ORGKEY | OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|---|--------|--------------------------------|-------------------------------|----------------------------------|--|--|
| <u>WATER DEBT SERVICE (501930)</u> | | | | | | |
| 501930 | 4808 | 6,852 | - | 3,819 | 3,819 | 3,819 |
| | | 6,852 | - | 3,819 | 3,819 | 3,819 |
| <u>SOURCE ACQUISITION (508)</u> | | | | | | |
| 508900 | 4562 | 56,634 | 70,000 | 211,969 | 486,635 | 578,958 |
| 508900 | 4563 | 22,640 | 10,000 | 41,585 | 85,877 | 102,169 |
| 508900 | 4808 | 94,293 | - | 39,973 | 39,973 | 39,973 |
| | | 173,566 | 80,000 | 293,527 | 612,485 | 721,100 |
| <u>WATER CAPITAL IMPROVEMENT (509)</u> | | | | | | |
| 509920 | 4575 | 89,969 | 400,000 | 400,000 | 306,292 | 364,400 |
| 509920 | 4576 | 901,494 | 250,000 | 1,009,631 | 1,735,656 | 2,064,932 |
| | | 991,463 | 650,000 | 1,409,631 | 2,041,948 | 2,429,332 |
| <u>SOLID WASTE (511)</u> | | | | | | |
| 511900 | 4551 | 10,327,121 | 10,779,903 | 10,779,903 | 11,771,894 | 12,524,394 |
| 511900 | 4552 | 8,860,196 | 9,418,520 | 9,418,520 | 10,266,186 | 10,922,436 |
| 511900 | 4553 | 409 | - | - | - | - |
| 511900 | 4554 | 3,133,856 | 3,390,667 | 3,390,667 | 3,695,827 | 4,049,268 |
| 511900 | 4555 | 39,878 | 10,000 | 10,000 | - | - |
| 511900 | 4726 | 441 | - | - | - | - |
| 511900 | 4808 | 536,963 | - | 100,000 | 100,000 | 100,000 |
| 511900 | 4810 | 54 | - | - | - | - |
| 511900 | 4812 | 164,764 | - | 7,750 | - | - |
| | | 23,063,683 | 23,599,090 | 23,706,840 | 25,833,907 | 27,596,098 |
| <u>SOLID WASTE PROJECT (511910)</u> | | | | | | |
| 511910 | 4401 | 131,457 | 200,144 | 200,144 | - | - |
| | | 131,457 | 200,144 | 200,144 | - | - |
| <u>CALIF ST LANDFILL CLOSURE (517)</u> | | | | | | |
| 517981 | 4808 | 454,583 | - | 300,000 | 300,000 | 300,000 |
| | | 454,583 | - | 300,000 | 300,000 | 300,000 |
| <u>SOLID WASTE CAP IMPROVEMENT (519)</u> | | | | | | |
| 519920 | 4575 | 85,269 | 100,000 | 100,000 | 56,506 | 68,001 |
| 519920 | 4576 | 2,882 | - | 1,001 | - | - |
| 519920 | 4808 | 220,215 | - | 61,691 | 61,691 | 61,691 |
| | | 308,366 | 100,000 | 162,692 | 118,197 | 129,692 |
| <u>WASTEWATER SERVICE (521)</u> | | | | | | |
| 521900 | 4415 | 3,796 | 1,500 | 42,603 | 1,605 | 1,717 |
| 521900 | 4546 | 9,984,111 | 10,000,000 | 10,844,734 | 11,285,896 | 12,552,783 |
| 521900 | 4547 | 3,411,667 | 3,300,000 | 4,013,103 | 4,176,352 | 4,645,161 |
| 521900 | 4548 | 219,125 | 375,000 | 220,000 | 235,400 | 251,878 |
| 521900 | 4550 | 36,240 | 50,000 | 55,000 | 57,210 | 63,601 |
| 521900 | 4704 | 106,653 | 30,000 | 116,000 | 124,120 | 132,808 |
| 521900 | 4808 | 738,229 | 1,000,000 | 351,844 | 250,000 | 250,000 |
| 521900 | 4812 | 35,226 | - | 7,250 | - | - |

REVENUES

| ORGKEY | OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|--|--|--------------------------------|-------------------------------|----------------------------------|--|--|
| <u>WASTEWATER SERVICE (521)</u> | | | | | | |
| 521900 | 4814 | 549 | - | 1,492 | - | - |
| 521900 | 4825 | 1,676,201 | - | - | - | - |
| | TOTAL WASTEWATER SERVICE (521) | 16,211,798 | 14,756,500 | 15,652,025 | 16,130,583 | 17,897,949 |
| <u>WASTEWATER PROJECTS (521910)</u> | | | | | | |
| 521910 | 4824 | - | - | - | 45,000,000 | - |
| | TOTAL WASTEWATER PROJECTS (521910) | - | - | - | 45,000,000 | - |
| <u>WASTEWATER CAPITAL IMPROVEMENT (529)</u> | | | | | | |
| 529920 | 4575 | 121,515 | 600,000 | 600,000 | 292,261 | 277,608 |
| 529920 | 4576 | 419,533 | 200,000 | 292,332 | - | - |
| 529920 | 4808 | 162,526 | - | 69,981 | 69,981 | 69,981 |
| | TOTAL WASTEWATER CAPITAL IMPROVEMENT (529) | 703,573 | 800,000 | 962,313 | 362,242 | 347,589 |
| <u>NON-POTABLE WATER (531)</u> | | | | | | |
| 531900 | 4572 | 752,880 | 325,000 | 600,000 | 625,000 | 630,000 |
| 531900 | 4573 | 86,621 | 250,000 | 90,000 | 95,000 | 100,000 |
| 531900 | 4704 | - | 3,000 | 31,970 | 3,000 | 3,000 |
| 531900 | 4808 | 144,044 | 125,000 | 34,393 | 34,393 | 34,393 |
| | TOTAL NON-POTABLE WATER (531) | 983,545 | 703,000 | 756,363 | 757,393 | 767,393 |
| <u>NON-POTABLE PROJECTS (531910)</u> | | | | | | |
| 531910 | 4401 | 57,573 | 87,500 | 87,500 | - | - |
| | TOTAL NON-POTABLE PROJECTS (531910) | 57,573 | 87,500 | 87,500 | - | - |
| <u>NON-POTABLE CAPITAL IMPROVEMENT FUND (532)</u> | | | | | | |
| 532920 | 4575 | 195,984 | 125,000 | 125,000 | 200,000 | 200,000 |
| 532920 | 4808 | 61,279 | - | 26,098 | 26,098 | 26,098 |
| | TOTAL NON-POTABLE CAPITAL IMPROVEMENT FUND (532) | 257,263 | 125,000 | 151,098 | 226,098 | 226,098 |
| <u>GROVES (538)</u> | | | | | | |
| 538900 | 4415 | 2,650 | - | - | - | - |
| 538900 | 4808 | 226 | - | (8,631) | - | - |
| 538900 | 4814 | 11,782 | - | 82,000 | 80,000 | 80,000 |
| | TOTAL GROVES (538) | 14,658 | - | 73,369 | 80,000 | 80,000 |
| <u>GROVES PROJECTS (538910)</u> | | | | | | |
| 538910 | 4818 | 378,608 | 952,235 | 1,112,704 | 1,127,433 | 1,155,813 |
| | TOTAL GROVES PROJECTS (538910) | 378,608 | 952,235 | 1,112,704 | 1,127,433 | 1,155,813 |
| <u>CEMETERY (562)</u> | | | | | | |
| 562900 | 4415 | - | - | 15 | - | - |
| 562900 | 4540 | 162,255 | 173,078 | 174,500 | 176,539 | 181,835 |
| 562900 | 4541 | 791,764 | 708,750 | 500,000 | 725,000 | 739,500 |
| 562900 | 4542 | 176,095 | 112,852 | 113,000 | 113,000 | 130,000 |
| 562900 | 4543 | 34,320 | 66,736 | 35,000 | 36,000 | 37,080 |
| 562900 | 4808 | 180,404 | - | 75,000 | 75,000 | 75,000 |
| 562900 | 4809 | 13,482 | 8,667 | 10,602 | 9,725 | 10,188 |
| 562900 | 4810 | 81 | 94 | - | - | - |
| 562900 | 4813 | 28,492 | 30,059 | 29,250 | 30,059 | 30,059 |
| 562900 | 4814 | 124,655 | 149,752 | 125,000 | 111,503 | 116,812 |

REVENUES

| ORGKEY | OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED | |
|--|--------|--|-------------------------------|----------------------------------|--|--|-----------|
| <u>CEMETERY (562)</u> | | | | | | | |
| 562900 | 4817 | Misc. Taxable Sales | 117,764 | 131,925 | 110,000 | 100,000 | 81,268 |
| 562900 | 4819 | Donations | 501 | 7,688 | - | - | - |
| 562900 | 4830 | Interest on Leases | 47 | - | - | - | - |
| | | TOTAL CEMETERY (562) | 1,629,860 | 1,389,602 | 1,172,366 | 1,376,826 | 1,401,742 |
| <u>AVIATION OPERATING (564)</u> | | | | | | | |
| 564900 | 4102 | Current Unsecured Taxes | 115,954 | 106,894 | 106,894 | 106,894 | 106,894 |
| 564900 | 4415 | Cost Recovery/Reimbursed Exp | 546 | - | - | - | - |
| 564900 | 4707 | Tie-Down Fees | 16,004 | 8,300 | 13,000 | 8,300 | 8,300 |
| 564900 | 4708 | Gate Access Fee | 4,741 | 5,138 | 5,138 | 5,138 | 5,138 |
| 564900 | 4709 | Fuel Flowage Fees | 5,522 | 10,300 | 5,000 | 5,000 | 5,000 |
| 564900 | 4710 | Ground Leases | 139,417 | 160,000 | 139,416 | 140,000 | 140,000 |
| 564900 | 4808 | Investment Income | 12,598 | - | 5,000 | 5,000 | 5,000 |
| 564900 | 4810 | Returned Check Fee | - | - | 54 | - | - |
| 564900 | 4812 | Sale of Surplus Property | 7,500 | - | - | - | - |
| 564900 | 4813 | Rental Income | 286,808 | 270,000 | 270,000 | 270,000 | 270,000 |
| 564900 | 4830 | Interest on Leases | 9,589 | - | - | - | - |
| | | TOTAL AVIATION OPERATING (564) | 598,678 | 560,632 | 544,502 | 540,332 | 540,332 |
| <u>AVIATION PROJECTS/GRANTS (564910)</u> | | | | | | | |
| 564910 | 4401 | State Grants | 27,767 | 43,639 | 53,639 | - | - |
| 564910 | 4407 | Federal Grants | 557,994 | 32,446 | 32,446 | - | - |
| | | TOTAL AVIATION PROJECTS/GRANTS (564910) | 585,761 | 76,085 | 86,085 | - | - |
| <u>LIABILITY SELF-INSURANCE (602)</u> | | | | | | | |
| 602140 | 4415 | Cost Recovery/Reimbursed Exp | 664,735 | - | 478,226 | - | - |
| 602140 | 4808 | Investment Income | (225,666) | - | (108,293) | - | - |
| 602140 | 4814 | Miscellaneous Receipts | 3,573 | 1,500 | 3,680 | 1,545 | 1,591 |
| | | TOTAL LIABILITY SELF- INSURANCE (602) | 442,642 | 1,500 | 373,613 | 1,545 | 1,591 |
| <u>INFORMATION TECHNOLOGY (604)</u> | | | | | | | |
| 604900 | 4415 | Cost Recovery/Reimbursed Exp | 44,841 | - | 5,000 | - | - |
| 604900 | 4705 | Int Serv Rcpts: General Fund | 2,753,036 | 2,425,294 | 2,626,049 | 3,532,217 | 3,649,955 |
| 604900 | 4706 | Int Serv Rcpts: Non-Gen Fund | 1,746,964 | 1,574,706 | 1,774,710 | 2,767,785 | 2,850,045 |
| 604900 | 4808 | Investment Income | 348,250 | 250,000 | 100,000 | 100,000 | 100,000 |
| | | TOTAL INFORMATION TECHNOLOGY (604) | 4,893,091 | 4,250,000 | 4,505,759 | 6,400,002 | 6,600,000 |
| <u>WORKERS COMP SELF- INSURANCE (606)</u> | | | | | | | |
| 606141 | 4415 | Cost Recovery/Reimbursed Exp | 1,075 | - | 1,100 | 1,100 | 1,133 |
| 606141 | 4586 | Worker's Comp Receipts | 3,341,585 | 3,457,011 | 3,457,011 | 3,457,011 | 3,457,011 |
| 606141 | 4808 | Investment Income | 248,102 | - | 68,907 | - | - |
| | | TOTAL WORKERS COMP SELF-INSURANCE (606) | 3,590,761 | 3,457,011 | 3,527,018 | 3,458,111 | 3,458,144 |
| <u>EQUIPMENT MAINTENANCE (607)</u> | | | | | | | |
| 607900 | 4415 | Cost Recovery/Reimbursed Exp | 137,573 | 246,382 | 246,382 | - | - |
| 607900 | 4705 | Int Serv Rcpts: General Fund | 4,136,643 | 4,279,043 | 3,288,403 | 2,793,698 | 2,399,957 |
| 607900 | 4706 | Int Serv Rcpts: Non-Gen Fund | 5,785,404 | 6,057,547 | 5,756,855 | 4,522,520 | 4,232,506 |
| 607900 | 4803 | L/CNG Outside Fuel Sales | 367,251 | 1,162,924 | 200,000 | 200,000 | 200,000 |
| 607900 | 4808 | Investment Income | 330,964 | - | 102,141 | 102,141 | 102,141 |
| 607900 | 4812 | Sale of Surplus Property | 15,148 | 3,000 | 7,315 | 4,945 | 4,945 |

REVENUES

| ORGKEY | OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED | |
|---|--------|---|-------------------------------|----------------------------------|--|--|--------------------|
| <u>EQUIPMENT MAINTENANCE (607)</u> | | | | | | | |
| 607900 | 4814 | Miscellaneous Receipts | 107,949 | - | 4,446 | 4,447 | 4,445 |
| | | TOTAL EQUIPMENT MAINTENANCE (607) | 10,880,931 | 11,748,896 | 9,605,543 | 7,627,751 | 6,943,994 |
| <u>UTILITY BILLING (608)</u> | | | | | | | |
| 608900 | 4415 | Cost Recovery/Reimbursed Exp | 395 | 300 | 300 | 300 | 300 |
| 608900 | 4561 | Water Turn-On | 58,494 | 65,000 | 65,000 | 65,000 | 65,000 |
| 608900 | 4574 | Utility Billing Service | 1,400,000 | 1,400,000 | 1,750,000 | 2,025,000 | 2,275,000 |
| 608900 | 4808 | Investment Income | 125,022 | - | 25,000 | 25,000 | 25,000 |
| 608900 | 4809 | Finance Charges | 602,057 | 475,000 | 500,000 | 500,000 | 500,000 |
| 608900 | 4810 | Returned Check Fee | 15,225 | 15,000 | 15,000 | 15,000 | 15,000 |
| 608900 | 4814 | Miscellaneous Receipts | 40,095 | 25,000 | 25,000 | 25,000 | 25,000 |
| 608900 | 4820 | Bad Debt Recoveries | 8,743 | 2,000 | 2,000 | 2,000 | 2,000 |
| | | TOTAL UTILITY BILLING (608) | 2,250,030 | 1,982,300 | 2,382,300 | 2,657,300 | 2,907,300 |
| <u>PAYROLL CLEARING ADMIN (609)</u> | | | | | | | |
| 609900 | 4823 | Pension Bond Allocation | 455,160 | 422,455 | 436,205 | 455,789 | 471,205 |
| | | TOTAL PAYROLL CLEARING ADMIN (609) | 455,160 | 422,455 | 436,205 | 455,789 | 471,205 |
| <u>SIMONDS ENDOWMENT (705)</u> | | | | | | | |
| 705900 | 4808 | Investment Income | 1,860 | - | 850 | - | - |
| | | TOTAL SIMONDS ENDOWMENT (705) | 1,860 | - | 850 | - | - |
| <u>PAULINE STANCLIFF MEMORIAL TRUST (706)</u> | | | | | | | |
| 706900 | 4808 | Investment Income | 1,099 | - | 550 | - | - |
| | | TOTAL PAULINE STANCLIFF MEMORIAL TRUST (706) | 1,099 | - | 550 | - | - |
| <u>COMMUNITY FACILITY DISTRICT TRUST (810)</u> | | | | | | | |
| 810961 | 4415 | Cost Recovery/Reimbursed Exp | 759,697 | 760,447 | 109,052 | - | - |
| 810962 | 4415 | Cost Recovery/Reimbursed Exp | 734,836 | 842,924 | 840,137 | 850,000 | 850,000 |
| 810961 | 4808 | Investment Income | 67 | - | 21 | - | - |
| 810962 | 4808 | Investment Income | 61 | - | 38 | - | - |
| | | TOTAL COMMUNITY FACILITY DISTRICT TRUST (810) | 1,494,662 | 1,603,371 | 949,247 | 850,000 | 850,000 |
| | | TOTAL NON-GENERAL FUNDS | 132,820,501 | 134,665,296 | 132,186,971 | 169,244,877 | 128,047,010 |

City Clerk

Mission Statement:

The City Clerk's Office fosters transparent, open government by delivering exceptional service to residents, staff, and leadership of the City in a neutral and impartial manner.

Departmental Goals:

- Administrate fair and impartial elections
- Deliver prompt, reliable information to the public, City Council and City departments
- Accurately record and maintain the proceedings, actions, and documentation of all City Council meetings for legal, administrative, financial, and historical reference
- Streamline office administration through automation, while enhancing efficiency and ensuring regulatory compliance

Strategic Plan Goals

E-Filing – Form 700 & Campaign Finance Reporting – E-Filing capability for automation of Campaign Finance Reporting for elected officials and committees and E-Filing for Statement of Economic Interest Forms (Form 700s) for elected officials, appointed commissioners, and designated staff members. Improves office efficiency, streamlines the reporting processes, promotes transparency, and achieves a paperless environment.

Real-time Updates – The City's archiving system, known as Laserfiche, allows the public the ability to browse, search, retrieve, download, and print documents. This enhances citizen awareness and promotes accountability and trust in government.

Strategic Goals – Supports Sustainability by enhancing fiscal and operational practices for maintaining fiscal stability, transparency, and data-driven decisions. Supports Equity and Inclusion by enhancing communication and engagement to ensure all parts of the community have easy access to information

Significant Program Changes:

- Trained one part-time employee
- Attended training sessions hosted by the California Municipal Clerks Association

Budget Narrative FY 2027:

Operating on a lean budget, the City Clerk's office provides essential public access to City Government, fulfilling a critical role in our democratic process.

The City Clerk's FY 2027 proposed budget includes regular programming for:

- Funding for the November 2026 elections: \$225,000 – which includes elections of 3 City Council Member seats (Districts 1, 3 and 5) and allows for a possible ballot measure
- Personnel funding provides for 1 City Clerk, 1 Assistant City Clerk, and 1 PT Administrative Assistant
- NetFile platform provides for:
 - E-Filing capability of the conflict-of-interest forms for elected officials, designated staff, and various consultants

- E-Filing capability of campaign statement reporting for elected officials, candidates, and open campaign committees
- New Training: E-Filing capability of Fiscal and Financial training as required per SB 827. This is a new training module just recently added (\$1,000/yearly)
- Redlands Municipal Code codification services and online website hosting charges
- Funds allocated for legal publications to ensure compliance with government code regarding legal notices, ordinances, resolutions and public hearings

Budget Narrative FY 2028:

The City Clerk's FY 2028 proposed budget includes regular programming for:

- Funding of \$150,000 to support a potential ballot measure
- Personnel funding provides for 1 City Clerk, 1 Assistant City Clerk, and 1 PT Administrative Assistant
- NetFile platform provides for:
 - E-Filing capability of the conflict-of-interest forms for elected officials, designated staff, and various consultants
 - E-Filing capability of campaign statement reporting for elected officials, candidates, and open campaign committees
 - New Training: E-Filing capability of Fiscal and Financial training as required per SB 827. This is a new module just recently added (\$1,000/yearly)
- Redlands Municipal Code codification services and online website hosting charges
- Funds allocated for legal publications to ensure compliance with government code regarding legal notices, ordinances, resolutions and public hearings

**DEPARTMENT/DIVISION
CITY CLERK**

FUND
GENERAL FUND

ORGKEY
101110

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 176,983 | 171,966 | 171,966 | 177,362 | 183,273 |
| 5002 Salaries: Part-Time | - | 22,370 | 22,370 | 23,980 | 23,980 |
| 5005 Vacancies | - | - | - | (6,915) | (6,786) |
| 5202 Holiday Pay | - | 2,454 | 2,454 | - | - |
| 5204 Accrual Payout | 758 | - | 812 | 954 | 954 |
| 5401 Pension Contributions | 50,133 | 51,074 | 51,074 | 48,108 | 48,136 |
| 5501 Social Security/Medicare | 13,577 | 15,066 | 15,066 | 15,236 | 15,236 |
| 5601 Deferred Compensation | 500 | 3,045 | 3,045 | 1,200 | 1,200 |
| 5701 Health/Dental Insurance | 30,737 | 30,860 | 30,860 | 29,870 | 29,894 |
| 5702 Workers' Comp Insurance | 2,739 | 2,834 | 2,834 | 7,124 | 7,312 |
| 5703 Disability Insurance | 1,124 | - | 533 | - | - |
| 5704 Unemployment Insurance | 195 | 1,302 | 1,302 | 1,302 | 1,302 |
| 5705 Life Insurance | 82 | 126 | 126 | 126 | 126 |
| 5802 Eyecare Reimbursement | 300 | 300 | 300 | 300 | 300 |
| 5803 Clothing Allowance | 300 | - | - | - | - |
| 5903 Other Taxable Benefits | - | 150 | 150 | 150 | 150 |
| TOTAL SALARIES AND BENEFITS | 277,428 | 301,547 | 302,892 | 298,796 | 305,076 |
| SERVICES | | | | | |
| 6201 Elections | 112,644 | 150,000 | - | 75,000 | - |
| 6401 Meeting & Prof Development | 200 | 3,060 | 2,000 | 3,500 | 3,500 |
| 6402 Travel Expense/Reimbursement | - | 255 | 477 | 300 | 325 |
| 6601 Postage | 520 | 510 | 510 | 525 | 541 |
| 6710 Special Contractual Services | 11,272 | 14,663 | 21,600 | 25,100 | 25,610 |
| 6802 Info Tech Service Charges | 19,039 | 16,772 | 16,772 | 27,199 | 28,105 |
| 6901 Printing and Binding | - | 416 | 500 | 416 | 428 |
| 6902 Advertising | 10,242 | 18,353 | 18,353 | 18,904 | 19,471 |
| 6906 Office Equip & Furn Rent | 1,659 | 2,582 | 2,582 | 2,582 | 2,659 |
| 6907 Comms Service & Rental | 686 | 1,062 | 1,062 | 1,094 | 1,127 |
| 6909 Subscriptions & Memberships | 508 | 437 | 558 | 890 | 899 |
| TOTAL SERVICES | 156,770 | 208,110 | 64,414 | 155,510 | 82,665 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 818 | 1,148 | 1,148 | 1,500 | 1,545 |
| 7101 Office Equipment & Furniture | - | 573 | 573 | 1,000 | 1,030 |
| TOTAL SUPPLIES | 818 | 1,721 | 1,721 | 2,500 | 2,575 |
| DIVISION TOTAL | 435,016 | 511,378 | 369,027 | 456,806 | 390,316 |

DEPARTMENT SUMMARY

FUND
GENERAL FUND

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| CITY CLERK | 435,016 | 511,378 | 369,027 | 456,806 | 390,316 |
| DEPARTMENT TOTAL | 435,016 | 511,378 | 369,027 | 456,806 | 390,316 |

City Council

Mission Statement:

The City Council is dedicated to responding to the changing needs of our community and to ensuring that Redlands remains a distinctive place in which to live and work.

Departmental Goals:

- Hold regular meetings to conduct City business and hear public input on all issues.
- Remain open and responsive to the concerns of the community.
- Formulate policies and goals and, through the City Manager, direct the use of resources for the attainment of these policies and goals.
- Monitor and seek to influence state and federal legislation to better address the concerns of the City of Redlands.
- Encourage community involvement through the appointment of citizens to City-sanctioned commissions, boards, and committees.

Program Description:

The City Council provides direction upon which all City actions, programs, and priorities are based. The Council relies on the input of the City Manager and their staff, as well as recommendations from various commissions and boards. The Council further represents City interests through participation in local and regional organizations.

Program Objectives:

- Conduct regular twice-monthly meetings and special meetings as necessary to effectively complete the City's business.
- Maintain active participation in various local and regional organizations.
- Provide input to appropriate legislators on issues that will affect the City.

**DEPARTMENT/DIVISION
CITY COUNCIL**

FUND
GENERAL FUND

ORGKEY
101100

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 143,955 | 143,850 | 143,850 | 121,159 | 128,381 |
| 5002 Salaries: Part-Time | - | 21,746 | 21,746 | - | - |
| 5005 Vacancies | - | - | - | (6,977) | (6,887) |
| 5006 Elected Official Compensation | 85,650 | 84,000 | 84,000 | 84,000 | 84,000 |
| 5202 Holiday Pay | 932 | - | 1,000 | - | - |
| 5203 Bonus | 1,203 | 1,145 | 1,145 | 1,196 | 1,196 |
| 5204 Accrual Payout | 14,266 | - | - | 429 | 429 |
| 5301 Banked Leave Buy Back | - | 8,683 | 8,683 | 1 | 1 |
| 5401 Pension Contributions | 50,809 | 40,588 | 40,588 | 38,091 | 38,695 |
| 5501 Social Security/Medicare | 16,902 | 17,616 | 17,616 | 15,846 | 15,997 |
| 5601 Deferred Compensation | 5,946 | 3,089 | 3,089 | 3,191 | 3,191 |
| 5701 Health/Dental Insurance | 34,844 | 32,412 | 32,412 | 38,969 | 39,053 |
| 5702 Workers' Comp Insurance | 2,739 | 2,739 | 2,834 | - | - |
| 5703 Disability Insurance | 368 | 377 | 377 | 478 | 478 |
| 5704 Unemployment Insurance | 417 | 3,116 | 3,116 | 2,682 | 2,682 |
| 5705 Life Insurance | 84 | 74 | 74 | 390 | 390 |
| 5801 Vehicle Allowance | 1,380 | 1,380 | 1,380 | 1,380 | 1,380 |
| 5802 Eyecare Reimbursement | - | 354 | 354 | 285 | 285 |
| 5803 Clothing Allowance | 150 | 150 | 150 | 150 | 150 |
| 5903 Other Taxable Benefits | 95 | 102 | 102 | 177 | 177 |
| TOTAL SALARIES AND BENEFITS | 359,739 | 361,421 | 362,516 | 301,447 | 309,598 |
| SERVICES | | | | | |
| 6102 Legal Services | - | 200,000 | 170,400 | 50,000 | - |
| 6106 Other Professional Services | 1,000 | - | 29,600 | 30,488 | 71,403 |
| 6201 Elections | 33 | - | - | - | - |
| 6401 Meeting & Prof Development | 4,139 | 2,731 | 4,625 | 4,764 | 4,907 |
| 6402 Travel Expense/Reimbursement | 4,493 | 3,709 | 5,207 | 5,363 | 5,524 |
| 6403 Training | - | 2,731 | - | - | - |
| 6510 Other Insurance | 5,154 | 3,823 | 5,601 | 5,769 | 5,942 |
| 6601 Postage | 139 | 142 | 142 | 147 | 151 |
| 6708 Special Program Expenditures | 5,535 | 11,143 | 11,143 | 11,477 | 11,821 |
| 6802 Info Tech Service Charges | 15,231 | 13,418 | 13,418 | 21,759 | 22,484 |
| 6901 Printing and Binding | 1,281 | 7,796 | 1,000 | 1,030 | 1,061 |
| 6906 Office Equip & Furn Rent | 1,659 | 2,645 | 2,645 | 2,724 | 2,806 |
| 6909 Subscriptions & Memberships | 102,237 | 125,643 | 125,604 | 129,401 | 133,283 |
| TOTAL SERVICES | 140,900 | 373,782 | 369,385 | 262,922 | 259,382 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 1,669 | 1,092 | 1,092 | 1,125 | 1,159 |
| 7101 Office Equipment & Furniture | 136 | - | - | - | - |
| 7807 Food | 8 | 816 | 816 | 840 | 866 |
| 7810 Special Departmental Supplies | 728 | - | 209 | - | - |
| TOTAL SUPPLIES | 2,542 | 1,908 | 2,117 | 1,965 | 2,024 |
| DIVISION TOTAL | 503,181 | 737,111 | 734,018 | 566,334 | 571,004 |

DEPARTMENT SUMMARY

FUND
GENERAL FUND

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| CITY COUNCIL | 503,181 | 737,111 | 734,018 | 566,334 | 571,004 |
| DEPARTMENT TOTAL | 503,181 | 737,111 | 734,018 | 566,334 | 571,004 |

City Manager

Mission Statement:

The City Manager's Office is dedicated to managing all City services in the most efficient, effective, and economical manner possible while maintaining excellent customer service through a high degree of professionalism.

Departmental Goals:

- Implement the policy direction of the City Council.
- Provide leadership and direction to all City departments.
- Promote favorable working relationships with the business community, community organizations, and citizens.
- Promote transparency in government.
- Guard the quality of life that residents enjoy through the maintenance of existing programs and service levels.

Sustainability Efforts:

- Continued implementation of paperless processes.
- Purchase and use of recycled paper for copying and printing.
- Ongoing effort to scan and store files electronically.

Program Description:

The City Manager's Office provides centralized direction and leadership for the effective administration and operation of all municipal services for the City of Redlands as directed by the City Council. Operating under the traditional Council-Manager form of government, the City Manager is appointed by the five-member City Council and is responsible for the day-to-day operations of the City. The City Manager's Office leadership team includes two Assistant City Managers and a Public Information Officer. The office provides strategic direction to departments and monitors progress toward achieving the goals and objectives.

The City Manager's Office is committed to developing a culture of innovation by integrating strategic management and best practices into government operations. By doing so, the organization continually improves performance, maximizes efficiencies, and creates value for taxpayer dollars.

Program Objectives:

- Provide leadership, management, and direction to all City departments.
- Compile and distribute agenda packets for all Council meetings.
- Oversee the preparation of the annual budget.
- Guide the City's Strategic Plan and vision.
- Be available to the public as needed.
- Maintain effective working relationships with other cities, counties, state and federal agencies.

Accomplishments for Fiscal Years 2024-25 and 2025-26:

- Provided leadership, management, and direction to all City departments.
- Coordinated and assembled 20 regular City Council Meeting Agenda Packets and 4 City Council Special Meeting Agenda Packets for 2024/25, and 17 regular Meeting Packets with 2 Special Meeting Packets to date for 2025/26.
- Coordinated and processed approximately 170 resident service requests for 2024/25 and 138 to date for 2025/26.
- Reviewed an average of 25 agenda items per City Council meeting for 2024/25, and 22 to date for 2025/26.

Communications and Community Relations

The Communications and Community Relations division of the City Manager's Office oversees the City's communication initiatives, and social media platforms and responds on behalf of the City to inquiries from the media and the public. The division educates and informs residents, visitors, and businesses about City programs, services, and events. Using targeted communication strategies in cooperation with other City departments, the division engages the community in the governmental process, facilitates transparency, enhances tourism, supports local industries, promotes business attraction and retention, and increases participation in City programs and activities to help generate additional revenue and strengthen the quality of life.

Included in the division is Redlands TV (RTV), the City's government access cable TV facilities and operations. RTV televises and records live events, such as City Council and Planning Commission meetings, provides a Community Events Bulletin Board, and creates or contracts original informational videos highlighting City services and programs. RTV programming is streamed on the City's website at www.redlands.gov and on YouTube at <https://www.youtube.com/@CityofRedlandsPIO>. Programming is also available to cable television subscribers through Spectrum (Channel 3) and Frontier Communications (Channel 35).

Program Objectives:

- Administer the City's community relations and public information programs, including media relations, videos, and other information on Redlands TV, the City's social media platforms, and other communications channels.
- Provide a forum for community events and public service messages relevant to Redlands audiences.
- Continually explore new platforms and outreach avenues, incorporating them into the overall communication and outreach strategy.
- Regularly televise all City Council and Planning Commission meetings with scheduled replays intended to provide access for all residents.
- Use available video technology and media to provide an outlet, informing Redlands residents of available City events and services or specific public service information.

Accomplishments for Fiscal Years 2024-25 and 2025-26:

- Supported completion of the 2024 and 2025 National Community Surveys, providing benchmarking data on resident satisfaction, service delivery, and community priorities.
- Implemented a new City Community Calendar, enabling local organizations to post events, improving community engagement and public access to information.

- Enhanced transparency and public communication through live broadcasting and web streaming of City Council and Planning Commission meetings, along with expanded digital content and outreach efforts.
- Issued approximately 300 press releases and provided media relations support, including coordinating interviews and monitoring regional media coverage with regular updates to staff and elected officials.
- Supported City departments with internal and external communications, including review of written materials and messaging.
- Expanded social media reach and engagement across City platforms:
 - Increased Instagram following by 43% (14,000 to 20,000) and total audience to over 32,000 (+26.5%)
 - Achieved 6.7 million impressions (+1,300%) and 244,000+ video views (+4,500%)
 - Increased engagement, shares, and link clicks by over 200%
 - Published over 1,600 posts and launched targeted campaigns tied to City events and initiatives
 - Post reactions (+218%), shares (+233%), link clicks (+339%), and engagement rate (+47.6%) all saw significant year-over-year growth.
- Grew and managed departmental social media accounts (Animal Shelter, Recreation, and Senior Services), achieving:
 - 17,000+ followers (+14.8%) and 1.96 million impressions (+1,400%)
 - Increased engagement through community-focused content, including adoption campaigns and recreation programming
- Expanded video production and digital storytelling, including:
 - Bi-weekly “Pet of the Week” series promoting animal adoptions
 - Recruitment, public safety, and departmental videos
 - Coverage of major City events, community programs, and City Council recaps
- Produced public service announcements and maintained Redlands TV bulletin board content to support community awareness and outreach.

Grants Coordinating Office

The Grants Coordinating Office was established in September 2021 and is a division of the City Manager’s Office. The division is responsible for performing a variety of duties related to grant development, grant writing, and grant monitoring and reporting. Working with departments throughout the City, the Grants Coordinating Office researches grant opportunities to determine applicability, prepares grant applications, compiles proposed project information, and aligns project needs with fund goals. The division monitors grant activity, composes and submits required grant reports on project progress, and is responsible for submitting all final close-out grant materials.

Program Objectives:

- Maintain grant records and files
- Communicate grant projects to the community and solicit feedback for program implementation
- Provide information and assistance to departments in applying for grants
- Provide centralized information regarding grant funding opportunities, Uniform Guidance requirements, and other compliance
- Implement grant projects
- Coordinate grant activities with other departments

Accomplishments for Fiscal Years 2024-25 and 2025-26:

During Fiscal Years 2024-25 and 2025-26, the Grants Coordinating Office advanced major grant-funded initiatives, pursued new funding opportunities, and strengthened coordination and compliance across departments.

- **Museum of Redlands Project:** Finalized title transfer from the Redlands Historical Museum Association (RHMA) to the City and secured approximately \$2.0 million in reimbursements from the California Natural Resources Agency (CNRA), including final retention payment; close-out reporting is in progress.
- **Building Forward Library Grant (Lower Level Revive Project):** Continued financial and programmatic reporting with Library staff to ensure compliance, with final close-out underway in 2026.
- **Grocery Gift Card and Utility Assistance Programs:** Executed a Third Amendment with Redlands Ranch Market to expand access; close-out activities, including final disbursements and documentation, are underway in FY 2025–26.
- **Grant-Funded Staffing Support:** Coordinated onboarding and oversight of limited-term staff funded through ARPA and other sources, strengthening cross-departmental implementation and reporting.
- **Encampment Resolution Fund (Round 3):** Supported acceptance and implementation of state funding to expand interim housing, outreach, and services for individuals experiencing homelessness.
- **Energy Efficiency and Conservation Block Grant (EECBG):** Supported acceptance and coordination of federal funding to advance energy efficiency and sustainability initiatives.
- **Homeland Security Grant Program (FY 2023):** Coordinated approvals and compliance with public safety staff to support emergency preparedness.
- **Community Planning and Capacity Building Grant (2025):** Prepared and submitted an application supporting transportation and climate planning.
- **Employment and Training Pathways Program (ETPP) 2025–26:** Coordinated development and submission of a workforce-focused grant application.
- **OVC FY25 Housing Assistance for Victims of Human Trafficking:** Submitted a federal application to expand housing and supportive services.
- **BJA FY25 Body-Worn Camera Program:** Submitted a federal application to support law enforcement technology and policy development.
- **Continuum of Care (CoC) and Youth Homelessness Demonstration Program (YHDP):** Coordinated with regional partners in preparation for upcoming HUD funding opportunities.
- **Proposition 4 and Infrastructure Funding:** Tracked eligibility requirements and timelines for resiliency-focused funding opportunities.
- **Senior Services Grant Research:** Identified funding opportunities supporting housing stability, nutrition, and digital literacy for older adults.
- **Food Assistance Funding Coordination:** Supported the City's Food Task Force by identifying grant opportunities to expand food access programs.
- **Federal Grant Policy Monitoring:** Tracked evolving policies and funding trends to support compliance and inform Citywide strategy.

- **Grant Training and Coordination:** Participated in trainings and coordinated with regional and state partners to strengthen internal capacity and compliance awareness.

Homeless Solutions Office

The Homeless Solutions Office provides leadership, coordination, and administrative oversight for the City’s comprehensive response to homelessness. The Office works collaboratively across City departments and with external partners to design, implement, and manage programs that align with the City Council’s strategic priorities to reduce and prevent homelessness. The Office ensures effective deployment of resources, strengthens interagency partnerships, and advances data-driven strategies to improve housing outcomes and system efficiency.

Program Objectives:

- Plan, coordinate, and evaluate the activities of the City to address and reduce homelessness.
- Develop and implement innovative, evidence-based strategies in collaboration with regional partners.
- Procure, negotiate, and manage contracts for housing, shelter, and supportive services.
- Partner with local businesses, nonprofit organizations, and community groups to enhance service delivery.
- Align City policies and initiatives with local, state, and federal homelessness programs.
- Prepare, submit, and manage grant funding to support homeless services programs.
- Conduct community outreach, education, and stakeholder engagement.
- Develop and monitor the annual budget for homeless services and related programs.
- Lead and coordinate the City’s annual Point-in-Time Count.
- Collaborate with Code Enforcement to address encampments and neighborhood impacts.
- Prepare and deliver reports and presentations to City Council, commissions, and community stakeholders.

FY 2024–2025 Priorities & Activities

- Continued implementation and oversight of City-funded homeless programs and initiatives.
- Expansion and coordination of multidisciplinary street outreach efforts, including behavioral health services.
- Strengthening regional collaboration through Continuum of Care and County partnerships.
- Ongoing administration and compliance of state and federal grant programs (e.g., HHAP).
- Focus on increasing placements into permanent housing and reducing returns to homelessness.
- Enhanced data tracking through HMIS to improve performance measurement and reporting.

Accomplishments for Fiscal Years 2024-25 and 2025-26:

- Secured approximately \$2 million in grant funding to support homeless services.

- Successfully placed over 230 individuals into permanent housing across prior fiscal years.
- Provided interim shelter and hotel placements for over 170 individuals.
- Established and expanded multiple street outreach teams, including a dedicated behavioral health team.

**DEPARTMENT/DIVISION
CITY MANAGER**

FUND
GENERAL FUND

ORGKEY
101120

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 490,384 | 508,065 | 508,065 | 402,466 | 424,825 |
| 5005 Vacancies | - | - | - | (18,461) | (16,141) |
| 5202 Holiday Pay | 2,089 | - | 1,558 | - | - |
| 5203 Bonus | 1,203 | 1,145 | 1,145 | 1,196 | 1,196 |
| 5204 Accrual Payout | 14,257 | - | - | 101,382 | 1,382 |
| 5301 Banked Leave Buy Back | - | 9,607 | 9,607 | 2 | 2 |
| 5401 Pension Contributions | 64,335 | 148,760 | 148,760 | 144,248 | 146,294 |
| 5501 Social Security/Medicare | 29,977 | 30,350 | 30,350 | 31,367 | 31,874 |
| 5601 Deferred Compensation | 53,970 | 30,519 | 45,056 | 44,735 | 44,735 |
| 5701 Health/Dental Insurance | 67,909 | 65,442 | 65,442 | 56,694 | 56,876 |
| 5702 Workers' Comp Insurance | 10,955 | 11,336 | 11,336 | 22,076 | 22,658 |
| 5703 Disability Insurance | 371 | 377 | 377 | 478 | 478 |
| 5704 Unemployment Insurance | (3,976) | 1,319 | 1,319 | 1,319 | 1,319 |
| 5705 Life Insurance | 198 | 192 | 192 | 192 | 192 |
| 5801 Vehicle Allowance | 6,540 | 6,540 | 6,540 | 6,540 | 6,540 |
| 5802 Eyecare Reimbursement | 1,297 | 912 | 912 | 585 | 585 |
| 5803 Clothing Allowance | 150 | 150 | 150 | 150 | 150 |
| 5903 Other Taxable Benefits | 3,924 | 381 | 3,000 | 2,688 | 2,688 |
| 5904 Tuition Reimbursement | - | - | - | - | - |
| 5905 Employee Wellness Program | 1,638 | - | 1,130 | - | - |
| TOTAL SALARIES AND BENEFITS | 745,221 | 815,095 | 834,939 | 797,657 | 725,653 |
| SERVICES | | | | | |
| 6005 License & Permits | 1,778 | 2,294 | 2,294 | 2,363 | 2,434 |
| 6106 Other Professional Services | 18,647 | 11,136 | 31,465 | 8,253 | 8,500 |
| 6304 Telephone | 2,445 | 3,060 | 3,060 | 3,152 | 3,246 |
| 6401 Meeting & Prof Development | 13,048 | 4,916 | 14,000 | 14,420 | 14,852 |
| 6402 Travel Expense/Reimbursement | 12,442 | 7,650 | 13,680 | 14,090 | 14,513 |
| 6403 Training | 2,223 | 4,080 | - | 1,000 | 1,030 |
| 6601 Postage | 84 | 124 | 124 | 128 | 132 |
| 6802 Info Tech Service Charges | 53,309 | 46,963 | 46,963 | 76,156 | 78,694 |
| 6803 City Garage Charges | 4,961 | 822 | - | - | - |
| 6901 Printing and Binding | 546 | - | - | - | - |
| 6907 Comms Service & Rental | 1,921 | - | 2,160 | - | - |
| 6909 Subscriptions & Memberships | 17,597 | 6,242 | 10,200 | 10,506 | 10,821 |
| TOTAL SERVICES | 129,002 | 87,288 | 123,947 | 130,068 | 134,223 |
| SUPPLIES | | | | | |
| 7001 Books & Supplies | 1,229 | 287 | 287 | 295 | 304 |
| 7002 Office Supplies | 4,744 | 2,868 | 4,645 | 4,784 | 4,928 |
| 7005 Photo & Copying Supplies | 98 | - | - | - | - |
| 7101 Office Equipment & Furniture | 3,849 | 4,478 | 7,538 | 7,764 | 7,997 |
| 7102 Small Tools & Equipment | 85 | - | - | - | - |
| 7802 Purchased Water | 973 | 344 | 1,072 | 1,104 | 1,137 |
| 7807 Food | 780 | 574 | 967 | 591 | 608 |
| 7810 Special Departmental Supplies | 665 | 1,721 | 1,200 | 1,236 | 1,273 |
| TOTAL SUPPLIES | 12,423 | 10,270 | 15,709 | 15,775 | 16,248 |
| DIVISION TOTAL | 886,645 | 912,653 | 974,594 | 943,500 | 876,124 |

**DEPARTMENT/DIVISION
PUBLIC INFORMATION**

FUND
GENERAL FUND

ORGKEY
101121

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 278,290 | 380,834 | 380,834 | 338,263 | 365,707 |
| 5005 Vacancies | - | - | - | (12,517) | (12,648) |
| 5101 Overtime Salaries | 7,133 | 5,000 | 5,000 | 7,000 | 7,000 |
| 5202 Holiday Pay | 4,537 | - | 2,171 | - | - |
| 5203 Bonus | 785 | 747 | 747 | 780 | 780 |
| 5204 Accrual Payout | 30,457 | - | 1,055 | 2,442 | 2,442 |
| 5301 Banked Leave Buy Back | 6,268 | 24,429 | 24,429 | 2 | 2 |
| 5401 Pension Contributions | 81,790 | 112,581 | 112,581 | 97,314 | 97,428 |
| 5501 Social Security/Medicare | 23,323 | 29,863 | 29,863 | 25,913 | 25,913 |
| 5601 Deferred Compensation | 21,777 | 16,131 | 20,811 | 15,962 | 15,962 |
| 5701 Health/Dental Insurance | 54,901 | 54,317 | 54,317 | 52,181 | 52,306 |
| 5702 Workers' Comp Insurance | 8,216 | 8,502 | 8,502 | 8,549 | 8,775 |
| 5703 Disability Insurance | 1,212 | 1,006 | 1,006 | 1,084 | 1,084 |
| 5704 Unemployment Insurance | 255 | 1,367 | 1,367 | 1,367 | 1,367 |
| 5705 Life Insurance | 161 | 198 | 198 | 199 | 199 |
| 5801 Vehicle Allowance | 900 | 900 | 900 | 900 | 900 |
| 5802 Eyecare Reimbursement | 370 | 945 | 945 | 900 | 900 |
| 5803 Clothing Allowance | 300 | 300 | 300 | - | - |
| 5903 Other Taxable Benefits | 173 | 323 | 323 | 473 | 473 |
| TOTAL SALARIES AND BENEFITS | 520,848 | 637,443 | 645,348 | 540,811 | 568,590 |
| SERVICES | | | | | |
| 6106 Other Professional Services | 32,140 | 32,826 | 32,826 | 34,232 | 34,522 |
| 6304 Telephone | 678 | 546 | 546 | 563 | 579 |
| 6401 Meeting & Prof Development | 36 | 1,639 | 1,000 | 1,688 | 1,738 |
| 6402 Travel Expense/Reimbursement | - | 3,000 | 1,000 | 3,090 | 3,183 |
| 6403 Training | - | 5,000 | 600 | 5,150 | 5,305 |
| 6703 Software Support/Development | - | 3,661 | 3,661 | 3,771 | 3,884 |
| 6802 Info Tech Service Charges | 15,231 | 13,418 | 13,418 | 21,759 | 22,484 |
| 6803 City Garage Charges | - | 5,168 | 4,523 | 3,658 | 3,316 |
| 6907 Comms Service & Rental | - | 1,870 | 500 | 1,926 | 1,984 |
| 6909 Subscriptions & Memberships | 7,836 | 5,303 | 13,840 | 5,462 | 5,625 |
| 6910 Labor | - | - | 3,203 | - | - |
| TOTAL SERVICES | 55,921 | 72,431 | 75,117 | 81,298 | 82,621 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 352 | 510 | 300 | 525 | 541 |
| 7004 Uniform/Safety Clothing | - | 546 | 546 | 563 | 579 |
| 7101 Office Equipment & Furniture | 1,475 | 1,092 | 1,092 | 1,125 | 1,159 |
| 7810 Special Departmental Supplies | - | 1,561 | 500 | 1,607 | 1,656 |
| 7812 Audio-Visual Materials | 5,557 | 1,639 | 15,000 | 1,688 | 1,738 |
| 7901 Non-Capital Expenditures | - | 5,000 | 5,000 | 5,150 | 5,305 |
| TOTAL SUPPLIES | 7,384 | 10,348 | 22,439 | 10,658 | 10,978 |
| FIXED ASSETS | | | | | |
| 8703 Computer Equipment | - | - | 25,000 | - | - |
| TOTAL FIXED ASSETS | 0 | 0 | 25,000 | 0 | 0 |
| DIVISION TOTAL | 584,153 | 720,221 | 767,905 | 632,767 | 662,188 |

**DEPARTMENT/DIVISION
PRINT SHOP**

FUND
GENERAL FUND

ORGKEY
101124

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6710 Special Contractual Services | 11,614 | 14,168 | 16,000 | 16,480 | 16,974 |
| 6906 Office Equip & Furn Rent | 2,382 | - | - | - | - |
| 6907 Comms Service & Rental | 3,753 | 1,852 | 3,917 | 4,035 | 4,156 |
| TOTAL SERVICES | 17,749 | 16,020 | 19,917 | 20,515 | 21,130 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | - | 114 | 114 | 118 | 121 |
| 7203 Office Equipment Maintenance | 1,569 | 2,868 | 2,868 | 2,954 | 3,042 |
| TOTAL SUPPLIES | 1,569 | 2,982 | 2,982 | 3,072 | 3,164 |
| DIVISION TOTAL | 19,318 | 19,002 | 22,900 | 23,586 | 24,294 |

City Homeless Solutions

Mission Statement:

The City Homeless Solutions Office is dedicated to providing housing and outreach for all unhoused persons in the City in the most efficient, effective, and economical manner practical to help attain the City Council's goals and the City Departments' program objectives.

Departmental Goals:

- The Homeless Solutions Division is committed to reducing homelessness in the City of Redlands through a coordinated, housing-focused approach that prioritizes efficiency, accountability, and positive outcomes for individuals and families experiencing homelessness.
- The Division aims to expand access to interim and permanent housing options, strengthen street outreach and engagement efforts, and improve connections to behavioral health, substance use treatment, and other supportive services.
- Enhance data collection, performance measurement, and reporting to ensure programs are effective and aligned with City Council priorities.
- Strengthen partnerships with regional agencies, service providers, and community stakeholders to maximize resources and improve system-wide coordination.
- All efforts are guided by a commitment to fiscal responsibility, regulatory compliance, and improving overall health, safety, and quality of life within the community.

Sustainability Efforts:

- Inclusion of sustainable measures in public project contracts and procurement documents.
- Continued progress toward "paperless" processes and operations where possible, practical, and effective.
- Purchase and use of recycled paper for copying and printing, and other available recycled products.
- Ongoing effort to scan and store files electronically.

Program Description:

The City Homeless Solutions Office provides support and administrative oversight of the development and implementation of homeless services, coordinates with outside agencies, and ensures that programs and resources across all departments are aligned with the City's goals to address homelessness.

Program Objectives:

- Increase placements into permanent housing through rapid rehousing and housing navigation programs.
- Expand access to interim shelter and supportive services for individuals experiencing homelessness.
- Strengthen street outreach and engagement efforts to connect unsheltered individuals to housing and services.
- Improve coordination with behavioral health and substance use treatment providers.
- Collaborate with local, regional, state, and federal partners to enhance service delivery and resource alignment.
- Ensure compliance with grant requirements and applicable regulations.
- Maintain accurate and timely data collection, reporting, and performance tracking.
- Monitor contracts and program performance to ensure effective and efficient use of resources.

- Continuously evaluate and improve programs to align with City Council priorities and community needs.

Accomplishments for Fiscal Years 2024–2025 and 2025–2026

- Secured and administered state and federal grant funding, including Homeless Housing, Assistance and Prevention (HHAP), Prop 47, and Encampment Resolution Funding (ERF), to expand local homeless services.
- Increased the number of individuals placed into permanent housing through rapid rehousing and housing navigation efforts.
- Expanded interim shelter capacity and maintained consistent shelter placements to reduce unsheltered homelessness.
- Strengthened multidisciplinary street outreach teams, including behavioral health partnerships, resulting in increased engagement with unsheltered individuals.
- Conducted coordinated encampment resolution efforts, improving public health and safety while connecting individuals to services and shelter.
- Enhanced coordination with regional service providers, nonprofits, and county partners to improve service delivery and system integration.
- Improved data tracking, reporting, and compliance with state and federal requirements, including HMIS and performance metrics.
- Continued administration and oversight of contracts to ensure high-quality service delivery and accountability of funded programs.
- Supported the City Council, City Manager, and departments with regular updates, reports, and strategic planning related to homelessness.

Operational Improvements and Key Projects (FY 2027–2028)

During FY 2027 and FY 2028, the Division will focus on expanding rapid rehousing and housing navigation efforts to increase placements into permanent housing, particularly for individuals with high barriers. The Division will also enhance multidisciplinary outreach efforts, including strengthened coordination with behavioral health providers, to improve engagement, service delivery, and encampment resolution outcomes. Continued improvements to data tracking and performance management systems will support more efficient service delivery and reporting.

Capital Projects (>\$50,000)

Planned capital investments include improvements to Permanent Supportive Housing to enhance safety, accessibility, and overall service capacity to Redlands Project Home Key site. Additional investments in technology and data systems will support improved coordination of services, compliance with state and federal requirements, and more effective tracking of program outcomes.

**DEPARTMENT/DIVISION
HOMELESS SOLUTIONS**

FUND
GENERAL FUND

ORGKEY
101126

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | - | 185,635 | 185,635 | 130,634 | 141,405 |
| 5002 Salaries: Part-Time | 1,614 | - | 18,744 | 25,710 | 25,710 |
| 5005 Vacancies | - | - | - | (5,243) | (5,319) |
| 5301 Banked Leave Buy Back | 231 | - | 951 | 1 | 1 |
| 5401 Pension Contributions | 642 | - | 2,794 | 36,014 | 37,444 |
| 5501 Social Security/Medicare | 167 | - | 1,648 | 12,214 | 12,588 |
| 5701 Health/Dental Insurance | 2,105 | - | - | 26,733 | 26,809 |
| 5704 Unemployment Insurance | - | - | 1,072 | 434 | 434 |
| 5705 Life Insurance | - | - | 5 | 63 | 63 |
| TOTAL SALARIES AND BENEFITS | 4,759 | 185,635 | 210,849 | 226,558 | 239,135 |
| SERVICES | | | | | |
| 6007 Penalties and Interest | 76 | 5 | 2,951 | 2,800 | 2,800 |
| 6102 Legal Services | 79,824 | 21,348 | 21,348 | 23,000 | 23,690 |
| 6106 Other Professional Services | 18,700 | 164,582 | 185,164 | 100,000 | 103,000 |
| 6301 Water Wastewater Refuse | - | - | 37,283 | 30,000 | 35,000 |
| 6304 Telephone | 11,564 | 6,143 | 15,000 | 18,000 | 12,000 |
| 6307 Electricity & Gas | 26,857 | 7,561 | 100,000 | 75,000 | 75,000 |
| 6401 Meeting & Prof Development | 2,318 | 300 | 3,000 | 5,000 | 5,000 |
| 6402 Travel Expense/Reimbursement | 1,014 | - | 3,103 | 2,000 | 2,000 |
| 6403 Training | 1,500 | - | 3,485 | 2,500 | 2,500 |
| 6703 Software Support/Development | 4,800 | 4,800 | - | 4,800 | 4,800 |
| 6708 Special Program Expenditures | 66,815 | 64,161 | 25,000 | 20,000 | 20,000 |
| 6710 Special Contractual Services | 237,012 | 688,197 | 500,000 | 528,000 | 550,000 |
| 6712 Landfill Tipping Charges | 18,020 | 12,940 | 7,500 | 3,000 | 3,000 |
| 6803 City Garage Charges | - | - | 28,945 | - | 21,224 |
| 6901 Printing and Binding | 4,230 | 4,230 | 4,230 | 500 | 500 |
| 6903 Janitorial Services | 15,420 | 15,900 | 15,900 | 8,000 | 8,000 |
| 6904 Land and Building Rent | 4,200 | 4,200 | - | - | - |
| 6910 Labor | 58,618 | 66,345 | 60,000 | 40,000 | 40,000 |
| TOTAL SERVICES | 550,967 | 1,060,712 | 1,012,909 | 862,600 | 908,514 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 10,601 | 2,080 | 5,300 | 10,000 | 10,300 |
| 7004 Uniform/Safety Clothing | - | - | 334 | 3,000 | 3,000 |
| 7101 Office Equipment & Furniture | 26,834 | 40,820 | 30,000 | 25,000 | 25,000 |
| 7102 Small Tools & Equipment | - | - | 1,288 | 2,000 | 2,000 |
| 7204 Building/Grounds Maintenance | 8,195 | 5,695 | 7,300 | 5,695 | 5,695 |
| 7205 Machinery & Equip. Maint. | 20,118 | 25,000 | 35,813 | 30,000 | 30,000 |
| 7206 Vehicle Maintenance | 963 | 1,768 | 4,531 | 8,000 | 8,000 |
| 7208 Repair/Maintenance Supplies | 21,096 | 4,678 | 35,908 | 6,000 | 6,180 |
| 7209 Janitorial Supplies | - | - | 30 | - | - |
| 7210 Building Supplies | 4,283 | 4,283 | - | - | - |
| 7211 Computer Components | 1,830 | - | 5,909 | 2,000 | 2,060 |
| 7807 Food | 3,355 | 1,805 | 4,685 | 5,000 | 5,150 |
| 7810 Special Departmental Supplies | 7,065 | 13,527 | 21,091 | 13,527 | 13,527 |
| 7901 Non-Capital Expenditures | 10,680 | 10,680 | - | - | - |
| TOTAL SUPPLIES | 115,019 | 110,336 | 152,189 | 110,222 | 110,912 |

**DEPARTMENT/DIVISION
HOMELESS SOLUTIONS**

FUND
GENERAL FUND

ORGKEY
101126

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------|---|--|---|---|---|
| FIXED ASSETS | | | | | |
| 8801 Capital Lease | (1,555) | 15,553 | 19,714 | 19,714 | 19,714 |
| TOTAL FIXED ASSETS | (1,555) | 15,553 | 19,714 | 19,714 | 19,714 |
| DEBT SERVICE | | | | | |
| 9002 Principal - Lease | 16,864 | - | - | - | - |
| 9102 Interest - Lease | 1,800 | - | - | - | - |
| TOTAL DEBT SERVICE | 18,664 | - | - | - | - |
| DIVISION TOTAL | 687,853 | 1,372,237 | 1,395,661 | 1,219,094 | 1,278,274 |

DEPARTMENT SUMMARY

FUND
GENERAL FUND

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| CITY MANAGER | 886,645 | 912,653 | 974,594 | 943,500 | 876,124 |
| PUBLIC INFORMATION | 584,153 | 720,221 | 767,905 | 632,767 | 662,188 |
| PRINT SHOP | 19,318 | 19,002 | 22,900 | 23,586 | 24,294 |
| HOMELESS SOLUTIONS | 687,853 | 1,372,237 | 1,395,661 | 1,219,094 | 1,278,274 |
| DEPARTMENT TOTAL | 2,177,970 | 3,024,113 | 3,161,059 | 2,818,948 | 2,840,881 |

**DEPARTMENT/DIVISION
CITY MANAGER GRANTS**

**FUND
GRANTS**

**ORGKEY
200120**

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 273,515 | 1,844,230 | 2,629,264 | - | - |
| 5002 Salaries: Part-Time | 171,632 | - | 15,000 | - | - |
| 5101 Overtime Salaries | 1,836 | - | - | - | - |
| 5202 Holiday Pay | 2,738 | - | - | - | - |
| 5204 Accrual Payout | 1,076 | - | - | - | - |
| 5301 Banked Leave Buy Back | 5,540 | - | - | - | - |
| 5401 Pension Contributions | 140,058 | - | - | - | - |
| 5501 Social Security/Medicare | 35,053 | - | - | - | - |
| 5601 Deferred Compensation | 1,287 | - | - | - | - |
| 5701 Health/Dental Insurance | 74,838 | - | - | - | - |
| 5703 Disability Insurance | 1,896 | - | - | - | - |
| 5704 Unemployment Insurance | 4,919 | - | - | - | - |
| 5705 Life Insurance | 260 | - | - | - | - |
| 5802 Eyecare Reimbursement | - | - | - | - | - |
| 5803 Clothing Allowance | 900 | - | - | - | - |
| 5903 Other Taxable Benefits | 1,429 | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | 716,976 | 1,844,230 | 2,644,264 | - | - |
| SERVICES | | | | | |
| 6104 Auditing and Accounting | - | - | 25,000 | - | - |
| 6402 Travel Expense/Reimbursement | 646 | - | 605 | - | - |
| 6403 Training | - | 20,000 | 20,000 | - | - |
| 6703 Software Support/Development | 14,932 | 99,145 | 107,481 | - | - |
| 6708 Special Program Expenditures | 5,075,942 | 4,495,263 | 3,822,190 | - | - |
| 6710 Special Contractual Services | 12,376 | 355,584 | 330,011 | - | - |
| TOTAL SERVICES | 5,103,896 | 4,969,992 | 4,305,286 | - | - |
| SUPPLIES | | | | | |
| 7002 Office Supplies | - | 43,912 | 43,912 | - | - |
| 7211 Computer Components | 3,009 | - | - | - | - |
| 7810 Special Departmental Supplies | - | 9,000 | 9,000 | - | - |
| TOTAL SUPPLIES | 3,009 | 52,912 | 52,912 | - | - |
| FIXED ASSETS | | | | | |
| 8401 Wastewater Infrastructure | 864,672 | 135,328 | - | - | - |
| TOTAL FIXED ASSETS | 864,672 | 135,328 | - | - | - |
| DIVISION TOTAL | 6,688,552 | 7,002,463 | 7,002,463 | - | - |

DEPARTMENT SUMMARY

FUND
GRANTS

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| CITY MANAGER GRANTS | 6,688,552 | 7,002,463 | 7,002,463 | - | - |
| DEPARTMENT TOTAL | 6,688,552 | 7,002,463 | 7,002,463 | - | - |

City Attorney

Mission Statement:

The City Attorney's Office is dedicated to professionally providing the highest quality legal services for all City matters in the most efficient, effective, and economical manner practical to help attain the City Council's goals and City Departments' program objectives.

Departmental Goals:

- Proactively provide high-quality, ethical, and timely legal advice to the City Council, City Manager, City Departments, and appointed boards and commissions, to assist the City Council and City Departments' in achieving their goals and objectives.
- Resolve all legal disputes efficiently and cost-effectively while protecting the City's legal interests.

Sustainability Efforts:

- Inclusion of sustainable measures in public project contracts and procurement documents.
- Continued progress toward "paperless" processes and operations where possible, practical, and effective.
- Purchase and use of recycled paper for copying and printing, and other available recycled products.
- Ongoing efforts to scan and store files electronically.

Program Description:

The City Attorney is responsible for providing legal advice and representation to the City Council, City Manager, and City employees, as well as to City Council appointed commissions and boards, as needed. The City Attorney also oversees the prosecution of violations of the City's Municipal Code to ensure compliance with City, state, and federal laws and regulations, and monitors all City legal matters involving the use of special counsel. The City Attorney also serves as general counsel to the Successor Agency to the former Redevelopment Agency of the City of Redlands.

Program Objectives:

- Provide the highest quality legal services by drafting and/or providing timely review of all ordinances, resolutions, contracts, and other legal documents in the normal course of City business.
- Ensure services are provided to the City Council and staff as required or permitted by law.
- Ensure cost-effective governmental claims defense and litigation services while assisting, reviewing, and effectively monitoring special counsel services.
- Administer and coordinate the City's administrative citation program to ensure compliance with the City's Code and enhance cost recovery for Code Enforcement efforts.
- Coordinate with all City departments to review and ensure compliance with subpoena requests and requests for documents under the California Public Records Act.

Accomplishments for Fiscal Years 2024-25 and 2025-26:

- The City Attorney supported the City Council, City Manager, and all City departments, boards, commissions, and committees in achieving the City Council's goals while limiting risk and costs to taxpayers.
- Completed 955 public records requests for 2024-25, and 870 for 2025-26 (to date).
- Closed 7 lawsuits in Fiscal Year 2024-25. Closed 10 lawsuits in Fiscal Year 2025-26.
- Brown Act training for the Human Relations Commission (HRC), Cultural Arts Commission, Citrus Preservation Commission and Planning Commission
- Conducted California Public Records Act (CPRA) training.

**DEPARTMENT/DIVISION
CITY ATTORNEY**

FUND
GENERAL FUND

ORGKEY
101150

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 401,293 | 414,842 | 414,842 | 443,122 | 459,158 |
| 5002 Salaries: Part-Time | - | - | - | 40,937 | 40,937 |
| 5005 Vacancies | - | - | - | (15,760) | (15,519) |
| 5202 Holiday Pay | 49 | - | - | - | - |
| 5203 Bonus | 523 | 498 | 498 | 520 | 520 |
| 5204 Accrual Payout | 5,303 | - | 1,956 | 1,048 | 1,048 |
| 5301 Banked Leave Buy Back | - | 4,513 | 4,513 | 1 | 1 |
| 5401 Pension Contributions | 114,901 | 122,655 | 122,655 | 120,887 | 121,124 |
| 5501 Social Security/Medicare | 23,132 | 24,214 | 24,214 | 25,513 | 25,546 |
| 5601 Deferred Compensation | 16,795 | 15,220 | 15,220 | 15,837 | 15,837 |
| 5701 Health/Dental Insurance | 32,508 | 29,331 | 29,331 | 34,812 | 34,824 |
| 5702 Workers' Comp Insurance | 5,477 | 5,668 | 5,668 | 5,699 | 5,850 |
| 5704 Unemployment Insurance | 145 | 955 | 1,206 | 955 | 955 |
| 5705 Life Insurance | 78 | 139 | 139 | 139 | 139 |
| 5801 Vehicle Allowance | 6,600 | 6,600 | 6,600 | 6,600 | 6,600 |
| 5802 Eyecare Reimbursement | - | 660 | 660 | 330 | 330 |
| 5903 Other Taxable Benefits | 155 | 330 | 330 | 330 | 330 |
| TOTAL SALARIES AND BENEFITS | 606,959 | 625,625 | 627,832 | 680,970 | 697,681 |
| SERVICES | | | | | |
| 6102 Legal Services | 298,274 | 163,863 | 272,000 | 280,160 | 288,565 |
| 6106 Other Professional Services | 14,666 | 936 | 15,005 | 824 | 849 |
| 6304 Telephone | 1,590 | 2,185 | 2,185 | 2,250 | 2,318 |
| 6401 Meeting & Prof Development | 649 | 1,366 | 1,366 | 1,407 | 1,449 |
| 6402 Travel Expense/Reimbursement | 1,162 | 3,277 | 3,277 | 3,376 | 3,477 |
| 6403 Training | 280 | 1,092 | 1,092 | 1,125 | 1,159 |
| 6601 Postage | 328 | 202 | 202 | 208 | 214 |
| 6802 Info Tech Service Charges | 15,231 | 13,418 | 13,418 | 21,759 | 22,484 |
| 6901 Printing and Binding | - | 1,769 | 1,000 | 1,030 | 1,061 |
| 6907 Comms Service & Rental | 4,151 | - | 5,040 | 5,191 | 5,347 |
| 6909 Subscriptions & Memberships | 12,231 | 10,474 | 12,676 | 13,056 | 13,448 |
| TOTAL SERVICES | 348,562 | 198,582 | 327,261 | 330,386 | 340,370 |
| SUPPLIES | | | | | |
| 7001 Books & Supplies | - | 1,420 | 1,420 | 1,463 | 1,507 |
| 7002 Office Supplies | 422 | 546 | 546 | 563 | 579 |
| 7101 Office Equipment & Furniture | - | 109 | 109 | 113 | 116 |
| TOTAL SUPPLIES | 422 | 2,076 | 2,076 | 2,138 | 2,202 |
| DIVISION TOTAL | 955,943 | 826,283 | 957,168 | 1,013,494 | 1,040,253 |

DEPARTMENT SUMMARY

FUND
GENERAL FUND

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| CITY ATTORNEY | 955,943 | 826,283 | 957,168 | 1,013,494 | 1,040,253 |
| DEPARTMENT TOTAL | 955,943 | 826,283 | 957,168 | 1,013,494 | 1,040,253 |

Human Resources Department

Program Description:

The Human Resources team works collaboratively to develop and administer programs that are designed to increase the effectiveness of staff and the organization. Human Resources provides the full range of services to all City departments, and where applicable, residents and visitors to our community. The primary functions include recruitment and selection, employee benefits administration, wellness, performance management, safety, risk management, training, organizational development, personnel data maintenance, volunteer management, state and federal reporting, MOU (Memorandum of Understanding) administration, employee assistance, and labor and employee relations.

Program Objectives:

- Facilitate the recruitment, selection, retention, and promotion of individuals to ensure a talented, diverse workforce
- Market a comprehensive and economical employee compensation and benefits package to attract and retain the highest caliber employees
- Support employee engagement by providing an effective onboarding process and continued training and professional development opportunities
- Ensure compensation and performance management processes are designed to maximize performance and align with the goals of the organization
- Revise and implement Personnel Rules and Regulations and Administrative Policies that create a consistent, positive, and productive organizational culture
- Utilize technology in all aspects of Human Resources to create a cost-effective and efficient operation
- Build upon the Volunteer & Intern Resources program including enhancing the volunteer and intern program and increasing community awareness and involvement through enhanced outreach

Projects:

- Implementation of NEOGOV Onboarding in support of the City's Strategic Plan Priority D. This platform will support the onboarding program that was established in 2022. It will increase efficiency of processing new hire documents, standardize processes, provide a personalized portal to welcome new employees, and assign internal points of contact to assist new hires with transitioning into the organization. This program will also support sustainability by significantly reducing the use of paper.
- Continued enhancement of the Training and Development Program and Succession Planning. In support of the City's Strategic Plan Priorities C and D, we are procuring additional resources for continued diversity and inclusion training for staff. Additionally, training will be provided to support leadership development to assist current staff in being prepared to move into advanced roles as they become available.

**DEPARTMENT/DIVISION
HUMAN RESOURCES**

FUND
GENERAL FUND

ORGKEY
101140

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 347,172 | 477,706 | 477,706 | 451,472 | 481,343 |
| 5002 Salaries: Part-Time | - | 35,000 | 35,000 | - | - |
| 5005 Vacancies | - | - | - | (16,388) | (16,525) |
| 5202 Holiday Pay | 1,778 | - | 1,241 | - | - |
| 5203 Bonus | 785 | 1,896 | 2,341 | 2,676 | 2,676 |
| 5204 Accrual Payout | 35,120 | - | 2,049 | 2,895 | 2,895 |
| 5301 Banked Leave Buy Back | 1,082 | 20,326 | 20,326 | 2,263 | 2,263 |
| 5401 Pension Contributions | 97,597 | 122,872 | 122,872 | 125,153 | 128,171 |
| 5501 Social Security/Medicare | 26,780 | 32,742 | 32,742 | 32,879 | 33,660 |
| 5601 Deferred Compensation | 29,258 | 14,307 | 14,307 | 12,092 | 12,221 |
| 5701 Health/Dental Insurance | 78,747 | 59,008 | 59,008 | 48,742 | 48,854 |
| 5702 Workers' Comp Insurance | 20,741 | 21,462 | 21,462 | 39,017 | 40,047 |
| 5703 Disability Insurance | 220 | 252 | 252 | 319 | 334 |
| 5704 Unemployment Insurance | 329 | 1,953 | 1,953 | 1,584 | 1,584 |
| 5705 Life Insurance | 188 | 221 | 221 | 230 | 230 |
| 5801 Vehicle Allowance | 3,300 | 2,400 | 2,400 | 3,300 | 3,300 |
| 5802 Eyecare Reimbursement | 1,662 | 1,050 | 1,050 | 930 | 930 |
| 5803 Clothing Allowance | 120 | 120 | 120 | 120 | 120 |
| 5903 Other Taxable Benefits | 693 | 945 | 945 | 788 | 788 |
| 5904 Tuition Reimbursement | - | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | 645,572 | 792,260 | 795,996 | 708,071 | 742,890 |
| SERVICES | | | | | |
| 6007 Penalties and Interest | 14 | - | 40 | - | - |
| 6102 Legal Services | 46,773 | 19,500 | 50,000 | 51,500 | 53,045 |
| 6105 Medical/Physicals | 15,950 | 31,350 | 31,350 | 31,930 | 32,888 |
| 6106 Other Professional Services | 77,775 | 237,392 | 274,865 | 15,450 | 15,914 |
| 6304 Telephone | 4,118 | - | 3,000 | 3,090 | 3,183 |
| 6401 Meeting & Prof Development | 9,527 | 5,000 | 5,100 | 5,150 | 5,305 |
| 6402 Travel Expense/Reimbursement | 8,973 | 9,000 | 9,000 | 9,270 | 9,548 |
| 6403 Training | 3,610 | 2,000 | 2,000 | 2,060 | 2,122 |
| 6505 Retiree Health Insurance | 4,504,933 | 5,284,440 | 5,284,440 | 5,601,506 | 5,937,597 |
| 6601 Postage | 2,003 | 1,500 | 1,500 | 1,545 | 1,591 |
| 6702 Fingerprinting | 7,543 | 9,300 | 9,300 | 9,579 | 9,866 |
| 6703 Software Support/Development | 4,815 | 2,730 | 4,765 | 4,908 | 5,055 |
| 6710 Special Contractual Services | 16,666 | 18,000 | 18,540 | 18,540 | 19,096 |
| 6716 Career Fair | 350 | - | - | - | - |
| 6802 Info Tech Service Charges | 76,156 | 67,090 | 67,090 | 108,794 | 112,421 |
| 6901 Printing and Binding | 141 | 1,000 | 1,000 | 1,030 | 1,061 |
| 6902 Advertising | 2,521 | 25,500 | 25,500 | 26,265 | 27,053 |
| 6906 Office Equip & Furn Rent | 1,659 | 1,500 | 1,500 | 1,545 | 1,591 |
| 6909 Subscriptions & Memberships | 7,884 | 6,150 | 7,852 | 6,335 | 6,525 |
| 6910 Labor | 4,310 | - | - | - | - |
| TOTAL SERVICES | 4,795,720 | 5,721,452 | 5,796,842 | 5,898,497 | 6,243,860 |
| SUPPLIES | | | | | |
| 7001 Books & Supplies | 1,137 | 620 | 620 | 639 | 658 |
| 7002 Office Supplies | 8,029 | 4,550 | 4,550 | 3,142 | 3,236 |

**DEPARTMENT/DIVISION
HUMAN RESOURCES**

FUND
GENERAL FUND

ORGKEY
101140

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7003 Awards/Recognition Prgm | 13,626 | 14,300 | 14,300 | 14,729 | 15,171 |
| 7101 Office Equipment & Furniture | 5,487 | 5,500 | 5,500 | 5,665 | 5,835 |
| 7210 Building Supplies | 5,690 | - | - | - | - |
| 7211 Computer Components | 1,621 | 3,000 | 3,000 | 3,090 | 3,183 |
| 7806 Promotional Supplies | 597 | 800 | 800 | 824 | 849 |
| 7807 Food | 3,817 | 3,000 | 3,000 | 3,090 | 3,183 |
| 7810 Special Departmental Supplies | 3,483 | 4,369 | 4,369 | 3,605 | 3,713 |
| TOTAL SUPPLIES | 43,486 | 36,139 | 36,139 | 34,783 | 35,827 |
| DIVISION TOTAL | 5,484,778 | 6,549,851 | 6,628,977 | 6,641,351 | 7,022,576 |

DEPARTMENT SUMMARY

FUND
GENERAL FUND

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| HUMAN RESOURCES | 5,484,778 | 6,549,851 | 6,628,977 | 6,641,351 | 7,022,576 |
| DEPARTMENT TOTAL | 5,484,778 | 6,549,851 | 6,628,977 | 6,641,351 | 7,022,576 |

Risk Management Division

Program Description:

The Risk Management Division identifies, assesses, and controls risk to the City and ensures a safe and secure work environment. The division manages the processing of all property and general liability claims filed against the City. The division also establishes the City's insurance needs and works with the City's broker to procure appropriate levels of insurance coverage for property and general liability, workers' compensation, crime, and various other policies.

The City contracts with third-party administrators (TPA) that ensures compliance with all regulations regarding the administration and investigation of all claims. The TPA coordinates with the Risk Management staff, City Attorney, City Manager, and City Council as needed.

Program Objectives:

- Identify potential liability exposures and address them in a proactive, not reactive, manner
- Work closely with the City Attorney and TPA to expedite the disposition of all claims presented to the City
- Ensure maintenance of a database of all claims filed against the City
- Prepare analysis as needed related to the City's need for excess liability insurance
- Act as liaison with the City's insurance broker in the procurement of all property and liability insurance policies maintained by the City
- Assist other departments with insurance-related issues
- Review proposed contractual agreements for appropriate levels of insurance coverage maintained by the other party before the City enters into the agreement
- Review proposed contractual agreements wherein the City must provide coverage, recommend acceptance, or voice concerns and alternative solutions
- Compile and submit the necessary documentation to the City's insurance carriers for reimbursement of losses incurred and for which the City has insurance coverage
- Pursue the City's subrogation rights for property losses caused by others

**DEPARTMENT/DIVISION
RISK MANAGEMENT**

FUND
LIABILITY SELF-INSURANCE

ORGKEY
602140

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 154,076 | 210,231 | 210,231 | 208,385 | 222,889 |
| 5202 Holiday Pay | 329 | - | 477 | - | - |
| 5203 Bonus | - | 948 | 948 | 948 | 948 |
| 5204 Accrual Payout | 17,516 | - | 4,231 | 1,346 | 1,346 |
| 5301 Banked Leave Buy Back | 182 | 8,443 | 8,443 | 227 | 227 |
| 5401 Pension Contributions | 42,686 | 61,483 | 61,483 | 57,106 | 58,278 |
| 5402 GASB68 Pension Expense | (58,606) | - | - | - | - |
| 5501 Social Security/Medicare | 12,301 | 14,912 | 14,912 | 15,150 | 15,452 |
| 5601 Deferred Compensation | 12,245 | 6,439 | 6,439 | 4,705 | 4,757 |
| 5701 Health/Dental Insurance | 41,366 | 31,941 | 31,941 | 31,457 | 31,534 |
| 5702 Workers' Comp Insurance | 5,477 | 5,668 | 5,668 | 5,699 | 5,850 |
| 5703 Disability Insurance | 110 | 126 | 126 | 160 | 167 |
| 5704 Unemployment Insurance | 111 | 738 | 738 | 738 | 738 |
| 5705 Life Insurance | 89 | 107 | 107 | 107 | 107 |
| 5801 Vehicle Allowance | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 |
| 5802 Eyecare Reimbursement | 300 | 510 | 510 | 450 | 450 |
| 5803 Clothing Allowance | 60 | 60 | 60 | 60 | 60 |
| 5901 Compensated Absences Expense | 2,143 | - | - | - | - |
| 5903 Other Taxable Benefits | 280 | 465 | 465 | 255 | 255 |
| TOTAL SALARIES AND BENEFITS | 231,866 | 343,271 | 347,980 | 327,993 | 344,257 |
| SERVICES | | | | | |
| 6007 Penalties and Interest | - | - | 22,016 | - | - |
| 6102 Legal Services | 1,574,000 | 480,000 | 1,500,000 | 494,400 | 509,232 |
| 6106 Other Professional Services | 1,032 | - | 30,561 | 31,421 | 32,364 |
| 6304 Telephone | 1,233 | 800 | 824 | 824 | 849 |
| 6401 Meeting & Prof Development | 2,230 | 3,000 | 3,000 | 3,090 | 3,183 |
| 6402 Travel Expense/Reimbursement | 5,837 | 4,000 | 4,000 | 4,120 | 4,244 |
| 6501 Settlements/Judgments | - | 10,000 | 2,148,625 | - | - |
| 6502 Property Insurance | 2,058,299 | 2,800,000 | 2,100,000 | 2,640,000 | 3,168,000 |
| 6505 Retiree Health Insurance | 3,514 | - | - | - | - |
| 6506 Premiums for Excess Coverage | 2,139,938 | 3,065,400 | 3,065,400 | 3,157,362 | 3,252,083 |
| 6507 Liability Claims | 3,460,965 | 350,000 | 350,000 | 360,500 | 371,315 |
| 6510 Other Insurance | 14,832 | 28,000 | 28,000 | 28,840 | 29,705 |
| 6601 Postage | 4 | 100 | 100 | 103 | 106 |
| 6710 Special Contractual Services | 280,184 | 251,744 | 171,690 | 176,841 | 182,146 |
| 6802 Info Tech Service Charges | 7,616 | 6,709 | 6,709 | 10,879 | 11,242 |
| 6901 Printing and Binding | - | 100 | 100 | 103 | 106 |
| 6906 Office Equip & Furn Rent | 53 | 750 | 750 | 773 | 796 |
| 6909 Subscriptions & Memberships | 726 | 210 | 1,000 | 1,000 | 1,000 |
| TOTAL SERVICES | 9,550,463 | 7,000,813 | 9,432,775 | 6,910,255 | 7,566,370 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 753 | 620 | 620 | 639 | 658 |
| TOTAL SUPPLIES | 753 | 620 | 620 | 639 | 658 |
| DIVISION TOTAL | 9,783,082 | 7,344,704 | 9,781,375 | 7,238,887 | 7,911,285 |

DEPARTMENT SUMMARY

| FUND | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|--------------------------|---|--|---|---|---|
| LIABILITY SELF-INSURANCE | | | | | |
| RISK MANAGEMENT | 9,783,082 | 7,344,704 | 9,781,375 | 7,238,887 | 7,911,285 |
| DEPARTMENT TOTAL | 9,783,082 | 7,344,704 | 9,781,375 | 7,238,887 | 7,911,285 |

Workers' Compensation Division

Program Description:

The City of Redlands is self-insured for its Workers' Compensation and contracts with a third-party administrator (TPA) whose focus is to keep abreast of the continually changing Workers' Compensation laws and regulations, assure that the City maintains compliance with these changes, and most importantly facilitates the care needed to return the employee to their pre-injury status. The Workers' Compensation program provides employee treatment through a wide network of healthcare practitioners. To reach the goal of returning an employee to their pre-injury productivity the City, whenever possible, provides modified duty. Modified duty allows the employee to remain an active and productive member of the organization while still recuperating from their injury.

Program Objectives:

- Monitor the performance of the City's TPA for efficiency, service standards, and cost-effectiveness
- Analyze accident data, identify root causes, and coordinate with the department on the implementation of programs to reduce the number of work-related injuries and illnesses
- Implement a wellness-rich environment where employees are provided the tools necessary to realize the healthiest lifestyle possible
- Review status of claims with the TPA adjuster and the City's legal counsel
- Administer the Disability and Industrial Disability Retirement programs in a fiscally responsible manner
- Facilitate a return-to-work (RTW) program for those employees able to work modified duty to reduce time away from work due to injury
- Mitigate potential claims by addressing work/health issues brought forward by employees

**DEPARTMENT/DIVISION
WORKERS'
COMPENSATION**

FUND
WORKERS' COMPENSATION

ORGKEY
606141

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 146,681 | 197,562 | 197,562 | 195,381 | 209,133 |
| 5202 Holiday Pay | 433 | - | 406 | - | - |
| 5203 Bonus | - | 948 | 948 | 948 | 948 |
| 5204 Accrual Payout | 14,332 | - | 2,543 | 1,316 | 1,316 |
| 5301 Banked Leave Buy Back | 353 | 9,573 | 9,573 | 453 | 453 |
| 5401 Pension Contributions | 41,011 | 58,891 | 58,891 | 54,004 | 55,189 |
| 5402 GASB68 Pension Expense | (33,198) | - | - | - | - |
| 5501 Social Security/Medicare | 11,460 | 14,329 | 14,329 | 14,293 | 14,598 |
| 5601 Deferred Compensation | 13,695 | 8,387 | 8,387 | 5,727 | 5,806 |
| 5701 Health/Dental Insurance | 41,037 | 27,334 | 27,334 | 27,455 | 27,515 |
| 5703 Disability Insurance | 110 | 126 | 126 | 160 | 167 |
| 5704 Unemployment Insurance | 117 | 651 | 651 | 651 | 651 |
| 5705 Life Insurance | 65 | 95 | 95 | 95 | 95 |
| 5801 Vehicle Allowance | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 |
| 5802 Eyecare Reimbursement | 297 | 450 | 450 | 390 | 390 |
| 5803 Clothing Allowance | 60 | 60 | 60 | 60 | 60 |
| 5901 Compensated Absences Expense | 6,072 | - | - | - | - |
| 5903 Other Taxable Benefits | 376 | 435 | 435 | 465 | 465 |
| TOTAL SALARIES AND BENEFITS | 244,101 | 320,041 | 322,990 | 302,598 | 317,986 |
| SERVICES | | | | | |
| 6102 Legal Services | 88,377 | 99,000 | 99,000 | 101,970 | 105,029 |
| 6106 Other Professional Services | - | 38,400 | 38,400 | 38,400 | 38,400 |
| 6401 Meeting & Prof Development | - | 3,000 | 3,000 | 3,090 | 3,183 |
| 6402 Travel Expense/Reimbursement | - | 4,000 | 4,000 | 4,120 | 4,244 |
| 6505 Retiree Health Insurance | 7,989 | 4,100 | 4,100 | 4,223 | 4,350 |
| 6506 Premiums for Excess Coverage | 265,747 | 300,000 | 300,000 | 309,000 | 318,270 |
| 6509 Worker's Comp Claims | 3,410,740 | 1,500,000 | 1,700,000 | 1,545,000 | 1,591,350 |
| 6601 Postage | 3 | - | - | - | - |
| 6710 Special Contractual Services | 179,708 | 366,957 | 184,919 | 190,467 | 196,181 |
| 6802 Info Tech Service Charges | 15,231 | 13,418 | 13,418 | 21,759 | 22,484 |
| 6804 General Govt Service Charge | 91,712 | 94,922 | 94,922 | 97,997 | 102,231 |
| 6901 Printing and Binding | - | 50 | 50 | 52 | 52 |
| 6906 Office Equip & Furn Rent | - | 750 | 750 | 773 | 796 |
| TOTAL SERVICES | 4,059,506 | 2,424,597 | 2,442,559 | 2,316,850 | 2,386,568 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | - | 370 | 500 | 381 | 393 |
| 7101 Office Equipment & Furniture | - | 1,835 | 1,835 | 1,890 | 1,947 |
| TOTAL SUPPLIES | - | 2,205 | 2,335 | 2,271 | 2,339 |
| DIVISION TOTAL | 4,303,607 | 2,746,843 | 2,767,884 | 2,621,718 | 2,706,893 |

Safety Division

Program Description:

Employee safety is an organizational responsibility first and foremost, as well as a personal responsibility. The Safety Division of the Human Resources Department is responsible for providing the tools and information necessary for each City division to function at its optimal safety level. To this end, we facilitate the required training our employees must maintain to continue working in compliance with OSHA and other regulatory agencies.

Program Objectives:

- Provide a safe work environment for City employees
- Inspect job locations to ensure safe working environments and practices
- Decrease the number of on-the-job injuries
- Comply with OSHA mandates for training and reporting
- Review and update the City's Injury and Illness Prevention Program
- Review and update the City's Workplace Violence Prevention Program
- Instill the advantages of safe work behavior in every employee, every day
- Furnish information and resources to departments to develop programs that will help enable them to realize a reduction in the number of preventable injuries
- Coordinate and oversee the City's Safety Committee, develop, and implement goals and objectives

**DEPARTMENT/DIVISION
SAFETY PROGRAM**

FUND
WORKERS' COMPENSATION

ORGKEY
606142

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 114,652 | 160,009 | 160,009 | 155,968 | 167,942 |
| 5202 Holiday Pay | 318 | - | 260 | - | - |
| 5203 Bonus | - | 474 | 474 | 474 | 474 |
| 5204 Accrual Payout | 11,355 | - | 5,107 | 1,263 | 1,263 |
| 5301 Banked Leave Buy Back | 359 | 6,053 | 6,053 | 453 | 453 |
| 5401 Pension Contributions | 32,067 | 46,694 | 46,694 | 43,138 | 44,277 |
| 5501 Social Security/Medicare | 9,151 | 11,710 | 11,710 | 11,607 | 11,902 |
| 5601 Deferred Compensation | 7,392 | 5,948 | 5,948 | 4,155 | 4,208 |
| 5701 Health/Dental Insurance | 27,322 | 21,349 | 21,349 | 22,098 | 22,141 |
| 5703 Disability Insurance | 55 | 63 | 63 | 80 | 84 |
| 5704 Unemployment Insurance | 104 | 564 | 564 | 564 | 564 |
| 5705 Life Insurance | 51 | 82 | 82 | 82 | 82 |
| 5801 Vehicle Allowance | 600 | 600 | 600 | 600 | 600 |
| 5802 Eyecare Reimbursement | - | 390 | 390 | 360 | 360 |
| 5803 Clothing Allowance | 30 | 30 | 30 | 30 | 30 |
| 5903 Other Taxable Benefits | 240 | 300 | 300 | 315 | 315 |
| TOTAL SALARIES AND BENEFITS | 203,695 | 254,266 | 259,633 | 241,186 | 254,695 |
| SERVICES | | | | | |
| 6105 Medical/Physicals | 1,062 | 2,500 | 2,000 | 2,575 | 2,652 |
| 6401 Meeting & Prof Development | - | 1,500 | 1,500 | 1,545 | 1,591 |
| 6402 Travel Expense/Reimbursement | - | 2,000 | 2,000 | 2,060 | 2,122 |
| 6403 Training | 1,620 | 6,120 | 6,120 | 6,304 | 6,493 |
| 6703 Software Support/Development | - | 4,500 | 4,500 | 4,635 | 4,774 |
| 6710 Special Contractual Services | - | 1,000 | 1,000 | 1,000 | 1,061 |
| 6901 Printing and Binding | - | 100 | - | 103 | 106 |
| 6909 Subscriptions & Memberships | 331 | 360 | 360 | 371 | 382 |
| TOTAL SERVICES | 3,013 | 18,080 | 17,480 | 18,592 | 19,181 |
| SUPPLIES | | | | | |
| 7001 Books & Supplies | - | 1,225 | 1,000 | 1,262 | 1,300 |
| 7002 Office Supplies | - | 600 | 600 | 618 | 637 |
| 7004 Uniform/Safety Clothing | - | 480 | 480 | 494 | 509 |
| 7102 Small Tools & Equipment | - | 1,225 | 1,225 | 1,262 | 1,300 |
| 7806 Promotional Supplies | 3,986 | 20,000 | 15,000 | 20,000 | 20,000 |
| 7810 Special Departmental Supplies | 92 | 610 | 610 | 40,628 | 647 |
| TOTAL SUPPLIES | 4,078 | 24,140 | 18,915 | 64,264 | 24,392 |
| DIVISION TOTAL | 210,787 | 296,486 | 296,028 | 324,042 | 298,268 |

Training Division

Program Description:

The Human Resources Department is responsible for coordination and oversight of citywide employee training. Focus is directed toward employee development that will apply throughout all levels of the organization to meet necessary skills and provide a network of mentoring and leadership training.

Program Objective:

- Provide a comprehensive menu of training programs to educate employees and ensure the fluid transition for the future, including:
 - Supervisory Training
 - Employee Training
 - Employee Orientation
 - Leadership Development
- Continue to enhance and utilize technology-based management of training programs and training records
- Development of a succession-style training program to develop talent in-house
- Creating feeder positions and career paths to increase tenure and engagement
- Continue compliance with State and Federal training mandates
- Provide educational programs to encourage individual professional development and growth

**DEPARTMENT/DIVISION
TRAINING PROGRAM**

FUND
WORKERS' COMPENSATION

ORGKEY
606143

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 205,336 | 260,724 | 260,724 | 261,274 | 282,453 |
| 5202 Holiday Pay | 1,610 | - | 503 | - | - |
| 5203 Bonus | - | 474 | 474 | 474 | 474 |
| 5204 Accrual Payout | 12,563 | - | 3,324 | 2,365 | 2,365 |
| 5301 Banked Leave Buy Back | 905 | 10,075 | 10,075 | 2,488 | 2,488 |
| 5401 Pension Contributions | 58,301 | 77,308 | 77,308 | 73,070 | 75,033 |
| 5501 Social Security/Medicare | 16,398 | 19,916 | 19,916 | 20,042 | 20,550 |
| 5601 Deferred Compensation | 8,707 | 7,699 | 7,699 | 5,881 | 5,955 |
| 5701 Health/Dental Insurance | 36,886 | 35,468 | 35,468 | 27,407 | 27,460 |
| 5703 Disability Insurance | 55 | 63 | 63 | 80 | 84 |
| 5704 Unemployment Insurance | 234 | 1,042 | 1,042 | 1,042 | 1,042 |
| 5705 Life Insurance | 113 | 151 | 151 | 151 | 151 |
| 5801 Vehicle Allowance | 600 | 600 | 600 | 600 | 600 |
| 5802 Eyecare Reimbursement | - | 720 | 720 | 690 | 690 |
| 5803 Clothing Allowance | 30 | 30 | 30 | 30 | 30 |
| 5903 Other Taxable Benefits | 345 | 465 | 465 | 480 | 480 |
| 5904 Tuition Reimbursement | 90,253 | - | 73,110 | 82,200 | 80,050 |
| TOTAL SALARIES AND BENEFITS | 432,337 | 414,735 | 491,672 | 478,272 | 499,904 |
| SERVICES | | | | | |
| 6401 Meeting & Prof Development | 500 | 2,950 | 3,243 | 3,039 | 3,130 |
| 6402 Travel Expense/Reimbursement | 442 | 4,400 | 3,000 | 4,532 | 4,668 |
| 6403 Training | 16,743 | 43,500 | 40,000 | 44,805 | 46,149 |
| 6703 Software Support/Development | 78,532 | 47,270 | 47,270 | 48,688 | 50,149 |
| 6710 Special Contractual Services | 6,450 | 6,120 | 6,120 | 6,304 | 6,493 |
| 6901 Printing and Binding | - | 500 | 500 | 515 | 530 |
| TOTAL SERVICES | 102,667 | 104,740 | 100,133 | 107,882 | 111,119 |
| SUPPLIES | | | | | |
| 7001 Books & Supplies | - | 1,000 | 1,000 | 1,030 | 1,061 |
| 7002 Office Supplies | - | 500 | 500 | 515 | 530 |
| 7101 Office Equipment & Furniture | 2,977 | 5,000 | 5,000 | 5,150 | 5,305 |
| 7211 Computer Components | 88 | 1,500 | 1,500 | 1,545 | 1,591 |
| TOTAL SUPPLIES | 3,064 | 8,000 | 8,000 | 8,240 | 8,487 |
| DIVISION TOTAL | 538,068 | 527,475 | 599,805 | 594,394 | 619,510 |

DEPARTMENT SUMMARY

| FUND | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| WORKERS' COMPENSATION | 4,303,607 | 2,746,843 | 2,767,884 | 2,621,718 | 2,706,893 |
| SAFETY PROGRAM | 210,787 | 296,486 | 296,028 | 324,042 | 298,268 |
| TRAINING PROGRAM | 538,068 | 527,475 | 599,805 | 594,394 | 619,510 |
| DEPARTMENT TOTAL | 5,052,463 | 3,570,804 | 3,663,716 | 3,540,155 | 3,624,670 |

Management Services / Finance Department

Mission Statement:

The mission of the Management Services / Finance Department is to provide effective and timely support services involving a wide range of internal administrative functions to City departments and to play an integral role in enhancing each department's ability to better serve the Redlands community. Towards these efforts, the department focuses on effective management of City finances, sound internal controls, and meaningful financial reporting. The department is also responsible for supporting automation and process efficiencies through technology and works proactively to develop, research, and recommend the best technical solutions to facilitate positive interaction with our City departments, residents, businesses, and visitors.

Departmental Description:

The Management Services / Finance Department is comprised of the following divisions:

- Finance Administration
- Purchasing
- Revenue, Office of the Treasurer
- Utility Billing Customer Service
- Innovation & Technology / GIS

The department is focused on providing exceptional customer service to both its internal customers, as well as the community and public at large. The department reports the financial state of the City and ensures the needs of each division are met to better serve the community at all times.

The Management Services Department was created by merging the former departments of Finance and Innovation & Technology to provide added efficiencies, a transition to a new financial information system, and promote responsiveness in the provision of internal services for City departments.

The department is responsible for providing the following major services to the City and its constituents:

- Annual Budget and Financial Reporting
- City's procurement function
- Support of Treasury Management and Investment through the City Treasurer
- Business License Registrations and Annual Renewals
- Processing Accounts Payable, Accounts Receivable, and Payroll Administration
- Utility Billing and Customer Service for Water, Wastewater, and Solid Waste customers
- Management of the City's IT Network Infrastructure and Equipment
- Administration of the City's Geographic Information Systems database and applications

Finance

Program Description:

This division performs the functions of administration, accounting, budgeting, payroll, accounts payable, and accounts receivable. Other responsibilities of the division include administration of all City-related debts/bonds, preparation of regular financial analysis, responsibility for the annual budget process and spending oversight, the performance of periodic internal audits of City operations, as well as coordination of the City's annual audit and preparation of all related reports as required by law.

Program Objectives:

- Prepare an Annual Comprehensive Financial Report (ACFR) that presents an accurate financial picture of the City to the public, financial institutions, and bond rating agencies.
- Plan and coordinate the Mid-Biennium budget process to incorporate all changes to the Biennial Budget.
- Reconcile budgetary items such as carryovers and encumbrances, grant revenue and grant carryovers
- Prepare and submit required reports to State and Federal Agencies.
- Prepare and distribute monthly financial information to all departments by the 20th of each month.
- Prepare and distribute a monthly General Fund Revenue and Expenditure Summary report to the City Council per the City Council's Strategic Plan.
- Issue required financial reports (Single Audit, CalPERS & IRS audits, Annual AB 1600 Report, AB 2766 Report, the State Controller's City Financial Transactions report, and the State Controller's Local Government Compensation report)
- Implement and ensure continued compliance with new/existing Governmental Accounting Standards Board (GASB) pronouncements. There are 101 GASB accounting standards to date.
- Plan and coordinate the annual audits of the City, Successor Agency to the Former Redevelopment Agency, Gas Tax, and Measure I funds, as well as other grant-related audits as required by federal law.

Accomplishments for Fiscal Year 2024-25:

- Completed continuous enhancements to our new enterprise resource planning system, Tyler Munis, alongside technical support from the Division of Innovation & Technology.
- Supported meetings of the Measure T Oversight Board and produced the Annual Measure T Report for Oversight Board approval for fiscal year 2024.
- Completed the City's Annual Financial Report for the Year Ended June 30, 2025, and submitted the completed document to the GFOA for the Award of Excellence in Financial Reporting, an award that we have received for the last twenty years.
- Completed all financial reports as required by law, including the AB 1600 Report on Development Impact Fees, the Recognized Obligation Payment Schedules as required for the Successor Agency, the State Controller's City Financial Transactions report, and the State Controller's Local Government Compensation report.
- Worked with all city departments to complete the biennial city inventory audit for vehicles and equipment.

- Completed the implementation of Governmental Accounting Standards Board Statement Number 87 (GASB 87 – Accounting for Leases) and 96 (GASB 96 -Accounting for subscription-based information technology arrangements)
- Completed the special annual reporting for AQMD 2766 and paramedic assessment.
- Provided grant monitoring for 58 citywide grants.

Accomplishments for Fiscal Year 2025-26:

- Supported meetings of the Measure T Oversight Board and produced the Annual Measure T Report for Oversight Board approval for fiscal year 2025.
- Monitored and reported on the City’s budget throughout the year and worked with the City Manager, Executive Team, and support staff to develop a two-year budget for the fiscal year 2027 and fiscal year 2028.
- Completed all financial reports as required by law, including the AB 1600 Report on Development Impact Fees, the Recognized Obligation Payment Schedules as required for the Successor Agency, the State Controller’s City Financial Transactions report, and the State Controller’s Local Government Compensation report.
- Provided training to each department on processing budget transfers, reviewing year-to-date-report, and purchase order report.
- Completed the special annual reporting for AQMD 2766 and paramedic assessment.
- Continued to support the MOU negotiations with the City’s various bargaining units
- Completed the City’s Mid-Biennium Budget update as a part of the biennial budget process.
- Implemented Citywide ClearGov budget software.
- Continue the planning and implementation of time and attendance and contract management modules in Tyler Munis.

**DEPARTMENT/DIVISION
FINANCE**

FUND
GENERAL FUND

ORGKEY
101501

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 763,856 | 843,992 | 843,992 | 880,164 | 949,143 |
| 5002 Salaries: Part-Time | - | - | 4,000 | 16,830 | 16,830 |
| 5005 Vacancies | - | - | - | (32,423) | (32,849) |
| 5101 Overtime Salaries | 7,765 | 15,300 | 15,300 | 15,759 | 16,232 |
| 5202 Holiday Pay | 9,749 | - | 2,581 | - | - |
| 5203 Bonus | 1,308 | 1,185 | 4,500 | 1,185 | 1,185 |
| 5204 Accrual Payout | 20,382 | - | 8,713 | 16,738 | 16,738 |
| 5301 Banked Leave Buy Back | 13,484 | 31,471 | 31,471 | 9,305 | 9,305 |
| 5401 Pension Contributions | 220,709 | 244,292 | 244,292 | 242,026 | 246,189 |
| 5501 Social Security/Medicare | 61,039 | 63,299 | 63,299 | 68,223 | 69,270 |
| 5601 Deferred Compensation | 13,671 | 13,505 | 14,224 | 13,505 | 13,505 |
| 5701 Health/Dental Insurance | 124,515 | 150,975 | 150,975 | 109,200 | 109,645 |
| 5702 Workers' Comp Insurance | 32,712 | 33,851 | 33,851 | 41,320 | 42,411 |
| 5703 Disability Insurance | 2,558 | 2,661 | 2,661 | 3,669 | 3,748 |
| 5704 Unemployment Insurance | 690 | 4,145 | 4,145 | 4,579 | 4,579 |
| 5705 Life Insurance | 592 | 602 | 602 | 603 | 603 |
| 5801 Vehicle Allowance | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 5802 Eyecare Reimbursement | 2,546 | 2,863 | 2,863 | 2,790 | 2,790 |
| 5803 Clothing Allowance | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 |
| 5903 Other Taxable Benefits | 2,693 | 2,933 | 2,933 | 4,733 | 4,733 |
| TOTAL SALARIES AND BENEFITS | 1,280,967 | 1,413,774 | 1,433,102 | 1,400,905 | 1,476,756 |
| SERVICES | | | | | |
| 6004 Bank/Collection Agent Fees | 50,503 | 60,500 | 60,500 | 62,315 | 64,184 |
| 6005 License & Permits | 150 | 300 | 300 | 309 | 318 |
| 6007 Penalties and Interest | 5,181 | 1,500 | 1,500 | 1,545 | 1,591 |
| 6102 Legal Services | - | 1,000 | 1,000 | 1,030 | 1,061 |
| 6104 Auditing and Accounting | 68,348 | 106,352 | 112,380 | 85,244 | 87,800 |
| 6106 Other Professional Services | 134,297 | 613,951 | 726,001 | 292,865 | 302,101 |
| 6304 Telephone | 1,256 | 1,000 | 1,000 | 1,030 | 1,061 |
| 6401 Meeting & Prof Development | 325 | 16,250 | 16,250 | 16,725 | 17,194 |
| 6402 Travel Expense/Reimbursement | 122 | 3,000 | 3,000 | 3,090 | 3,183 |
| 6403 Training | 1,125 | 5,000 | 5,000 | 5,150 | 5,305 |
| 6601 Postage | 5,888 | 10,000 | 10,000 | 10,300 | 10,609 |
| 6703 Software Support/Development | - | 3,500 | 20,750 | 11,100 | 13,700 |
| 6710 Special Contractual Services | 8,166 | 2,900 | 2,900 | 2,987 | 3,075 |
| 6802 Info Tech Service Charges | 106,618 | 93,926 | 93,926 | 152,312 | 157,389 |
| 6901 Printing and Binding | 4,957 | 7,000 | 7,000 | 7,210 | 7,426 |
| 6902 Advertising | 1,543 | 1,650 | 1,650 | 1,700 | 1,750 |
| 6906 Office Equip & Furn Rent | 1,659 | 5,500 | 5,500 | 5,665 | 5,835 |
| 6909 Subscriptions & Memberships | 1,555 | 4,100 | 4,100 | 4,223 | 4,350 |
| 6910 Labor | 1,543 | - | - | - | - |
| TOTAL SERVICES | 393,235 | 937,429 | 1,072,757 | 664,800 | 687,933 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 8,291 | 34,000 | 34,000 | 26,780 | 27,583 |
| 7003 Awards/Recognition Prgm | - | 700 | 700 | 721 | 743 |
| 7004 Uniform/Safety Clothing | - | 110 | 110 | 113 | 117 |

**DEPARTMENT/DIVISION
FINANCE**

FUND
GENERAL FUND

ORGKEY
101501

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7101 Office Equipment & Furniture | 7,346 | - | - | - | - |
| 7203 Office Equipment Maintenance | 308 | 1,000 | 1,000 | 1,030 | 1,061 |
| 7211 Computer Components | - | 1,000 | 1,000 | 1,030 | 1,061 |
| 7807 Food | 530 | 300 | 300 | 309 | 318 |
| 7810 Special Departmental Supplies | - | 1,800 | 1,800 | 1,854 | 1,910 |
| TOTAL SUPPLIES | 16,475 | 38,910 | 38,910 | 31,837 | 32,792 |
| FIXED ASSETS | | | | | |
| 8703 Computer Equipment | - | 150,000 | - | - | - |
| 8999 Capital Expenditure Offset | 95,400 | - | - | - | - |
| TOTAL FIXED ASSETS | 95,400 | 150,000 | - | - | - |
| DIVISION TOTAL | 1,786,077 | 2,540,113 | 2,544,769 | 2,097,542 | 2,197,481 |

Revenue

Program Description:

The Revenue Division is responsible for the collection, safeguarding, and management of all City revenues in accordance with applicable laws, regulations, and City policies. This includes the receipt and deposit of all City funds into authorized financial institutions; to maintain and balance records of receipts and disbursements; to responsibly invest city funds through secure, approved methods. The Division prepares and submits quarterly investment reports in compliance with the City's adopted Investment Policy and monitors all depository accounts, including the collateralization of public funds by financial institutions. Oversight of the Division's investment activities is provided by the elected City Treasurer.

In addition, the Revenue Division administers the issuance of various licenses and permits, including business licenses, dog licenses, transient occupancy tax (TOT) certificates, yard sale permits, and preferential parking permits. The Division provides front counter and customer service support to the public, processes payments for utility services, invoices, fees, and permits across all City departments, and ensures the accurate receipt and accounting of all related revenues.

Program Objectives:

- Enhance operational efficiency through ongoing staff training, implementation of modern technologies, and regular review and improvement of internal procedures.
- Manage and maintain the City's investment portfolio in compliance with all applicable Federal and State laws and the City's adopted Investment Policy, including the preparation of timely and accurate investment reports.
- Ensure sufficient liquidity within the investment portfolio to meet the City's cash flow needs, including maintaining funds adequate to support at least six months of budgeted expenditures.
- Review and update internal procedures to ensure compliance with changes to the Redlands Municipal Code, particularly as they relate to licensing, permitting, and revenue collection.
- Maintain and strengthen internal controls to safeguard the City's cash, investments, and financial transactions in accordance with established governmental accounting standards.
- Implement the City's Preferential Parking Zone program in accordance with applicable ordinances and policies.
- Oversee the Business License Program in coordination with HdL Companies, ensuring compliance, accuracy, and efficient service delivery.
- Administer the City's Dog Licensing Program in coordination with the Police Department's Animal Services Division.
- Coordinate the payment for permits with various City departments to ensure all requirements are met before accepting payment.
- Manage and monitor all electronic financial transactions, including ACH, wire transfers, and other online banking activities, ensuring accuracy, security, and proper authorization.
- Provide administrative and operational support to the City Treasurer, including assistance with investment activities and reporting requirements.
- Expand and improve accessible, secure, and convenient payment options for residents and customers, including online and electronic payment systems.

Accomplishments for Fiscal Year 2024-25:

- Received the California Municipal Treasurers Association Investment Policy Certification.
- Amended Redlands Municipal Code section pertaining to business license issuance to improve administrative processes and align reporting deadlines.
- Enhanced procedures for monitoring and projecting cash flow and conducting revenue analysis.
- Continued implementation of the business license program through HdL Business License staff, including the addition of an Amnesty and Compliance Program.
- Improved internal business license application processes through an automated workflow system in coordination with HdL.
- Implemented citywide fee increases in accordance with the approved fee schedule.
- Established new investment accounts as directed by the City Treasurer and in accordance with the City's Investment Policy.
- Prepared and delivered the City Treasurer's Quarterly Investment Reports, ensuring transparency and compliance with reporting requirements.
- Updated City investment policies and procedures in coordination with the City Treasurer.
- Coordinated with City departments to enroll delinquent administrative citations and municipal service accounts onto the County's special assessment tax rolls as liens.
- Enhanced the City's Cash Handling Policy to strengthen security measures and align with best practices.

Accomplishments for Fiscal Year 2025-26:

- Increased business license revenue and improved compliance through enhanced enforcement and streamlined processes.
- Completed ordinance update transitioning business license renewals to a calendar-year cycle, improving administrative efficiency and revenue predictability.
- Expanded customer payment options and strengthened PCI compliance, improving security and convenience for taxpayers.
- Successfully implemented a cashiering and utility billing system upgrade, enhancing operational efficiency and reporting capabilities.
- Enhanced procedures for monitoring and projecting cash flow and revenue analysis.
- Prepared and delivered the City Treasurer's Quarterly Investment Reports, ensuring transparency and compliance with reporting requirements.
- Established new investment accounts as directed by the City Treasurer and in accordance with the City's Investment Policy.
- Updated investment policies and procedures in coordination with the City Treasurer to reflect best practices and regulatory standards.
- Collaborated with City departments to place delinquent administrative citations and municipal service accounts on the County tax roll, improving collection rates through lien enforcement.

**DEPARTMENT/DIVISION
REVENUE**

FUND
GENERAL FUND

ORGKEY
101502

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 372,274 | 422,147 | 422,147 | 429,567 | 465,965 |
| 5005 Vacancies | - | - | - | (16,198) | (16,451) |
| 5006 Elected Official Compensation | 17,550 | 16,800 | 16,800 | 16,800 | 16,800 |
| 5101 Overtime Salaries | 1,286 | 1,750 | 1,750 | 1,950 | 2,500 |
| 5202 Holiday Pay | 7,643 | - | 1,666 | - | - |
| 5203 Bonus | 262 | 237 | 300 | 237 | 237 |
| 5204 Accrual Payout | 3,236 | - | 3,029 | 4,857 | 4,857 |
| 5301 Banked Leave Buy Back | 5,425 | 14,800 | 14,800 | 7,176 | 7,176 |
| 5401 Pension Contributions | 111,086 | 121,465 | 121,465 | 118,396 | 120,239 |
| 5501 Social Security/Medicare | 30,946 | 33,000 | 33,000 | 34,329 | 34,793 |
| 5601 Deferred Compensation | 7,760 | 6,591 | 8,391 | 6,591 | 6,591 |
| 5701 Health/Dental Insurance | 65,248 | 68,285 | 68,285 | 69,022 | 69,189 |
| 5702 Workers' Comp Insurance | 18,717 | 19,368 | 19,368 | 18,744 | 19,239 |
| 5703 Disability Insurance | 1,551 | 1,578 | 1,578 | 2,071 | 2,072 |
| 5704 Unemployment Insurance | 365 | 2,435 | 2,435 | 2,435 | 2,435 |
| 5705 Life Insurance | 283 | 290 | 290 | 354 | 354 |
| 5801 Vehicle Allowance | 300 | 300 | 300 | 300 | 300 |
| 5802 Eyecare Reimbursement | 600 | 1,383 | 1,383 | 1,368 | 1,368 |
| 5803 Clothing Allowance | 900 | 600 | 600 | 600 | 600 |
| 5903 Other Taxable Benefits | 904 | 992 | 992 | 1,292 | 1,292 |
| 5904 Tuition Reimbursement | - | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | 646,336 | 712,021 | 718,579 | 699,891 | 739,556 |
| SERVICES | | | | | |
| 6004 Bank/Collection Agent Fees | - | - | 36 | - | - |
| 6007 Penalties and Interest | 35 | - | - | - | - |
| 6106 Other Professional Services | 227,704 | 352,148 | 501,581 | 367,076 | 380,708 |
| 6304 Telephone | 1,553 | 2,000 | 2,000 | 2,060 | 2,122 |
| 6401 Meeting & Prof Development | - | 600 | 600 | 618 | 637 |
| 6402 Travel Expense/Reimbursement | 45 | 4,200 | 4,200 | 4,326 | 4,456 |
| 6403 Training | 3,283 | 4,500 | 4,500 | 4,635 | 4,774 |
| 6601 Postage | 4,433 | 6,500 | 6,500 | 6,695 | 6,896 |
| 6703 Software Support/Development | 4,985 | 11,150 | 12,150 | 13,400 | 10,600 |
| 6710 Special Contractual Services | 9,310 | 9,260 | 9,260 | 9,537 | 9,823 |
| 6802 Info Tech Service Charges | 30,462 | 26,836 | 26,836 | 43,518 | 44,968 |
| 6803 City Garage Charges | - | 500 | - | - | - |
| 6901 Printing and Binding | 272 | 3,200 | 3,200 | 3,296 | 3,395 |
| 6902 Advertising | - | 350 | 350 | 361 | 371 |
| 6906 Office Equip & Furn Rent | 1,659 | 3,600 | 2,600 | 3,708 | 3,819 |
| 6909 Subscriptions & Memberships | 300 | 610 | 610 | 628 | 647 |
| 6911 Bad Debt Expense | - | 500 | 500 | 500 | 500 |
| TOTAL SERVICES | 284,042 | 425,954 | 574,923 | 460,358 | 473,717 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 5,181 | 14,604 | 9,104 | 9,377 | 9,658 |
| 7101 Office Equipment & Furniture | 207 | 5,000 | 5,000 | 5,150 | 5,305 |
| 7211 Computer Components | 3,251 | 3,500 | 3,500 | 3,605 | 3,713 |
| 7807 Food | 197 | - | 80 | 300 | 309 |

**DEPARTMENT/DIVISION
REVENUE**

FUND
GENERAL FUND

ORGKEY
101502

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7810 Special Departmental Supplies | 1,442 | 2,200 | 2,200 | 2,266 | 2,335 |
| 7901 Non-Capital Expenditures | - | 5,500 | 5,500 | 5,665 | 5,835 |
| TOTAL SUPPLIES | 10,278 | 30,804 | 25,384 | 26,363 | 27,154 |
| DIVISION TOTAL | 940,656 | 1,168,778 | 1,318,885 | 1,186,611 | 1,240,427 |

Purchasing

Program Description:

The Purchasing Division provides strategic leadership and oversight of the City's procurement operations in accordance with Chapter 2.16 of the Municipal Code and all applicable policies and regulations. The division plans, directs, and manages citywide purchasing, warehouse operations, inventory control, and the disposition of surplus, obsolete, and scrap materials to ensure the delivery of cost-effective, high-quality goods and services for all departments.

The division serves as a key partner to City departments, leadership, and external agencies by providing expert guidance on procurement strategies, contract administration, regulatory compliance, and fiscal responsibility. Through the implementation of innovative procurement practices, technology solutions, and continuous process improvements, the division enhances operational efficiency, transparency, and accountability across the organization.

Program Objectives:

- Provide leadership and oversight of all procurement, warehouse, and inventory control operations to ensure efficient and compliant service delivery
- Develop, implement, and continuously improve purchasing policies, procedures, and strategic initiatives
- Plan, coordinate, and evaluate procurement activities, including formal bids, RFPs, and contract administration
- Ensure compliance with all applicable laws, regulations, and professional standards while promoting ethical procurement practices
- Strengthen citywide procurement through training, guidance, and collaboration with departments and stakeholders
- Leverage technology systems such as PlanetBids (eProcurement) and Tyler Munis (ERP) to improve efficiency, reporting, and financial controls
- Oversee the surplus property program to maximize value recovery and ensure proper disposal in accordance with regulations
- Monitor procurement performance metrics to support informed decision-making and cost savings
- Foster vendor relationships and ensure fair, open, and competitive procurement processes
- Identify and implement process improvements that increase productivity, reduce waste, and enhance service levels

Accomplishments for Fiscal Year 2025–26:

- Continued advancement of the City's automated inventory and warehouse management systems
- Expanded implementation and optimization of the eProcurement system to improve vendor engagement and bid transparency
- Ongoing leadership in the development and implementation of the Tyler Munis ERP system
- Recipient of the 2025 Achievement of Excellence in Procurement (AEP) Award from the National Purchasing Institute (NPI), recognizing innovation, professionalism, productivity, and leadership in procurement

- Delivered comprehensive citywide and department-specific purchasing training programs to strengthen compliance and operational knowledge
- Successfully managed surplus asset disposal and sales across all City departments, ensuring regulatory compliance and maximizing return value
- Processed and reviewed purchase requisitions to ensure alignment with risk management, budgetary controls, and procurement regulations
- Enhanced procurement processes through policy updates, workflow improvements, and increased use of technology to drive efficiency and cost savings

**DEPARTMENT/DIVISION
PURCHASING**

FUND
GENERAL FUND

ORGKEY
101503

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 189,230 | 199,101 | 199,101 | 210,192 | 228,613 |
| 5005 Vacancies | - | - | - | (8,015) | (8,119) |
| 5202 Holiday Pay | 808 | - | 954 | - | - |
| 5204 Accrual Payout | 1,286 | - | 1,312 | 1,489 | 1,489 |
| 5301 Banked Leave Buy Back | 3,397 | 4,460 | 5,101 | 3,716 | 3,716 |
| 5401 Pension Contributions | 54,997 | 56,657 | 56,657 | 56,979 | 57,052 |
| 5501 Social Security/Medicare | 14,281 | 14,969 | 14,969 | 15,813 | 15,815 |
| 5601 Deferred Compensation | 16,217 | 10,465 | 15,464 | 10,544 | 10,544 |
| 5701 Health/Dental Insurance | 46,517 | 46,802 | 46,802 | 46,873 | 46,997 |
| 5702 Workers' Comp Insurance | 5,477 | 5,668 | 5,668 | 5,699 | 5,850 |
| 5703 Disability Insurance | 519 | 601 | 601 | 841 | 841 |
| 5704 Unemployment Insurance | 130 | 868 | 868 | 868 | 868 |
| 5705 Life Insurance | 127 | 126 | 126 | 126 | 126 |
| 5802 Eyecare Reimbursement | 900 | 600 | 600 | 600 | 600 |
| 5803 Clothing Allowance | 300 | 300 | 300 | 300 | 300 |
| 5903 Other Taxable Benefits | 165 | 150 | 150 | 300 | 300 |
| TOTAL SALARIES AND BENEFITS | 334,353 | 340,767 | 348,674 | 346,324 | 364,992 |
| SERVICES | | | | | |
| 6106 Other Professional Services | - | 5,000 | 2,000 | 5,000 | 5,000 |
| 6304 Telephone | 994 | 662 | 662 | 662 | 662 |
| 6401 Meeting & Prof Development | - | 882 | 900 | 900 | 950 |
| 6402 Travel Expense/Reimbursement | - | 2,400 | 3,800 | 2,500 | 2,700 |
| 6403 Training | - | 662 | 662 | 700 | 720 |
| 6601 Postage | - | 450 | 450 | 450 | 450 |
| 6703 Software Support/Development | - | 330 | 330 | 330 | 330 |
| 6710 Special Contractual Services | - | 330 | 330 | 330 | 330 |
| 6802 Info Tech Service Charges | 15,231 | 13,418 | 13,418 | 21,759 | 22,484 |
| 6901 Printing and Binding | - | 4,300 | 4,300 | 4,300 | 4,300 |
| 6906 Office Equip & Furn Rent | 1,659 | 2,693 | 2,693 | 2,693 | 2,693 |
| 6909 Subscriptions & Memberships | 415 | 992 | 992 | 992 | 992 |
| TOTAL SERVICES | 18,299 | 32,119 | 30,537 | 40,616 | 41,611 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 3,789 | 2,000 | 2,000 | 2,000 | 2,000 |
| 7003 Awards/Recognition Prgm | 495 | 880 | 880 | 880 | 880 |
| 7004 Uniform/Safety Clothing | 251 | 165 | 165 | 165 | 165 |
| 7101 Office Equipment & Furniture | - | 5,292 | 5,292 | 5,292 | 5,292 |
| 7102 Small Tools & Equipment | 24 | 220 | 220 | 220 | 220 |
| 7203 Office Equipment Maintenance | - | 330 | 330 | 330 | 330 |
| 7208 Repair/Maintenance Supplies | - | 115 | 115 | 115 | 115 |
| 7209 Janitorial Supplies | - | 115 | 115 | 115 | 115 |
| 7211 Computer Components | - | 2,257 | 2,257 | 2,257 | 2,257 |
| 7802 Purchased Water | - | 135 | 135 | 135 | 135 |
| 7806 Promotional Supplies | - | 115 | 115 | 115 | 115 |
| 7807 Food | 71 | 220 | 220 | 220 | 220 |
| 7810 Special Departmental Supplies | - | 2,600 | 2,600 | 2,600 | 2,600 |

**DEPARTMENT/DIVISION
PURCHASING**

FUND
GENERAL FUND

ORGKEY
101503

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7901 Non-Capital Expenditures | - | 992 | 992 | 992 | 992 |
| TOTAL SUPPLIES | 4,630 | 15,436 | 15,436 | 15,436 | 15,436 |
| DIVISION TOTAL | 357,282 | 388,322 | 394,647 | 402,376 | 422,039 |

DEPARTMENT SUMMARY

FUND
GENERAL FUND

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| FINANCE | 1,786,077 | 2,540,113 | 2,544,769 | 2,097,542 | 2,197,481 |
| REVENUE | 940,656 | 1,168,778 | 1,318,885 | 1,186,611 | 1,240,427 |
| PURCHASING | 357,282 | 388,322 | 394,647 | 402,376 | 422,039 |
| DEPARTMENT TOTAL | 3,084,015 | 4,097,213 | 4,258,301 | 3,686,529 | 3,859,947 |

**DEPARTMENT/DIVISION
AIR QUALITY IMPROVEMENT**

FUND
AIR QUALITY IMPROVEMENT

ORGKEY
221400

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|--|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 68 | 651 | 651 | 664 | 677 |
| 5401 Pension Contributions | 21 | 191 | 191 | 195 | 198 |
| 5501 Social Security/Medicare | 5 | 50 | 50 | 51 | 52 |
| 5701 Health/Dental Insurance | 8 | 74 | 74 | 76 | 77 |
| 5705 Life Insurance | - | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | 102 | 966 | 966 | 985 | 1,005 |
| SERVICES | | | | | |
| 6106 Other Professional Services | - | 121,642 | - | - | - |
| TOTAL SERVICES | - | 121,642 | - | - | - |
| FIXED ASSETS | | | | | |
| 8501 Other Betterments/Improv | - | 160,000 | - | - | - |
| 8706 All Other Equipment | - | 50,000 | 50,000 | - | - |
| TOTAL FIXED ASSETS | - | 210,000 | 50,000 | - | - |
| DIVISION TOTAL | 102 | 332,608 | 50,966 | 985 | 1,005 |

DEPARTMENT SUMMARY

| FUND | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| AIR QUALITY IMPROVEMENT | 102 | 332,608 | 50,966 | 985 | 1,005 |
| DEPARTMENT TOTAL | 102 | 332,608 | 50,966 | 985 | 1,005 |

**DEPARTMENT/DIVISION
OPEN SPACE**

FUND
OPEN SPACE

ORGKEY
227501

| <u>OBJECT</u> | <u>FY 2025 ACTUAL (AUDITED)</u> | <u>FY 2026 ADJUSTED BUDGET</u> | <u>FY 2026 12 MONTH ESTIMATED</u> | <u>FY 2027 CITY MANAGER RECOMMENDED</u> | <u>FY 2028 CITY MANAGER RECOMMENDED</u> |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6804 General Govt Service Charge | 2,916 | 1,600 | 1,600 | 4,076 | 5,042 |
| TOTAL SERVICES | 2,916 | 1,600 | 1,600 | 4,076 | 5,042 |
| DIVISION TOTAL | 2,916 | 1,600 | 1,600 | 4,076 | 5,042 |

DEPARTMENT SUMMARY

FUND
OPEN SPACE

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| OPEN SPACE | 2,916 | 1,600 | 1,600 | 4,076 | 5,042 |
| DEPARTMENT TOTAL | 2,916 | 1,600 | 1,600 | 4,076 | 5,042 |

**DEPARTMENT/DIVISION
PARKING AUTHORITY**

FUND
PARKING AUTHORITY

ORGKEY
237502

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6307 Electricity & Gas | 20,190 | 20,000 | 20,000 | 20,600 | 21,218 |
| 6804 General Govt Service Charge | 3,596 | 3,722 | 3,722 | 3,843 | 4,009 |
| TOTAL SERVICES | 23,786 | 23,722 | 23,722 | 24,443 | 25,227 |
| DIVISION TOTAL | 23,786 | 23,722 | 23,722 | 24,443 | 25,227 |

DEPARTMENT SUMMARY

FUND
PARKING AUTHORITY

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| PARKING AUTHORITY | 23,786 | 23,722 | 23,722 | 24,443 | 25,227 |
| DEPARTMENT TOTAL | 23,786 | 23,722 | 23,722 | 24,443 | 25,227 |

**DEPARTMENT/DIVISION
GENERAL DEBT SERVICE**

FUND
GENERAL DEBT SERVICE

ORGKEY
305501

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6001 Fiscal Agent Fees | 3,188 | 3,165 | 3,500 | 3,570 | 3,641 |
| 6804 General Govt Service Charge | 2,015 | 2,086 | 2,086 | 2,154 | 2,247 |
| TOTAL SERVICES | 5,203 | 5,251 | 5,586 | 5,724 | 5,888 |
| DEBT SERVICE | | | | | |
| 9001 Principal | 200,000 | 215,000 | 215,000 | 230,000 | 250,000 |
| 9101 Interest | 207,455 | 207,455 | 207,455 | 207,455 | 207,455 |
| TOTAL DEBT SERVICE | 407,455 | 422,455 | 422,455 | 437,455 | 457,455 |
| DIVISION TOTAL | 412,658 | 427,706 | 428,041 | 443,179 | 463,343 |

DEPARTMENT SUMMARY

| FUND | | | | | |
|-------------------------|---|--|---|---|---|
| GENERAL DEBT SERVICE | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
| GENERAL DEBT SERVICE | 412,658 | 427,706 | 428,041 | 443,179 | 463,343 |
| DEPARTMENT TOTAL | 412,658 | 427,706 | 428,041 | 443,179 | 463,343 |

**DEPARTMENT/DIVISION
SAFETY/CITY HALL REPLACEMENT FUND**

FUND
SAFETY/CITY HALL REPLACEMENT

ORGKEY
406501

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6710 Special Contractual Services | 350,204 | 4,384,683 | 5,893,835 | - | - |
| TOTAL SERVICES | 350,204 | 4,384,683 | 5,893,835 | - | - |
| SUPPLIES | | | | | |
| 7901 Non-Capital Expenditures | 1,081,243 | - | 325,000 | - | - |
| TOTAL SUPPLIES | 1,081,243 | - | 325,000 | - | - |
| FIXED ASSETS | | | | | |
| 8301 Construction In Progress | 1,479,107 | - | - | - | - |
| 8501 Other Betterments/Improv | - | 3,419,672 | 3,419,672 | - | - |
| 8503 Building Const/Improv | - | 16,145,666 | 19,639,666 | - | - |
| TOTAL FIXED ASSETS | 1,479,107 | 19,565,338 | 23,059,338 | - | - |
| DIVISION TOTAL | 2,910,554 | 23,950,021 | 29,278,173 | - | - |

DEPARTMENT SUMMARY

FUND

SAFETY/CITY HALL REPLACEMENT

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-----------------------------------|---|--|---|---|---|
| SAFETY/CITY HALL REPLACEMENT FUND | 2,910,554 | 23,950,021 | 29,278,173 | - | - |
| DEPARTMENT TOTAL | 2,910,554 | 23,950,021 | 29,278,173 | - | - |

Division of Innovation & Technology

Program Description:

The mission of the Division of Innovation and Technology is to strategically align technology, data, and digital services to enhance the City's operational efficiency, service delivery, and long-term organizational resilience. The Division is committed to advancing secure, reliable, and scalable technology solutions that support the needs of residents, businesses, visitors, and City staff.

Core priorities include modernizing enterprise systems and infrastructure, automating and streamlining business processes, expanding online customer self-service capabilities, strengthening cybersecurity and data protection, and promoting data-driven decision-making through integrated and accessible information systems. The Division also supports public safety through advanced technology solutions, including real-time data integration, communications systems, and situational awareness tools.

Division Goals for Fiscal Years 2027 and 2028:

- Advance key software lifecycle initiatives, including:
 - Cityworks Permitting and Land Management System Upgrade
 - Tyler Enterprise Resource Planning (ERP) including new modules to streamline procurement and daily operational processes
- Continue long-range network infrastructure planning for State Street City Hall and the new Police Department safety hall at 1625 West Redlands Boulevard
- Maintain productivity and system reliability through ongoing workstation and laptop refresh cycles
- Deploy an enhanced email security platform to strengthen protection against evolving phishing threats
- Expand the citywide video management system with additional cameras to improve public safety coverage
- Support the Police Department by implementing a modern body worn camera platform with drone integration and real-time intelligence capabilities
- Transition of the City's primary domain from CityofRedlands.org to Redlands.gov to align with federal .gov standards
- Implement a Security Information and Event Management (SIEM) solution for centralized, real-time monitoring of security alerts

Accomplishments for Fiscal Years 2025 and 2026:

Information Technology

- Successfully migrated and upgraded the enQuesta Utility Billing and Customer Account Management System.
- Replaced the legacy Route Management and Roll-Off Scheduling System with the modern Hauler Hero platform.
- Imaged, configured, and deployed 40 Getac ruggedized mobile data computers for Police personnel
- Replaced the Police Department's camera system into a unified platform which can also be integrated with future building access control
- Upgraded more than 150 workstations as part of the ongoing hardware refresh lifecycle

- Provisioned upgraded network infrastructure equipment across city facilities to enhance resilience and performance
- Modernized the City's telephony environment by implementing a cloud-hosted RingCentral system, including all new phone hardware and a next-generation Customer Service contact center
- Deployed a 24/7 managed detection and response service to provide continuous monitoring and threat analysis across all workstations
- Launched a comprehensive annual cybersecurity training program featuring recurring simulated phishing assessments for all staff
- Procured and installed next-generation Internet firewalls to strengthen security visibility and protection citywide
- Upgraded all City facilities with higher speed Internet circuits, improving connectivity across municipal operations
- Implemented a 50GB dark fiber backbone between the City's data center and core network to significantly increase bandwidth and reliability
- Rolled out a new multifactor authentication solution for the Police Department to ensure CJIS-compliant access control
- Migrated the City's website to an updated backend platform aligned with upcoming DOJ WCAG accessibility requirements
- Conducted internal and external cybersecurity assessments with CISA and implemented ongoing improvements to enhance the City's security posture
- Deployed new hypervisor servers with new and expanded storage capacity to support growing virtualization needs.
- Provided new network infrastructure to support relocating the Homeless Solutions Division into modernized office space within the State Street City Hall building

Geographic Information Systems

- Completed a total of 358 tickets requesting GIS-support related tasks, reflecting a growth in impact and demand for GIS services across departments
- GIS Data and Application Management
 - Our production environment currently supports 727 core GIS layers, including parcels, address points, water and sewer infrastructure, streets and centerlines, zoning, building footprints, and streetlights
- Server Migration: This project was a critical initiative to modernize our aging infrastructure and enhance system performance, reliability, and scalability. As part of the migration, we successfully deployed three dedicated servers to support Portal for ArcGIS, Web Adaptor, and the ArcGIS Data Store, and established connectivity with the new SQL Server environment
- Geo-validation Project completion: Geo-validation Project concluded. This project started in 2022 and had as its objective the creation of a highly accurate GIS dataset for use in Next Generation 9-1-1 (NG9-1-1) or Public Safety Answering Point (PSAP) mapping systems.
- Training and Presentations: Throughout 2025, the team delivered a series of training sessions and presentations to support staff in effectively using OneStop (ArcGIS Pro version) and a range of web-based applications. These trainings covered key tools and workflows, including the Homeless Resource App, Building Footprint application, Redlands Bicycle Classic operations apps, Hydrants & Pressure Zones, Stormwater Inspections, Animal Shelter app, Code Enforcement, and Capital Improvement Projects (CIP).

- **Utility Network Update:** Initiated in 2023, this project focused on cleaning, validating, and updating the utility network to prepare it for migration to the new platform. By December 2025, significant progress had been made to ensure data quality and readiness. Completion of the migration required upgrades to both the enterprise geodatabase (SDE) and the server environment. The updated Utility Network is anticipated to be operational by June 2026, enabling enhanced asset management, advanced analysis capabilities, and improved system performance.
- **Address Points Update Workflow:** This workflow was developed to support City Planners in the assignment of new addresses through a structured and standardized process. The solution provides a tool for generating and validating address locations, ensuring consistency and accuracy. Additionally, it streamlines updates to the GIS address point layer, improving data quality and supporting critical operations such as planning, permitting, and public safety.

**DEPARTMENT/DIVISION
INFORMATION TECHNOLOGY**

FUND
INFORMATION TECHNOLOGY

ORGKEY
604900

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 1,494,600 | 1,764,866 | 1,764,866 | 1,814,204 | 1,958,223 |
| 5002 Salaries: Part-Time | - | 16,000 | 16,000 | - | - |
| 5101 Overtime Salaries | 2,194 | 3,000 | 3,000 | 3,000 | 3,000 |
| 5202 Holiday Pay | 21,802 | - | 19,429 | - | - |
| 5203 Bonus | 2,877 | 2,607 | 3,300 | 2,607 | 2,607 |
| 5204 Accrual Payout | 50,565 | - | 10,578 | 29,649 | 29,649 |
| 5301 Banked Leave Buy Back | 4,113 | 39,718 | 39,718 | 4,296 | 4,296 |
| 5401 Pension Contributions | 430,545 | 521,849 | 521,849 | 500,491 | 515,460 |
| 5402 GASB68 Pension Expense | 415,601 | - | - | - | - |
| 5501 Social Security/Medicare | 117,172 | 135,655 | 135,655 | 135,999 | 139,880 |
| 5601 Deferred Compensation | 26,714 | 20,270 | 27,561 | 20,591 | 20,591 |
| 5701 Health/Dental Insurance | 234,303 | 293,169 | 293,169 | 275,115 | 275,924 |
| 5702 Workers' Comp Insurance | 49,286 | 51,000 | 51,000 | 55,467 | 56,932 |
| 5703 Disability Insurance | 9,324 | 11,997 | 11,997 | 14,692 | 15,294 |
| 5704 Unemployment Insurance | 1,159 | 8,159 | 8,159 | 7,725 | 7,725 |
| 5705 Life Insurance | 1,031 | 1,121 | 1,121 | 1,124 | 1,124 |
| 5801 Vehicle Allowance | 3,300 | 3,300 | 3,300 | 3,300 | 3,300 |
| 5802 Eyecare Reimbursement | 2,286 | 5,340 | 5,340 | 5,175 | 5,175 |
| 5803 Clothing Allowance | 3,600 | 3,900 | 3,900 | 2,700 | 2,700 |
| 5901 Compensated Absences Expense | 18,251 | - | - | - | - |
| 5903 Other Taxable Benefits | 531 | 720 | 720 | 2,670 | 2,670 |
| TOTAL SALARIES AND BENEFITS | 2,889,253 | 2,882,671 | 2,920,662 | 2,878,804 | 3,044,550 |
| SERVICES | | | | | |
| 6007 Penalties and Interest | 401 | - | - | - | - |
| 6106 Other Professional Services | 92,210 | 880,691 | 557,634 | 454,000 | 132,000 |
| 6304 Telephone | 401,845 | 324,703 | 324,703 | 324,703 | 324,703 |
| 6401 Meeting & Prof Development | 8,347 | 6,000 | 6,000 | 6,000 | 6,000 |
| 6402 Travel Expense/Reimbursement | 4,584 | - | 4,500 | 4,500 | 4,500 |
| 6403 Training | 5,126 | 9,000 | 812 | 21,150 | 21,150 |
| 6505 Retiree Health Insurance | 59,742 | 90,000 | 90,000 | 90,000 | 90,000 |
| 6601 Postage | 63 | 100 | 100 | 100 | 100 |
| 6703 Software Support/Development | 1,287,402 | 1,721,777 | 1,572,859 | 2,126,481 | 2,378,225 |
| 6710 Special Contractual Services | 282,816 | 529,630 | 439,466 | 589,047 | 510,233 |
| 6803 City Garage Charges | 4,958 | 5,168 | 4,523 | 3,658 | 3,316 |
| 6804 General Govt Service Charge | 319,768 | 330,960 | 330,960 | 341,683 | 356,444 |
| 6906 Office Equip & Furn Rent | 44,320 | 16,000 | 15,000 | 25,000 | 16,000 |
| 6907 Comms Service & Rental | 66,650 | 89,903 | 97,551 | 109,451 | 112,151 |
| 6909 Subscriptions & Memberships | 1,370 | 3,500 | 3,500 | 3,500 | 3,500 |
| 6910 Labor | 130 | - | - | - | - |
| 6914 Depreciation Expense | 357,093 | - | - | - | - |
| 6917 SBITA Amortization | 122,524 | - | - | - | - |
| TOTAL SERVICES | 3,059,349 | 4,007,432 | 3,447,609 | 4,099,273 | 3,958,322 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 8,984 | 7,500 | 8,500 | 20,000 | 10,000 |
| 7101 Office Equipment & Furniture | 23,027 | 3,000 | 1,500 | 20,000 | 6,000 |
| 7102 Small Tools & Equipment | 297 | - | - | - | - |

**DEPARTMENT/DIVISION
INFORMATION TECHNOLOGY**

FUND
INFORMATION TECHNOLOGY

ORGKEY
604900

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7201 Hardware Maint/Replace | 326,702 | 86,296 | 276,796 | 395,000 | 30,450 |
| 7202 PC Service/Replacement | 168,788 | 177,500 | 174,384 | 235,000 | 200,000 |
| 7206 Vehicle Maintenance | 300 | - | - | - | - |
| 7211 Computer Components | 36,167 | - | - | - | - |
| 7807 Food | 1,065 | 2,500 | 2,500 | 2,500 | 2,500 |
| 7810 Special Departmental Supplies | 650 | 500 | 500 | 500 | 500 |
| 7901 Non-Capital Expenditures | 147,284 | 1,051,430 | 953,000 | 100,000 | 100,000 |
| TOTAL SUPPLIES | 713,264 | 1,328,727 | 1,417,180 | 773,000 | 349,450 |
| FIXED ASSETS | | | | | |
| 8301 Construction In Progress | 669,105 | - | - | - | - |
| 8703 Computer Equipment | 530,472 | 900,000 | 70,344 | 20,000 | - |
| 8706 All Other Equipment | - | - | - | - | - |
| 8801 Capital Lease | 3,625 | 7,416 | 7,850 | 7,850 | 7,850 |
| 8999 Capital Expenditure Offset | (1,184,116) | - | - | - | - |
| TOTAL FIXED ASSETS | 19,086 | 907,416 | 78,194 | 27,850 | 7,850 |
| DEBT SERVICE | | | | | |
| 9103 Interest - SBITA | 1,667 | - | - | - | - |
| TOTAL DEBT SERVICE | 1,667 | - | - | - | - |
| DIVISION TOTAL | 6,682,620 | 9,126,245 | 7,863,644 | 7,778,927 | 7,360,172 |

DEPARTMENT SUMMARY

| FUND | | | | | |
|-------------------------|---|--|---|---|---|
| INFORMATION TECHNOLOGY | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
| INFORMATION TECHNOLOGY | 6,682,620 | 9,126,245 | 7,863,644 | 7,778,927 | 7,360,172 |
| DEPARTMENT TOTAL | 6,682,620 | 9,126,245 | 7,863,644 | 7,778,927 | 7,360,172 |

Customer Service

Program Description:

The Customer Service Division provides responsive and high-quality service to City residents and customers through both telephone and in-person interactions. The Division serves as a central point of contact for a wide range of City services, ensuring timely assistance, accurate information, and efficient resolution of customer inquiries.

In addition to its customer-facing responsibilities, the Division manages utility billing for more than 23,900 accounts, encompassing water, wastewater, solid waste, household hazardous waste, and street sweeping services. This equates to approximately 86,000 services billed on a bi-monthly basis. Utility bills are processed and distributed every two months as a cost-effective measure to reduce administrative and mailing expenses.

On an annual basis, the Division assists approximately 30,880 customers at the public counter and 58,480 customers via telephone. Services provided include payment processing for all City revenues, assistance with utility billing inquiries, service connection and disconnection requests, and support related to water usage, water quality, and conservation programs. Additional responsibilities include dog license renewals, coordination of solid waste and roll-off services, handling missed collection requests, and providing information on rebate and assistance programs. These activities resulted in the processing of 64,996 service orders in 2024, reflecting the Division's critical role in supporting daily operations and customer needs.

The Customer Service Division is budgeted as a single program within an Internal Service Fund and is supported by the Water, Wastewater, and Solid Waste operating funds.

Program Objectives:

- Provide high-quality, responsive customer service to all residents and customers of Redlands, assisting with water, wastewater, solid waste, and other City-related payment services.
- Ensure utility customers receive clear, accurate, consistent, and equitable billing for municipal services.
- Continuously evaluate and improve internal processes to streamline operations, increase efficiency, and minimize operating costs.
- Expand customer awareness and utilization of convenient payment options, including self-service and automated solutions such as payment kiosks, recurring payment programs, and multi-channel digital payment platforms, to improve accessibility and reduce in-person service demand.
- Promote and increase adoption of online account management tools, including Redconnect, to provide customers with secure 24/7 access to account information, billing history, water usage data, and paperless billing options, while supporting sustainability initiatives.
- Educate customers on mandatory water conservation requirements by providing clear guidance and directing them to the City's website and available resources, including referrals to the Water Conservation Coordinator for water audits and conservation rebate programs.
- Promote customer awareness of solid waste and recycling requirements by offering accurate information and directing customers to the City's website, as well as coordinating referrals to the Solid Waste Division and Recycling Coordinator for additional support and program participation.

Accomplishments for Fiscal Year 2024-2025:

- Expanded utility payment options through InvoiceCloud to include multiple payment options with no service fees and implemented point-of-sale devices to enhance customer convenience and payment accessibility.
- Administered the Utility Assistance Program, providing financial support to eligible residents and ensuring timely and accurate application of assistance to customer utility accounts.
- Implemented structured payment plans for utility customers, including necessary system modifications to support program requirements and improve account management flexibility.
- Developed and administered new policies in compliance with California Senate Bill 3, ensuring regulatory adherence related to water service discontinuation practices.
- Initiated the upgrade to EnQuesta Version 6 Utility Billing and Customer Account Management System, enhancing utility billing operations and improving the customer-facing online access portal.
- Began implementation of Hauler Hero for commercial solid waste route management and roll-off billing, improving operational efficiency and service tracking.
- Launched a paperless billing campaign through InvoiceCloud to increase e-billing adoption, reduce paper usage, and lower mailing costs.
- Expanded the utility bill collections process with Selectron to streamline and improve customer communications.

Accomplishments for Fiscal Year 2025-26:

- Completed the upgrade of EnQuesta, including enhancements to the RedConnect customer portal and cloud migration, improving system flexibility, reliability, and the ability to meet evolving customer service expectations.
- In coordination with other City departments, implemented new processes and supporting system modifications to comply with organic waste management requirements, improving program administration and regulatory compliance.
- Administered the Utility Assistance Program, delivering financial support to eligible residents while ensuring timely and accurate application of assistance to utility accounts.
- Implemented required system updates to support automated cart integration and solid waste route adjustments, improving operational efficiency and service accuracy.
- Updated special hauling processes and introduced system enhancements, including new work order functionality, to improve service tracking and responsiveness.
- Increased customer awareness of available payment options through targeted outreach efforts, including bill inserts, social media, and messaging on utility bills, promoting greater use of convenient payment methods.
- Supported and monitored billing system configuration for the City-wide meter exchange program, including installation of AMR/AMI meters, to ensure accurate billing and integration with advanced metering technology.
- Collaborated with the Solid Waste Division to streamline internal scheduling processes, improving service coordination and maximizing efficiency in customer service delivery.
- Successfully completed the transition to RingCentral, in collaboration with the Information Technology Division, a new phone service provider and Customer Service call center system, enhancing communication capabilities, reporting tools, and overall service quality.

**DEPARTMENT/DIVISION
CUSTOMER SERVICE**

FUND
UTILITY BILLING

ORGKEY
608900

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 1,005,355 | 1,169,128 | 1,169,128 | 1,117,600 | 1,208,768 |
| 5101 Overtime Salaries | 7,131 | 6,500 | 6,500 | 6,500 | 7,000 |
| 5202 Holiday Pay | 12,293 | - | 10,248 | - | - |
| 5203 Bonus | 785 | 711 | 900 | 711 | 711 |
| 5204 Accrual Payout | 8,302 | - | 4,451 | 9,319 | 9,319 |
| 5301 Banked Leave Buy Back | 18,542 | 30,387 | 30,387 | 17,709 | 17,709 |
| 5401 Pension Contributions | 293,846 | 326,348 | 326,348 | 309,382 | 316,510 |
| 5402 GASB68 Pension Expense | 236,576 | - | - | - | - |
| 5501 Social Security/Medicare | 79,797 | 84,929 | 84,929 | 85,681 | 87,511 |
| 5601 Deferred Compensation | 9,032 | 7,531 | 60,512 | 7,531 | 7,531 |
| 5701 Health/Dental Insurance | 203,444 | 261,246 | 261,246 | 194,486 | 195,222 |
| 5702 Workers' Comp Insurance | 45,878 | 47,476 | 47,476 | 42,745 | 43,873 |
| 5703 Disability Insurance | 8,050 | 9,033 | 9,033 | 10,956 | 11,231 |
| 5704 Unemployment Insurance | 1,115 | 7,209 | 7,209 | 6,775 | 6,775 |
| 5705 Life Insurance | 987 | 1,046 | 1,046 | 985 | 985 |
| 5801 Vehicle Allowance | 900 | 900 | 900 | 900 | 900 |
| 5802 Eyecare Reimbursement | 1,742 | 4,983 | 4,983 | 4,638 | 4,638 |
| 5803 Clothing Allowance | 3,300 | 4,200 | 4,200 | 3,000 | 3,000 |
| 5901 Compensated Absences Expense | 12,708 | - | - | - | - |
| 5903 Other Taxable Benefits | 7,270 | 6,392 | 6,392 | 7,142 | 7,142 |
| TOTAL SALARIES AND BENEFITS | 1,957,056 | 1,968,019 | 2,035,889 | 1,826,059 | 1,928,825 |
| SERVICES | | | | | |
| 6004 Bank/Collection Agent Fees | 66,221 | 60,000 | 186,000 | 191,580 | 197,327 |
| 6106 Other Professional Services | 468,499 | 269,008 | 251,267 | 28,288 | 31,800 |
| 6304 Telephone | - | 600 | 600 | 618 | 637 |
| 6401 Meeting & Prof Development | - | 6,500 | 4,975 | 6,695 | 6,896 |
| 6402 Travel Expense/Reimbursement | 4,788 | 3,300 | 4,825 | 3,399 | 3,501 |
| 6403 Training | 2,699 | 8,000 | 8,000 | 8,240 | 8,487 |
| 6505 Retiree Health Insurance | 56,227 | 90,000 | 90,000 | 90,000 | 90,000 |
| 6601 Postage | 83,210 | 99,878 | 99,878 | 102,875 | 105,961 |
| 6703 Software Support/Development | 30,000 | 4,550 | 26,799 | 88,975 | 73,058 |
| 6708 Special Program Expenditures | - | - | 57,380 | 57,500 | 57,500 |
| 6710 Special Contractual Services | 10,813 | 12,400 | 12,400 | 12,772 | 13,155 |
| 6802 Info Tech Service Charges | 114,235 | 100,635 | 100,635 | 390,064 | 403,069 |
| 6804 General Govt Service Charge | 242,556 | 251,045 | 251,045 | 259,179 | 270,376 |
| 6901 Printing and Binding | 28,893 | 34,178 | 34,178 | 35,203 | 36,259 |
| 6906 Office Equip & Furn Rent | 1,659 | 3,605 | 3,605 | 3,713 | 3,825 |
| 6908 Other Rentals | 1,980 | 1,700 | 1,980 | 2,000 | 2,100 |
| 6909 Subscriptions & Memberships | - | 750 | 470 | 775 | 800 |
| 6914 Depreciation Expense | 19,658 | - | - | - | - |
| TOTAL SERVICES | 1,131,438 | 946,149 | 1,134,037 | 1,281,876 | 1,304,750 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 5,696 | 13,850 | 7,350 | 7,571 | 7,798 |
| 7101 Office Equipment & Furniture | - | 2,000 | 1,950 | 2,060 | 2,122 |
| 7211 Computer Components | 886 | 6,800 | 6,800 | 7,004 | 7,214 |
| 7807 Food | 409 | 450 | 500 | 515 | 530 |

**DEPARTMENT/DIVISION
CUSTOMER SERVICE**

FUND
UTILITY BILLING

ORGKEY
608900

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7810 Special Departmental Supplies | 4,258 | 1,900 | 1,900 | 2,000 | 2,060 |
| TOTAL SUPPLIES | 11,249 | 25,000 | 18,500 | 19,150 | 19,724 |
| FIXED ASSETS | | | | | |
| 8706 All Other Equipment | - | - | - | 140,000 | - |
| TOTAL FIXED ASSETS | - | - | - | 140,000 | - |
| DIVISION TOTAL | 3,099,743 | 2,939,168 | 3,188,426 | 3,267,085 | 3,253,299 |

DEPARTMENT SUMMARY

FUND
UTILITY BILLING

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| CUSTOMER SERVICE | 3,099,743 | 2,939,168 | 3,188,426 | 3,267,085 | 3,253,299 |
| DEPARTMENT TOTAL | 3,099,743 | 2,939,168 | 3,188,426 | 3,267,085 | 3,253,299 |

DEPARTMENT/DIVISION
CFD 2001-1

FUND
CFD TRUST

ORGKEY
810961

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6001 Fiscal Agent Fees | 14,344 | 23,000 | 23,000 | 23,000 | 23,000 |
| 6804 General Govt Service Charge | 671 | 694 | 694 | 716 | 747 |
| TOTAL SERVICES | 15,015 | 23,694 | 23,694 | 23,716 | 23,747 |
| DEBT SERVICE | | | | | |
| 9001 Principal | 615,000 | 650,000 | 1,345,000 | - | - |
| 9101 Interest | 106,586 | 86,753 | 65,790 | - | - |
| TOTAL DEBT SERVICE | 721,586 | 736,753 | 1,410,790 | - | - |
| DIVISION TOTAL | 736,601 | 760,447 | 1,434,484 | 23,716 | 23,747 |

DEPARTMENT/DIVISION
CFD 2003-1

FUND
CFD TRUST

ORGKEY
810962

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6001 Fiscal Agent Fees | 16,458 | 20,500 | 20,500 | 20,500 | 20,500 |
| 6804 General Govt Service Charge | 671 | 694 | 694 | 716 | 747 |
| TOTAL SERVICES | 17,129 | 21,194 | 21,194 | 21,216 | 21,247 |
| DEBT SERVICE | | | | | |
| 9001 Principal | 425,000 | 470,000 | 470,000 | 510,000 | 555,000 |
| 9101 Interest | 364,090 | 351,730 | 338,060 | 309,558 | 278,585 |
| TOTAL DEBT SERVICE | 789,090 | 821,730 | 808,060 | 819,558 | 833,585 |
| DIVISION TOTAL | 806,219 | 842,924 | 829,254 | 840,774 | 854,832 |

DEPARTMENT SUMMARY

FUND
CFD TRUST

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| CFD 2001-1 | 736,601 | 760,447 | 1,434,484 | 23,716 | 23,747 |
| CFD 2003-1 | 806,219 | 842,924 | 829,254 | 840,774 | 854,832 |
| DEPARTMENT TOTAL | 1,542,820 | 1,603,371 | 2,263,738 | 864,490 | 878,580 |

Police Department

Mission Statement:

The Redlands Police Department is dedicated to enhancing public safety through trust, innovation, community partnership, and excellence in service.

Departmental Goals:

- Continue to provide outstanding service to internal and external customers.
- Develop leaders and succession planning strategies.
- Implement evidence-based measures to improve service, create efficiencies, and prevent and reduce crime.
- Improve recruitment and retention efforts to maintain a high-performing organization.
- Continue to strengthen the organizational culture.
- Develop a departmental strategic plan.
- Leverage available resources through volunteers, analysts, technology, and data-driven solutions to create greater efficiencies.

Sustainability Efforts:

- Continue using a new vehicle profile for professional staff employees to reduce fuel usage and reduce carbon emissions.
- The department desires to create paperless systems when possible.

Performance Measures:

- Maintain crime clearance rates above the national average in 2026-2028.
- Identify emerging crime trends quickly and develop and implement targeted, evidence-based strategies to address them.

Police Patrol Services Bureau

Program Description:

The Patrol Services Bureau is one of the most visible units in the department as it provides twenty-four hours a day service to the residents of our community. Patrol officers respond to a wide variety of emergency and non-emergency calls for service. The Patrol Services Bureau is comprised of several sub-units, namely:

- Patrol: The Patrol teams are comprised of nine officers including corporals and one sergeant. Five patrol teams rotate schedules supplemented by civilian community service officers.
- Field Training and Evaluation Program (FTO): The Field Training and Evaluation Program is responsible for the development of recruits into competent solo police officers. Field training officers coordinate and deliver nearly six (6) months of training to new officers to prepare them to operate as solo police officers.
- Community Service Officers (CSOs): CSOs respond to non-emergency calls for service or crimes that have been committed with no suspect information or leads. The CSOs also respond to non-injury traffic collisions. Their presence significantly reduces the call load for patrol officers, allowing the officers to be available for emergency calls for service.
- Explorers: The Redlands Police Department's Law Enforcement Explorer Post began in 1968 and has been the starting point for many future law enforcement officers. Young men and women interested in joining the program must be at least 15 years of age and no older than 21 years. The program is for youth interested in learning about the field of law enforcement.
- Custody: The department contracts with Allied Universal to provide custody officers who are responsible for the processing, booking, and transportation of prisoners.

Program Objectives:

- Respond to calls for service promptly and render appropriate assistance upon arrival.
- Conduct criminal investigations and prepare required documentation to be forwarded to detectives, the District Attorney, and/or other agencies.
- Maintenance of a temporary custodial processing facility that complies with applicable state and federal law.
- Development of recruits into competent police officers.
- Maintain an atmosphere of positive and professional contact between all officers and members of our community.

Significant Program Changes:

- Between 2024-2026, fifteen (15) sworn police officers were hired.
- In 2026, an additional CSO will be hired, increasing the total number of CSOs assigned to the Patrol Services Bureau to seven (7).
- In 2025, the Patrol Services Bureau received eighteen (18) new Tahoes and in 2026 received eight (8) new Explorers.

The Patrol Services Bureau will be transitioning to a new body-worn camera platform. The new AXON cameras bring the organization in line with industry standards and expands capabilities by assisting with translation and report writing, utilizing technology as a force multiplier in responding to in-progress crime. Along with the new AXON cameras, Patrol will be deploying a new Drone as First Responder (DFR) program, aligning us with many agencies in our region.

**DEPARTMENT/DIVISION
PATROL SERVICES**

FUND
GENERAL FUND

ORGKEY
101200

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 10,748,017 | 13,826,878 | 13,826,878 | 14,222,692 | 15,350,402 |
| 5002 Salaries: Part-Time | - | 25,910 | 25,910 | 24,400 | 24,400 |
| 5003 Labor Code Sec 4850 | 170,246 | 117,759 | 136,788 | 121,292 | 124,930 |
| 5005 Vacancies | - | - | - | (712,104) | (722,271) |
| 5101 Overtime Salaries | 1,385,371 | 1,208,620 | 1,208,620 | 1,244,879 | 1,282,225 |
| 5102 Reimbursable Overtime | 306,817 | 215,196 | 215,196 | 221,652 | 228,301 |
| 5104 Major Crime OT | 86,267 | 203,598 | 203,598 | 109,706 | 110,997 |
| 5105 Overtime: Court/Other | 63,629 | 147,684 | 147,684 | 100,115 | 101,678 |
| 5201 Stand By | 15,373 | 16,538 | 16,538 | 17,034 | 17,545 |
| 5202 Holiday Pay | 272,723 | - | 172,687 | - | - |
| 5203 Bonus | 52,857 | - | 40,143 | - | - |
| 5204 Accrual Payout | 514,333 | - | 327,707 | 117,218 | 117,218 |
| 5301 Banked Leave Buy Back | 926,352 | 1,563,817 | 1,021,061 | 1,203,566 | 1,203,566 |
| 5401 Pension Contributions | 7,155,459 | 8,710,005 | 8,710,005 | 9,172,138 | 9,654,115 |
| 5501 Social Security/Medicare | 290,480 | 308,220 | 308,220 | 321,101 | 327,391 |
| 5601 Deferred Compensation | 404,109 | 371,209 | 371,209 | 401,576 | 402,546 |
| 5701 Health/Dental Insurance | 1,833,729 | 2,320,836 | 2,320,836 | 2,283,639 | 2,289,613 |
| 5702 Workers' Comp Insurance | 1,291,803 | 1,335,917 | 1,335,917 | 1,436,998 | 1,474,945 |
| 5703 Disability Insurance | 13,174 | 13,754 | 13,754 | 20,690 | 21,247 |
| 5704 Unemployment Insurance | 6,407 | 49,476 | 49,476 | 49,042 | 49,042 |
| 5705 Life Insurance | 5,821 | 7,119 | 7,119 | 7,069 | 7,069 |
| 5802 Eyecare Reimbursement | 875 | 5,100 | 5,100 | 6,000 | 6,000 |
| 5803 Clothing Allowance | 262,153 | 333,350 | 333,350 | 290,375 | 290,375 |
| 5903 Other Taxable Benefits | 69,889 | 68,400 | 68,400 | 109,200 | 109,200 |
| 5904 Tuition Reimbursement | - | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | 25,875,885 | 30,849,385 | 30,866,195 | 30,768,277 | 32,470,536 |
| SERVICES | | | | | |
| 6102 Legal Services | 66,288 | 48,722 | 47,722 | 50,184 | 51,689 |
| 6402 Travel Expense/Reimbursement | 8,835 | 4,162 | 5,162 | 4,286 | 4,415 |
| 6710 Special Contractual Services | 318,055 | 347,591 | 347,591 | 357,937 | 368,675 |
| 6802 Info Tech Service Charges | 601,632 | 530,009 | 630,009 | 690,000 | 713,000 |
| TOTAL SERVICES | 994,809 | 930,484 | 1,030,484 | 1,102,407 | 1,137,779 |
| DIVISION TOTAL | 26,870,694 | 31,779,869 | 31,896,679 | 31,870,684 | 33,608,315 |

Police Communications Unit

Program Description:

The Communications Unit serves as the operational hub connecting the community with public safety personnel. Communications personnel are often the first point of contact for individuals requesting assistance, whether during emergencies or routine calls for service. Communications personnel assess incoming information, determine the appropriate response and coordinate resources to ensure the safety of officers and the public.

The Dispatch Center manages a high volume of communications through multiple platforms including 911 emergency lines, non-emergency business lines, alternate emergency lines, text-to-911, emails to 911, and online reporting. Dispatchers utilize advanced technology such as a Computer-Aided Dispatch (CAD) system, radio communications, and a citywide camera system to support field personnel and ensure timely, accurate responses to calls for service. Dispatchers monitor numerous radio channels used by police officers, the fire department and other law enforcement agencies while simultaneously managing calls for service and providing critical information to officers in the field.

Through professionalism, critical decision-making and advanced training, the Communications Unit plays a vital role in maintaining public safety and ensuring efficient coordination between the community and law enforcement services.

Program Objectives:

- Provide prompt, professional service when answering emergency and non-emergency lines, ensuring calls are prioritized appropriately and routed to the proper agency or entered into the CAD system for police response.
- Dispatch calls for service to police officers while maintaining accurate and timely communication with officers and allied agencies.
- Monitor radio channels and maintain constant communication with police personnel to support officer safety and operational effectiveness.
- Utilize the citywide camera system and other technological resources to assist officers during calls for service and support situational awareness.
- Process requests from officers in the field including additional resources, database inquiries and coordination with outside agencies.
- Maintain effective communication between the public, police personnel, city departments and allied public safety partners to ensure efficient service delivery.

Significant Program Changes:

- Implemented standby duty coverage protocols to maintain minimum staffing levels amid staffing shortages and ensure coverage during call-offs.
- Requisitions for the Lateral Police Dispatcher position were posted multiple times.
- At the close of 2025, the Communications Unit consisted of 2 Dispatch Supervisors and 11 dispatchers. The unit currently has 3 dispatcher vacancies and one Dispatch Supervisor vacancy.

Accomplishments:

- The unit welcomed a lateral dispatcher with over six years of experience from another agency. She successfully completed the training program in approximately two months and quickly became a valued and much needed member of the dispatch team.
- Dispatchers were active in the community attending various department events, such as: Coffee with a Cop, Thanksgiving Tuesday, Thanksgiving Luncheon at the Joslyn Senior Center and Heroes and Helpers.
- Dispatchers completed numerous training opportunities to strengthen operational effectiveness and leadership development. Trainings included: Tactical Dispatch Training, Emotional Intelligence Training, Complacency and Critical Decision-Making Training, Communications Training Officer (CTO) Course, POST Basic Dispatch Academy, Peer Support Training.
- Two dispatchers now serve on the department's Peer Support Team, expanding wellness support for department personnel.
- Two female dispatch supervisors attended the Women in Leadership in Law Enforcement Symposium further developing their leadership skills and strengthening professional growth within the unit.
- The dispatch supervisors attended the California CLETS Users Group Annual Conference enhancing system knowledge and operational readiness related to state and federal law enforcement databases.
- One dispatcher and two Dispatch Supervisors received Commitment to Excellence Awards for their critical role in supporting a large-scale multi-agency retail theft operation.
- The Communications Unit played a key role in the successful implementation of a new camera system and a new phone system. These projects required extensive planning, coordination, vendor meetings, system demonstrations and operational testing. Dispatch Supervisors and dispatchers actively participated in the process to ensure the systems met operational needs and were successfully integrated into daily operations.
- Supervisors continued conducting regular Phone Call Quality Assurance and Review Programs to evaluate dispatcher performance and ensure interactions with the public meet departmental service standards, policies and communication expectations.
- Dispatch personnel maintained ongoing oversight of requests submitted through CitySourced, the City's resident reporting platform, ensuring appropriate calls for service are created and therefore addressed efficiently.
- Dispatchers utilized city cameras 168 times on calls for service; answered 51 texts to 911 and answered 35,795 emergency (911) calls; and answered 92,924 business and alternate emergency lines.
- Dispatch entered 46,224 calls for service.
- Despite high call volumes and staffing limitations, the center maintained excellent performance metrics: 98.82% of 911 calls were answered within 15 seconds and 99.46% were answered within 20 seconds.

**DEPARTMENT/DIVISION
COMMUNICATIONS**

FUND
GENERAL FUND

ORGKEY
101201

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 999,548 | 1,374,752 | 1,374,752 | 1,567,091 | 1,750,600 |
| 5005 Vacancies | - | - | - | (64,890) | (66,788) |
| 5101 Overtime Salaries | 137,496 | 134,441 | 134,441 | 138,474 | 142,629 |
| 5102 Reimbursable Overtime | 1,422 | - | 711 | - | - |
| 5104 Major Crime OT | 534 | - | - | - | - |
| 5201 Stand By | 65,002 | 33,427 | 54,248 | 34,430 | 35,462 |
| 5202 Holiday Pay | 117,092 | - | 69,840 | - | - |
| 5203 Bonus | - | - | 8,500 | - | - |
| 5204 Accrual Payout | 3,293 | - | 42,029 | - | - |
| 5301 Banked Leave Buy Back | 31,991 | 40,555 | 40,555 | 31,208 | 31,208 |
| 5401 Pension Contributions | 316,158 | 408,658 | 408,658 | 433,974 | 441,473 |
| 5501 Social Security/Medicare | 102,350 | 110,612 | 110,612 | 120,155 | 122,066 |
| 5601 Deferred Compensation | 8,571 | 15,480 | 15,480 | 16,340 | 16,340 |
| 5701 Health/Dental Insurance | 253,529 | 353,188 | 353,188 | 400,577 | 401,430 |
| 5702 Workers' Comp Insurance | 49,297 | 51,012 | 51,012 | 51,294 | 52,648 |
| 5703 Disability Insurance | 14,527 | 15,918 | 15,918 | 21,204 | 21,550 |
| 5704 Unemployment Insurance | 920 | 7,812 | 7,812 | 8,246 | 8,246 |
| 5705 Life Insurance | 845 | 1,134 | 1,134 | 1,199 | 1,199 |
| 5802 Eyecare Reimbursement | 1,952 | 5,400 | 5,400 | 5,700 | 5,700 |
| 5803 Clothing Allowance | 22,950 | 30,600 | 30,600 | 32,300 | 32,300 |
| 5903 Other Taxable Benefits | 3,611 | 1,200 | 1,764 | 6,450 | 6,450 |
| TOTAL SALARIES AND BENEFITS | 2,131,088 | 2,584,189 | 2,726,655 | 2,803,751 | 3,002,513 |
| SERVICES | | | | | |
| 6401 Meeting & Prof Development | 645 | - | - | - | - |
| 6703 Software Support/Development | 58,727 | - | 5,897 | 3,500 | 3,605 |
| 6710 Special Contractual Services | - | 6,885 | 10,885 | 7,092 | 7,304 |
| 6802 Info Tech Service Charges | 137,081 | 120,762 | 170,762 | 195,830 | 202,357 |
| 6907 Comms Service & Rental | 286,122 | 406,294 | 406,294 | 405,420 | 417,582 |
| TOTAL SERVICES | 482,575 | 533,941 | 593,838 | 611,841 | 630,849 |
| SUPPLIES | | | | | |
| 7101 Office Equipment & Furniture | 955 | 12,368 | 12,368 | 3,000 | 3,091 |
| 7102 Small Tools & Equipment | - | 4,849 | 849 | - | - |
| 7203 Office Equipment Maintenance | - | 2,867 | 2,867 | - | - |
| 7211 Computer Components | - | 6,659 | 761 | - | - |
| 7810 Special Departmental Supplies | 2,200 | 6,309 | 6,309 | 8,498 | 8,753 |
| TOTAL SUPPLIES | 3,156 | 33,052 | 23,155 | 11,499 | 11,844 |
| FIXED ASSETS | | | | | |
| 8706 All Other Equipment | - | - | 370,436 | - | - |
| TOTAL FIXED ASSETS | - | - | 370,436 | - | - |
| DIVISION TOTAL | 2,616,818 | 3,151,183 | 3,714,085 | 3,427,091 | 3,645,205 |

Police Support Services Bureau

Program Description:

The Support Services Bureau is comprised of diverse responsibilities that affect all operations of the department. The goal of the Support Services Bureau is to supply the necessary equipment, provisions, and support personnel to facilitate the delivery of efficient and courteous public safety services to residents of Redlands. The Support Services Bureau is comprised of the following units: Office of the Chief of Police, Operations Manager, Records, and Fleet.

The Office of the Chief of Police is comprised of the Chief, two (2) Deputy Chiefs, one (1) Executive Assistant, one (1) Management Analyst, one (1) Operations Coordinator, one (1) Administrative Assistant, one (1) Administrative Services Commander, one (1) Personnel & Training Sergeant, and one (1) Sergeant assigned to Professional Standards. The Deputy Chiefs oversee the day-to-day operations of the department. The Chief's Executive Assistant is the community's primary point of contact for the Office, handling complex and confidential executive-level administrative and secretarial duties for the management staff. The Executive Assistant also coordinates special projects and events and maintains the department's personnel files.

The Management Analyst oversees the financial operations for the department. Their responsibilities include ensuring the department's needs are being met through budget development and monitoring, purchase requisitions, grant coordination, and payroll processing. The Operations Coordinator's responsibilities include the coordination of new hire background investigations for all staff and volunteer positions. Backgrounds conducted also include applicants for massage therapists and solicitor permits. The Operations Coordinator also oversees and maintains all training files and ensures that the entire department's training requirements through POST, legislative, and department mandates are met. The Administrative Services Commander oversees both the Professional Standards Sergeant and the Personnel and Training Sergeant. The Professional Standards sergeant oversees internal investigations and personnel issues and is the point of contact for the community for any inquiries and complaints. The Personnel and Training Sergeant oversees the development and deployment of internal training, as well as recruitment and wellness efforts.

The Operations Manager oversees the Records Unit, Communications Unit, building maintenance, and fleet operations. The Operations Manager also performs other specialized duties and works daily with other City staff to ensure a timely response to inquiries from the Police Department.

The Records Unit is comprised of one Supervisor and eight full-time Records Specialists responsible for the management, security, and processing of all criminal justice records generated by the department. Unit personnel process police reports, citations, traffic collision reports, pre-employment background checks, subpoenas, discovery requests, and other official documentation produced across all divisions.

Records Specialists serve as a primary point of contact for the public and are responsible for coordinating and cross-reporting with allied agencies and criminal justice partners, including the District Attorney's Office, courts, Department of Children and Family Services, Department of Motor Vehicles, Parole, Probation, and the Department of Justice. The Unit functions as the Department's court liaison, ensuring the timely delivery of reports and evidentiary materials such as audio recordings, 9-1-1 calls, photographs, and video evidence. Additional responsibilities include maintaining and updating registrant information in the California Sex and Arson Registry (CSAR) for individuals residing within the City of Redlands.

The Records Supervisor serves as the Department's Custodian of Records and is responsible for overseeing California Public Records Act (CPRA) requests, Freedom of Information Act requests, petitions to seal records, DOJ/CJIS audits, monthly validations, and reporting National Incident-Based Reporting System (NIBRS) compliant data through the California Incident-Based Reporting System (CIBRS). The Supervisor also serves as the Agency CLETS Coordinator (ACC), ensuring compliance with DOJ and FBI regulations, as well as overseeing CLETS training and certification.

Program Objectives:

- Providing timely and accurate records services to the public, courts, and allied agencies.
- Maintaining compliance with statutory and regulatory requirements, including CPRA, CLETS, CJIS, and CIBRS reporting standards.
- Supporting investigations and prosecutions through efficient processing of subpoenas, discovery requests, and evidentiary materials.
- Ensuring the integrity, confidentiality, and accessibility of all records.
- Delivering professional and responsive customer service despite high workload demands.
- Supporting Department operations through reliable records management and interagency coordination.

Significant Program Changes:

In 2025, the Records Unit experienced substantial operational impacts due to critical staffing shortages. While the authorized staffing level includes eight Records Specialists and one Records Supervisor, the Unit operated with only five Records Specialists and one Acting Supervisor for the majority of the year. This resulted in four vacancies and an approximately fifty percent reduction in staffing. To maintain compliance with legally mandated functions, the Unit implemented the following service-level adjustments:

- Reduction of front counter/public window hours to two days per week.
- Limitation of Penal Code §290 registrant processing to one day per week.
- Restriction of phone services to designated hours.

These measures were necessary to prioritize essential and legally required functions, including discovery processing, subpoenas, arrests, report processing, and CPRA requests. Despite these adjustments, workload demands continued to exceed available capacity, requiring the Unit to operate in a continuous backlog management environment. In August 2025, the Unit implemented the NextRequest system to manage CPRA requests, resulting in improved tracking, organization, and transparency of public records requests.

Accomplishments:

- Maintained full operations and legal compliance despite fifty percent staffing shortage.
- Handled high workload across reports, subpoenas, discovery, and public requests.
- Staff took on multiple roles, with specialized tasks concentrated among few employees.
- Maintained accuracy, professionalism, and completed extensive required training.
- Demonstrated strong resilience and adaptability, but staffing shortages risk burnout and long-term sustainability.
- The Training Unit is committed to performing comprehensive background investigations to ensure the department's standards and commitment to excellence are met with each new

hire. In 2024 and 2025, 28 background investigations were completed, and 29 applicants were hired and onboarded.

- Subject matter experts were brought in to update staff on areas related to leadership, conflict resolution, data analysis, employee wellness, and new human resource regulations.
- The Training Unit established a Peer Support Team which includes current and retired members of the Police Department.
- The Training Unit developed a comprehensive Employee Wellness Program to benefit all members of the department and includes wellness checks for staff.
- Total requisitions for 2024 and 2025: 23
- Number of background investigations conducted on sworn and professional staff applicants for 2024 and 2025:
 - Total Conducted: 31
 - Total Completed: 28
 - Total Sworn: 23
 - Total Non-Sworn: 5
- Total applicants hired and onboarded in 2024 and 2025: **29**

**DEPARTMENT/DIVISION
SUPPORT SERVICES**

FUND
GENERAL FUND

ORGKEY
101202

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 1,438,116 | 1,634,278 | 1,634,278 | 1,828,527 | 1,969,419 |
| 5002 Salaries: Part-Time | 61,075 | 144,270 | 144,270 | 146,380 | 146,380 |
| 5005 Vacancies | - | - | - | (71,166) | (71,706) |
| 5101 Overtime Salaries | 4,080 | 70,284 | 70,284 | 12,569 | 6,941 |
| 5102 Reimbursable Overtime | 127 | 15,192 | 15,192 | 15,648 | 16,118 |
| 5104 Major Crime OT | - | 5,513 | 5,513 | - | - |
| 5105 Overtime: Court/Other | - | 2,426 | 2,426 | - | - |
| 5201 Stand By | 448 | - | - | - | - |
| 5202 Holiday Pay | 21,552 | - | 8,183 | - | - |
| 5203 Bonus | 5,230 | 5,868 | 7,256 | 5,627 | 5,627 |
| 5204 Accrual Payout | 246,873 | - | 17,171 | 20,696 | 20,696 |
| 5301 Banked Leave Buy Back | 55,644 | 56,968 | 36,069 | 24,314 | 24,314 |
| 5401 Pension Contributions | 496,541 | 484,897 | 484,897 | 451,344 | 459,914 |
| 5501 Social Security/Medicare | 91,780 | 103,189 | 103,189 | 100,829 | 102,477 |
| 5601 Deferred Compensation | 175,320 | 109,536 | 109,536 | 63,546 | 63,820 |
| 5701 Health/Dental Insurance | 252,303 | 349,130 | 349,130 | 356,585 | 357,321 |
| 5702 Workers' Comp Insurance | 68,468 | 70,850 | 70,850 | 79,790 | 81,897 |
| 5703 Disability Insurance | 5,098 | 7,460 | 7,460 | 8,755 | 8,971 |
| 5704 Unemployment Insurance | 1,159 | 10,850 | 10,850 | 9,548 | 9,548 |
| 5705 Life Insurance | 848 | 1,071 | 1,071 | 1,073 | 1,073 |
| 5802 Eyecare Reimbursement | 470 | 4,800 | 4,800 | 4,500 | 4,500 |
| 5803 Clothing Allowance | 15,150 | 9,975 | 9,975 | 8,975 | 8,975 |
| 5903 Other Taxable Benefits | 877,495 | 5,550 | 5,550 | 7,350 | 7,350 |
| TOTAL SALARIES AND BENEFITS | 3,817,778 | 3,092,107 | 3,097,950 | 3,074,890 | 3,223,633 |
| SERVICES | | | | | |
| 6005 License & Permits | - | 175 | 175 | 180 | 185 |
| 6007 Penalties and Interest | 5 | - | 100 | 100 | 100 |
| 6102 Legal Services | 175,454 | 63,088 | 63,088 | 64,980 | 66,930 |
| 6105 Medical/Physicals | 73,977 | 128,358 | 128,358 | 86,568 | 84,765 |
| 6304 Telephone | 157,217 | 155,296 | 155,296 | 159,497 | 164,281 |
| 6307 Electricity & Gas | 4,833 | 5,161 | 5,161 | 5,316 | 5,476 |
| 6402 Travel Expense/Reimbursement | 98,760 | 120,426 | 90,426 | 100,000 | 100,000 |
| 6403 Training | 207,583 | 197,575 | 260,000 | 174,946 | 180,194 |
| 6601 Postage | 4,969 | 8,219 | 8,119 | 8,366 | 8,617 |
| 6702 Fingerprinting | 3,389 | 10,898 | 1,903 | 2,225 | 2,292 |
| 6703 Software Support/Development | 19,120 | 463,806 | 486,346 | 716,911 | 717,189 |
| 6710 Special Contractual Services | 170,056 | 220,402 | 245,402 | 213,882 | 219,398 |
| 6802 Info Tech Service Charges | 167,543 | 147,597 | 197,597 | 239,347 | 247,325 |
| 6803 City Garage Charges | 1,261,561 | 1,305,845 | 1,008,546 | 852,339 | 739,520 |
| 6901 Printing and Binding | 8,759 | 21,307 | 21,307 | 10,682 | 10,212 |
| 6904 Land and Building Rent | 5,400 | 6,068 | 6,068 | 5,787 | 5,960 |
| 6906 Office Equip & Furn Rent | 9,953 | 22,941 | 401 | - | - |
| 6909 Subscriptions & Memberships | 13,220 | 11,005 | 20,000 | 20,000 | 20,600 |
| TOTAL SERVICES | 2,381,798 | 2,888,166 | 2,698,292 | 2,661,124 | 2,573,044 |
| SUPPLIES | | | | | |
| 7001 Books & Supplies | 68 | 700 | 700 | 721 | 743 |

**DEPARTMENT/DIVISION
SUPPORT SERVICES**

FUND
GENERAL FUND

ORGKEY
101202

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7002 Office Supplies | 33,732 | 45,308 | 45,308 | 46,668 | 48,068 |
| 7004 Uniform/Safety Clothing | 34,722 | 165,099 | 140,099 | 123,376 | 118,427 |
| 7005 Photo & Copying Supplies | 224 | 10,898 | 2,898 | 2,000 | 2,060 |
| 7101 Office Equipment & Furniture | 7,996 | 7,321 | 15,321 | 4,541 | 4,600 |
| 7102 Small Tools & Equipment | 150,400 | 161,289 | 161,289 | 162,829 | 164,416 |
| 7205 Machinery & Equip. Maint. | 2,893 | 16,024 | 16,024 | 5,019 | 5,029 |
| 7206 Vehicle Maintenance | 5,744 | 33,735 | 33,735 | 34,747 | 35,789 |
| 7804 Medical Supplies | 11,497 | 10,610 | 10,610 | 4,000 | 4,120 |
| 7805 Weapons & Ammunitions | 69,503 | 124,891 | 124,891 | 108,638 | 106,697 |
| 7807 Food | 7,390 | 11,757 | 11,757 | 6,109 | 6,000 |
| 7810 Special Departmental Supplies | 49,605 | 133,388 | 100,963 | 105,338 | 105,598 |
| 7901 Non-Capital Expenditures | 162,821 | 95,613 | 95,613 | 95,613 | 95,613 |
| TOTAL SUPPLIES | 536,595 | 816,633 | 759,208 | 699,599 | 697,160 |
| FIXED ASSETS | | | | | |
| 8501 Other Betterments/Improv | - | 70,000 | 70,000 | - | - |
| 8704 Motor Vehicles | 2,046,005 | - | - | - | - |
| 8706 All Other Equipment | 805,774 | 180,000 | 180,000 | - | - |
| 8801 Capital Lease | 126,125 | 1,369,290 | 1,118,380 | 1,183,643 | 1,183,643 |
| TOTAL FIXED ASSETS | 2,977,905 | 1,619,290 | 1,368,380 | 1,183,643 | 1,183,643 |
| DEBT SERVICE | | | | | |
| 9002 Principal - Lease | 684,362 | - | - | - | - |
| 9102 Interest - Lease | 56,345 | - | - | - | - |
| TOTAL DEBT SERVICE | 740,707 | 0 | 0 | 0 | 0 |
| DIVISION TOTAL | 10,454,783 | 8,416,196 | 7,923,830 | 7,619,257 | 7,677,481 |

Police Community Services Bureau

Program Description:

The Community Services Bureau works closely with residents and business owners to prevent crime, solve problems, and enhance the quality of life of Redlands' residents. The Community Services Bureau comprises several sub-units, including:

- **Traffic Unit:** A sergeant, a motorcycle officer and two community services officers make up the Traffic Unit. The two community service officers function as parking control officers (PCOs). They are responsible for compliance with parking regulations by patrolling assigned areas, investigating parking complaints, issuing citations, and managing abandoned vehicles. The motorcycle officer patrols the city for traffic violations, ensures pedestrian safety, investigates injury traffic collisions, and responds to traffic complaints. The sergeant is responsible for coordinating the efforts of the motorcycle officer and two parking control officers. The sergeant also manages all the Office of Traffic Safety (OTS) grants which encompass sobriety checkpoints, Click-It or Ticket operations, additional traffic enforcement, and DUI saturation patrols during special events and holidays.
- **Special Event Unit:** A sergeant and one officer make up the special events unit. The sergeant plans and manages the department's response to all of the special events in town such as the Christmas Parade, Redlands Bicycle Classic, Run Through Redlands, Lincoln Pilgrimage Parade, high school graduation ceremonies, several triathlon/5-10 K runs, and approximately thirty additional special events that are held on weekends and require police assistance. The sergeant also supervises the Citizen Volunteer Unit, the Community Policing Unit, and the three school resource officers. The officer assists with all special events and works with other city departments to provide outreach and resources to the unhoused population. This officer is also the handler for the department's police dog, "Jake". Together, the K9 team assists other units with apprehending dangerous suspects and detecting explosives.
- **Community Engagement Team:** A sergeant, a corporal, three officers and one San Bernardino County Probation Officer are assigned to the Community Engagement Team (CET). The CET officers are committed to addressing ongoing crime problems and promoting long-term interactions with community members and local businesses. The CET assists other department units with homeless camp clean ups, serving search warrants, apprehending suspects and responding to in-progress crimes. The CET also works closely with the community and faith-based organizations to strengthen community relationships while working towards common goals of public safety and well-being. They spearhead department youth programs and assist in special events.
- **School Resource Officers:** Three officers are assigned to work as School Resource Officers (SROs). The SROs work with the Redlands Unified School District to improve the safety of students and staff and to reduce crime committed by juveniles and young adults. Moreover, the SROs establish trust and a channel of communication with students, parents, and teachers. The SROs serve as positive role models to instill students with high moral standards, good judgment and discretion, respect for other students, and a sincere concern for the school community. Currently, there is one officer assigned to Redlands High School, one assigned to Citrus Valley High School and one officer assigned to the three middle schools (Clement, Moore, and Cope). All three positions are funded by the Redlands Unified School District.
- **Triage, Engagement, and Support Teams (TEST):** One San Bernardino County Department of Behavioral Health TEST team member is assigned to work in the Redlands Police Department to assist both community policing officers and patrol officers in providing services to residents. Triage teams specialize in crisis intervention, continuum of care, and intensive case management for individuals experiencing an urgent psychiatric health condition with up to 59 days of individualized linkage and follow-up services. The goal of the TEST program is

to improve resident experience by expanding access to mental health services with local staff and rapid response times, thereby allowing the residents to possibly stay within their community by strengthening their opportunity for recovery and wellness. TEST also strives to reduce the residents' involvement with the criminal justice system and decrease the frequency of emergency room visits and/or unnecessary hospitalization. While a valuable resource, there has been a high degree of turnover of TEST staff since its inception.

- Citizen Volunteers: The Department also has a Citizen Volunteer Unit consisting of hardworking men and women who have chosen to give back to their community. After a person completes the application process to join the Citizen Volunteer Unit, they complete a preparation academy. This intensive training gives them an understanding of the various components of the department and the expectations of the community. After their initial training, the citizen volunteers patrol the city in specially marked patrol units and serve as the "eyes and ears" of the department. They provide a lookout for illegal activities, carry a police radio, and are in constant contact with Dispatch and the officers on duty.

Program Objectives:

- Support the department's community policing and problem-solving efforts through active participation and input on issues.
- Conduct proactive patrols and take appropriate enforcement action.
- Reduce the number of traffic collisions by enforcing traffic laws and educating the public.
- Reduce the number of traffic collisions caused by DUI drivers by conducting DUI checkpoints.
- Work with the Redlands Unified School District to improve the safety of students and staff at the selected schools and to reduce crime committed by juveniles and young adults.
- Work with the Department of Behavioral Health to improve resident experience.
- Maintain a strong, viable volunteer program that assists department members in their efforts to provide a safe and sustainable community.
- Continue to foster strong relationships with local businesses and focus on the changing needs of our local business districts.

Accomplishments:

- The Special Events Unit assisted with traffic control and in providing public safety services at several special events in town such as the Redlands Bicycle Classic, Redlands Bowl Summer Music Festival, the Run thru Redlands, commencement and graduation ceremonies, and other outdoor events. The Special Events Unit continues to foster positive police-community relationships by coordinating and participating in numerous community policing events and youth leadership activities and programs. Many of these community events are sponsored by the Redlands Police Community Foundation (RPCF), a non-profit organization dedicated to providing additional support to the Redlands Police Department, including the "Coptober Community Fair," the serving of community Thanksgiving meals, Blue Christmas, Heroes and Helpers, and other youth leadership events throughout the year.
- The Traffic Unit continued its regular enforcement duties, and the department was awarded the Office of Traffic Safety Selective Traffic Enforcement Program grant for 2025/2026 in the amount of \$120,000. The grant provides funding to conduct fifteen (15) traffic enforcement operations, ten (10) DUI saturation patrols, six (6) DUI checkpoints, six (6) traffic and DUI education programs, as well as providing new equipment for the unit. Thus far, the Traffic Unit has investigated a total of five (5) traffic fatalities during the fiscal year.
- Members of the Citizen Volunteer Unit donated over 2,000 hours in the current fiscal year. Volunteers are a vital part of the department's strategy to meet the public safety needs of the

community. The operational expenses of the Citizen Volunteer Unit are funded through the RPCF.

- The School Resource Officers responded to over 1,000 calls for service this fiscal year. They continue to have ongoing police presence and positive interactions with Redlands Unified School District students and staff.
- The Community Engagement Team continues to impact retail crime in the city. They have worked with local businesses to plan and implement multiple large-scale operations at our local shopping centers. CET has also established a strong working relationship with the City's Homeless Solutions Team, San Bernardino County Probation, and other allied agencies.

**DEPARTMENT/DIVISION
COMMUNITY SERVICES**

FUND
GENERAL FUND

ORGKEY
101204

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | - | - | 318 | - | - |
| 5802 Eyecare Reimbursement | 259 | - | - | - | - |
| 5803 Clothing Allowance | - | - | 803 | - | - |
| TOTAL SALARIES AND BENEFITS | 259 | - | 1,121 | - | - |
| SERVICES | | | | | |
| 6710 Special Contractual Services | 18,613 | 55,547 | 55,547 | 35,486 | 36,550 |
| 6802 Info Tech Service Charges | 129,465 | 114,053 | 114,053 | 184,950 | 191,115 |
| TOTAL SERVICES | 148,078 | 169,600 | 169,600 | 220,436 | 227,665 |
| SUPPLIES | | | | | |
| 7806 Promotional Supplies | 5,708 | 6,767 | 6,767 | 6,970 | 7,179 |
| TOTAL SUPPLIES | 5,708 | 6,767 | 6,767 | 6,970 | 7,179 |
| DIVISION TOTAL | 154,046 | 176,367 | 177,488 | 227,405 | 234,844 |

**Police
Special Services Bureau**

Program Description:

The Redlands Police Department's Investigations Unit is responsible for conducting criminal investigations and unresolved field investigations. Following up on the initial efforts of Patrol and Community Service Officers, the Investigation Unit's mission is to identify and apprehend those responsible for the commission of various crimes, such as homicides, sexual assaults, robberies, burglaries, thefts, aggravated assaults, and to facilitate the recovery of stolen property. The Investigations Unit is also responsible for protecting the innocent and wrongfully accused. Criminal investigations include gathering information, interviewing parties, and collecting evidence. The arrests of offenders and recovery of stolen property are accomplished through the evaluation of crime trends and patterns, the identification and location of past and probable offenders, and the utilization of modern police technology and forensic sciences. By developing and maintaining active relationships with the RPD, other law enforcement agencies, social service organizations, local citizen groups, and the District Attorney's Office, the investigators successfully bring criminal cases to prosecution and conviction.

The Investigations Unit is comprised of the following:

- Violent Crimes: Responsible for homicides, rapes, assaults, robberies, hate crimes, and other acts of violence.
- Special Victims: Responsible for crimes against children, the disabled, and the elderly.
- Property Crime: Responsible for burglaries, fraud, identity theft, vehicle theft, and other theft-related crimes.
- Internet Crime Against Children (ICAC): Associated with the Los Angeles Police Department's ICAC Task Force and is responsible for investigating internet crimes against children. Reports are generated through the National Center for Missing and Exploited Children (NCMEC). NCMEC receives reports from electronic service providers and people who report directly on its website.
- Crime Analysis: Responsible for analyzing crime trends, series, and patterns to increase the department's ability to investigate and apprehend criminals, as well as control crime.
- Forensics Unit: Works closely with the Special Services and Patrol Services Bureaus, handling various types of calls, including sexual assault, homicide, and property crimes.
- Property and Evidence: Responsible for retaining and maintaining all property and evidence. They are also responsible for transporting evidence items for additional processing to the San Bernardino County Sheriff's Crime Lab.

Program Objectives:

- Investigate crimes to disposition, including arrest, prosecution, and conviction.
- Develop and implement strategies to address crime trends, patterns, and series.
- Train and educate patrol officers in specialized criminal investigations and procedures.

Significant Program Changes:

- A Sergeant position was reassigned from the department's Multiple Enforcement Team to the Investigations Unit to supervise within the Investigations Unit, ensuring better span of control.

Accomplishments:

- In January of 2024, a suspect had been stealing items from small businesses in the downtown area. In February, officers responded to a theft report at a downtown business and obtained video of the suspect. The suspect was located, arrested, and admitted to committing the thefts to a detective. The suspect wrote an apology letter to the businesses, and several items were recovered and returned.
- In June of 2024, a suspect entered the Redlands Ulta Beauty store and stole approximately \$1,991.00 worth of beauty products. Detectives located the suspect in the City of Moreno Valley and took her into custody with the assistance of the CET team. It was also found that the suspect was responsible for various thefts at Ulta Beauty locations throughout Southern California, totaling 11 thefts with over \$20,000 in loss.
- In July of 2024, officers responded to the home of the victim. The interior video surveillance showed a former in-home care provider walking around the interior of the victim's bedroom as she slept. The suspect searched through the drawers in the victim's bedroom. The suspect was identified, and within a few days, a search warrant was issued and served at her home, resulting in the collection of evidence. Officers located and arrested the suspect. As the investigation continued, information was developed that led to the discovery of another victim in the City of Upland.
- In August of 2024, officers responded to a missing person's report after a concerned neighbor located their missing neighbor's vehicle parked approximately half a mile away from their home. The circumstances regarding their disappearance were suspicious, and detectives became involved in the investigation. During an intensive canvass and search of the trailer park, a suspect called his family and admitted to killing his neighbors. An extended barricaded situation occurred at the location, and eventually, the suspect was arrested. Over the following several days, detectives, forensics, and the San Bernardino County Sheriff's Coroner's Office executed a search warrant at the residence and recovered the bodies of both victims. The District Attorney's Office personnel were also on scene and working closely with detectives to ensure a prosecutable case.
- In March of 2025, a search warrant was served in the City of Yucaipa involving a suspect who was downloading multiple Child Sexual Abuse Material (CSAM) files. While executing the search warrant, the suspect actively attempted to destroy the evidence; he was arrested and sent to jail. An analysis was conducted on a computer seized in the suspect's room, and evidence of CSAM was located.
- In March of 2025, eight storage units were burglarized. One suspect was linked to the crime through license plate data and surveillance in Winchester, CA. After tracking his vehicle and conducting physical surveillance, detectives arrested him for the crimes. A subsequent search of the suspect's residence uncovered identifying clothing and stolen property related to several Redlands cases. The investigation involved collaboration among multiple agencies.
- In April of 2025, a suspect punched the victim, causing a broken jaw during an altercation that occurred in a bar located downtown. A second suspect was also involved in the assault. Detectives located and arrested both suspects (in Banning and Beaumont) and obtained full confessions.
- In May of 2025, personnel from the Redlands Police Department set up a computer network system to investigate individuals distributing and soliciting CSAM on Peer 2 Peer (P2P) networks. In July 2025, the Investigations Unit, with the help of SWAT, MET, and several other outside agencies, executed a search warrant at a suspect's residence in Loma Linda. The suspect admitted to possessing and distributing CSAM in the P2P network and was booked into jail. His devices were seized pursuant to the warrant and analyzed. Over 1,000 images of CSAM were discovered on his devices.
- In May of 2025, several masked suspects forced entry through the rear door of the victim's residence. One suspect was armed with a handgun. One victim fell and was injured during the confrontation, and when the husband confronted them, the suspects fled. Through further investigation, several vehicles of interest and suspects were identified and arrested. The DA's

office filed multiple charges against the suspects, and they were discovered to have been part of a coordinated burglary crew targeting expensive homes in Southern California.

- In August of 2025, officers responded to a shooting at Union Ave. and Orange St. The victim was a 16-year-old student. Witnesses came forward and assisted with the identification of the shooter. A search warrant was executed in Fontana by RPD SWAT, resulting in the suspect's arrest.
- In September of 2025, detectives assisted the Traffic Unit with identifying and locating the suspect involved in a fatal vehicle crash. The Investigations Unit was engaged in surveillance and eventually developed information that the suspect vehicle was in the high desert. The Investigations Unit and CET members responded to Victorville, where the suspect vehicle was located in a driveway with damage consistent with the collision. The suspect was eventually located in the area and led detectives and SBSB deputies on a vehicle pursuit. He eventually stopped and was arrested without incident.
- In December 2025, officers responded to a report of a shooting in the 90 block of Kansas Street. Upon arrival, officers located a deceased male victim lying in his bed with apparent gunshot wounds. Family members and evidence located at the scene indicated the suspect was the victim's relative. Detectives carried out the investigation and, within four hours, located the suspect at an address in Calimesa. He was arrested for murder, and the case is pending.
- In December of 2025, a family had just arrived home when a vehicle drove past their residence, an occupant yelled an antisemitic slur and fired several shots at their Hanukkah decorations with an airsoft gun. Detectives took over the investigation and, through multiple investigative leads, identified and arrested the suspect during a search warrant in Yucaipa.

IRNET (Inland Regional Narcotics Enforcement Team):

Illegal narcotics and firearms seized:

- | | |
|--|--|
| • Cocaine 2024 – 1,219 kilos 2025 – 1,452.5 kilos | • Methamphetamine 2024 – 7,341 lbs. 2025 – 8,586 lbs. |
| • Fentanyl 2024 – 105 lbs. 2025 – 103 lbs. | • Firearms 2024 – 176 2025 – 103 |

Property and Evidence:

- Items logged into evidence: Approximately 3,000.
- Items sent to SBSB crime lab: Approximately 800.
- Items destroyed: Approximately 4,000.

Crime Analysis Unit

- Hosted, facilitated, and presented at the 2025 Crime Analysis Mapping Workshop in May of 2025.
- Completed and distributed approximately 120 flyers for Investigations Unit.
- Worked on 15 property case series involving outside agencies: Energy drink thefts, Home Depot thefts, Levi's thefts from various businesses, Stater Bros. thefts, Lego thefts, Golf Galaxy thefts, etc.
- Completed 75 case workups.
- Assisted with monitoring the various protests and demonstrations in our city.

- Coordinated with Lexis Nexis and the Training Unit to ensure in-person training was provided to personnel on the new Accurint Virtual Crime Center (AVCC).
- Hosted/planned the 2025 CCIAA State Conference in Palm Springs.
- Presented for various community events/organizations/and training events on crime trends or crime analysis: Rotary, ESRI Conference, PEACE Academy, CVP Meeting, Redlands High School Career Day, Citrus Valley Career Day, Organized Retail Crime Association; Florida, CA Crime and Intelligence Association 2026 Conference, and presented on behalf of the City of Redlands for representatives from Japan's Ministry of Land, Infrastructure, Transport and Tourism on how the police department is using geospatial technology.
- Recipient of the prestigious Steve Gottlieb Award at the 2025 California Crime and Intelligence Association state conference.

Forensics Unit

- Forensics assisted detectives with a 2021, child molestation investigation. During the investigation, forensic specialists located trace DNA on the victim's clothing which was later linked to the suspect. Additionally, shoe impressions recovered from the crime scene were analyzed and ultimately matched to the shoes worn by the suspect at the time of his arrest. The forensic evidence played a critical role in supporting the investigation and prosecution of the case. The trial concluded in January 2026, resulting in a verdict of life in prison without the possibility of parole.
- Forensics assisted detectives with a double homicide investigation. Forensic Specialists remained on scene alongside investigators for five days, assisting with the recovery and documentation of human remains and other critical evidence. During the processing of the scene DNA evidence was located on several objects within the crime scene. The forensic examination and subsequent laboratory results were instrumental in linking this evidence directly to the victims and supporting the investigation.
- Forensics assisted with a call involving the discovery of suspected human remains in a vacant lot at Tennessee Street and Lugonia Avenue. Forensic Specialists responded to the scene to document and process the evidence and worked in coordination with the San Bernardino County Sheriff's Coroner's Office. Through this collaboration, the remains were confirmed to be human.
- Forensics assisted detectives with a homicide investigation that occurred on Kansas Street during the week of Christmas in 2025. Forensic Specialists responded to the scene to document and process evidence, ensuring all items were properly photographed, collected, and preserved for further analysis. In addition, forensic personnel attended the autopsy to assist with documentation and the collection of additional evidentiary items in support of the ongoing investigation.

Digital Forensics Unit:

- Total devices worked (March 2024 – March 2026): 229.
- Types and quantity of devices: 99 cellphones, 28 external storage devices, 24 tablet devices, 20 USB devices, 20 DVR systems, 17 laptop computers, 12 desktop computers, 1 gaming console, and 8 miscellaneous electronic devices.
- 83 devices for Crimes Against Persons, 92 devices for Internet Crimes Against Children (ICAC), 13 devices for Special Victims Unit (SVU), 20 devices for Property Crimes, 12 devices for Patrol Services, 3 devices for Community Enforcement Team (CET), and 6 devices for Assist Other Department (AOD).
- Total cases worked: 70.
- Total amount of data extracted, previewed, or analyzed: 40.65 Terabytes.

**DEPARTMENT/DIVISION
SPECIAL SERVICES**

FUND
GENERAL FUND

ORGKEY
101205

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|--|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 161 | - | - | - | - |
| 5401 Pension Contributions | 46 | - | - | - | - |
| 5501 Social Security/Medicare | 12 | - | - | - | - |
| 5802 Eyecare Reimbursement | 300 | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | 519 | - | - | - | - |
| SERVICES | | | | | |
| 6402 Travel Expense/Reimbursement | - | - | - | - | - |
| 6701 Undercover Investigations | - | 15,000 | 9,050 | 10,000 | 10,000 |
| 6703 Software Support/Development | 11,510 | 9,296 | 9,296 | 32,625 | 33,442 |
| 6710 Special Contractual Services | - | 5,123 | - | - | - |
| 6802 Info Tech Service Charges | 91,387 | 80,508 | 80,508 | 130,553 | 134,905 |
| TOTAL SERVICES | 102,897 | 109,927 | 98,854 | 173,178 | 178,347 |
| SUPPLIES | | | | | |
| 7803 Chemical & Lab Supplies | 1,652 | 3,785 | 3,785 | 2,000 | 2,059 |
| 7810 Special Departmental Supplies | 8,880 | 9,050 | 15,000 | 9,322 | 9,601 |
| TOTAL SUPPLIES | 10,532 | 12,835 | 18,785 | 11,321 | 11,661 |
| FIXED ASSETS | | | | | |
| 8703 Computer Equipment | 11,939 | - | - | - | - |
| TOTAL FIXED ASSETS | 11,939 | - | - | - | - |
| DIVISION TOTAL | 125,887 | 122,762 | 117,639 | 184,499 | 190,007 |

DEPARTMENT SUMMARY

FUND
GENERAL FUND

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| PATROL SERVICES | 26,870,694 | 31,779,869 | 31,896,679 | 31,870,684 | 33,608,315 |
| COMMUNICATIONS | 2,616,818 | 3,151,183 | 3,714,085 | 3,427,091 | 3,645,205 |
| SUPPORT SERVICES | 10,454,783 | 8,416,196 | 7,923,830 | 7,619,257 | 7,677,481 |
| COMMUNITY SERVICES | 154,046 | 176,367 | 177,488 | 227,405 | 234,844 |
| SPECIAL SERVICES | 125,887 | 122,762 | 117,639 | 184,499 | 190,007 |
| DEPARTMENT TOTAL | 40,222,228 | 43,646,376 | 43,829,721 | 43,328,936 | 45,355,852 |

Police Asset Forfeiture and Grants

Program Description:

The Redlands Police Department receives a portion of the value of assets seized during drug-related arrests. These funds are used to enhance personnel, equipment, and vehicles, in full compliance with the U.S. Department of Justice's Guide to Equitable Sharing of Federally Forfeited Property for State and Local Law Enforcement Agencies.

The department also actively pursues grants to support programs and initiatives, helping maintain and expand services that directly benefit the Redlands community.

Program Objectives:

Asset forfeiture supplements a variety of community drug and violence resistance programs.

Grants awarded and/or funded through the 2026-2027 fiscal year include, but not limited to:

- Bulletproof Vest Partnership Program
- San Manuel Grant to support Redlands Emergency Services Academy (RESA)
- OTS Selective Traffic Enforcement Grant
- Supplemental Law Enforcement Services Fund (SLESF) supplements part-time camera operators as well as purchasing specialized equipment and software for the department.
- Asset Forfeiture Fund supplements specialized equipment and software including ballistic armor, drones, and ammunition.
- Department of Alcoholic Beverage Control (ABC) – Alcohol Policing Partnerships (APP) Grant

**DEPARTMENT/DIVISION
GOV'T GRANTS-POLICE**

**FUND
GRANTS**

**ORGKEY
200202**

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5101 Overtime Salaries | 30,480 | - | 60,000 | - | - |
| 5102 Reimbursable Overtime | 85,303 | 231,864 | 231,864 | - | - |
| 5501 Social Security/Medicare | - | 558 | 558 | - | - |
| 5601 Deferred Compensation | - | - | - | - | - |
| 5701 Health/Dental Insurance | - | - | - | - | - |
| 5703 Disability Insurance | - | - | - | - | - |
| 5704 Unemployment Insurance | - | - | - | - | - |
| 5705 Life Insurance | - | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | 115,783 | 232,422 | 292,422 | - | - |
| SERVICES | | | | | |
| 6402 Travel Expense/Reimbursement | - | 8,990 | 8,990 | - | - |
| 6403 Training | 11,000 | 22,690 | 3,632 | - | - |
| 6708 Special Program Expenditures | - | 320 | 320 | - | - |
| 6710 Special Contractual Services | 13,465 | 98,017 | 114,875 | - | - |
| 6909 Subscriptions & Memberships | - | 5,000 | 7,200 | - | - |
| 6912 Reimbursed Expenditures | 52 | - | - | - | - |
| TOTAL SERVICES | 24,517 | 135,017 | 135,017 | - | - |
| SUPPLIES | | | | | |
| 7004 Uniform/Safety Clothing | 5,349 | - | 3,124 | - | - |
| 7102 Small Tools & Equipment | 19,032 | 23,962 | - | - | - |
| 7810 Special Departmental Supplies | 53,714 | 42,023 | 65,985 | - | - |
| 7901 Non-Capital Expenditures | 4,320 | - | - | - | - |
| TOTAL SUPPLIES | 82,415 | 65,985 | 69,109 | - | - |
| FIXED ASSETS | | | | | |
| 8501 Other Betterments/Improv | 32,350 | - | - | - | - |
| 8706 All Other Equipment | - | 46,594 | 46,594 | - | - |
| TOTAL FIXED ASSETS | 32,350 | 46,594 | 46,594 | - | - |
| DIVISION TOTAL | 255,065 | 480,018 | 543,142 | - | - |

DEPARTMENT SUMMARY

FUND
GRANTS

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| GOV'T GRANTS-POLICE | 255,065 | 480,018 | 543,142 | - | - |
| DEPARTMENT TOTAL | 255,065 | 480,018 | 543,142 | - | - |

**DEPARTMENT/DIVISION
ASSET FORFEITURE**

FUND
ASSET FORFEITURE

ORGKEY
246200

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5101 Overtime Salaries | - | 35,000 | 35,000 | 35,000 | 35,000 |
| 5501 Social Security/Medicare | - | 508 | 508 | - | - |
| TOTAL SALARIES AND BENEFITS | - | 35,508 | 35,508 | 35,000 | 35,000 |
| SERVICES | | | | | |
| 6510 Other Insurance | - | 882 | 882 | 882 | 882 |
| 6703 Software Support/Development | 20,759 | 279,135 | 279,135 | 25,000 | 25,000 |
| 6704 Community Grant Award | 855 | 855 | 630 | 1,000 | 800 |
| 6710 Special Contractual Services | 3,432 | 14,500 | 14,500 | 14,500 | 14,500 |
| TOTAL SERVICES | 25,046 | 295,372 | 295,147 | 41,382 | 41,182 |
| SUPPLIES | | | | | |
| 7004 Uniform/Safety Clothing | - | 6,048 | 6,048 | 6,048 | 6,048 |
| 7805 Weapons & Ammunitions | - | 15,000 | 15,000 | 15,000 | 15,000 |
| 7810 Special Departmental Supplies | 52,518 | 110,000 | 110,000 | 110,000 | 110,000 |
| TOTAL SUPPLIES | 52,518 | 131,048 | 131,048 | 131,048 | 131,048 |
| FIXED ASSETS | | | | | |
| 8706 All Other Equipment | 58,124 | - | - | - | - |
| 8801 Capital Lease | - | - | - | 250,473 | - |
| TOTAL FIXED ASSETS | 58,124 | - | - | 250,473 | - |
| DIVISION TOTAL | 135,688 | 461,928 | 461,703 | 457,903 | 207,230 |

DEPARTMENT SUMMARY

| FUND | | | | | |
|-------------------------|---|--|---|---|---|
| ASSET FORFEITURE | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
| ASSET FORFEITURE | 135,688 | 461,928 | 461,703 | 457,903 | 207,230 |
| DEPARTMENT TOTAL | 135,688 | 461,928 | 461,703 | 457,903 | 207,230 |

**DEPARTMENT/DIVISION
SUPPLEMENTAL LAW ENFORCEMENT**

FUND
SUPPLEMENTAL LAW ENF SERVICES

ORGKEY
249200

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-----------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5002 Salaries: Part-Time | - | 125,558 | 125,558 | 114,280 | 114,280 |
| 5501 Social Security/Medicare | - | - | - | - | - |
| 5704 Unemployment Insurance | - | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | - | 125,558 | 125,558 | 114,280 | 114,280 |
| SERVICES | | | | | |
| 6703 Software Support/Development | 240,061 | 110,000 | 230,000 | 188,000 | 188,000 |
| 6710 Special Contractual Services | - | 25,000 | - | - | - |
| TOTAL SERVICES | 240,061 | 135,000 | 230,000 | 188,000 | 188,000 |
| FIXED ASSETS | | | | | |
| 8801 Capital Lease | - | - | - | 200,473 | - |
| TOTAL FIXED ASSETS | - | - | - | 200,473 | - |
| DIVISION TOTAL | 240,061 | 260,558 | 355,558 | 502,753 | 302,280 |

DEPARTMENT SUMMARY

| FUND | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------------|---|--|---|---|---|
| SUPPLEMENTAL LAW ENF SERVICES | | | | | |
| SUPPLEMENTAL LAW ENFORCEMENT | 240,061 | 260,558 | 355,558 | 502,753 | 302,280 |
| DEPARTMENT TOTAL | 240,061 | 260,558 | 355,558 | 502,753 | 302,280 |

Fire

Mission Statement:

The Redlands Fire Department envisions itself as a forward-thinking organization that sets the standard for public safety in the community. Our services will be synonymous with excellence, recognized as embodying "The Redlands Way."

Our mission is to deliver a secure, proficient, and respectful team dedicated to surpassing the expectations of both our community and our organization. Guided by our credo Protect, Perfect, Persevere, we are committed to safeguarding lives and property, continuously improving our operations, and remaining resilient in the face of evolving challenges.

This mission necessitates our members to be part of a skilled, proactive, all-encompassing fire department committed to "Preserving the Past and Protecting the Future" of those under our care. Upholding the core values of honor, loyalty, pride, and courage, we will strive toward the principles of compassion, respect, efficiency, and innovation. We will also leverage emerging technologies and strategic partnerships to enhance service delivery, improve situational awareness, and remain at the forefront of modern fire service practices.

Departmental Goals:

- Secure funding for design, engineering, and construction for the relocation of Fire Station 264.
- Leverage technology and partnerships to drive innovation in emergency response and service delivery, including the use of drones, real-time information systems, and centralized data gathering to support both internal operations and external stakeholders.
- Provide adequate staffing levels to meet and sustain service standards for both city services and public safety.
- Expand and enhance the department's fuels reduction program by continuing to implement and grow multiple projects aimed at reducing wildfire risk, improving defensible space, and strengthening community resilience through strategic planning and partnerships.
- Continue allocating funds for the development of emergency response and mitigation plans, while also expanding community outreach and education efforts focused on emergency preparedness.

Fire Administrative Services

Division Description:

Fire Administration provides general department oversight, monitors effectiveness of current programs, determines future needs of the department, and develops plans of action to achieve departmental goals. Fire Administration provides support to all Fire Department divisions, as well as four separate fire stations throughout the city. This Division consists of the Fire Chief, Deputy Fire Chief of Operations, an Administrative Battalion Chief, a Management Analyst, two Senior Administrative Assistants, and Administrative Assistant II.

Division Objectives:

- Maintain fiscal discipline, monitor the budget, and uphold a high level of service for Redlands residents.
- Restructure office staff functions, responsibilities, and procedures to enhance efficiency and productivity.
- Develop, administer, and manage personnel policies and procedures for department personnel.
- Oversee department contracts, agreements for programs and services, and partnerships with other fire agencies.
- Process, administer, and track mutual aid reimbursements from CalOES, the Department of U.S. Forestry, and CalFire.
- Administer grants agreements, projects, reimbursements, and grant closeouts; actively seek grant opportunities to supplement departmental expenditures.
- Monitor Opioid settlement funding for the Fire Department's initiatives to address the Opioid epidemic in the Redlands community.

Fire Suppression Division

Program Overview:

The Fire Suppression Division, under the leadership of the Deputy Chief, is supported by the Administrative Battalion Chief. With 57 dedicated personnel responsible for frontline operational duties, the department operates four 3-person engines, a 4-person ladder truck, a 2-person paramedic squad, and one Battalion Chief per 24-hour shift. In 2025, the Fire Suppression Division responded to approximately 11,669 individual emergencies.

Redlands Fire Suppression personnel manage the following programs:

- *Arson Program*: Implements education, investigation, and community engagement to prevent and combat arson. Through outreach, enforcement, data analysis, and partnerships, it aims to raise awareness, prosecute perpetrators, and enhance fire safety measures, fostering a safer environment for all community members.
- *California Incident Command Certification System (CICCS)*: The California Incident Command Certification System is a cooperative effort between the State Fire Marshal's Office and the Governor's Office of Emergency Services. This program standardizes training for wildland firefighting and certifies that individuals have been trained and hold a minimum level of competency (Cal-Fire, OES, County Fire Chiefs, NWCG FireScope).
- *Ladder Testing & Maintenance*: Testing, repair, and ongoing maintenance of ground ladders used by firefighters (NFPA 1932, OSHA).
- *Redlands Emergency Services Academy (RESA)*: A mutual partnership between Redlands Fire and Police Departments, Crafton Hills College, Redlands Unified School District, and COMPACT to offer new graduates of Redlands high schools the opportunity to experience first-hand the duties of police officers and firefighters (Crafton Hills Community College).
- *Rope/Technical Rescue Training*: This is a multifaceted program that deals with the use of rope to rescue civilians as well as firefighters. A rope is a versatile tool that can aid search teams in locating victims, provide egress in self-rescue, and raise/lower teams to provide rescue from precarious locations. The main areas of focus for this program are LARRO (Low Angle Rope Rescue Operational), Aerial Ladder rescue, Personal escape device (self-rescue rope), and Vertical rescue (CSFM, CAL-OSHA).
- *CONFIRE Operations Committee*: This is a multi-agency committee tasked with identifying and addressing needs and issues, reviewing new products for departments and the region, resource deployments, move-ups, resource availability, response times, response plans, computer-aided dispatch, and other logistical and communications issues.
- *CONFIRE Support Committee*: The CONFIRE Support Committee provides technical expertise and knowledge. They evaluate, vet, and coordinate with the Operations Committee on new product implementation and provide technical input to challenges or issues with communications and CAD equipment.
- *Personal Protective Equipment Program (PPE)*: The PPE program is responsible for the supply cache inventory, specifications, and warranties of purchased PPEs, and tracking of issued equipment.
- *National Fire Incident Reporting System*: The National Fire Incident Reporting System (NFIRS) is a reporting standard that fire departments use to uniformly report on the full range of their activities, from fire to Emergency Medical Services (EMS) to severe weather and natural disasters.

- *Explorer Program/ Explorer Post 261*: In conjunction with the Boy Scouts of America, this program is designed to assist those between the ages of 15 and 21 in preparing for careers in the fire service. Additionally, Explorers are utilized in many support functions within the department. Active members of Post 261 participate in group physical fitness, receive classroom and hands-on training, and are involved in community events and projects. Fire Explorers learn firefighting skills, hose lays, ladders, basic first aid and patient care, wildland firefighting, vehicle extrication, and the use of firefighting tools and equipment.
- *Fit Testing/ N95/ P100 Tuberculosis Mask Fit Program*: This is an OSHA-required program that requires all personnel who wear Respiratory Equipment to be fit-tested annually. This ensures proper fit and seal and limits exposure to toxic atmospheres. Title 8 annual fit testing of N-95 mask users is done to maintain compliance with the California Code of Regulations (OSHA 1910.134, California CCR Title 8, CCR).
- *Fleet Management*: The coordination of maintenance and repair of apparatus and equipment.
- *Hazardous Materials Program*: Manages hazardous material incidents through training, response coordination, and risk assessment. Collaborates to enhance preparedness and safeguard lives, property, and the environment from chemical threats, ensuring community safety and effective response to hazardous material-related incidents.
- *Hose Testing and Repair*: All fire hose within the department is tested annually. This program oversees over 60,000 feet of various-sized diameter hoses and ensures an adequate inventory is kept meeting the needs of our department.
- *Safe Surrender*: As set forth under the Safely Surrendered Baby Law of 2006, this program allows mothers to drop off babies under 72 hours old at a Fire Station without any question. This very important program helps deter abandoning newborns (CFCA).
- *Standard Operating Procedures (Lexipol)*: Management of this crucial program provides for the continuous updating and development of SOPs related to the operations of the department.
- *Swiftwater Rescue*: Personnel assigned to this program have all been trained to the technician level, can train others, and are responsible for maintaining equipment inventories and serviceability.
- *Health and Wellness Program*: This program is a joint management and employee association program based on the International Association of Fire Chiefs and International Association of Firefighters Wellness-Fitness Initiative (WFI) to improve the health and fitness of firefighters. Adopted in 2004, it helps reduce the risk of injury and illness and maintains a healthy and fit workforce (IAFC, IAFF).
- *Respiratory/SCBA Program*: Personnel assigned to this program ensure that all regulations, maintenance, and upgrading of fixed, mobile, and self-contained breathing systems are met. There are numerous federal, state, and local requirements and regulations that guide this program (NIOSH, NFPA, OSHA, CAL_OSHA, ANSI).
- *Pump Testing*: National Fire Protection Association Standard 1911 mandates fire apparatus pumps must be tested on an annual basis (NFPA 1911, Insurance Services Organization).

Program Objectives:

- Suppress structural, wildland, urban interface, vehicle, and other fires as necessary to ensure the health and safety of the community.
- Provide emergency medical services to the ill and injured.
- Conduct technical search, rescue, and recovery activities within the City of Redlands or as requested on a mutual aid basis.
- Respond to, contain, and oversee mitigation of hazardous materials incidents.
- Conduct in-service training in support of the knowledge, skills, and abilities required to respond in a safe and proficient manner.
- Support logistical and administrative functions as required to ensure the proper equipping, training, operations, and safety of the members of the Redlands Fire Department.

Accomplishments for Fiscal Years 2025-2026:

- Completed the comprehensive remodel of Fire Station 262, delivering a modern facility that supports emergency operations and strengthens service reliability, firefighter preparedness, and long-term public safety infrastructure.
- Expanded wildland fire suppression capabilities through the acquisition of a new water tender and brush engine, significantly increasing suppression effectiveness and enhancing community protection.
- Installed high-speed folding doors on fire station apparatus bays, improving facility security and enabling rapid deployment for emergency response.
- Finalized and integrated specialized command build-outs into frontline Battalion Chief vehicles, equipping Chief Officers with advanced technology to strengthen leadership and optimize incident management during complex events.
- Modernized communications infrastructure by transitioning to NFPA-compliant 800 MHz portable radios, replacing outdated equipment and significantly improving firefighter safety and interoperability with partner agencies.
- Initiated architectural design and planning for Fire Station 263 improvements, including critical restroom renovations and replacement of an outdated generator with a modern unit to ensure continued operations during power interruptions.

**DEPARTMENT/DIVISION
FIRE SUPPRESSION**

FUND
GENERAL FUND

ORGKEY
101250

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 6,202,164 | 6,443,962 | 6,443,962 | 6,795,316 | 7,289,283 |
| 5002 Salaries: Part-Time | - | - | 9,940 | - | - |
| 5003 Labor Code Sec 4850 | 214,347 | 50,000 | 50,000 | 50,000 | 50,000 |
| 5005 Vacancies | - | - | - | (414,777) | (417,319) |
| 5101 Overtime Salaries | 437,388 | 400,000 | 400,000 | 400,000 | 400,000 |
| 5102 Reimbursable Overtime | 636,648 | 700,000 | 600,000 | 700,000 | 700,000 |
| 5103 Constant Staffing | 1,727,156 | 2,000,000 | 1,800,000 | 1,800,000 | 1,800,000 |
| 5202 Holiday Pay | 215,617 | - | 129,784 | 352,490 | 352,490 |
| 5203 Bonus | 5,230 | 5,743 | 5,743 | 5,585 | 5,585 |
| 5204 Accrual Payout | 188,664 | - | 47,491 | 64,996 | 64,996 |
| 5301 Banked Leave Buy Back | 134,919 | 603,560 | 426,285 | 133,284 | 133,284 |
| 5401 Pension Contributions | 5,151,770 | 5,976,376 | 5,976,376 | 6,439,780 | 6,779,579 |
| 5501 Social Security/Medicare | 151,716 | 127,989 | 127,989 | 118,524 | 119,055 |
| 5601 Deferred Compensation | 404,082 | 174,297 | 174,297 | 185,937 | 186,416 |
| 5701 Health/Dental Insurance | 1,007,767 | 1,035,545 | 1,035,545 | 1,000,776 | 1,004,256 |
| 5702 Workers' Comp Insurance | 140,501 | 145,390 | 145,390 | 137,161 | 140,783 |
| 5703 Disability Insurance | 86,023 | 73,182 | 73,182 | 75,906 | 76,130 |
| 5704 Unemployment Insurance | 2,697 | 18,033 | 18,033 | 18,033 | 18,033 |
| 5705 Life Insurance | 2,633 | 2,618 | 2,618 | 2,623 | 2,623 |
| 5802 Eyecare Reimbursement | 3,594 | 1,200 | 2,500 | 900 | 900 |
| 5803 Clothing Allowance | 45,785 | 46,335 | 46,335 | 46,335 | 46,335 |
| 5903 Other Taxable Benefits | 3,632 | 2,700 | 2,700 | 8,633 | 8,633 |
| 5904 Tuition Reimbursement | - | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | 16,762,333 | 17,806,930 | 17,518,170 | 17,921,502 | 18,761,063 |
| SERVICES | | | | | |
| 6005 License & Permits | 1,144 | 7,000 | 7,000 | 7,000 | 7,000 |
| 6102 Legal Services | 4,098 | 10,000 | 500 | 10,000 | 10,000 |
| 6105 Medical/Physicals | 131 | 11,500 | 6,000 | 8,000 | 8,000 |
| 6106 Other Professional Services | 38,719 | 20,500 | 30,000 | 20,000 | 20,000 |
| 6304 Telephone | 15,735 | 16,500 | 16,500 | 16,500 | 16,500 |
| 6401 Meeting & Prof Development | 3,441 | 5,500 | 11,000 | 6,000 | 6,000 |
| 6402 Travel Expense/Reimbursement | 32,422 | 26,500 | 29,500 | 30,000 | 32,000 |
| 6403 Training | 70 | 9,000 | 9,000 | 7,000 | 7,000 |
| 6510 Other Insurance | - | - | 967 | - | - |
| 6601 Postage | 4,915 | 3,000 | 3,000 | 3,000 | 3,000 |
| 6702 Fingerprinting | - | 500 | - | 500 | 500 |
| 6703 Software Support/Development | 23,460 | 8,500 | 15,623 | 18,000 | 19,050 |
| 6710 Special Contractual Services | 303,640 | 339,500 | 397,500 | 590,000 | 620,000 |
| 6712 Landfill Tipping Charges | - | - | 533 | - | - |
| 6802 Info Tech Service Charges | 327,471 | 288,486 | 288,486 | 348,000 | 359,600 |
| 6803 City Garage Charges | 1,191,859 | 1,236,500 | 1,008,546 | 852,339 | 739,520 |
| 6901 Printing and Binding | 530 | 2,500 | 3,000 | 3,000 | 2,500 |
| 6902 Advertising | 1,000 | 2,500 | 1,000 | 2,500 | 2,500 |
| 6905 Clothing and Linen Rent | 22,202 | 24,500 | 26,000 | 26,000 | 27,000 |
| 6906 Office Equip & Furn Rent | 1,659 | 5,000 | 2,700 | 5,000 | 5,000 |
| 6907 Comms Service & Rental | 586,765 | 669,518 | 650,518 | 980,000 | 1,100,000 |

**DEPARTMENT/DIVISION
FIRE SUPPRESSION**

FUND
GENERAL FUND

ORGKEY
101250

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6908 Other Rentals | 531 | 5,500 | 5,500 | 5,500 | 5,500 |
| 6909 Subscriptions & Memberships | 8,188 | 7,200 | 9,500 | 7,200 | 7,200 |
| 6910 Labor | 35,000 | 14,000 | 14,000 | 10,000 | - |
| 6912 Reimbursed Expenditures | 156,396 | - | - | - | - |
| TOTAL SERVICES | 2,759,376 | 2,713,704 | 2,536,373 | 2,955,539 | 2,997,870 |
| SUPPLIES | | | | | |
| 7001 Books & Supplies | - | 500 | 500 | 500 | 500 |
| 7002 Office Supplies | 7,565 | 11,000 | 11,000 | 9,500 | 9,500 |
| 7003 Awards/Recognition Prgm | 1,169 | 4,000 | 4,000 | 4,000 | 4,000 |
| 7004 Uniform/Safety Clothing | 101,304 | 135,000 | 117,000 | 127,500 | 127,500 |
| 7005 Photo & Copying Supplies | - | 2,500 | 2,500 | 2,500 | 2,500 |
| 7101 Office Equipment & Furniture | 3,039 | 15,000 | 33,000 | 15,000 | 15,000 |
| 7102 Small Tools & Equipment | 25,186 | 40,000 | 40,000 | 35,000 | 35,000 |
| 7201 Hardware Maint/Replace | 203 | 7,000 | 3,000 | 5,000 | 5,000 |
| 7203 Office Equipment Maintenance | 49 | 500 | 500 | 500 | 500 |
| 7204 Building/Grounds Maintenance | 42,482 | 40,500 | 40,500 | 35,500 | 35,500 |
| 7205 Machinery & Equip. Maint. | 14,043 | 24,700 | 24,105 | 21,700 | 21,700 |
| 7206 Vehicle Maintenance | 1,161 | 3,405 | 6,000 | 5,000 | 5,000 |
| 7208 Repair/Maintenance Supplies | 916 | 12,500 | 12,500 | 8,500 | 8,500 |
| 7209 Janitorial Supplies | 18,331 | 22,000 | 22,000 | 22,000 | 22,000 |
| 7211 Computer Components | 5,708 | 6,500 | 6,500 | 5,000 | 5,000 |
| 7213 Motor Vehicle Supplies | 1,068 | 4,500 | 4,500 | 4,500 | 4,500 |
| 7804 Medical Supplies | - | 4,500 | 4,500 | 4,500 | 4,500 |
| 7807 Food | 10,008 | 6,500 | 6,500 | 6,500 | 6,500 |
| 7810 Special Departmental Supplies | 291,315 | 117,959 | 127,959 | 115,000 | 197,500 |
| 7901 Non-Capital Expenditures | 9,000 | - | - | - | - |
| TOTAL SUPPLIES | 532,548 | 458,564 | 466,564 | 427,700 | 510,200 |
| FIXED ASSETS | | | | | |
| 8301 Construction In Progress | 1,678,840 | - | - | - | - |
| 8501 Other Betterments/Improv | - | 217,553 | 151,553 | - | - |
| 8503 Building Const/Improv | - | 490,205 | 526,740 | 1,000,000 | - |
| 8704 Motor Vehicles | 121,104 | 1,131,773 | 1,601,773 | 400,000 | - |
| 8706 All Other Equipment | 685,255 | 481,632 | 231,632 | - | - |
| 8801 Capital Lease | (9,568) | 298,619 | 376,677 | 205,990 | 205,990 |
| TOTAL FIXED ASSETS | 2,475,631 | 2,619,782 | 2,888,374 | 1,605,990 | 205,990 |
| DEBT SERVICE | | | | | |
| 9001 Principal | 102,893 | 108,966 | 108,970 | 115,495 | 122,409 |
| 9002 Principal - Lease | 48,269 | - | - | - | - |
| 9101 Interest | 211,958 | 205,885 | 205,880 | 199,356 | 192,442 |
| 9102 Interest - Lease | 2,642 | - | - | - | - |
| TOTAL DEBT SERVICE | 365,762 | 314,851 | 314,851 | 314,851 | 314,851 |
| DIVISION TOTAL | 22,895,651 | 23,913,831 | 23,724,332 | 23,225,582 | 22,789,973 |

Fire Community Risk Reduction Division

Program Description:

This division operates under the direction of the Fire Chief and consists of the Fire Marshal, one Deputy Fire Marshal, two Fire Prevention Inspectors, and one Administrative Assistant II. Operating under the guidelines of the California Fire Code (CFC) as adopted by the State of California and the City of Redlands, the Community Risk Reduction Division provides an all-hazards approach to life and fire safety, safeguarding the community from fire and other hazards through education, engineering, enforcement, evaluation, and analysis.

Redlands Community Risk Reduction Division manages the following programs:

- Code management and policy development relating to life and fire safety
- Construction document reviews for all new and improved buildings and structures throughout the City
- New construction inspection and acceptance testing of fire protection
- State-mandated annual and routine fire inspections of existing multi-family apartment buildings, hotels & motels, educational facilities, commercial and industrial buildings, and facilities as well as the systems, processes, and uses within these buildings
- Code enforcement activities involving imminent life and fire safety hazards and vegetation management
- Public education and information
- Community risk reduction initiatives

Program Objectives:

- Provide a review of development projects related to the model construction codes and standards
- Conduct and enforce the California Fire Code and related safety regulations, as adopted by the City of Redlands
- Authorize issuance of operational permits related to systems, processes, and uses as defined in the California Fire Code
- Conduct routine life and fire safety inspections
- Direct the Vegetation Management Program that protects life and property through defensible space and fire-wise strategies
- Provide logistical support for major emergencies through disaster and emergency incident management
- Oversee special events to ensure proper safety (assemblies, fireworks, etc.)
- Organize community risk reduction initiatives for the identified hazards in the City of Redlands
- Serve as fire safety subject matter experts for City Council and City Commissions.
- Represent the City of Redlands regionally and nationally through public safety professional development and industry advisory opportunities.

Significant Program Changes:

- Adopted the updated 2025 California Fire Code and California Wildland-Urban Interface Code with City of Redlands local amendments.
- Adopted the California Department of Forestry & Fire Protection/State Fire Marshal Fire Hazard Severity Zone 2025 Maps Updates.
- Revised guidelines to align with 2025 Code Updates to assist project stakeholders effectively navigate the new development and Fire plan review process.
- Established online scheduling for fire inspections improving customer access and convenience.

Accomplishments for Fiscal Years 2025-2026:

- Completed State mandated fire inspections for all hotels, motels, and schools.
- Completed 2,232 construction document plan reviews.
- Completed 5,014 new construction inspections.
- Performed 620 routine fire inspections.
- Conducted 1,492 vegetation management inspections.
- Created City's Community Fire Protection Plan to enhance wildfire preparedness and mitigation programs.
- Coordinated installation of a new AlertCalifornia Wildfire Detection Camera unit for the Live Oak Canyon area.
- Established agreement with CAL FIRE to bolster wildfire fuels management program.
- Hosted inaugural Business Emergency Resilience Training (BERT) workshops on topics including wildfire preparedness, fire protection system & utility safety, as well as disaster resiliency.
- Attended professional development opportunities hosted by regional Fire Prevention Officer Associations and at the National Fire Academy.

Goals for Fiscal Years 2027-2028:

- Establish an online construction permit application and intake portal to improve customer experience for contractors and community members.
- Prepare and deliver proactive community risk reduction initiatives to help reduce identified risks for the business and residential communities.
- Support Firewise and similar community-led safety designations to maximize return on investment strategies.
- Maintain and expand intergovernmental and public sector safety partnerships with stakeholders including Southern California Edison, California Department of Transportation, Redlands Conservancy, Union Pacific Railroad, and regional Water Districts.
- Revise the routine fire inspection and operational permitting program to align with industry standards based on life, property, and environmental risks assessments reflected in NFPA 1730.
- Maintain and expand Community Risk Reduction staff specialized certifications for their positions from California State Fire Marshal, International Code Council, and related recognized professional organizations. Ensure all certifications remain current with the Continuing Education requirements.

**DEPARTMENT/DIVISION
COMMUNITY RISK
REDUCTION**

FUND
GENERAL FUND

ORGKEY
101251

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 449,174 | 535,435 | 535,435 | 556,509 | 602,111 |
| 5005 Vacancies | - | - | - | (20,184) | (20,530) |
| 5101 Overtime Salaries | 3,813 | 10,000 | 10,000 | 15,000 | 15,000 |
| 5202 Holiday Pay | 11,309 | - | 6,661 | - | - |
| 5204 Accrual Payout | 4,102 | - | - | 2,442 | 2,442 |
| 5301 Banked Leave Buy Back | - | 3,023 | 3,023 | 4 | 4 |
| 5401 Pension Contributions | 128,064 | 157,232 | 157,232 | 153,917 | 157,882 |
| 5501 Social Security/Medicare | 35,359 | 40,289 | 40,289 | 41,833 | 42,854 |
| 5601 Deferred Compensation | 6,509 | 9,659 | 9,659 | 9,659 | 9,659 |
| 5701 Health/Dental Insurance | 83,411 | 96,056 | 96,056 | 86,589 | 86,778 |
| 5702 Workers' Comp Insurance | 13,694 | 14,170 | 14,170 | 11,885 | 12,199 |
| 5703 Disability Insurance | 1,861 | 2,406 | 2,406 | 3,056 | 3,152 |
| 5704 Unemployment Insurance | 391 | 2,170 | 2,170 | 2,170 | 2,170 |
| 5705 Life Insurance | 284 | 315 | 315 | 316 | 316 |
| 5802 Eyecare Reimbursement | 159 | 1,500 | 1,500 | 1,500 | 1,500 |
| 5803 Clothing Allowance | 4,100 | 6,050 | 6,050 | 6,650 | 6,650 |
| 5903 Other Taxable Benefits | 225 | 1,500 | 1,500 | 750 | 750 |
| 5904 Tuition Reimbursement | - | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | 742,454 | 879,805 | 886,466 | 872,096 | 922,937 |
| SERVICES | | | | | |
| 6106 Other Professional Services | 760 | 10,000 | 10,000 | 6,000 | 6,000 |
| 6304 Telephone | 8,309 | 5,000 | 8,000 | 8,500 | 9,000 |
| 6401 Meeting & Prof Development | 550 | 2,400 | 2,400 | 2,500 | 2,400 |
| 6402 Travel Expense/Reimbursement | 1,902 | 6,000 | 6,000 | 6,000 | 6,000 |
| 6403 Training | 4,627 | 20,000 | 20,000 | 9,000 | 9,000 |
| 6601 Postage | - | 1,500 | 1,500 | 1,500 | 1,500 |
| 6703 Software Support/Development | 990 | 8,000 | 8,000 | 8,000 | 8,000 |
| 6708 Special Program Expenditures | 91 | - | - | - | - |
| 6710 Special Contractual Services | 55,103 | 60,000 | 50,000 | 80,000 | 80,000 |
| 6712 Landfill Tipping Charges | 1,311 | - | 5,977 | - | - |
| 6802 Info Tech Service Charges | 38,078 | 33,545 | 33,545 | 54,397 | 56,210 |
| 6901 Printing and Binding | 1,871 | 2,500 | 2,500 | 2,500 | 2,500 |
| 6902 Advertising | 1,746 | 3,500 | 3,500 | 3,500 | 4,000 |
| 6907 Comms Service & Rental | 60,264 | 69,645 | 69,645 | - | - |
| 6908 Other Rentals | - | - | 32 | - | - |
| 6909 Subscriptions & Memberships | 1,474 | 3,350 | 3,350 | 3,500 | 3,500 |
| TOTAL SERVICES | 177,079 | 225,440 | 224,449 | 185,397 | 188,110 |
| SUPPLIES | | | | | |
| 7001 Books & Supplies | 185 | 5,000 | 5,000 | 5,000 | 5,000 |
| 7002 Office Supplies | 748 | 5,500 | 5,500 | 4,000 | 4,000 |
| 7003 Awards/Recognition Prgm | - | 1,500 | 1,500 | 1,500 | 1,500 |
| 7004 Uniform/Safety Clothing | 1,852 | 12,000 | 12,000 | 7,000 | 7,000 |
| 7005 Photo & Copying Supplies | 1,244 | 1,000 | 1,000 | 1,000 | 1,000 |
| 7101 Office Equipment & Furniture | 594 | 2,500 | 2,500 | 2,500 | 2,500 |
| 7102 Small Tools & Equipment | 3,415 | 5,000 | 5,000 | 5,000 | 5,000 |
| 7201 Hardware Maint/Replace | 18 | 7,000 | 7,000 | 7,000 | 7,000 |

**DEPARTMENT/DIVISION
COMMUNITY RISK
REDUCTION**

FUND
GENERAL FUND

ORGKEY
101251

| <u>OBJECT</u> | <u>FY 2025 ACTUAL (AUDITED)</u> | <u>FY 2026 ADJUSTED BUDGET</u> | <u>FY 2026 12 MONTH ESTIMATED</u> | <u>FY 2027 CITY MANAGER RECOMMENDED</u> | <u>FY 2028 CITY MANAGER RECOMMENDED</u> |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7204 Building/Grounds Maintenance | - | 5,000 | 3,000 | 3,000 | 3,000 |
| 7205 Machinery & Equip. Maint. | - | 2,000 | 2,000 | 2,000 | 2,000 |
| 7211 Computer Components | 83 | 3,000 | 3,000 | 3,000 | 3,000 |
| 7807 Food | 444 | 3,000 | 3,000 | 3,000 | 3,000 |
| 7810 Special Departmental Supplies | 8,703 | 6,000 | 6,000 | 6,000 | 6,000 |
| TOTAL SUPPLIES | 17,285 | 58,500 | 56,500 | 50,000 | 50,000 |
| DIVISION TOTAL | 936,818 | 1,163,745 | 1,167,415 | 1,107,493 | 1,161,047 |

Redlands Fire Department Training Program

Program Description:

This division operates under the direction of the Deputy Chief and consists of one Shift Battalion Chief and is supported by three Shift Captains. This team is responsible for all aspects of developing, implementing, and documenting training strategies and exercises while meeting local, state, and federal requirements. This Division provides training and proficiency drills in various areas such as fire suppression, emergency medical care, infection control, hazardous materials response, technical rescue, water rescue operations, and wildland-urban interface fire suppression. The Training Division is also responsible for identifying individual and department level training needs to ensure we meet the challenges and needs of the community we serve.

The Training Division manages the following programs:

- *California Firefighter Joint Apprenticeship Program:* An apprenticeship program which parallels the State Board of Fire Service and the National Fire Protection Association Standards (California Firefighter Joint Apprenticeship Committee – CAL-JAC).
- *Engineer/Captain Certification:* Engineer and Captain Certification programs provide an in house, on-duty approach to developing personnel in the skills and experience necessary to become an Engineer and Captain.
- *Recruit Firefighter Testing Program:* Development, implementation, and delivery of entry level tests.
- *Crafton Hills College Reimbursement Program ISA:* Registration of fire department personnel, tracking and documentation of approved training hours, and participation in annual site visits by program administrator.
- *SBCTOA:* Maintain participation in the San Bernardino County Training Officers Association (SBCTOA). Ensuring that departmental training is collaborative and interoperable within our area of operation and response.

Program Objectives:

- Administer and ensure all minimum mandated training is provided for all members of the Fire Department.
- Ensure that each Company/Individual completes an average of 20 hours training per person per month.
- Compile and maintain training records for all field operational personnel.
- Conduct regularly scheduled performance standard drills to enhance individual skills. This includes Fire Company functions and multi-company coordination for emergency application, including technical training, team training, officer training programs, and specialized equipment training.
- Schedule and conduct mandated Hazardous Materials First Responder training.
- Schedule and conduct mandated Wildland Fire Training.
- Submit Monthly CFFJAC (California Fire Fighter Joint Apprenticeship Committee) reports.
- Submit semester training hours, training documentation, department student rosters, and coordinate site visits with Crafton Hills Community College.
- Conduct Pre-Fire Planning and Industrial Facility Tours for personnel.
- Conduct single and multi-company training with Fire Departments throughout the region.
- Ensure succession training needs are met for all positions within the department.
- Schedule additional training as mandated by federal and state requirements.
- Coordinate recruitment and promotional manipulative examinations.

- Manage training materials at Fire Stations (i.e., training manuals, new textbooks & videos, accident/investigation reports from Firefighter injury or Fatality incidents, etc.)

Accomplishments for Fiscal Years 2025-2026:

- 19,031 Total Training Hours: Achieved full compliance with State and Federal mandates through the delivery of 19,031 total training hours. This represents a significant commitment to professional development, with personnel averaging 317 training hours during 2025.
- Infection Control Training: Executed specialized training in infection control, bloodborne pathogens, and disease prevention. This proactive approach underscores the Department's commitment to mitigating occupational health risks and ensuring personnel safety.
- Firefighter Rescue & Survival: Conducted comprehensive, multi-company drills focused on high-stakes rescue operations. Training emphasized Rapid Intervention Crew (RIC) proficiency and the strategic command of Mayday events, utilizing the K-Mart facility and Crafton Hills College for realistic operational environments.
- Confined Space Rescue Awareness: Delivered departmental training on confined space operations, emphasizing OSHA regulatory compliance and technical rescue competencies. The curriculum focused on critical incident command roles necessary for managing these high-risk scenarios.
- Technical Rope Rescue: Integrated specialized rope rescue training with the deployment of new technical equipment. These sessions focused on maintaining the manipulative skills required for high-risk, low-frequency rescue operations.
- Wildland Firefighter Training: Completed wildland fire training in accordance with CICC requirements. To address the complexities of wildland interface operations, training was conducted through a collaborative framework involving Cal Fire, Crafton Hills College, and the SBCTOA.
- Tractor Drawn Aerial (TDA): Continued training on the TDA to enhance skillsets, with the new curriculum now fully integrated into the annual training cycle.
- Officer Certification & Succession Planning: Continued to enhance the Engineer and Captain Candidate Certification programs to provide structured, on-duty professional development. These initiatives create a sustainable internal succession path, preparing personnel for future leadership roles within the Department.
- Promotional Examinations: Prepared and administered promotional exams. The process utilizes industry-validated benchmarks to identify and rank candidates, ensuring the Department's leadership tier remains high-performing and mission-ready.
- Regional Collaboration & External Testing: Strengthened regional partnerships by deploying Battalion Chiefs, Captains, and Engineers to serve as proctors for neighboring agencies' promotional exams. These efforts facilitate inter-agency networking and the exchange of critical operational intelligence.

Training Courses Attended for Fiscal Years 2025-2026:

- Rio Hondo Regional Truck Academy: Completed a rigorous, two-week residency specializing in advanced truck company operations. The curriculum provided mastery in high-stakes disciplines, including Rapid Intervention Crew (RIC) tactics, firefighter survival, and complex high-rise fire operations.
- Advanced Swiftwater Rescue: Facilitated participation in a 40-hour technical rescue program in Northern California. This intensive course utilized high-velocity waterways and lifelike scenarios to develop advanced proficiency in hydraulic rescue strategies and specialized equipment deployment.
- State Fire Instructor Certification: Continued to meet CSFM requirements for personnel to become certified State Fire Instructors. This investment establishes a sustainable internal framework to validate departmental training against state-recognized benchmarks.

- Peer Support & Behavioral Health: Enhanced the Department's Peer Support cadre through advanced clinical coursework. These sessions prepared members to provide critical intervention and support for personnel navigating occupational mental health challenges and trauma.
- Fire Arson & Origin/Cause Investigation: Continued CSFM-aligned investigator certification pathways. Training emphasized scientific methodologies for origin and cause determination, fostering improved forensic collaboration with the Redlands Police Department (RPD).
- Advanced Auto Extrication Practicum: Completed a specialized three-day intensive course in Corona focused on complex vehicle stabilization. Personnel gained technical mastery in utilizing hydraulic systems to manage multi-vehicle collisions and unconventional extrication scenarios, significantly enhancing field operational capabilities.

Training Goals for Fiscal Year 2027-2028:

- Professional Development & Operational Readiness: Prioritize personnel attendance in advanced training programs that align with departmental objectives. This strategic focus ensures continuous enhancement of emergency response capabilities, career progression, and the cultivation of a robust instructor cadre.
- Strategic Succession Planning: Continue the systematic development of personnel for leadership advancement. A primary objective is the implementation of a Professional Development Guide, designed to provide members with a clear roadmap for career aspirations while ensuring the Department maintains elite service delivery through proactive preparation.
- Fiscal Optimization & Reimbursement: Sustain active participation in training reimbursement frameworks, including the Instructional Service Agreement (ISA) with Crafton Hills College and Cal-JAC. These programs are essential for capturing external revenue, effectively offsetting training expenditures for both the City and the Department.
- Internal Instructional Capacity: Advance the initiative to meet CSFM State Fire Instructor requirements for department personnel. Internalizing this certification capability will allow the Department to issue state-recognized credentials locally, significantly reducing long-term training costs and providing a formal mechanism for curriculum validation.
- Integrated Tactical Response: Maintain and expand strategic partnerships with the Redlands Police Department (RPD) and Redlands Unified School District (RUSD) for unified active shooter and hostile event training. These joint exercises are critical for synchronizing inter-agency roles and ensuring a cohesive response to high-threat incidents.
- Regional Interoperability: Preserve strong engagement with neighboring fire agencies through consistent regional training. This commitment ensures seamless technical interoperability and a unified command structure during large-scale mutual aid responses.
- Strategic Facility Partnerships: Formalize an agreement with Crafton Hills College (CHC) for the utilization of their training tower. While the Department pursues a long-term municipal solution, this partnership provides an immediate, mutually beneficial environment for essential manipulative skills training.
- Fire Training Facility Development: Initiate foundational research and master planning for a dedicated Redlands Fire Department Training Facility. Establishing a permanent site is a critical requirement for meeting National and State training mandates, including Live Fire operations—that currently cannot be accommodated within the city's existing infrastructure.

**DEPARTMENT/DIVISION
FIRE TRAINING**

FUND
GENERAL FUND

ORGKEY
101252

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6106 Other Professional Services | - | 5,250 | 2,250 | 6,000 | 6,500 |
| 6401 Meeting & Prof Development | 990 | 8,000 | 8,000 | 5,000 | 5,000 |
| 6402 Travel Expense/Reimbursement | 8,480 | 8,000 | 8,000 | 10,000 | 10,000 |
| 6403 Training | 10,606 | 50,000 | 50,000 | 40,000 | 40,000 |
| 6703 Software Support/Development | 355 | 2,000 | 2,000 | 2,500 | 2,500 |
| 6710 Special Contractual Services | 5,600 | 24,100 | 24,100 | 18,500 | 18,500 |
| 6901 Printing and Binding | - | 2,500 | 2,500 | 2,500 | 2,500 |
| 6902 Advertising | - | 1,600 | 1,600 | 1,600 | 1,600 |
| 6909 Subscriptions & Memberships | 259 | 4,000 | 4,000 | 4,000 | 4,000 |
| TOTAL SERVICES | 26,290 | 105,450 | 102,450 | 90,100 | 90,600 |
| SUPPLIES | | | | | |
| 7001 Books & Supplies | 1,949 | 3,000 | 3,000 | 3,000 | 3,000 |
| 7002 Office Supplies | - | 2,000 | 2,000 | 1,500 | 1,500 |
| 7004 Uniform/Safety Clothing | 688 | 4,500 | 4,500 | 3,500 | 3,500 |
| 7005 Photo & Copying Supplies | - | 2,000 | 2,000 | 2,000 | 2,000 |
| 7102 Small Tools & Equipment | 5,455 | 6,500 | 6,500 | 6,500 | 6,500 |
| 7211 Computer Components | - | 5,000 | 5,000 | 4,000 | 4,000 |
| 7807 Food | 868 | 3,150 | 3,150 | 3,150 | 3,150 |
| 7810 Special Departmental Supplies | 562 | 3,000 | 3,000 | 2,000 | 2,000 |
| 7812 Audio-Visual Materials | - | 1,000 | 1,000 | 1,000 | 1,000 |
| TOTAL SUPPLIES | 9,521 | 30,150 | 30,150 | 26,650 | 26,650 |
| FIXED ASSETS | | | | | |
| 8706 All Other Equipment | 22,316 | - | - | - | - |
| TOTAL FIXED ASSETS | 22,316 | - | - | - | - |
| DIVISION TOTAL | 58,127 | 135,600 | 132,600 | 116,750 | 117,250 |

Fire Emergency Preparedness

Program Description:

The Emergency Management and Preparedness Program is overseen by the Administrative Battalion Chief and Emergency Operations Coordinator. The program has the task of planning and preparing all City departments, residents, and businesses for man-made and natural emergencies. The Emergency Operations division utilizes planning, training, and exercises to continually develop and sustain the City's mitigation, preparedness, response, and recovery capabilities. These capabilities minimize the loss of life and property and protect the environment from emergencies and significant disruptions. The Emergency Operations Division works with the city departments, other local municipalities, and an array of community-based organizations to ensure that the city and its residents have the resources and information they need to prepare, respond and recover from emergencies, disasters, and significant events.

Program Objectives:

- Update and maintain the City's Emergency Operations Plan and Local Hazard Mitigation Plan, Continual maintenance of the plan is required for the City to receive grant funding opportunities, as well as disaster recovery monies after an emergency, from the State of California and the Federal Government.
- Develop and coordinate with the American Red Cross, Redlands Unified School District, and the County of San Bernardino Office of Emergency Services on the mass care and sheltering needs of the city, as well as evacuation processes of the citizens within the city and their animals. The sheltering and evacuation needs will include the Access and Functional Needs community.
- Maintain and operate a viable Emergency Operations Center to ensure the readiness of the city.
- Coordinate with appropriate federal, state, and other local agencies, as well as applicable segments of private sector entities and volunteer agencies.
- Provide maintenance, updates to the system, and community outreach on the City's Emergency Notification System.
- Coordinate with local, county, and state agencies and organizations through mutual aid and mitigation agreements for disaster training.
- Standardized Emergency Management Systems (SEMS) and the National Incident Management System (NIMS).
- Develop NIMS compliance training program for all City employees.
- Develop an exercise program to include Tabletop, functional and full-scale training for all EOC responders.
- Develop and implement a community outreach program to include CERT, BERTT, Teen CERT, and citizen corps.
- Develop a communication partnership with the Redlands Emergency Communication Group to assist with mass care and shelter needs.
- Develop a partnership with the Faith-Based Community for donation management needs.

Accomplishments for Calendar Year 2025 and 2026:

- Upgraded EOC with Activu visibility software and large monitors.
- Completed Emergency Operations training with city staff through JGA.
- Purchased new disaster supplies including Starlink Satellite Internet Systems, five community water filtration systems, and two 106 gallon portable fuel tanks.
 - 4 Disaster Council Meetings.
- Upgraded training and incident response trailers.
- Taught 3 CERT Classes
 - 2 English Classes
 - 1st Spanish Class.
- Prepared CERT volunteers
 - Continued with training every other month.
 - Issued Medical bags for them to be ready to deploy.
- Provided Emergency Management Support to the following Incidents:
 - Worked with GIS to monitor the 4th of July reporting.
 - Continued to train the Evacuation Coordinators.
 - Maintain continuity of operations.
 - Exercises with other city agencies; 2 tabletops.
- Continue to participate in events throughout the city to promote:
 - New Alert system
 - Disaster preparedness
 - CERT Classes
 - 15 events total in the City.
- Managed the Emergency Management Program Grant
 - \$22,159 FY2025
- Working on upgrading plans
 - Working on updated EOP with anticipated completion of 10/26.
 - Added both an airport and animal shelter annex for the EOP

**DEPARTMENT/DIVISION
EMERGENCY
PREPAREDNESS - FIRE**

FUND
GENERAL FUND

ORGKEY
101254

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 12,869 | 29,845 | 29,845 | 17,865 | 20,017 |
| 5005 Vacancies | - | - | - | (876) | (890) |
| 5202 Holiday Pay | 141 | - | - | - | - |
| 5204 Accrual Payout | 281 | - | 287 | 334 | 334 |
| 5301 Banked Leave Buy Back | 563 | 861 | 861 | 791 | 791 |
| 5401 Pension Contributions | 8,475 | 8,989 | 8,989 | 8,679 | 8,689 |
| 5501 Social Security/Medicare | 2,331 | 2,353 | 2,353 | 2,435 | 2,435 |
| 5601 Deferred Compensation | 420 | 420 | 420 | 420 | 420 |
| 5701 Health/Dental Insurance | 6,996 | 7,040 | 7,040 | 7,049 | 7,066 |
| 5704 Unemployment Insurance | 23 | 152 | 152 | 152 | 152 |
| 5705 Life Insurance | 22 | 22 | 22 | 22 | 22 |
| 5802 Eyecare Reimbursement | 237 | 105 | 105 | 105 | 105 |
| 5803 Clothing Allowance | 193 | - | - | 385 | 385 |
| 5903 Other Taxable Benefits | 474 | 473 | 473 | 473 | 473 |
| TOTAL SALARIES AND BENEFITS | 33,023 | 50,260 | 50,547 | 37,834 | 39,998 |
| SERVICES | | | | | |
| 6106 Other Professional Services | - | 4,000 | 7,000 | 2,000 | 2,000 |
| 6304 Telephone | 3,085 | 3,500 | 4,000 | 4,000 | 3,500 |
| 6401 Meeting & Prof Development | 300 | 4,000 | 3,500 | 1,000 | 1,000 |
| 6402 Travel Expense/Reimbursement | 2,724 | 3,000 | 5,500 | 3,000 | 3,000 |
| 6403 Training | - | 3,000 | 3,000 | 1,500 | 1,500 |
| 6601 Postage | 47 | 500 | 500 | 500 | 500 |
| 6703 Software Support/Development | 25 | 600 | 600 | 600 | 600 |
| 6708 Special Program Expenditures | 1,876 | 2,500 | - | 2,500 | 2,500 |
| 6710 Special Contractual Services | 73,805 | 53,000 | 50,000 | 53,000 | 53,000 |
| 6802 Info Tech Service Charges | 7,616 | 6,709 | 6,709 | 10,879 | 11,242 |
| 6901 Printing and Binding | 1,197 | 2,500 | 2,500 | 2,500 | 2,500 |
| 6909 Subscriptions & Memberships | 274 | 1,000 | 1,000 | 1,000 | 1,000 |
| TOTAL SERVICES | 90,949 | 84,309 | 84,309 | 82,479 | 82,342 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 965 | 3,500 | 3,500 | 2,000 | 2,000 |
| 7004 Uniform/Safety Clothing | 5,476 | 8,000 | 8,000 | 4,000 | 4,000 |
| 7005 Photo & Copying Supplies | - | 2,500 | 2,500 | 1,500 | 1,500 |
| 7101 Office Equipment & Furniture | 424 | 2,500 | 1,500 | 2,500 | 2,500 |
| 7102 Small Tools & Equipment | 1,484 | 5,000 | 6,000 | 5,000 | 5,000 |
| 7203 Office Equipment Maintenance | 850 | 2,500 | 500 | 2,500 | 2,500 |
| 7208 Repair/Maintenance Supplies | - | 2,000 | 2,000 | 2,000 | 2,000 |
| 7209 Janitorial Supplies | 214 | 1,200 | 1,200 | 1,200 | 1,200 |
| 7211 Computer Components | 15,731 | 3,000 | 5,000 | 3,000 | 3,000 |
| 7804 Medical Supplies | 12,403 | 15,000 | 14,500 | 10,000 | 10,000 |
| 7807 Food | 5,471 | 5,000 | 5,000 | 5,000 | 5,000 |
| 7810 Special Departmental Supplies | 13,745 | 10,000 | 13,500 | 10,000 | 10,000 |
| 7812 Audio-Visual Materials | - | 3,000 | - | 3,000 | 3,000 |
| TOTAL SUPPLIES | 56,764 | 63,200 | 63,200 | 51,700 | 51,700 |
| DIVISION TOTAL | 180,737 | 197,769 | 198,056 | 172,013 | 174,040 |

DEPARTMENT SUMMARY

FUND
GENERAL FUND

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|----------------------------------|---|--|---|---|---|
| FIRE SUPPRESSION | 22,895,651 | 23,913,831 | 23,724,332 | 23,225,582 | 22,789,973 |
| COMMUNITY RISK REDUCTION | 936,818 | 1,163,745 | 1,167,415 | 1,107,493 | 1,161,047 |
| FIRE TRAINING | 58,127 | 135,600 | 132,600 | 116,750 | 117,250 |
| EMERGENCY PREPAREDNESS - FIRE | 180,737 | 197,769 | 198,056 | 172,013 | 174,040 |
| DEPARTMENT TOTAL | 24,071,332 | 25,410,945 | 25,222,403 | 24,621,837 | 24,242,311 |

**DEPARTMENT/DIVISION
FIRE DEPARTMENT GRANTS**

**FUND
GRANTS**

**ORGKEY
200250**

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 16,460 | 16,460 | 255,725 | - | - |
| 5401 Pension Contributions | | - | - | - | - |
| 5501 Social Security/Medicare | | - | - | - | - |
| 5601 Deferred Compensation | | - | - | - | - |
| 5701 Health/Dental Insurance | | - | - | - | - |
| 5704 Unemployment Insurance | | - | - | - | - |
| 5705 Life Insurance | | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | <u>16,460</u> | <u>16,460</u> | <u>255,725</u> | <u>-</u> | <u>-</u> |
| SERVICES | | | | | |
| 6910 Labor | 4,980 | - | - | - | - |
| 6912 Reimbursed Expenditures | (156,396) | - | - | - | - |
| TOTAL SERVICES | <u>(151,416)</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| SUPPLIES | | | | | |
| 7901 Non-Capital Expenditures | 213,123 | - | - | - | - |
| TOTAL SUPPLIES | <u>213,123</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| FIXED ASSETS | | | | | |
| 8501 Other Betterments/Improv | 233,706 | - | - | - | - |
| 8706 All Other Equipment | 258,223 | 14,501 | 14,501 | - | - |
| TOTAL FIXED ASSETS | <u>491,929</u> | <u>14,501</u> | <u>14,501</u> | <u>-</u> | <u>-</u> |
| DIVISION TOTAL | 570,096 | 30,961 | 270,226 | - | - |

DEPARTMENT SUMMARY

FUND
GRANTS

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| FIRE DEPARTMENT GRANTS | 570,096 | 30,961 | 270,226 | - | - |
| DEPARTMENT TOTAL | 570,096 | 30,961 | 270,226 | - | - |

Fire Emergency Medical Services

Program Description:

Overseen by the Administrative Battalion Chief and consists of an Emergency Medical Service Coordinator. The EMS Coordinator ensures compliance with federal, state, and county procedures and protocol as well as keeps pace with increased demands for service.

This program is responsible for ensuring the delivery of high-level advanced life support pre-hospital care by well-trained personnel, as well as meeting the education and delivery standards required by the State of California to ensure this level of service. The highly trained Paramedics function as an extension of the emergency room doctor and with his/her regulatory control can administer the necessary medical treatment to stabilize the patient before transport to the hospital. Paramedics presently respond from all fire stations.

This program includes a QA/QI program which is required and monitored by Inland Counties Emergency Medical Agency (ICEMA). The QA/QI program is overseen by the EMS Coordinator and provides oversight to training and certification as well as protocol implementation for both EMTs and Paramedics.

Emergency Medical Services division operates and manages the following programs:

- Emergency Medical Technician (EMT Program)

The certification of Emergency Medical Technician is considered the basic level of prehospital emergency care in the modern-day Fire/Emergency Medical Service. This level of certification is the minimum standard for all Redlands Fire Department Suppression personnel. The responsibilities and scope of practice for the EMT are outlined in Title 22, Division 9 of the California Code of Regulations, which includes the following:

- Evaluate the ill and injured
- Render basic life support, rescue, and emergency care to patients
- Obtain diagnostic signs to include, but not be limited to, temperature, blood pressure, pulse, and respiration rates, pulse oximetry, level of consciousness, and pupil status
- Perform cardiopulmonary resuscitation (CPR), including the use of mechanical adjuncts to basic cardiopulmonary resuscitation
- Administer oxygen
- Use the following adjunctive airway and breathing aids:
 - Oropharyngeal airway
 - Nasopharyngeal airway
 - Suction devices
 - Basic oxygen delivery devices for supplemental oxygen therapy including, but not limited to, humidifiers, partial rebreathers, venture masks, and manual and mechanical ventilating devices designed for prehospital use including continuous positive airway pressure

- Use various types of stretchers and spinal immobilization devices
- Provide initial prehospital emergency care of trauma, including, but not limited to:
 - Bleeding control through the application of tourniquets
 - Use of hemostatic dressings
 - Spinal immobilization
 - Seated spinal immobilization
 - Extremity splinting
 - Traction splinting
- Administer over the counter medication when approved by the medical director of the LEMSA, including, but not limited to:
 - Oral glucose or sugar solutions
 - Aspirin
- Extricate entrapped persons
- Perform field triage
- Mechanical patient restraint
- Set up for Advance Life Support (ALS) procedures, under the direction of a Paramedic
- Perform automated external defibrillation
- Assist patients with the administration of physician-prescribed devices including, but not limited to patient-operated medication pumps, sublingual nitroglycerine, and self-administered emergency medications including epinephrine devices

- Paramedic Program:

The Redlands Fire Department deploys at least one Paramedic on every emergency response vehicle, who is the primary patient caregiver on all emergency medical responses within the city. The Paramedic's scope of practice includes basic and advanced skills focused on the acute management and transportation of patients. This also includes invasive and pharmacological interventions to reduce the morbidity and mortality associated with acute out-of-hospital medical and traumatic emergencies.

Under Title 22, Division 9 of the California Code of Regulations, the following are the minimum psychomotor skills of the Paramedic (including all skills within the EMT level):

- Utilize electrocardiographic devices and monitor electrocardiograms, including 12-lead electrocardiograms (ECG)
- Perform defibrillation, synchronized cardioversion, and external cardiac pacing
- Visualize the airway by use of the manual or video laryngoscope and remove the foreign body with Magill forceps
- Perform pulmonary ventilation by use of lower airway multi-lumen adjuncts, the esophageal airway, perilaryngeal airways, stomal intubation, and adult oral endotracheal intubation
- Utilize mechanical ventilation devices for continuous positive airway pressure (CPAP)/bi-level positive airway pressure (BPAP) and positive end-expiratory pressure (PEEP) in the spontaneously breathing patient
- Use airway adjuncts to assist in maintaining adequate ventilation with the use of capnography devices, intrathoracic threshold devices, and HEPA-filters
- Institute intravenous (IV) catheters, saline locks, needles, or other cannula (IV lines), in peripheral veins and monitor and administer medications through pre-existing vascular access
- Institute interosseous (IO) needles or catheters
- Administer IV or IO glucose solutions or isotonic balanced salt solutions, including Ringer's lactate solution
- Obtain venous blood samples

- Use laboratory devices, including point of care testing, for pre-hospital screening, used to measure lab values including, but not limited to, glucose, capnometry, capnography, and carbon monoxide when appropriate authorization is obtained from State and Federal agencies, including from the Centers for Medicare and Medicaid Services according to the Clinical Laboratory Improvement Amendments (CLIA)
- Utilize Valsalva maneuver
- Perform percutaneous needle cricothyroidotomy
- Perform needle thoracotomy
- Perform nasogastric and orogastric tube insertion and suction
- Monitor thoracotomy tubes
- Monitor and adjust IV solutions containing potassium, equal to or less than 40 mEq/L
- Administer approved medications by the following routes: IV, IO, intramuscular, subcutaneous, inhalation, transcutaneous, rectal, sublingual, endotracheal, intranasal, oral, or topical
- Administer, using prepackaged products when available, the following medications:
 - 10% dextrose, adenosine, aerosolized or nebulized beta-2 specific bronchodilators, aspirin, atropine sulfate, calcium chloride, diphenhydramine hydrochloride, epinephrine, fentanyl, glucagon, ipratropium bromide, ketamine, lidocaine hydrochloride, magnesium sulfate, midazolam, naloxone hydrochloride, nitroglycerine preparations, ondansetron, tranexamic acid, and sodium bicarbonate.

RFD Paramedics are held to a higher standard in terms of minimum certifications/qualifications. In addition to the state and local mandates for recertification, RFD requires all Paramedics to maintain a valid Handtevy Pediatric certification card. Once the minimum standards are met, the Emergency Medical Services Authority will issue a valid license, at the state level. In addition to state licensure, Paramedics must also hold a valid license under the Local Emergency Medical Services Authority (LEMSA). The LEMSAs for the RFD is the Inland Counties Emergency Medical Agency (ICEMA), located in San Bernardino.

- Advanced Cardiac Life Support (ACLS) Recertification Program:

The Inland Counties Emergency Medical Agency (ICEMA), which is the Local Emergency Medical Services Authority (LEMSA), mandates that all Paramedics within its region maintain a valid Advanced Cardiac Life Support (ACLS) certification. The American Heart Association is the organization that prints the curriculum and conducts the research and development to ensure Paramedics are providing the most up-to-date care about cardiac events. An ACLS certification is valid for two years. ACLS certification requires:

- Basic life support skills, including effective chest compressions, use of a bag-mask device, and use of an AED
- Recognition and early management of respiratory and cardiac arrest
- Recognition and early management of peri-arrest conditions such as symptomatic bradycardia
- Airway management
- Related pharmacology
- Management of ACS and stroke
- Effective communication as a member and leader of a resuscitation team.

RFD currently has seven (7) certified ACLS instructors to provide this mandated training. This training requires the use of skills mannequins, airway training tools, EKG rhythm generators, and current edition instructor manuals with DVD instruction. RFD currently offers a minimum of six (6) recertification classes every two years, to cover all current RFD Paramedics.

- Handtevy Pediatric Recertification Program:

The Handtevy Pediatric certification is a course created by Dr. Antevy. Although possession of this certification is not a state or local mandate, to maintain Paramedic licensure, the Redlands Fire Department requires all Paramedics to maintain this certification as a commitment to excellence. The RFD recognizes that pediatric medical emergencies present different and complex challenges in the management of prehospital care. Handtevy certification requires:

- High-quality Child CPR AED and Infant CPR
- Recognition of patients who do and do not require immediate intervention
- Recognition of cardiopulmonary arrest early and application of CPR within 10 seconds
- Apply team dynamics
- Differentiation between respiratory distress and failure
- Early interventions for respiratory distress and failure
- Differentiation between compensated and decompensated (hypotensive) shock
- Early interventions for the treatment of shock
- Differentiation between unstable and stable patients with arrhythmias
- Clinical characteristics of instability in patients with arrhythmias
- Post-cardiac arrest management

This certification is valid for two years. RFD currently has seven (7) certified Handtevy instructors to provide this training. This training requires the use of pediatric/child skills mannequins, pediatric/child airway training tools, EKG rhythm generators, and current edition instructor manuals with DVD instruction. RFD currently offers a minimum of six (6) recertification classes every two years, to cover all current RFD Paramedics.

- Event Medic: Provides public safety and event medics to large events within the city. The medics provide Advanced Life Support EMS care to citizens and participants at events including the Redlands Bicycle Classic, Hangar 24 Air Show, Believe Walk, and A Run through Redlands (ICEMA).
- Cardiopulmonary Resuscitation-Internal Program: Each employee is required to maintain CPR certification, allowing CPR training to be taught in-house (AHA).
- Infectious Control: Responsible for the administration of the Infection Prevention and Control Program, which includes the identification, investigation, reporting, prevention, and control of nosocomial infections for personnel. Responsible for coordinating in-service programs related to infection prevention and control. The program is mandated by the Ryan White Act (CFR, Cal-OSHA, CDC, OSHA 1910, 130).
- Emergency Medical Services Quality Improvement Program: The quality improvement program maintains the regulatory requirement of quality assurance/improvement for all personnel who perform emergency medical care to the sick and injured. The program is closely monitored as required by the Inland Counties Emergency Medical Services Agency, State Emergency Medical Authority, and California Code of Regulations, Title 22 (EMSA, ICEMA).

- ePCR: Management of the continued education of updates of the ICEMA mandated Electronic Patient Care Record System (ICEMA) RFD personnel are heavily involved in the ePCR working group and assist in updates, maintenance, and training of the program.
- Vaccination Administration Program: The Redlands Fire Department recently received local optional scope vaccination program approval through ICEMA to support EMT and EMT-P COVID-19 Intramuscular vaccination efforts in collaboration with the Redlands Community Hospital.

Program Objectives:

- Promote the highest standards of rapid response, patient evaluation, and emergency care possible.
- Provide ongoing training, recertification, and paramedic licensure oversight to ensure uninterrupted program delivery.
- Function as liaison for the City with County and State health care agencies.
- Provide strategic and tactical judgments regarding Citywide EMS resource coordination and delivery.
- Monitor and coordinate Safety Employee Bloodborne Pathogen/Exposure/Infection Control program. Operations Fire Captain Rob Sandberg and Engineer Brad Byers serve as Infection Control Officers as Ancillary Duties to assist the EMS Coordinator.
- Continue to conduct, monitor, and evaluate emergency medical technician training and operations as set forth by policy, procedure, and mandated protocol.
- Provide staff recommendations concerning EMS and related incident management functions.
- Coordinate City EMS functions with Department Medical Director.
- Evaluate, monitor, and coordinate the Fire Department Paramedic program.
- Complete T/B mask fitting for personnel per OSHA regulations.
- Maintain OSHA vaccination records and provide access to obtain titers and vaccinations as needed or requested.
- Continue to monitor and evaluate Citywide Automatic External Defibrillator Program.
- Administer, monitor, and oversee Paramedic Quality Improvement Program.
- Coordinate specific medical training with local ambulance providers.
- Continue to provide advanced life support to the community in the most feasible economical way.
- Continue to provide input at the County level with regional changes affecting EMS.
- Continue to advance medical equipment to maintain optimal functionality to provide the best and most efficient care to our communities.
- Continue to monitor the UCapIt vending machines at all fire stations for restocking purposes to improve inventory tracking and decrease unnecessary budgetary replacement costs.
- Continue to monitor the PS Trax controlled substance tracking software to improve the system in line with DEA requirements.
- Continue to advance training equipment and programs to align with current AHA and resuscitation academy recommendations for feedback and simulation devices to simulate real-life training scenarios.
- Continue to align with the RUSD to provide Stop the Bleed Training to all RUSD staff and students (post-COVID).

Significant Program Changes:

- The EMS Coordinator has conducted post-incident quality assurance review and training for paramedic and emergency medical technician personnel. The QA/QI program has identified residents who are frequent users of our emergency medical services and now assist them in accessing resources specific to their needs and condition. This lowers the demand for emergency services and keeps resources available for more pressing emergencies. Implementation of electronic patient care record-keeping systems in coordination with Inland Counties Emergency Medical Agency is continuing. Through CONFIRE, the Fire Department is now a party to an agreement with the Inland Counties Emergency Medical Agency and San Bernardino County Information Services Department that allows for more efficient centralization of response records.
- In-house paramedics have been certified to instruct both Advanced Cardiac Life Support and Pediatric Life Support to Paramedics, saving the City money.
- The Event Medic program has expanded to include Fireline Paramedics and EMTs who serve our community as well as other communities when called upon in time of disaster or fire.
- Continue to improve the City's infectious disease control plan to include specific procedures in the event of an outbreak in our city.

Accomplishments for Fiscal Years 2025-2026:

- The department has moved closer to becoming a certified Heart safe Community by adding public access AED's located in three city parks.
- The department added a Substance Use Navigator position paid for through Opioid Settlement funds.
- The Redlands Fire Department continues to rank well above the national average with its ROSC (return of spontaneous circulation) rates for CPR patients.
- Continued implementation of robust QI/QA program monitoring all cardiac arrests (to include CARES registry/Utstein parameters), strokes, STEMIs, TXA administrations, Narcan administrations, advanced procedures/medications, AMAs, controlled substance administrations, aspirin not administered in cardiac cases, epinephrine administrations, intubations, and capnography utilizations, pediatric incidents, trauma incidents, submersion incidents, incidents with low (less than 100%) validity.
- Advancement of the High-performance CPR program with the addition of the ZOLL impedance threshold device.
- Monitoring and re-training of Handtevy program. Trained seven (7) personnel in Handtevy Instructor course for updated pediatric advanced training for the department.
- Re-education of PS Trax software for controlled substance tracking.
- Movement of backup (line-medic) gear for inventory and budget tracking.
- Update Exposure Control Plan and Exposure Packets.
- Update Infectious Disease Plan and Protocols.
- Updated ACLS instructor training.
- Updated AHA and Handtevy training material and equipment.
- Continued implementation of EMS training program with outside, peer, and EMS Coordinator instruction.
- Continued implementation of Firefighter Rehab program overseen by EMS Coordinator – procurement of rehab equipment, nutrition, and hydration.
- Development of paramedic equipment replacement program (for outdated, damaged equipment)
- Continued monitoring of waste disposal program.

- Assist in the implementation of the Emergency Community Nurse System at the dispatch center.
- Development and implementation of the Naloxone Leave Behind Program.
- Participation in the statewide Pediatric Emergency Care Coordination Program.
- Implementation and submission for AHA: Mission Lifeline Recognition.
- Development and implementation of new hire and probational program.
- Submission of personnel recognition through Handtevy Challenge Coins and EMSA EMS Awards.

DEPARTMENT/DIVISION
EMERGENCY MEDICAL SERVICES

FUND
EMERGENCY MEDICAL SERVICES

ORGKEY
205250

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 2,115,587 | 2,572,869 | 2,572,869 | 2,588,408 | 2,756,662 |
| 5003 Labor Code Sec 4850 | 37,745 | 30,000 | 30,000 | 30,000 | 30,000 |
| 5101 Overtime Salaries | 151,274 | 180,000 | 180,000 | 180,000 | 180,000 |
| 5102 Reimbursable Overtime | 183,453 | 120,000 | 120,000 | 120,000 | 120,000 |
| 5103 Constant Staffing | 665,282 | 800,000 | 650,000 | 800,000 | 800,000 |
| 5202 Holiday Pay | 74,623 | - | 39,640 | 184,233 | 184,233 |
| 5204 Accrual Payout | 7,633 | - | 6,074 | 1,906 | 1,906 |
| 5301 Banked Leave Buy Back | - | 187,307 | 187,307 | 2 | 2 |
| 5401 Pension Contributions | 378,865 | 476,941 | 476,941 | 457,635 | 466,015 |
| 5501 Social Security/Medicare | 54,918 | 49,386 | 49,386 | 53,362 | 54,332 |
| 5601 Deferred Compensation | 72,167 | 73,450 | 73,450 | 72,116 | 73,084 |
| 5701 Health/Dental Insurance | 364,419 | 475,570 | 475,570 | 447,496 | 448,656 |
| 5702 Workers' Comp Insurance | 256,568 | 265,494 | 265,494 | 285,459 | 292,997 |
| 5703 Disability Insurance | 31,836 | 29,096 | 29,096 | 34,131 | 34,800 |
| 5704 Unemployment Insurance | 1,398 | 9,548 | 11,033 | 9,982 | 9,982 |
| 5705 Life Insurance | 1,266 | 1,386 | 1,386 | 1,452 | 1,452 |
| 5802 Eyecare Reimbursement | - | 300 | 300 | 600 | 600 |
| 5803 Clothing Allowance | 20,900 | 24,200 | 24,200 | 23,100 | 23,100 |
| 5903 Other Taxable Benefits | 5,413 | 4,950 | 4,950 | 8,250 | 8,250 |
| 5904 Tuition Reimbursement | - | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | 4,423,348 | 5,300,497 | 5,197,696 | 5,298,132 | 5,486,071 |
| SERVICES | | | | | |
| 6005 License & Permits | 2,738 | 6,500 | 6,500 | 6,500 | 6,500 |
| 6105 Medical/Physicals | - | 2,500 | 2,500 | 2,500 | 2,500 |
| 6106 Other Professional Services | 1,719 | 28,000 | 28,000 | 28,000 | 28,000 |
| 6401 Meeting & Prof Development | 960 | 5,800 | 5,800 | 5,800 | 5,800 |
| 6402 Travel Expense/Reimbursement | 1,408 | 6,500 | 6,500 | 6,500 | 6,500 |
| 6403 Training | 2,778 | 3,500 | 3,500 | 3,500 | 3,500 |
| 6601 Postage | - | 800 | 800 | 800 | 800 |
| 6703 Software Support/Development | 9,828 | 17,800 | 17,800 | 17,800 | 17,800 |
| 6710 Special Contractual Services | 18,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 6802 Info Tech Service Charges | 167,543 | 147,597 | 147,597 | 179,400 | 185,380 |
| 6803 City Garage Charges | 110,135 | 114,736 | 100,402 | 81,210 | 73,620 |
| 6804 General Govt Service Charge | 619,635 | 641,322 | 641,322 | 662,101 | 690,704 |
| 6901 Printing and Binding | - | 3,500 | 3,500 | 3,500 | 3,500 |
| 6902 Advertising | - | 2,000 | 2,000 | 2,000 | 2,000 |
| 6907 Comms Service & Rental | 277,214 | 320,367 | 320,367 | - | - |
| 6909 Subscriptions & Memberships | 9,212 | 10,420 | 10,420 | 8,000 | 8,000 |
| TOTAL SERVICES | 1,221,170 | 1,316,342 | 1,302,008 | 1,012,611 | 1,039,604 |
| SUPPLIES | | | | | |
| 7001 Books & Supplies | - | 1,000 | 1,000 | 1,000 | 1,000 |
| 7002 Office Supplies | - | 2,000 | 2,000 | 1,500 | 1,500 |
| 7003 Awards/Recognition Prgm | 2,110 | 2,000 | 2,000 | 2,000 | 2,000 |
| 7004 Uniform/Safety Clothing | 5,043 | 19,000 | 19,000 | 19,000 | 19,000 |
| 7101 Office Equipment & Furniture | - | 3,500 | 3,500 | 3,500 | 3,500 |
| 7102 Small Tools & Equipment | - | 8,500 | 8,500 | 8,500 | 8,500 |

**DEPARTMENT/DIVISION
EMERGENCY MEDICAL SERVICES**

FUND
EMERGENCY MEDICAL SERVICES

ORGKEY
205250

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7205 Machinery & Equip. Maint. | 68,320 | 31,800 | 31,800 | 31,800 | 31,800 |
| 7208 Repair/Maintenance Supplies | - | 1,500 | 1,500 | 1,500 | 1,500 |
| 7209 Janitorial Supplies | - | 1,000 | 1,000 | 1,000 | 1,000 |
| 7211 Computer Components | - | 4,500 | 4,500 | 4,500 | 4,500 |
| 7213 Motor Vehicle Supplies | - | 1,500 | 1,500 | 1,500 | 1,500 |
| 7804 Medical Supplies | 113,718 | 101,200 | 101,200 | 101,200 | 101,200 |
| 7807 Food | 398 | 1,500 | 1,500 | 1,500 | 1,500 |
| 7810 Special Departmental Supplies | 12,533 | 30,000 | 30,000 | 30,000 | 30,000 |
| TOTAL SUPPLIES | 202,122 | 209,000 | 209,000 | 208,500 | 208,500 |
| DEBT SERVICE | | | | | |
| 9001 Principal | - | - | - | - | 237,877 |
| TOTAL DEBT SERVICE | - | - | - | - | 237,877 |
| DIVISION TOTAL | 5,846,640 | 6,825,839 | 6,708,704 | 6,519,243 | 6,972,052 |

DEPARTMENT SUMMARY

| FUND | | | | | |
|----------------------------|---|--|---|---|---|
| EMERGENCY MEDICAL SERVICES | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
| EMERGENCY MEDICAL SERVICES | 5,846,640 | 6,825,839 | 6,708,704 | 6,519,243 | 6,972,052 |
| DEPARTMENT TOTAL | 5,846,640 | 6,825,839 | 6,708,704 | 6,519,243 | 6,972,052 |

Fire Household Hazardous Waste

Program Description:

The Household Hazardous Waste Program, administered by the San Bernardino County Fire Protection District under contract with the City, provides for the safe and proper disposal of hazardous materials that might otherwise enter landfills or wastewater treatment systems. The program is staffed by trained personnel equipped to evaluate, accept, document, and facilitate the recycling or disposal of household hazardous waste in compliance with applicable regulations. Through this program, the City continues its commitment to environmental stewardship by ensuring hazardous substances and electronic waste are managed responsibly. The San Bernardino County Fire Protection District also oversees the operation and maintenance of the facility. In 2025, the program served approximately 4,471 participants, demonstrating its continued effectiveness and community value.

The San Bernardino County Fire Protection District operates and manages the following programs:

- *E-Waste Recycling:* This program runs in conjunction with the Household Hazardous Waste Program and is operated by the SBCFPD.
- *Household Hazardous Waste Disposal Program:* Redlands was the first city within San Bernardino County to begin offering this service and has been operating for approximately thirty years in conjunction with San Bernardino County. Funds collected through this program pay for disposal, training, and operational needs within the department as it relates to hazardous materials (SARA, OSHA, RCRA, TSCA, DOT, California Health and Safety Code). As of March 2020, the City ceded the program to SBCFPD by way of an amendment to the original contract set to expire June 30, 2027. SBCFPD now operates the Redlands HHW location on behalf of the City.

Program Objectives:

- Continue operation and maintenance of the Household Hazardous Waste Collection site each Saturday, from 9:00 a.m. to 2:00 p.m., for the citizens of Redlands
- Continue the safe collection, categorization, lab packaging, and storage of household hazardous waste collection for proper disposal
- Continue to collaborate with San Bernardino County Household Hazardous Waste to provide outreach and public education regarding the proper disposal of hazardous materials used in the home
- Seek State and/or Federal grants to help fund programs
- Continue site inventory control and monitoring
- Coordination of inter-agency waste disposal programs
- Maintain State and County mandated certification and program elements

Accomplishments for Calendar Year 2025:

- Approximately 4,471 countywide residents used the program in 2025 including 3,592 Redlands residents.
- Collection and proper disposal of 219,912 (pounds) of Household Hazardous Waste including used motor oil and oil products.
- Collected 59,376.24 pounds of electronic waste.
- Collection and disposal of:
 - 43,542.58 lbs. of Latex Paint
 - 20,231.90 lbs. of Oil Base Paints
 - 11,875.25 lbs. of Flammable Liquids/ Solids
 - 2,858.86 lbs. of Bulked Flammable Liquids
 - 3,298.68 lbs. of Poison
 - 1,539.38 lbs. of Corrosive Acids
 - 439.82 lbs. of Corrosive bases
 - 879.65 lbs. of Oxidizers
 - 2,638.94 lbs. of Aerosols
 - 1,495.40 lbs. of Home Generated Sharps
 - 4,838.06 lbs. of Antifreeze
 - 6,245.50 lbs. of Lead/ Acid Batteries
 - 4,618.15 lbs. of Household Batteries
 - 1,759.30 lbs. of NiCad Batteries
 - 14,382.24 lbs. of Motor Oil/ Oil products
 - 769.69 lbs. of Oil Filters
 - 21,331.49 lbs. of Covered Electronic Waste
 - 59,376.24 lbs. of Electronic Devices
 - 1,979.21 lbs. of Fluorescent Tubes
 - 879.65 lbs. of Compressed Gas Cylinders
 - 2,199.12 lbs. of Cooking Oil
 - 3,078.77 lbs. of Pharmaceuticals
 - 5,717.71 lbs. of Waste Exchanged Materials
 - 3,936.42 lbs. of other Hazardous Materials

**DEPARTMENT/DIVISION
HOUSEHOLD HAZARDOUS WASTE**

FUND
HOUSEHOLD HAZARDOUS WASTE

ORGKEY
206250

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6710 Special Contractual Services | 143,059 | 148,424 | 148,424 | 154,360 | 165,000 |
| 6804 General Govt Service Charge | 9,016 | 9,332 | 9,332 | 9,634 | 10,050 |
| TOTAL SERVICES | 152,075 | 157,756 | 157,756 | 163,994 | 175,050 |
| SUPPLIES | | | | | |
| 7102 Small Tools & Equipment | - | 500 | 500 | 500 | 500 |
| TOTAL SUPPLIES | - | 500 | 500 | 500 | 500 |
| DIVISION TOTAL | 152,075 | 158,256 | 158,256 | 164,494 | 175,550 |

DEPARTMENT SUMMARY

| FUND | | | | | |
|---------------------------|---|--|---|---|---|
| HOUSEHOLD HAZARDOUS WASTE | <u>FY 2025 ACTUAL (AUDITED)</u> | <u>FY 2026 ADJUSTED BUDGET</u> | <u>FY 2026 12 MONTH ESTIMATED</u> | <u>FY 2027 CITY MANAGER RECOMMENDED</u> | <u>FY 2028 CITY MANAGER RECOMMENDED</u> |
| HOUSEHOLD HAZARDOUS WASTE | 152,075 | 158,256 | 158,256 | 164,494 | 175,550 |
| DEPARTMENT TOTAL | 152,075 | 158,256 | 158,256 | 164,494 | 175,550 |

A. K. Smiley Public Library

Mission Statement:

The mission of the A. K. Smiley Public Library is to inspire lifelong learning by providing free and open access to information, thereby enhancing the community of Redlands. We accomplish this mission by providing access to:

- Current and classic books, periodicals, and audiovisual material for circulation to adults, teens, and children
- E-books, audiobooks, films, and electronic reference databases
- A diverse range of informational, educational and entertainment programming including in our Assembly Room and Contemporary Club facility
- Free usage of computers and high-speed Internet
- The Lincoln Memorial Shrine, a museum/library dedicated to Abraham Lincoln and the American Civil War
- The Museum of Redlands, which in the Fall of 2026 will open as a museum dedicated to preserving the history and culture of our community
- The Adult Literacy Program, which assists those who seek to improve their reading, writing and conversational skills
- Smiley Heritage Tours, which provides cultural bus tours of Redlands to all fourth graders in the Redlands Unified School District area

Current Projects:

- Designing and installing exhibits at the Museum of Redlands towards the goal of opening the facility in the fall of 2026 (City Strategic Plan CSP priority A and C)
- Expanding our programming, building on the success of such events as Smiley LIVE! Library Days, Family Day and our Dia de los Muertos celebration (CSP priority A and C)
- Evaluating future library space needs as directed in the five-year library strategic plan adopted by the Library Board of Trustees (CSP priority A and C)
- Addressing several major infrastructure and accessibility issues at both the Library and the Contemporary Club (CSP priority A and C)
- Collaborating with the Watchorn Lincoln Memorial Association on commemorating the semiquincentennial of the Declaration of Independence

Major Completed Projects:

- Collaborated with FCS on installation of a new elevator and fire suppression door in the library's lower level utilizing a California State Library grant (CSP priority C)
- Collaborated with the Redlands Historical Museum Association to transfer the completed Museum of Redlands building to the City to be administered by the Library
- Collaborated with the First Baptist Church to develop a new partnership to hold adult literacy meetings and events at their facility (CSP priority A and C)

DEPARTMENT/DIVISION
LIBRARY
ADMINISTRATION

FUND
GENERAL FUND

ORGKEY
101190

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 1,739,154 | 1,875,843 | 1,875,843 | 2,011,217 | 2,150,945 |
| 5002 Salaries: Part-Time | 245,819 | 257,000 | 257,000 | 256,941 | 256,941 |
| 5005 Vacancies | - | - | - | (80,692) | (80,967) |
| 5101 Overtime Salaries | 19,026 | - | 5,000 | 10,500 | 10,815 |
| 5201 Stand By | 2,009 | - | 2,472 | - | - |
| 5202 Holiday Pay | 21,984 | - | 12,665 | - | - |
| 5203 Bonus | - | - | - | 4,378 | 4,378 |
| 5204 Accrual Payout | 22,743 | - | 14,755 | 17,731 | 17,731 |
| 5301 Banked Leave Buy Back | 29,696 | 49,592 | 49,592 | 34,113 | 34,113 |
| 5401 Pension Contributions | 510,010 | 550,765 | 550,765 | 513,457 | 520,941 |
| 5501 Social Security/Medicare | 157,709 | 163,964 | 163,964 | 169,495 | 171,518 |
| 5601 Deferred Compensation | 37,910 | 31,386 | 37,269 | 32,084 | 32,084 |
| 5701 Health/Dental Insurance | 363,589 | 390,305 | 390,305 | 353,034 | 354,040 |
| 5702 Workers' Comp Insurance | 91,960 | 95,160 | 95,160 | 109,095 | 111,976 |
| 5703 Disability Insurance | 10,026 | 10,786 | 10,786 | 13,709 | 14,013 |
| 5704 Unemployment Insurance | 2,599 | 16,926 | 16,926 | 16,926 | 16,926 |
| 5705 Life Insurance | 1,488 | 1,512 | 1,512 | 1,578 | 1,578 |
| 5801 Vehicle Allowance | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 |
| 5802 Eyecare Reimbursement | 2,680 | 7,200 | 7,200 | 7,200 | 7,200 |
| 5803 Clothing Allowance | 4,500 | 4,800 | 5,100 | 3,600 | 3,600 |
| 5804 Uniform Rental | 251 | - | 139 | - | - |
| 5903 Other Taxable Benefits | 3,432 | 3,600 | 3,600 | 7,350 | 7,350 |
| 5904 Tuition Reimbursement | - | - | - | - | - |
| 5905 Employee Wellness Program | 840 | - | 529 | - | - |
| TOTAL SALARIES AND BENEFITS | 3,272,225 | 3,463,639 | 3,505,381 | 3,486,516 | 3,639,982 |
| SERVICES | | | | | |
| 6102 Legal Services | 1,017 | - | - | - | - |
| 6106 Other Professional Services | 19 | 102 | 102 | 102 | 102 |
| 6304 Telephone | 3,508 | 2,377 | 2,377 | 2,448 | 2,521 |
| 6401 Meeting & Prof Development | 257 | 383 | 463 | 476 | 490 |
| 6403 Training | 1,276 | 510 | 510 | 510 | 510 |
| 6601 Postage | 6,848 | 4,080 | 4,080 | 4,202 | 4,328 |
| 6703 Software Support/Development | - | 3,073 | 3,073 | 3,165 | 3,260 |
| 6710 Special Contractual Services | - | 100,000 | - | 100,000 | - |
| 6802 Info Tech Service Charges | 5,262 | 4,636 | 4,636 | 10,000 | 10,600 |
| 6803 City Garage Charges | 3,473 | 3,618 | 3,166 | 2,561 | 2,321 |
| 6901 Printing and Binding | 1,713 | 1,772 | 1,772 | 1,812 | 1,867 |
| 6904 Land and Building Rent | 12,000 | - | 6,000 | - | - |
| 6906 Office Equip & Furn Rent | 1,659 | 6,077 | - | 5,479 | 6,879 |
| 6912 Reimbursed Expenditures | 3,000 | 182,591 | 182,591 | - | - |
| TOTAL SERVICES | 40,032 | 309,219 | 208,770 | 130,757 | 32,879 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 6,915 | 13,211 | 7,011 | 7,222 | 7,439 |
| 7101 Office Equipment & Furniture | 26,372 | - | 3,057 | 4,149 | 3,243 |
| 7102 Small Tools & Equipment | 422 | 408 | 408 | 420 | 433 |
| 7206 Vehicle Maintenance | 150 | 1,020 | 1,020 | 1,051 | 1,082 |

**DEPARTMENT/DIVISION
LIBRARY
ADMINISTRATION**

FUND
GENERAL FUND

ORGKEY
101190

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7208 Repair/Maintenance Supplies | 3,085 | 3,290 | 6,382 | 5,573 | 6,771 |
| 7210 Building Supplies | 1,765 | 1,928 | 1,928 | 1,986 | 2,045 |
| 7211 Computer Components | 11,136 | - | 4,723 | 4,864 | 5,010 |
| 7301 Gasoline | - | 1,530 | - | - | - |
| 7810 Special Departmental Supplies | 630 | 680 | 680 | 700 | 721 |
| 7811 Books | 5,077 | 5,100 | 5,107 | 5,253 | 5,411 |
| 7812 Audio-Visual Materials | 1,120 | 1,037 | 1,051 | 1,051 | 1,082 |
| 7901 Non-Capital Expenditures | 40,228 | 100,000 | 100,000 | 1,400 | - |
| TOTAL SUPPLIES | 96,899 | 128,204 | 131,367 | 33,669 | 33,237 |
| FIXED ASSETS | | | | | |
| 8801 Capital Lease | - | 13,800 | 10,175 | 10,202 | 10,202 |
| TOTAL FIXED ASSETS | - | 13,800 | 10,175 | 10,202 | 10,202 |
| DIVISION TOTAL | 3,409,157 | 3,914,862 | 3,855,693 | 3,661,143 | 3,716,300 |

AK Smiley Public Library – Special Collections Division

Mission Statement:

As a research center and museum exhibition program, the Special Collections Division seeks to deepen the understanding of the history of Redlands, San Bernardino County, and Southern California, as well as President Abraham Lincoln and the American Civil War, through education, interaction, exhibition, and research.

Programs:

The Special Collections Division includes three major programs:

- The Heritage Room research center
- The Lincoln Memorial Shrine
- Museum of Redlands

Current Projects:

- Exhibitions and Programs – Develop and present relevant exhibits that are engaging, offer new perspectives, and help achieve deeper understanding to inspire vibrant communities, especially with regard to Museum of Redlands and the Lincoln Memorial Shrine.
- Build the capacity to design, develop, staff, and fund appropriate educational programming to be the prime resource to the community for information on the history of the greater Redlands area and Southern California, Abraham Lincoln, the American Civil War, and enslavement of people of African origin and their descendants.
- Increase visibility and raise public awareness of Special Collections' programs, such as The Lincoln Memorial Shrine and Museum of Redlands, through marketing and communication, branding, visibility and recognition, partnering with Watchorn Lincoln Memorial Association and Redlands Historical Museum Association
- Ensuring responsible management of the collections through appropriate acquisitions, accessibility, and by review of the Collections Development Plan, to confirm it supports collections stewardship goals and revising the plan as needed

Major Completed Projects in 2025/26:

- Volunteer Docent Program - Created and implemented inaugural docent training program cohort for Museum of Redlands
- Consolidated object collections from three separate locations into a single storage facility at Museum of Redlands
- Completed Special Collections Institutional Plan 2025-2029
- Continued the "Southern California in Film" series
- Presented "Redlands History," a 6-week class for the public, conducted fall 2025 and spring 2026
- Recruited and trained new volunteers working with historical materials
- Welcomed 8,018 visitors to the Lincoln Memorial Shrine 7/1/2025-3/31/2026
- Served 409 research visits in the Heritage Room 7/1/2025-3/31/2026

**DEPARTMENT/DIVISION
LINCOLN SHRINE**

FUND
GENERAL FUND

ORGKEY
101191

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-----------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6601 Postage | 242 | 260 | 260 | 268 | 276 |
| TOTAL SERVICES | 242 | 260 | 260 | 268 | 276 |
| SUPPLIES | | | | | |
| 7811 Books | 1,056 | 1,097 | 1,097 | 1,129 | 1,163 |
| TOTAL SUPPLIES | 1,056 | 1,097 | 1,097 | 1,129 | 1,163 |
| DIVISION TOTAL | 1,298 | 1,357 | 1,357 | 1,397 | 1,439 |

**DEPARTMENT/DIVISION
MUSEUM OF REDLANDS**

FUND
GENERAL FUND

ORGKEY
101192

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6301 Water Wastewater Refuse | - | 27,200 | 11,150 | 28,016 | 28,857 |
| 6304 Telephone | - | 4,500 | 2,500 | 2,575 | 2,650 |
| 6307 Electricity & Gas | - | 81,600 | 110,925 | 114,255 | 117,863 |
| 6502 Property Insurance | - | 279,540 | - | - | - |
| 6601 Postage | - | 1,500 | 250 | 6,000 | 1,591 |
| 6710 Special Contractual Services | - | 104,400 | 45,000 | 107,532 | 110,758 |
| 6712 Landfill Tipping Charges | - | - | 533 | 549 | 565 |
| 6802 Info Tech Service Charges | - | 750 | 750 | 8,000 | 8,000 |
| 6901 Printing and Binding | - | 1,500 | 1,500 | 2,500 | 1,592 |
| 6903 Janitorial Services | - | 71,400 | 71,400 | 73,542 | 75,748 |
| 6906 Office Equip & Furn Rent | - | 2,000 | - | - | - |
| TOTAL SERVICES | 0 | 574,390 | 244,008 | 342,969 | 347,624 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | - | 1,500 | 1,500 | 1,545 | 1,591 |
| 7101 Office Equipment & Furniture | - | 10,000 | 12,000 | 5,000 | 5,150 |
| 7102 Small Tools & Equipment | - | 1,000 | 1,000 | 1,030 | 1,061 |
| 7204 Building/Grounds Maintenance | - | 25,500 | 23,000 | 23,690 | 24,401 |
| 7208 Repair/Maintenance Supplies | - | 11,500 | 14,000 | 14,420 | 14,853 |
| 7210 Building Supplies | - | 500 | 500 | 515 | 530 |
| TOTAL SUPPLIES | 0 | 50,000 | 52,000 | 46,200 | 47,586 |
| DIVISION TOTAL | 0 | 624,390 | 296,008 | 389,169 | 395,210 |

DEPARTMENT SUMMARY

FUND
GENERAL FUND

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| LIBRARY ADMINISTRATION | 3,409,157 | 3,914,862 | 3,855,693 | 3,661,143 | 3,716,300 |
| LINCOLN SHRINE | 1,298 | 1,357 | 1,357 | 1,397 | 1,439 |
| MUSEUM OF REDLANDS | 0 | 624,390 | 296,008 | 389,169 | 395,210 |
| DEPARTMENT TOTAL | 3,410,455 | 4,540,608 | 4,153,057 | 4,051,710 | 4,112,949 |

**DEPARTMENT/DIVISION
LIBRARY GRANTS**

**FUND
GRANTS**

**ORGKEY
200190**

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6912 Reimbursed Expenditures | (3,000) | (182,591) | (182,591) | - | - |
| TOTAL SERVICES | (3,000) | (182,591) | (182,591) | - | - |
| SUPPLIES | | | | | |
| 7901 Non-Capital Expenditures | 2,000,000 | - | - | - | - |
| TOTAL SUPPLIES | 2,000,000 | - | - | - | - |
| FIXED ASSETS | | | | | |
| 8301 Construction In Progress | 9,002 | - | - | - | - |
| 8503 Building Const/Improv | - | 547,761 | 547,761 | - | - |
| TOTAL FIXED ASSETS | 9,002 | 547,761 | 547,761 | - | - |
| DIVISION TOTAL | 2,006,002 | 365,170 | 365,170 | - | - |

DEPARTMENT SUMMARY

FUND
GRANTS

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| LIBRARY GRANTS | 2,006,002 | 365,170 | 365,170 | - | - |
| DEPARTMENT TOTAL | 2,006,002 | 365,170 | 365,170 | - | - |

Development Services Department

Mission Statement:

The Development Services Department provides quality service to customers through professionalism, integrity, and the efficient use of resources. The Department responds to the changing needs of the community by promoting and implementing policies, goals, procedures, and actions that address community issues related to the physical environment and to strengthen and diversify the economic base of the City. The Department endeavors to enhance and protect the urban and natural environment of the City of Redlands, ensuring that the City remains an ideal place to live and work.

The Development Services Department is responsible for the administration and oversight of the following divisions and functions:

- Building and Safety Division: Building inspections, plan review, and building permit processing
- Community Development Block Grant (CDBG) Program: Capital improvement project and public service agency sub-recipient awards administration
- Economic Development Division: Business attraction and retention, business assistance, workforce development, and tourism promotion
- Engineering: Review and inspection of development proposals for compliance with State and City codes, standards, and other governmental requirements relating to land subdivisions, grading, drainage, and improvements within the City rights-of-way
- Planning Division: Land development application review, general plan, specific plan and development code maintenance and updates, long range planning, and historic preservation

Departmental Goals:

- Provide for the short- and long-term physical development within the City consistent with the policies and goals established in the General Plan
- Provide professional, accurate, timely, and courteous service to the public
- Provide opportunities that will improve and preserve housing for all income levels
- Provide for managed development that will preserve, enhance, and maintain the special quality of life valued by this community
- Allow for development within the City of Redlands which occurs in a way that promotes the optimum social and economic well-being of the entire community
- Provide a high standard of technical expertise by department staff through regular training and awareness of new legislation, innovative construction techniques, and architectural/planning design techniques
- Provide continued review, update and implementation of the City's General Plan, Specific Plans and zoning ordinances in response to the changing needs of the community
- Monitor historic resources of the community and encourage their preservation

Performance Measures:

- All telephone calls received before noon to be returned the same day
- 90% of Plan Checks processed in 3 weeks for first review
- 90% of "LEED" Plan Checks processed in 4 weeks for second review
- 100% of Inspections completed next business day if requested by 4:00 pm of the previous day

Development Services Department Economic Development Division

Program Description:

The Economic Development Division administers a variety of economic development programs and services that support businesses and residents in the City of Redlands. Division staff are actively involved in business attraction and retention activities, embracing and growing the relationship between the City and the Redlands Chamber of Commerce and the local business community, as well as participating in regional conferences and collaborating with other economic development agencies in California. Division staff are actively involved in business networking, marketing, workforce development, tourism, and project support.

Program Objectives:

- Implementation of the City Council-approved Strategic Plan Economic Development initiatives.
- Liaison to the business community of Redlands and the Redlands Chamber of Commerce relating to questions, concerns and suggestions about governmental affairs.
- Growth of collaborative partnerships with Redlands Chamber of Commerce, Redlands Visitor Center and other local entities to continue the promotion of tourism in Redlands.
- Support of new developments in Redlands by providing guidance and assistance through the development process.
- Establishment and administration of business retention and attraction programs.
- Development of strategic and effective marketing campaigns for Redlands.
- Collaboration with other local, county and state economic development agencies to continue to promote the Inland Empire as a region.
- Attendance at national and regional trade shows to increase Redlands' visibility in the marketplace.
- Continue to enhance resource and business information pages on City's website.
- Identification and implementation of parking solutions for the Downtown Redlands area.
- Spearhead the development of funding applications through elected officials for City infrastructure projects supporting economic development.

Significant Program Changes for Fiscal Year 2026-27 and 2027-28:

- Development of an Economic Development Strategic Plan to identify development opportunities and challenges in Redlands.
- Development of a Business Outreach program to identify ways the City can better serve the business community.
- Expansion of the digital communication system with Downtown Redlands businesses for upcoming special events, announcements and significant developments via the City's email and text communication platforms.
- Adoption of the use of digital technology (Placer AI) to aid business attraction and retention efforts, as well as identify trends in the Redlands marketplace.
- Growth of leveraging of collaboration with economic development agencies like Team California to continue the promotion of Redlands.
- Coordination with other City departments to begin the exploration of a Wayfinding sign program to direct the public to attractions in the City.

Accomplishments for Fiscal Year 2024-25 and 2025-26:

- Implemented a digital communication system with Downtown Redlands businesses to bring awareness to special events, announcements and significant developments in the Downtown area that may impact their business.
- Completed a feasibility study to determine the viability and costs associated with the demolition of the existing Redlands City Hall site and replacement with a surface level parking lot and second level.
- Completed a feasibility study to determine the viability and costs associated with the demolition of the existing Redlands City Hall site and replacement with a multi-level parking structure with retail space on Citrus Avenue or Cajon Street.
- Negotiated a lease agreement with the property owner of the Redlands Mall to ensure public parking remains available while the Redlands Mall is demolished and site begins redevelopment.
- Negotiated an interim lease agreement with San Bernardino County Transportation Authority (SBCTA) for the use of a vacant lot between 7th & 9th street for a public parking lot, while concurrently negotiating potential acquisition of the property.
- Coordinated and collaborated with other City divisions and Southern California Edison on finding an energy solution for development projects in northwest Redlands.
- Signed a contract with Placer AI, a location intelligence company, to gain greater insight into the locations, brands and enterprises that are successful in Redlands.
- Led successful efforts in receiving funding through the Community Project Funding program through Congressman Aguilar's and Obernolte's offices for New Safety Hall and Texonia Park Modernization and Renovations projects.
- Represented Redlands at numerous economic development conferences including the International Council of Shopping Centers (ICSC), ICSC Western and the State of the County.
- Expansion of the relationship with Redlands Chamber of Commerce through spearheading partnership with their Leadership Redlands program and monthly presentations at the Chamber's Government Review Committee.
- Growth of the City's advertising efforts via Inland Empire Magazine, Audacy, and other digital avenues.

**DEPARTMENT/DIVISION
ECONOMIC
DEVELOPMENT**

FUND
GENERAL FUND

ORGKEY
101161

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 250,614 | 235,153 | 235,153 | 261,734 | 278,240 |
| 5005 Vacancies | - | - | - | (9,706) | (9,718) |
| 5101 Overtime Salaries | 39 | - | 25 | - | - |
| 5202 Holiday Pay | 1,594 | - | 188 | - | - |
| 5203 Bonus | 1,308 | 1,185 | 2,452 | 1,185 | 1,185 |
| 5204 Accrual Payout | 4,837 | - | 1,616 | 1,334 | 1,334 |
| 5301 Banked Leave Buy Back | 15,976 | 9,764 | 16,800 | 10,740 | 10,740 |
| 5401 Pension Contributions | 71,632 | 69,043 | 69,043 | 70,199 | 70,535 |
| 5501 Social Security/Medicare | 19,608 | 17,255 | 17,255 | 19,365 | 19,433 |
| 5601 Deferred Compensation | 7,736 | 4,511 | 14,733 | 4,331 | 4,331 |
| 5701 Health/Dental Insurance | 42,787 | 42,803 | 42,803 | 39,389 | 39,513 |
| 5702 Workers' Comp Insurance | 13,694 | 14,170 | 14,170 | 17,098 | 17,549 |
| 5703 Disability Insurance | 118 | 123 | 123 | 267 | 279 |
| 5704 Unemployment Insurance | (1,174) | 868 | 868 | 846 | 846 |
| 5705 Life Insurance | 132 | 126 | 126 | 123 | 123 |
| 5801 Vehicle Allowance | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 5802 Eyecare Reimbursement | 300 | 600 | 600 | 510 | 510 |
| 5803 Clothing Allowance | 60 | 60 | 90 | 60 | 60 |
| 5903 Other Taxable Benefits | 414 | 450 | 450 | 413 | 413 |
| TOTAL SALARIES AND BENEFITS | 431,176 | 397,611 | 417,995 | 419,386 | 436,873 |
| SERVICES | | | | | |
| 6304 Telephone | - | 417 | - | - | - |
| 6401 Meeting & Prof Development | 1,774 | 4,115 | 1,926 | 6,918 | 6,918 |
| 6402 Travel Expense/Reimbursement | 1,144 | 4,425 | 308 | 4,800 | 5,260 |
| 6601 Postage | - | 131 | 67 | 100 | 100 |
| 6703 Software Support/Development | - | 2,081 | 10,000 | 10,000 | 10,000 |
| 6710 Special Contractual Services | 4,800 | 34,355 | 25,600 | - | - |
| 6802 Info Tech Service Charges | 15,231 | 13,418 | 13,418 | 21,759 | 22,484 |
| 6901 Printing and Binding | - | 1,500 | 1,500 | 1,500 | 1,500 |
| 6902 Advertising | 14,991 | 14,159 | 16,000 | 16,000 | 16,000 |
| 6909 Subscriptions & Memberships | 15,927 | 5,275 | 12,048 | 17,650 | 17,715 |
| TOTAL SERVICES | 53,867 | 79,876 | 80,867 | 78,727 | 79,977 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 160 | 2,125 | 1,284 | 1,300 | 1,400 |
| 7101 Office Equipment & Furniture | - | 257 | 753 | 500 | 500 |
| 7211 Computer Components | 2,160 | 4,044 | - | 1,500 | 1,500 |
| 7806 Promotional Supplies | - | 3,592 | 500 | 2,500 | 2,500 |
| 7807 Food | - | 78 | 78 | 80 | 80 |
| 7810 Special Departmental Supplies | 55 | 3,172 | 1,500 | 1,500 | 1,500 |
| TOTAL SUPPLIES | 2,374 | 13,269 | 4,115 | 7,380 | 7,480 |
| DIVISION TOTAL | 487,418 | 490,755 | 502,977 | 505,493 | 524,330 |

**Development Services Department
Building and Safety Division**

Program Description:

This program provides for the administration of California codes and City ordinances to safeguard life, health, property, and public welfare by regulating the design, construction, accessibility, quality of materials, flood protection, use, occupancy, location, and maintenance of all buildings and structures within the community of Redlands. This includes plan review of proposed buildings and structures, on-site inspections to assure compliance, complaint investigation and enforcement, disaster emergency response, maintenance, storage and retrieval of building records, and coordination with other government agencies.

Program Objectives:

- Maintain and promote excellent customer service standards at the One Stop Permit Center and in the field.
- Perform requested onsite building inspections in a timely and courteous manner.
- Perform final occupancy inspections on building projects, as required, to ensure compliance with conditions of approval and development code standards.
- Perform effective and efficient plan review within acceptable timeframes for compliance with the California Code of Regulations Title 24 parts 1 through 12, Federal Emergency Management Agency (FEMA) regulations, California Senate and Assembly bills, and locally adopted municipal codes.
- Provide staff support to the Development Review Committee, Minor Exception Permit Committee, Historic and Scenic Preservation Commission, Disaster Council, Fire Department, Code Enforcement, Municipal Utilities and Engineering Department, and local chapters of the International Code Council.
- Review and implement Assembly Bill 717 and Senate Bill 1608, to meet the continuing education and accessibility requirements that applies to the Building Division.
- Continue to upgrade department storage methods of building plans to comply with state laws by digitizing plans.
- Evaluate and investigate existing structures within the City for compliance with various municipal codes and state regulations.
- Prepare for disaster response by training and certification in emergency services.
- Maintain and improve accessibility throughout the City by employing a Certified Access Specialist (CAsp).

Significant Program Changes for Fiscal Year 2026-27:

- Continue with the digital scanning of all paper records for properties within the City. This will reduce the printing costs of the department, reduce PRA department record response times, and allow public access to records for viewing by using a Laserfiche web link on the City website at all hours of the day.
- Launch the Online Public Portal for building trade permits with the ability to pay electronically.

Significant Program Changes for Fiscal Year 2027-28:

- Continue with the digital scanning of all paper records for properties within the City. This will reduce the printing costs of the department, reduce PRA department record response times, and allow public access to records for viewing by using a Laserfiche web link on the City website at all hours of the day.
- Rework Cityworks building permit case types and workflows to streamline and simplify processing of permits and backend fee calculations.
- Make available to the public the option to submit plans electronically for electronic plan review through Project Dox.

Accomplishments for Fiscal Year 2025-26:

- Issued over 2,981 permits for building, electrical, mechanical, plumbing, or combinations thereof ensuring compliance with current city-adopted building and municipal codes.
- Performed 1,877 plan reviews for construction permit submittals, with a 10 day average delivery to applicants.
- Performed 17,753 construction permit inspections by next business day after inspection request, improving community/department relations.
- Provided staff support for the improvement of City Works computer permitting software program.
- Provided community building activity reports to the county, state, and federal levels of government.
- Enforced the 2022 editions of the California Building Standards Codes, resulting in improved citywide construction safety and improved energy efficiency reducing CO2 emissions by 152,858 metric tons per year compared to the 2019 Energy Code, the equivalent of taking 32,051 gas cars off the road each year.
- Enforced the City's Local Agency Management Plan (LAMP) to review plans and field inspect the installation and abandonment of Onsite Wastewater Treatment Systems for properties within the City's jurisdiction.
- Updated the Municipal Code for the new FEMA Flood Insurance Rate Maps effective October 20, 2025.
- Updated the Municipal Code with the adoption of the 2025 California Building Code updates effective January 1, 2026.

**DEPARTMENT/DIVISION
BUILDING & SAFETY**

FUND
GENERAL FUND

ORGKEY
101162

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 892,854 | 962,584 | 962,584 | 968,964 | 1,048,892 |
| 5005 Vacancies | - | - | - | (36,069) | (36,526) |
| 5101 Overtime Salaries | 143 | - | 500 | 2,500 | 2,500 |
| 5202 Holiday Pay | 12,978 | - | 7,503 | - | - |
| 5203 Bonus | 2,858 | 711 | 3,058 | 2,511 | 2,511 |
| 5204 Accrual Payout | 17,672 | - | 10,325 | 16,330 | 16,330 |
| 5301 Banked Leave Buy Back | 724 | 6,739 | 6,739 | 1,277 | 1,277 |
| 5401 Pension Contributions | 259,514 | 259,589 | 259,589 | 280,179 | 282,644 |
| 5501 Social Security/Medicare | 67,418 | 66,679 | 66,679 | 75,634 | 76,211 |
| 5601 Deferred Compensation | 16,200 | 8,921 | 19,059 | 12,770 | 12,770 |
| 5701 Health/Dental Insurance | 179,466 | 165,291 | 165,291 | 187,435 | 187,817 |
| 5702 Workers' Comp Insurance | 21,910 | 22,672 | 22,672 | 22,797 | 23,399 |
| 5703 Disability Insurance | 6,392 | 5,884 | 5,884 | 7,930 | 8,036 |
| 5704 Unemployment Insurance | 609 | 3,906 | 3,906 | 4,223 | 4,223 |
| 5705 Life Insurance | 579 | 567 | 567 | 614 | 614 |
| 5801 Vehicle Allowance | 3,180 | 900 | 1,590 | 3,180 | 3,180 |
| 5802 Eyecare Reimbursement | 2,262 | 2,700 | 2,700 | 2,760 | 2,760 |
| 5803 Clothing Allowance | 1,950 | 1,950 | 2,100 | 1,950 | 1,950 |
| 5903 Other Taxable Benefits | 1,998 | 1,755 | 1,755 | 3,488 | 3,488 |
| TOTAL SALARIES AND BENEFITS | 1,488,707 | 1,510,848 | 1,542,500 | 1,558,473 | 1,642,075 |
| SERVICES | | | | | |
| 6106 Other Professional Services | 82,928 | 157,473 | 106,200 | 121,200 | 121,200 |
| 6304 Telephone | 4,449 | 3,442 | 2,313 | 2,500 | 2,500 |
| 6401 Meeting & Prof Development | 2,838 | 8,800 | 5,168 | 7,300 | 7,300 |
| 6402 Travel Expense/Reimbursement | 78 | 2,550 | 24 | 1,250 | 2,300 |
| 6403 Training | - | 103 | 500 | 500 | - |
| 6601 Postage | 1 | 21 | 5 | 100 | - |
| 6703 Software Support/Development | 99,345 | 95,457 | 97,853 | 129,242 | 96,657 |
| 6705 Filming and Microfilming | - | 2,294 | - | 1,000 | 1,000 |
| 6710 Special Contractual Services | - | 5,000 | - | 25,000 | 25,000 |
| 6802 Info Tech Service Charges | 68,540 | 60,381 | 60,381 | 97,915 | 101,179 |
| 6803 City Garage Charges | 31,751 | 33,077 | 28,945 | 23,412 | 21,224 |
| 6901 Printing and Binding | 572 | 2,292 | 1,138 | 1,000 | 1,000 |
| 6906 Office Equip & Furn Rent | 2,850 | 3,476 | 1,500 | - | 2,500 |
| 6909 Subscriptions & Memberships | 3,835 | 5,372 | 1,510 | 5,411 | 5,608 |
| TOTAL SERVICES | 297,186 | 379,737 | 305,536 | 415,830 | 387,468 |
| SUPPLIES | | | | | |
| 7001 Books & Supplies | - | 1,326 | 6,045 | 2,000 | 2,040 |
| 7002 Office Supplies | 2,516 | 7,086 | 3,912 | 3,500 | 3,500 |
| 7004 Uniform/Safety Clothing | 1,432 | - | 1,000 | 1,500 | 2,000 |
| 7101 Office Equipment & Furniture | 1,916 | 7,097 | 3,527 | 3,600 | 3,700 |
| 7206 Vehicle Maintenance | 1,042 | 670 | 1,400 | 1,200 | 1,200 |
| 7211 Computer Components | 2,160 | 3,500 | 1,500 | 2,000 | 2,000 |
| 7810 Special Departmental Supplies | 61 | 3,060 | 400 | 3,750 | 3,825 |
| TOTAL SUPPLIES | 9,127 | 22,738 | 17,784 | 17,550 | 18,265 |

**DEPARTMENT/DIVISION
BUILDING & SAFETY**

FUND
GENERAL FUND

ORGKEY
101162

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------|---|--|---|---|---|
| FIXED ASSETS | | | | | |
| 8801 Capital Lease | 5,600 | 25,369 | 15,822 | 13,621 | 13,621 |
| TOTAL FIXED ASSETS | 5,600 | 25,369 | 15,822 | 13,621 | 13,621 |
| DEBT SERVICE | | | | | |
| 9002 Principal - Lease | 7,927 | - | - | - | - |
| 9102 Interest - Lease | 968 | - | - | - | - |
| TOTAL DEBT SERVICE | 8,895 | - | - | - | - |
| DIVISION TOTAL | 1,809,516 | 1,938,693 | 1,881,642 | 2,005,474 | 2,061,429 |

Development Services Department Land Use Engineering

Program Description:

Land Use Engineering is a division within the Development Services Department. This division is intended to work hand-in-hand with developers and staff in the Planning Division to achieve excellence in design and construction of development projects in the City.

Program Objectives:

- Manage One-Stop Permit Center for public records and information related to properties and development. The One-Stop Permit Center is designed to guide developers through multi-Departmental requirements, the Redlands Municipal Code, Measure U, and State regulations.
- Review of improvement plans, maps, and building permits.
- Process encroachment permits and street closures.
- Issue grading permits, truck route permits and wide load permits.
- Perform National Pollutant Discharge Elimination System (NPDES) investigations and plan reviews.
- Coordinate with Planning Division and other City Departments for entitlements, including conditional use permits, Planning Commission Review and Approval, lot line adjustments, and other land use activities.
- Work with Planning Division on initial planning phases needed for development of the University Village plan.
- Coordinate with Facilities and Community Services and outside consultants for annexations into Community Facilities District 2004-1.
- Prepare annual reports for Street Lighting District No. 1 and Landscape Maintenance District No. 1.
- Assess Development Impact Fees on development and redevelopment projects that are then used by other departments to mitigate the impact of those projects on the infrastructure of the City.
- Provide customer assistance regarding city policies and procedures related to land development issues, grading, street improvements, and utility connections.
- Perform plan reviews for building, grading, streets design, erosion control, water quality management, sewer, water, irrigation, street trees, storm drainage, storm water pollution prevention, street lights, hydrology, lot line adjustment, parcel map, and tract maps.
- Process applications for sewer and water service in the Mentone area as mandated by Measure "U".
- Create and maintain an organizational ethos amongst all OSPC staff that customer service is of the utmost importance. Respond to telephone, e-mail, and public counter inquiries for customer assistance at the One Stop Permit Center.
- Provide engineering related assistance to other City departments, such as the City Manager, City Attorney, Municipal Utilities & Engineering Department, and Code Enforcement Division.

Significant Program Changes for Fiscal Year 2026-27:

- Continued participation in the implementation of an Electronic Plan Review process across all divisions of the One-Stop Permit Center with the objective of creating an integrated, and simplified, method for intake, review, and return of all types of development plans submitted to the City for review.
- Transfer of operations to the new State Street City Hall facility.
- Assist developers with implementation of SB 9 lot splits for creation of additional housing opportunities

Significant Program Changes for Fiscal Year 2027-28:

- Finalize implementation of operational procedures for the new One Stop Permit Center at the new State Street City Hall facility.
- Assist University of Redlands with progress on their University Village development plans

Accomplishments for Fiscal Year 2025-26:

- Issued over 1000 encroachment permits for work within the public right-of-way.
- Prepared conditions of approval for all entitlement cases presented to the Planning Commission.
- Performed more than 175 engineering plan reviews.
- Assessed development impact fees in excess of \$5M on new development projects.

DEPARTMENT/DIVISION
LAND USE
ENGINEERING

FUND
GENERAL FUND

ORGKEY
101163

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 330,525 | 352,501 | 352,501 | 245,448 | 274,998 |
| 5005 Vacancies | - | - | - | (10,523) | (10,811) |
| 5202 Holiday Pay | 2,401 | - | 2,634 | - | - |
| 5204 Accrual Payout | 1,377 | - | 1,404 | 1,963 | 1,963 |
| 5301 Banked Leave Buy Back | 4,481 | 5,285 | 5,285 | 2,961 | 2,961 |
| 5401 Pension Contributions | 96,887 | 104,693 | 104,693 | 98,640 | 99,710 |
| 5501 Social Security/Medicare | 25,632 | 27,432 | 27,432 | 27,076 | 27,334 |
| 5601 Deferred Compensation | 11,847 | 8,443 | 12,133 | 8,337 | 8,337 |
| 5701 Health/Dental Insurance | 52,186 | 44,322 | 44,322 | 53,404 | 53,554 |
| 5702 Workers' Comp Insurance | 8,216 | 8,502 | 8,502 | 21,696 | 22,269 |
| 5703 Disability Insurance | 1,167 | 1,307 | 1,307 | 1,611 | 1,636 |
| 5704 Unemployment Insurance | 1,541 | 1,541 | 1,541 | 1,541 | 1,541 |
| 5705 Life Insurance | 226 | 224 | 224 | 224 | 224 |
| 5802 Eyecare Reimbursement | 738 | 1,065 | 1,065 | 1,065 | 1,065 |
| 5803 Clothing Allowance | 720 | 540 | 720 | 720 | 720 |
| 5903 Other Taxable Benefits | 263 | 263 | 263 | 533 | 533 |
| 5904 Tuition Reimbursement | - | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | 538,206 | 556,118 | 564,026 | 454,694 | 486,033 |
| SERVICES | | | | | |
| 6005 License & Permits | 161,452 | 209,537 | 170,560 | 220,000 | 250,000 |
| 6102 Legal Services | 240 | - | 15,500 | 15,500 | 15,500 |
| 6106 Other Professional Services | 79,088 | 221,847 | 27,500 | 80,000 | 80,000 |
| 6401 Meeting & Prof Development | 616 | 2,400 | 2,400 | 3,550 | 3,550 |
| 6402 Travel Expense/Reimbursement | - | 500 | 500 | 500 | 500 |
| 6403 Training | - | 5,000 | 300 | 5,000 | 5,000 |
| 6802 Info Tech Service Charges | 60,925 | 53,672 | 53,672 | 87,035 | 89,937 |
| 6901 Printing and Binding | - | 375 | 50 | 50 | 50 |
| 6902 Advertising | - | 10,000 | - | - | - |
| 6906 Office Equip & Furn Rent | - | 1,500 | - | - | - |
| 6909 Subscriptions & Memberships | 305 | 5,000 | - | 5,000 | 5,000 |
| TOTAL SERVICES | 302,626 | 509,831 | 270,482 | 416,635 | 449,537 |
| SUPPLIES | | | | | |
| 7001 Books & Supplies | - | 2,040 | 500 | 500 | 500 |
| 7002 Office Supplies | 1,417 | 2,515 | 2,275 | 1,900 | 1,950 |
| 7101 Office Equipment & Furniture | - | - | 3,527 | 3,600 | 3,600 |
| 7211 Computer Components | - | 1,500 | - | - | - |
| 7810 Special Departmental Supplies | - | 1,275 | 200 | 1,250 | 1,250 |
| TOTAL SUPPLIES | 1,417 | 7,330 | 6,502 | 7,250 | 7,300 |
| DIVISION TOTAL | 842,250 | 1,073,279 | 841,010 | 878,579 | 942,870 |

Development Services Department Planning Division

Program Description:

The Planning Division plays a key role in achieving the City's goals and objectives in terms of physical development and growth management. Three general categories of Planning activities include: Current Planning (development review); Long-Range Planning; and Historic Preservation. Current Planning functions include: processing of land development applications; responding to land use inquiries from residents, business owners, and development professionals; project management for special projects; administering contracts with consultants hired to perform environmental and planning services; and annexation requests. Long-Range Planning functions include: maintenance and updates of the General Plan, Housing Element, Climate Action Plan, various Specific Plans, and the zoning code (RMC Title 18); inter-agency coordination and strategic planning; and grant administration for State planning grants. Planning administers the City's historic preservation program including related permits and policy documents. Planning Division staff also regularly provide technical and professional support to the City Council, Planning Commission, Historic & Scenic Preservation Commission, Preliminary/Development Review Committee, and the Minor Exception Permit Committee.

Program Objectives:

- Respond to telephone, e-mail, and public counter inquiries for customer assistance at the One Stop Permit Center and the Planning Division office.
- Support business assistance and economic development activities including review of Business License applications, special event applications, commercial property searches, zoning research, etc.
- Accept, process, and prepare staff reports for land use applications and permits.
- Provide staff support to the Planning Commission and the Historic & Scenic Preservation Commission, in the form of agendas, legal advertising and notices, staff reports, presentations, and recording meeting minutes.
- Provide staff support to the Minor Exception Committee, in the form of agendas, legal advertising and notices, project reviews, and meeting minutes.
- Provide staff support to the Preliminary/Development Review Committee, in the form of agendas, project review, and conducting meetings.
- Process General Plan amendments, Zoning Map and Zoning Code amendments, and Specific Plan amendments.
- Prepare and submit an annual Housing Element Progress Report and General Plan Progress Report as required by the State of California.
- Maintain and expand the Historic Preservation program, including advising property owners, issuing permits, maintaining restoration/rehabilitation agreements (Mills Act Contracts) with private property owners, implementing the Historic Architectural Design Guidelines, and public outreach/information.
- Process annexation applications for surrounding unincorporated areas to accommodate proposed development projects.
- Process Pre-Annexation Agreement applications for developments in surrounding unincorporated areas to connect to City water and/or sewer services.
- Review final grading, building, and landscaping plans prior to issuance of building permits to ensure compliance with code requirements and any applicable conditions of approval.
- Perform final occupancy inspections on building projects as required to ensure compliance with conditions of approval and municipal code standards.

- Provide Planning-related assistance to other City departments, such as the City Manager, City Attorney, Municipal Utilities & Engineering Department, and Code Enforcement Division.
- Continue to evaluate Planning procedures for efficiency and effectiveness, and implement improvements or changes to department procedures and zoning code regulations.
- Seek and apply for State or regional grant funding in support of Planning work programs and activities.
- Coordinate Planning activities with other agencies, such as the County of San Bernardino, the San Bernardino County Transportation Authority (SBCTA), Southern California Association of Governments (SCAG), Caltrans, and Omnitrans.

Significant Program Changes for Fiscal Years 26-27 and 27-28:

- Facilitate redevelopment of the Redlands Mall site with a new mixed-use development project, in cooperation with the property's new ownership.
- Continue implementation of the adopted 2021-2029 Housing Element and completing the relevant remaining tasks contained in the work program.
- Administer new inclusionary housing program including in-lieu fees for affordable housing projects.
- Implement and provide pre-approved ADU Standard Plans to residents and property owners.
- Facilitate the long-term expansion of the Kaiser medical facility complex on California Street with new medical office building(s).
- Assist with implementation of policies and programs in the Climate Action Plan.
- Complete a citywide historical reconnaissance survey for the historical preservation program.

Accomplishments for Fiscal Years 24-25 and 25-26:

- Completed several significant work program items listed in the 2021-2029 Housing Element including:
 - Adopted Ordinance No. 2983 to complete the required rezoning actions to accommodate the Regional Housing Needs Allocation (RHNA).
 - Adopted Ordinance No. 2985 updating housing definitions, various housing regulations in the Zoning Regulations (RMC Title 18), and adopted new development standards for Single-Room Occupancy homes as well as Agricultural Worker housing.
 - Adopted Ordinance No. 2959 creating an Inclusionary Housing program and new chapter in the Zoning Regulations (RMC Title 18).
 - Prepared draft ordinance to update Accessory Dwelling Units (ADU) development standards.
 - Hired architectural consultant to prepare pre-approved ADU Standard Plans with four different architectural styles for use by residents and property owners (available to the public at no cost).
- Adopted Ordinance No. 2961 to permit agri-tourism land uses in the Agricultural (A-1) District and related development standards and performance criteria.
- Completed a comprehensive update to the adopted Climate Action Plan.
- Completed a comprehensive update to the City's Truck Route Map (per AB 98 requirements) contained in the 2035 General Plan's "Connected City" chapter.
- Preparation and noticing responsibilities for Planning Commission agendas, Historic & Scenic Preservation Commission agendas, Development Review Committee agendas, and Minor Exception Permit Committee agendas.
- Developer completed construction of the Liberty Lane Apartments project with 80 apartments affordable to lower-income households located at the southwest corner of Texas St. and Lugonia Ave.

- Prepare staff reports for matters scheduled before the City Council, Planning Commission, and Historic & Scenic Preservation Commission.
- Developer completing the build-out of the Bergamot Specific Plan (SP No. 64) with 434 new single-family homes plus a new 12-acre public park (now dedicated to the City) located to the north and west of Citrus Valley High School.
- Entitled the long-term expansion of the Kaiser medical center property on California Street.
- Entitled a new mixed use project in the downtown within the Transit Villages Specific Plan.
- New hotel under construction on West Colton Ave. near downtown Redlands (Tru Hotel by Hilton).
- Several applications currently under review for new retail, commercial, and shopping center developments.
- Prepared required annual progress reports for the 2035 General Plan as well as the Housing Element.
- Provided administrative oversight, including contract administration, for Surface Mining and Reclamation Act (SMARA) compliance for six quarries and two reclamation plants operated by CEMEX Materials and Robertson's Ready Mix in the Santa Ana River Wash.
- Participated in inter-agency coordination for regional Planning efforts, including those of the San Bernardino Council of Governments (SBCOG) and other studies by the San Bernardino County Transportation Authority (SBCTA), including seeking and receiving grant funds.

**DEPARTMENT/DIVISION
PLANNING**

FUND
GENERAL FUND

ORGKEY
101164

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 928,925 | 1,127,247 | 1,127,247 | 1,251,259 | 1,335,195 |
| 5002 Salaries: Part-Time | 1,680 | 16,000 | 16,000 | 33,660 | 33,660 |
| 5005 Vacancies | - | - | - | (44,172) | (44,554) |
| 5101 Overtime Salaries | 1,338 | - | 500 | 1,500 | 2,000 |
| 5202 Holiday Pay | 8,848 | - | 6,489 | - | - |
| 5203 Bonus | 5,125 | 2,844 | 6,169 | 4,644 | 4,644 |
| 5204 Accrual Payout | 28,915 | - | 10,073 | 19,379 | 19,379 |
| 5301 Banked Leave Buy Back | 2,250 | 22,700 | 22,700 | 3,661 | 3,661 |
| 5401 Pension Contributions | 269,555 | 310,756 | 310,756 | 330,737 | 337,906 |
| 5501 Social Security/Medicare | 68,685 | 79,503 | 79,503 | 90,968 | 92,808 |
| 5601 Deferred Compensation | 36,755 | 18,448 | 45,774 | 21,637 | 21,637 |
| 5701 Health/Dental Insurance | 114,440 | 127,435 | 127,435 | 136,473 | 136,850 |
| 5702 Workers' Comp Insurance | 21,872 | 22,633 | 22,633 | 28,943 | 29,707 |
| 5703 Disability Insurance | 2,303 | 1,925 | 1,925 | 3,878 | 4,069 |
| 5704 Unemployment Insurance | 679 | 4,340 | 4,340 | 5,243 | 5,243 |
| 5705 Life Insurance | 521 | 567 | 567 | 636 | 636 |
| 5801 Vehicle Allowance | 5,880 | 3,600 | 3,600 | 5,880 | 5,880 |
| 5802 Eyecare Reimbursement | 1,726 | 2,700 | 2,700 | 2,730 | 2,730 |
| 5803 Clothing Allowance | 390 | 690 | 1,110 | 690 | 690 |
| 5903 Other Taxable Benefits | 4,704 | 3,045 | 3,045 | 5,820 | 5,820 |
| 5904 Tuition Reimbursement | - | - | - | 5,000 | 5,000 |
| TOTAL SALARIES AND BENEFITS | 1,504,591 | 1,744,433 | 1,792,566 | 1,908,566 | 2,002,962 |
| SERVICES | | | | | |
| 6005 License & Permits | 269 | 150 | 3,119 | 500 | 500 |
| 6102 Legal Services | 99,352 | - | 75,000 | 100,000 | 100,000 |
| 6106 Other Professional Services | 313,745 | 597,245 | 534,232 | 125,583 | 125,583 |
| 6107 Reimb Professional Services | 339,723 | 851,969 | 458,743 | 181,814 | 24,500 |
| 6304 Telephone | 1,068 | 2,065 | 900 | 2,200 | 2,300 |
| 6401 Meeting & Prof Development | 3,951 | 11,091 | 13,355 | 13,550 | 14,160 |
| 6402 Travel Expense/Reimbursement | 2,475 | 4,910 | 10,451 | 5,600 | 5,850 |
| 6403 Training | 1,245 | 550 | 1,119 | 575 | 600 |
| 6601 Postage | 3,074 | 3,570 | 2,500 | 3,700 | 3,850 |
| 6703 Software Support/Development | - | 26,450 | 10,000 | - | - |
| 6705 Filming and Microfilming | 2,364 | 10,000 | - | 10,300 | 10,600 |
| 6710 Special Contractual Services | - | 150 | - | - | - |
| 6802 Info Tech Service Charges | 68,540 | 60,381 | 60,381 | 97,915 | 101,179 |
| 6803 City Garage Charges | 4,961 | 5,168 | 4,523 | 3,658 | 3,316 |
| 6901 Printing and Binding | 794 | 2,244 | 348 | 3,050 | 3,175 |
| 6902 Advertising | 9,876 | 11,471 | 15,000 | 11,500 | 11,500 |
| 6906 Office Equip & Furn Rent | 1,191 | 3,000 | 3,000 | 3,975 | 4,095 |
| 6909 Subscriptions & Memberships | 4,093 | 5,800 | 4,981 | 6,125 | 6,350 |
| 6910 Labor | - | - | 3,000 | - | - |
| 6912 Reimbursed Expenditures | - | - | - | - | - |
| TOTAL SERVICES | 856,722 | 1,596,213 | 1,200,652 | 570,045 | 417,558 |
| SUPPLIES | | | | | |
| 7001 Books & Supplies | 2,969 | 1,170 | 250 | 2,000 | 2,000 |

**DEPARTMENT/DIVISION
PLANNING**

FUND
GENERAL FUND

ORGKEY
101164

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7002 Office Supplies | 4,737 | 7,223 | 4,243 | 3,950 | 3,950 |
| 7101 Office Equipment & Furniture | - | 1,170 | 3,569 | 5,000 | 5,000 |
| 7203 Office Equipment Maintenance | - | 444 | 500 | 500 | 500 |
| 7206 Vehicle Maintenance | 380 | - | 430 | 500 | 550 |
| 7211 Computer Components | 4,188 | 1,754 | 488 | 5,500 | 5,500 |
| 7807 Food | 798 | 530 | 950 | 1,550 | 1,575 |
| 7810 Special Departmental Supplies | 387 | 530 | 2,000 | 2,550 | 2,650 |
| TOTAL SUPPLIES | 13,460 | 12,824 | 12,429 | 21,550 | 21,725 |
| FIXED ASSETS | | | | | |
| 8801 Capital Lease | 4,858 | 16,887 | 3,850 | 3,615 | 3,615 |
| TOTAL FIXED ASSETS | 4,858 | 16,887 | 3,850 | 3,615 | 3,615 |
| DIVISION TOTAL | 2,379,631 | 3,370,357 | 3,009,496 | 2,503,776 | 2,445,860 |

DEPARTMENT SUMMARY

FUND
GENERAL FUND

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| ECONOMIC DEVELOPMENT | 487,418 | 490,755 | 502,977 | 505,493 | 524,330 |
| BUILDING & SAFETY | 1,809,516 | 1,938,693 | 1,881,642 | 2,005,474 | 2,061,429 |
| LAND USE ENGINEERING | 842,250 | 1,073,279 | 841,010 | 878,579 | 942,870 |
| PLANNING | 2,379,631 | 3,370,357 | 3,009,496 | 2,503,776 | 2,445,860 |
| DEPARTMENT TOTAL | 5,518,814 | 6,873,084 | 6,235,125 | 5,893,323 | 5,974,489 |

Development Services Department Grants Program

Program Description:

The Grants Program within the Development Services Department consists of the administration of the City's Community Development Block Grant (CDBG) program as well as researching, applying, securing, and administering other county, state, or federal grant opportunities that benefit advance planning and community development needs.

As a Participating Jurisdiction (PJ) in the County of San Bernardino's Urban County Program, the City receives an annual award from the U.S. Department of Housing and Urban Development (HUD). The County of San Bernardino administers the award on behalf of the City and retains 20% of the annual award for administrative expenses.

CDBG Program Objectives:

- Development of a viable urban community by providing decent housing, suitable living environment, and expanded economic opportunity for City residents, particularly those earning low and moderate incomes.
- Aid in the prevention or elimination of slums or blight.
- Aid in activities designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs.

Other Grants Program Objectives:

- To secure funding opportunities that encourage and support advanced planning activities that help plan for future growth and development.

Significant Program Changes for Fiscal Year 2026-27 and 2027-28:

- Identify and fund new rehabilitation projects with CDBG funds that benefit low to moderate income residents with CDBG funds.
- Implement new public service programs that benefit low-to-moderate income residents with CDBG funds.
- Fund emergency generator projects at the designated cooling centers.

Accomplishments for Fiscal Year 2024-2026:

- Completed the Joslyn Senior Center Rehabilitation Project Phase I.
- Provided contract administration for the Joslyn Senior Center Rehabilitation Project Phase II.
- Provided contract administration to five CDBG funded public services programs that benefited low to moderate income residents.
- Provided contract administration for Flores Senior Center Rehabilitation Project.
- Provided contract administration for the ECBG HVAC replacement at the Joslyn Senior Center.

**DEPARTMENT/DIVISION
PLANNING GRANTS**

**FUND
GRANTS**

**ORGKEY
200164**

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-----------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | - | 67,249 | 67,249 | - | - |
| TOTAL SALARIES AND BENEFITS | - | 67,249 | 67,249 | - | - |
| SERVICES | | | | | |
| 6005 License & Permits | | 366 | 366 | - | - |
| 6710 Special Contractual Services | 54,502 | 46,700 | 46,700 | - | - |
| 6901 Printing and Binding | | 400 | 400 | - | - |
| TOTAL SERVICES | 54,502 | 47,466 | 47,466 | - | - |
| SUPPLIES | | | | | |
| 7901 Non-Capital Expenditures | 29,069 | 8,011 | 8,011 | - | - |
| TOTAL SUPPLIES | 29,069 | 8,011 | 8,011 | - | - |
| FIXED ASSETS | | | | | |
| 8501 Other Betterments/Improv | | 279,770 | 279,770 | - | - |
| 8503 Building Const/Improv | | 545,474 | 545,474 | - | - |
| 8706 All Other Equipment | - | 133,300 | 133,300 | - | - |
| TOTAL FIXED ASSETS | - | 958,544 | 958,544 | - | - |
| DIVISION TOTAL | 83,571 | 1,081,269 | 1,081,269 | - | - |

DEPARTMENT SUMMARY

FUND
GRANTS

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| PLANNING GRANTS | 83,571 | 1,081,269 | 1,081,269 | - | - |
| DEPARTMENT TOTAL | 83,571 | 1,081,269 | 1,081,269 | - | - |

Development Services Department Inclusionary Housing Program

Program Description:

The Inclusionary Housing Program, adopted by the City Council on December 19, 2023, is an integral part of the City's implementation programs contained in the 2021-2029 Housing Element. The Inclusionary Housing Program requires that a percentage of housing units in new residential developments be provided at an affordable cost to low- and moderate-income households, or an in-lieu fee be paid, in all new residential developments with ten (10) or more residential units.

The in-lieu fees collected under this program must be utilized for the provision of housing affordable to Very Low-income, Low-income, and Moderate-income households in the City, and administration and compliance monitoring of the Inclusionary Housing Program.

Inclusionary Housing Program Objectives:

- Promote the development of affordable housing throughout the City.
- Increase the supply of housing affordable to very low-, low- and moderate-income families through the assistance and cooperation of private residential developers.

Significant Program Changes for Fiscal Year 2026-27 and 2027-28:

- This was a new program and budget added for this fiscal year.
- Received In-Lieu revenue in the amount of \$1.86 million in 2025-2026 for future projects.

**DEPARTMENT/DIVISION
INCLUSIONARY HOUSING OPERATIONS**

FUND
INCLUSIONARY HOUSING

ORGKEY
255900

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | - | 75,000 | 75,000 | - | - |
| TOTAL SALARIES AND BENEFITS | - | 75,000 | 75,000 | - | - |
| SERVICES | | | | | |
| 6102 Legal Services | - | 35,000 | 35,000 | 35,000 | 35,000 |
| TOTAL SERVICES | - | 35,000 | 35,000 | 35,000 | 35,000 |
| DIVISION TOTAL | - | 110,000 | 110,000 | 35,000 | 35,000 |

DEPARTMENT/DIVISION
INCLUSIONARY HOUSING PROJECTS/GRANTS

FUND
 INCLUSIONARY HOUSING

ORGKEY
 255910

| <u>OBJECT</u> | <u>FY 2025 ACTUAL (AUDITED)</u> | <u>FY 2026 ADJUSTED BUDGET</u> | <u>FY 2026 12 MONTH ESTIMATED</u> | <u>FY 2027 CITY MANAGER RECOMMENDED</u> | <u>FY 2028 CITY MANAGER RECOMMENDED</u> |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6106 Other Professional Services | - | 35,000 | 35,000 | 35,000 | 35,000 |
| TOTAL SERVICES | - | 35,000 | 35,000 | 35,000 | 35,000 |
| DIVISION TOTAL | - | 35,000 | 35,000 | 35,000 | 35,000 |

DEPARTMENT SUMMARY

FUND
INCLUSIONARY HOUSING

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| OPERATIONS | - | 110,000 | 110,000 | 35,000 | 35,000 |
| PROJECTS/GRANTS | - | 35,000 | 35,000 | 35,000 | 35,000 |
| DEPARTMENT TOTAL | - | 145,000 | 145,000 | 70,000 | 70,000 |

Facilities and Community Services

Program Description:

The mission of the Facilities and Community Services Department is to promote and develop policies and practices that minimize impact to the environment, improve response experience to reports and service requests, provide quality service to city residents, businesses, and visitors, and improve the quality of life for present and future generations.

Program Objectives:

- Administration: Providing customer service and support to residents, businesses, and visitors of the city for requests for service and information.
- Animal Services: Overseeing animal welfare and services.
- Building Maintenance Division: Maintaining city facilities and projects.
- Citrus Groves and Preservation Division: Focusing on the preservation and management of the City's citrus groves.
- Code Enforcement Division: Ensuring compliance with state and local laws and codes.
- Downtown Division: Managing the City's Certified Farmers Markets and other downtown events, promoting tourism, and serving the downtown business community.
- Equipment Maintenance Division: Maintaining the city fleet, operating the natural gas fuel station, and maintenance of the Corporate Yard.
- Hillside Memorial Park: Management and operation of the city-owned cemetery.
- Parks Division: Maintaining parks, Landscape Maintenance Districts, and Community Facility Districts.
- Recreation and Senior Services Divisions: Managing Community and Senior Centers and their programs.
- Redlands Municipal Airport: Management and operation of the city-owned airport.
- State Street Building (Future City Hall): Management and operation of the new city hall facility.
- Street Tree Division: Providing tree trimming and emergency tree services.
- Street Maintenance and Electrical: Maintaining the city streets, street lighting and public right of way areas.
- Solid Waste and Landfill Division: Collection of residential and commercial green waste, refuse, recyclables, operating the California Street Landfill, and developmental and implementation of the city's recycling programs.

Accomplishments Fiscal Year 2024-2026:

- Issued 371 special events permits.
- Processed 2607 work orders.
- Completed 14 Capital Improvement Projects.

Fiscal Year 2026-2028 Goals:

- Issuance of 420 special events permits.
- Process 2900 work orders.
- Complete 21 Capital Improvement Projects.

**DEPARTMENT/DIVISION
FCS ADMINISTRATION**

FUND
GENERAL FUND

ORGKEY
101300

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 417,872 | 378,726 | 378,726 | 235,173 | 263,272 |
| 5005 Vacancies | - | - | - | (12,627) | (12,863) |
| 5101 Overtime Salaries | 8,195 | 1,500 | 10,000 | 8,195 | 8,195 |
| 5202 Holiday Pay | 3,351 | - | 1,932 | - | - |
| 5203 Bonus | 3,975 | 3,564 | 3,564 | 3,601 | 3,601 |
| 5204 Accrual Payout | 28,627 | - | 25,757 | 28,685 | 28,685 |
| 5301 Banked Leave Buy Back | 97 | 32,164 | 1,582 | 115 | 115 |
| 5401 Pension Contributions | 120,378 | 157,731 | 157,731 | 120,530 | 123,053 |
| 5501 Social Security/Medicare | 31,379 | 38,373 | 38,373 | 33,578 | 34,325 |
| 5601 Deferred Compensation | 9,567 | 11,015 | 11,015 | 9,904 | 9,911 |
| 5701 Health/Dental Insurance | 72,144 | 92,308 | 92,308 | 61,193 | 61,483 |
| 5702 Workers' Comp Insurance | 18,543 | 19,188 | 19,188 | 44,728 | 45,910 |
| 5703 Disability Insurance | 1,565 | 1,276 | 1,276 | 2,079 | 2,181 |
| 5704 Unemployment Insurance | 325 | 2,322 | 2,322 | 2,040 | 2,040 |
| 5705 Life Insurance | 292 | 337 | 337 | 297 | 297 |
| 5801 Vehicle Allowance | 4,560 | 5,016 | 5,016 | 4,560 | 4,560 |
| 5802 Eyecare Reimbursement | 2,100 | 1,605 | 1,605 | 1,182 | 1,182 |
| 5803 Clothing Allowance | 306 | 831 | 831 | 636 | 636 |
| 5903 Other Taxable Benefits | 1,651 | 1,002 | 1,002 | 1,701 | 1,701 |
| 5904 Tuition Reimbursement | - | - | - | - | - |
| 5905 Employee Wellness Program | 901 | - | 601 | - | - |
| TOTAL SALARIES AND BENEFITS | 725,830 | 746,958 | 753,166 | 545,570 | 578,284 |
| SERVICES | | | | | |
| 6005 License & Permits | 27,293 | - | 27,293 | 28,112 | 28,955 |
| 6006 Taxes | 104 | - | - | - | - |
| 6102 Legal Services | - | - | 111 | - | - |
| 6106 Other Professional Services | 7,146 | 18,375 | 18,375 | 5,000 | 5,000 |
| 6301 Water Wastewater Refuse | - | 321 | - | - | - |
| 6304 Telephone | 11,016 | 8,190 | 8,190 | 9,000 | 9,000 |
| 6401 Meeting & Prof Development | 2,409 | 1,600 | 5,000 | 5,150 | 5,250 |
| 6402 Travel Expense/Reimbursement | 4,470 | 1,680 | 2,217 | 2,300 | 2,500 |
| 6403 Training | 515 | 3,400 | 505 | - | - |
| 6501 Settlements/Judgments | - | 1,820,000 | 1,820,000 | - | - |
| 6601 Postage | 13,724 | 1,995 | 1,500 | 2,055 | 2,117 |
| 6703 Software Support/Development | - | 840 | 30,840 | 30,000 | 30,000 |
| 6708 Special Program Expenditures | 20,000 | 51,000 | 162,735 | 380,308 | 380,308 |
| 6710 Special Contractual Services | 131,693 | 355,320 | 200,000 | 150,000 | 151,500 |
| 6802 Info Tech Service Charges | 83,772 | 73,799 | 73,799 | 119,674 | 123,663 |
| 6803 City Garage Charges | 63,502 | 66,154 | 28,945 | 23,412 | 21,224 |
| 6901 Printing and Binding | 6,996 | 6,600 | 6,600 | 6,463 | 6,463 |
| 6902 Advertising | 5,000 | - | - | 1,000 | 1,000 |
| 6906 Office Equip & Furn Rent | 1,659 | 4,310 | 3,000 | 4,310 | 4,310 |
| 6909 Subscriptions & Memberships | 2,466 | 7,516 | 7,976 | 8,553 | 8,858 |
| 6910 Labor | 993 | 18,783 | 18,783 | - | - |
| TOTAL SERVICES | 382,758 | 2,439,883 | 2,415,869 | 775,337 | 780,148 |

**DEPARTMENT/DIVISION
FCS ADMINISTRATION**

FUND
GENERAL FUND

ORGKEY
101300

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7002 Office Supplies | 17,653 | 23,750 | 13,000 | 16,223 | 16,709 |
| 7004 Uniform/Safety Clothing | 612 | 840 | 2,000 | 1,000 | 1,000 |
| 7101 Office Equipment & Furniture | 6,791 | 36,948 | 10,500 | 10,815 | 11,140 |
| 7204 Building/Grounds Maintenance | - | - | 713,000 | - | - |
| 7205 Machinery & Equip. Maint. | - | 4,482 | - | - | - |
| 7206 Vehicle Maintenance | 1,432 | 1,447 | 1,447 | 1,447 | 1,447 |
| 7208 Repair/Maintenance Supplies | 365 | 220 | 2,446 | 250 | 250 |
| 7209 Janitorial Supplies | - | 857 | - | - | - |
| 7211 Computer Components | 3,975 | 10,150 | 7,000 | 10,150 | 10,150 |
| 7807 Food | 4,918 | 6,825 | 7,500 | 8,000 | 8,000 |
| 7810 Special Departmental Supplies | 3,501 | 9,272 | 1,000 | 1,050 | 1,050 |
| 7901 Non-Capital Expenditures | 223 | 4,000 | - | 1,000 | 1,000 |
| TOTAL SUPPLIES | 39,471 | 98,791 | 757,893 | 49,935 | 50,746 |
| FIXED ASSETS | | | | | |
| 8001 Land Acquisitions | 365 | - | 25,304 | - | - |
| 8301 Construction In Progress | 22,263 | - | - | - | - |
| 8501 Other Betterments/Improv | - | 713,038 | - | - | - |
| 8706 All Other Equipment | - | 50,000 | 50,000 | - | - |
| 8801 Capital Lease | 33,657 | 44,944 | 22,609 | 22,316 | 22,316 |
| TOTAL FIXED ASSETS | 56,284 | 807,982 | 97,913 | 22,316 | 22,316 |
| DIVISION TOTAL | 1,204,343 | 4,093,614 | 4,024,841 | 1,393,157 | 1,431,493 |

Facilities and Community Services Building Maintenance Division

Program Description:

The Building Maintenance Division performs routine maintenance and emergency services for all City-owned facilities, and oversees all capital improvement projects. This division provides maintenance services to all City facilities totaling approximately 583,000 square feet, including the Citrus Center, Civic Center, three parking structures, A.K. Smiley Library, Lincoln Shrine, Contemporary Club, four Fire stations, Police Annex, Joslyn Senior Center, Community and Senior Center, Corporate Yard, Redlands Airport, Landfill, Hillside Memorial Park and 1625 Redlands Blvd. In 2026, the State Street building at 300 E. State Street and the Museum of Redlands was added to the City facility list as well.

This Division is utilized for a wide range of building maintenance functions including carpentry, plumbing, electrical, HVAC, painting, furniture assembly and relocation, general cleaning services, and special projects including office construction, remodeling, janitorial issues, and environmental testing.

City staff prepares scope of services, solicits bids, and administers contracts for various vendors to provide ongoing and specialized maintenance services. Among the contracted services are janitorial, pest control, HVAC maintenance, elevator servicing, and security alarm systems.

Program Objectives:

- Provide quality service when responding to calls from various departments regarding maintenance and repair of City-owned facilities.
- Reduce response time for maintenance and service calls.
- Work synergistically with other divisions for various department and city-wide projects.
- Manage CIP and other facility related projects.

Accomplishments for Fiscal Year 2024-2026:

- HVAC replacement at Joslyn Senior Center.
- Managed Animal Shelter Kennel Expansion.
- Managed Citrus Avenue Parking Structure Improvement Plan.
- Managed Ford Park Restroom Placement Project.
- Managed the Library Modernization Project.
- Worked alongside Tilden-Coil on State Street building Renovation Project.
- Completed Fire Station 2 remodel project.
- Completed 860 work orders.

Goals for Fiscal Year 2026-2028:

- Complete Citrus Center Remodel and move city staff into new offices.
- Manage CIP projects for Roof and HVAC replacements at several City Facilities.
- Complete 265 preventative maintenance requests.
- Complete 680 work orders.

DEPARTMENT/DIVISION
BUILDING
MAINTENANCE

FUND
GENERAL FUND

ORGKEY
101301

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 487,111 | 580,455 | 580,455 | 629,314 | 673,838 |
| 5002 Salaries: Part-Time | - | - | 11,415 | - | - |
| 5005 Vacancies | - | - | - | (23,782) | (24,044) |
| 5101 Overtime Salaries | 67,367 | 29,242 | 85,000 | 50,000 | 55,000 |
| 5201 Stand By | 4,684 | - | 8,000 | 5,000 | 5,000 |
| 5202 Holiday Pay | 10,702 | - | - | - | - |
| 5203 Bonus | - | 440 | 440 | - | - |
| 5204 Accrual Payout | 1,624 | - | 10,042 | 1,650 | 1,650 |
| 5301 Banked Leave Buy Back | 3,955 | 14,156 | 14,156 | 4,422 | 4,422 |
| 5401 Pension Contributions | 140,829 | 168,440 | 168,440 | 153,941 | 156,410 |
| 5501 Social Security/Medicare | 44,177 | 43,873 | 43,873 | 42,325 | 42,943 |
| 5601 Deferred Compensation | 3,518 | 4,796 | 4,796 | 3,932 | 3,990 |
| 5701 Health/Dental Insurance | 119,230 | 153,347 | 153,347 | 123,852 | 124,184 |
| 5702 Workers' Comp Insurance | 21,230 | 21,968 | 21,968 | 20,574 | 21,117 |
| 5703 Disability Insurance | 4,446 | 4,143 | 4,143 | 4,972 | 5,047 |
| 5704 Unemployment Insurance | 547 | 3,147 | 3,147 | 3,103 | 3,103 |
| 5705 Life Insurance | 431 | 457 | 457 | 451 | 451 |
| 5801 Vehicle Allowance | - | 600 | 600 | - | - |
| 5802 Eyecare Reimbursement | - | 2,175 | 2,175 | 2,145 | 2,145 |
| 5803 Clothing Allowance | 810 | 1,830 | 1,830 | 2,010 | 2,010 |
| 5804 Uniform Rental | 408 | - | 278 | - | - |
| 5903 Other Taxable Benefits | 2,641 | 2,813 | 2,813 | 3,653 | 3,653 |
| TOTAL SALARIES AND BENEFITS | 913,710 | 1,031,882 | 1,117,375 | 1,027,562 | 1,080,920 |
| SERVICES | | | | | |
| 6005 License & Permits | 1,350 | - | - | 5,000 | 5,000 |
| 6007 Penalties and Interest | 1,700 | - | 45 | - | - |
| 6301 Water Wastewater Refuse | 122,927 | 130,826 | 130,826 | 162,767 | 167,650 |
| 6304 Telephone | 24,180 | 17,544 | 17,544 | 18,070 | 18,613 |
| 6307 Electricity & Gas | 1,023,305 | 931,173 | 931,173 | 1,043,156 | 1,074,451 |
| 6402 Travel Expense/Reimbursement | 3 | - | 58 | - | - |
| 6403 Training | 401 | 1,721 | 1,721 | 1,773 | 1,826 |
| 6601 Postage | - | - | 48 | - | - |
| 6703 Software Support/Development | 103,653 | 4,984 | 43,093 | 30,000 | 30,900 |
| 6710 Special Contractual Services | 141,561 | 150,886 | 150,840 | 153,325 | 155,885 |
| 6712 Landfill Tipping Charges | - | 1,092 | 1,092 | 1,125 | 1,159 |
| 6802 Info Tech Service Charges | 30,462 | 26,836 | 26,836 | 43,518 | 44,968 |
| 6803 City Garage Charges | 42,665 | 44,447 | 38,895 | 31,460 | 28,520 |
| 6901 Printing and Binding | 716 | - | 109 | - | - |
| 6902 Advertising | - | 2,122 | 2,122 | 2,185 | 2,251 |
| 6903 Janitorial Services | 411,771 | 477,405 | 477,405 | 548,805 | 565,269 |
| 6904 Land and Building Rent | 12,000 | - | 6,000 | 6,000 | 6,000 |
| 6908 Other Rentals | 195,358 | 54,188 | 190,000 | 190,000 | 100,000 |
| 6910 Labor | 302,513 | 290,008 | 290,008 | 300,000 | 303,000 |
| TOTAL SERVICES | 2,414,565 | 2,133,232 | 2,307,816 | 2,537,184 | 2,505,491 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 1,915 | 4,065 | 2,000 | 2,642 | 2,721 |

**DEPARTMENT/DIVISION
BUILDING
MAINTENANCE**

FUND
GENERAL FUND

ORGKEY
101301

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7004 Uniform/Safety Clothing | 7,224 | 6,203 | 10,000 | 10,000 | 10,000 |
| 7101 Office Equipment & Furniture | 1,436 | 1,700 | 3,500 | 1,751 | 1,804 |
| 7102 Small Tools & Equipment | 5,461 | 4,000 | 4,000 | 4,120 | 4,244 |
| 7204 Building/Grounds Maintenance | 11,074 | - | - | - | - |
| 7205 Machinery & Equip. Maint. | 3,110 | - | - | - | - |
| 7206 Vehicle Maintenance | 2,943 | - | 4,333 | 5,000 | 5,000 |
| 7208 Repair/Maintenance Supplies | 334,091 | 352,160 | 362,724 | 253,818 | 262,653 |
| 7209 Janitorial Supplies | 8,810 | 10,609 | 10,609 | 10,927 | 11,255 |
| 7210 Building Supplies | 1,779 | 26,503 | 3,000 | 5,000 | 7,000 |
| 7211 Computer Components | 1,685 | - | 1,500 | 1,000 | 1,000 |
| 7807 Food | 170 | 750 | 750 | 773 | 796 |
| 7810 Special Departmental Supplies | 25,893 | 120,418 | 45,000 | 50,000 | 50,000 |
| TOTAL SUPPLIES | 405,590 | 526,408 | 447,417 | 345,031 | 356,472 |
| FIXED ASSETS | | | | | |
| 8501 Other Betterments/Improv | - | - | - | 225,000 | - |
| 8503 Building Const/Improv | 33,214 | - | - | - | - |
| 8704 Motor Vehicles | 141,884 | - | - | - | - |
| 8706 All Other Equipment | 20,500 | - | - | - | - |
| 8801 Capital Lease | (14,022) | 53,462 | 100,147 | 89,335 | 89,335 |
| TOTAL FIXED ASSETS | 181,576 | 53,462 | 100,147 | 314,335 | 89,335 |
| DEBT SERVICE | | | | | |
| 9002 Principal - Lease | 52,074 | - | - | - | - |
| 9102 Interest - Lease | 3,895 | - | - | - | - |
| TOTAL DEBT SERVICE | 55,968 | - | - | - | - |
| DIVISION TOTAL | 3,971,409 | 3,744,983 | 3,972,754 | 4,224,113 | 4,032,218 |

Facilities and Community Service Streets and Electrical Division

Program Description:

The Street Division provides for the general maintenance and repair of 314 miles of streets, and 90 miles of storm drains within the city. Crews respond to approximately 1,000 annual calls for routine street maintenance services.

The division also provides routine street cleaning and sweeping services on public roadways within the city. Cleaning actions include mechanical sweeping, debris removal, storm cleanup, and other related services. Streets are swept on a bi-monthly basis totaling 510 curb-miles swept during each sweeping rotation, equating to 1,020 curb-miles cleaned per month.

The division is also charged with providing the maintenance and repair of 72 city-owned traffic signals and approximately 5,000 city-owned streetlights.

Program Objectives:

- Patch and repair asphalt surfaces, including potholes, utility trenches, and cracks.
- Repair and ramping of sidewalks damaged by tree roots.
- General maintenance and repair to the storm drain system, including clearing of vegetation, repairs to open and rock channels, debris removal, clearing of blockages, and general inspections.
- Operation of a weed abatement program to include shoulder grading and mowing, spraying, and removal to comply with Fire Department abatement requirements.
- Provide support to public safety departments for barricades, signs, and human resources in response to emergencies.
- Install, replace, repair, and maintain all traffic signage within the public right-of-way.
- Install, restore, and maintain all roadway markings and striping, including painted curbs, street legends, crosswalks, centerline and lane-line stripes, and parking lot lines.
- The field service coordinator is responsible for oversight of the City's contracted street sweeping and traffic signal infrastructure.
- Service, repair, and maintain streetlights.

Accomplishments for Fiscal Year 2024-2026:

- Maintained over 300 miles of streets, including potholing and skin patching, and sidewalk ramping, using 10 tons of asphalt in 457 locations.
- Provide street sweeping for 12,000 curb miles throughout the City.
- Completed approximately 7,800 underground service alert tickets. These are USA dig alerts that the streets / electrical to have to locate underground utilities
- Serviced and/or repaired 1,560 street lights.
- Completed annual cleaning of all storm drain inlets and channels.
- Fabricated, replaced, or serviced 870 street signs.
- Replaced 27 streetlights/traffic signals knocked down in traffic accidents.
- Provided 400 labor hours, eradicating illegal dumps.
- Roughly 12 lane miles of curbs to sweep added to stripe

Projects Completed:

- Worked with SBCTA on light rail traffic signal integration.
- Replaced 4 power pedestals that were knocked down in traffic accidents.
- Cleared canyon roads during heavy winter rain events.
- Retro fitted intersection traffic signal power feed Redlands Blvd. and Orange St.
- Installation of approx. 2,900 linear ft of guardrail from Ford St to Palm Ave.
- Worked alongside Parks and Building Maintenance staff to complete various downtown projects including Christmas holiday decorations and lighting and community service day.
- Completed city wide speed limit sign replacement estimated 70 signs.

Accomplishments for Fiscal Year 2024-2026:

- 586 Field Responses.
- 463 Signs created and replaced.
- 8,000 underground service alerts.

Goals for Fiscal Year 2026-2028:

- 430 field responses.
- 454 signs create and replace.
- 8,200 Underground service alerts.

**DEPARTMENT/DIVISION
ELECTRICAL**

FUND
GENERAL FUND

ORGKEY
101302

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 77,204 | 95,003 | 95,003 | 89,576 | 96,534 |
| 5005 Vacancies | - | - | - | (3,655) | (3,696) |
| 5101 Overtime Salaries | - | 4,000 | 4,000 | - | - |
| 5202 Holiday Pay | 3,463 | - | 1,497 | - | - |
| 5204 Accrual Payout | 608 | - | 2 | 238 | 238 |
| 5301 Banked Leave Buy Back | 2,561 | 3,911 | 3,911 | 1,487 | 1,487 |
| 5401 Pension Contributions | 23,048 | 28,216 | 28,216 | 24,491 | 25,368 |
| 5501 Social Security/Medicare | 6,394 | 7,596 | 7,596 | 6,785 | 7,014 |
| 5601 Deferred Compensation | 300 | 300 | 10,631 | 300 | 300 |
| 5701 Health/Dental Insurance | 25,926 | 32,621 | 32,621 | 33,268 | 33,356 |
| 5702 Workers' Comp Insurance | 2,739 | 2,834 | 2,834 | 2,850 | 2,925 |
| 5703 Disability Insurance | 591 | 779 | 779 | 816 | 857 |
| 5704 Unemployment Insurance | 92 | 543 | 543 | 543 | 543 |
| 5705 Life Insurance | 68 | 79 | 79 | 79 | 79 |
| 5802 Eyecare Reimbursement | 299 | 375 | 375 | 375 | 375 |
| 5803 Clothing Allowance | 300 | 338 | 338 | 600 | 600 |
| 5804 Uniform Rental | 106 | - | 69 | - | - |
| 5903 Other Taxable Benefits | 2 | 38 | 38 | 188 | 188 |
| TOTAL SALARIES AND BENEFITS | 143,701 | 176,633 | 188,532 | 157,939 | 166,166 |
| SERVICES | | | | | |
| 6007 Penalties and Interest | - | - | 40 | - | - |
| 6008 State Mandated Fees | 2,361 | 3,500 | 3,500 | 3,500 | 3,605 |
| 6304 Telephone | 2,176 | 2,500 | 2,500 | 2,575 | 2,652 |
| 6307 Electricity & Gas | 10,041 | 8,000 | 8,000 | 8,240 | 8,487 |
| 6311 Elec Service-CA Traffic Sgl | 26,633 | 24,000 | 24,000 | 24,720 | 25,462 |
| 6312 Elec Service-City Traffic Sgl | 79,774 | 70,000 | 70,000 | 72,100 | 74,263 |
| 6314 Elec Service-SCE Street Light | 661 | 3,000 | 3,000 | 3,090 | 3,183 |
| 6315 Electric Service-Street Light | 651,370 | 600,000 | 600,000 | 618,000 | 636,540 |
| 6316 Elec Service-State Str Light | 73,028 | 40,000 | 40,000 | 41,200 | 42,436 |
| 6402 Travel Expense/Reimbursement | - | 250 | - | - | - |
| 6403 Training | 812 | 1,300 | 1,300 | 1,339 | 1,379 |
| 6710 Special Contractual Services | 452,396 | 628,600 | 600,000 | 600,000 | 600,000 |
| 6802 Info Tech Service Charges | 15,231 | 13,418 | 13,418 | 21,759 | 22,484 |
| 6803 City Garage Charges | 65,486 | 68,221 | 59,699 | 48,287 | 43,774 |
| 6902 Advertising | - | 500 | 100 | 515 | 530 |
| 6904 Land and Building Rent | 9,608 | 12,128 | 12,128 | 12,492 | 12,867 |
| TOTAL SERVICES | 1,389,577 | 1,475,417 | 1,437,685 | 1,457,817 | 1,477,662 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 18 | 1,000 | - | - | - |
| 7003 Awards/Recognition Prgm | - | 500 | 500 | 515 | 530 |
| 7004 Uniform/Safety Clothing | - | 600 | - | - | - |
| 7102 Small Tools & Equipment | - | 2,000 | - | - | - |
| 7205 Machinery & Equip. Maint. | - | 15,000 | - | - | - |
| 7208 Repair/Maintenance Supplies | 292,961 | 209,996 | 150,000 | 155,400 | 160,962 |
| 7209 Janitorial Supplies | - | 50 | - | - | - |
| 7210 Building Supplies | - | 500 | - | - | - |

**DEPARTMENT/DIVISION
ELECTRICAL**

FUND
GENERAL FUND

ORGKEY
101302

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7211 Computer Components | - | 1,000 | - | - | - |
| 7804 Medical Supplies | - | 100 | - | - | - |
| 7807 Food | - | 250 | - | 258 | 265 |
| 7810 Special Departmental Supplies | 159 | 11,000 | 5,000 | 7,000 | 8,000 |
| TOTAL SUPPLIES | 293,138 | 241,996 | 155,500 | 163,173 | 169,758 |
| FIXED ASSETS | | | | | |
| 8706 All Other Equipment | 136,281 | - | - | - | - |
| 8801 Capital Lease | (9,291) | - | - | - | - |
| TOTAL FIXED ASSETS | 126,989 | - | - | - | - |
| DEBT SERVICE | | | | | |
| 9001 Principal | 21,684 | - | - | - | - |
| 9002 Principal - Lease | 9,081 | - | - | - | - |
| 9101 Interest | 1,816 | - | - | - | - |
| 9102 Interest - Lease | 211 | - | - | - | - |
| TOTAL DEBT SERVICE | 32,791 | - | - | - | - |
| DIVISION TOTAL | 1,986,197 | 1,894,046 | 1,781,717 | 1,778,928 | 1,813,586 |

**DEPARTMENT/DIVISION
STREETS**

FUND
GENERAL FUND

ORGKEY
101304

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 800,396 | 888,186 | 888,186 | 931,333 | 1,007,611 |
| 5005 Vacancies | - | - | - | (37,979) | (38,353) |
| 5101 Overtime Salaries | 39,263 | 35,000 | 40,000 | 36,050 | 37,132 |
| 5201 Stand By | 10,703 | 15,000 | 15,000 | 15,450 | 15,914 |
| 5202 Holiday Pay | 16,234 | - | 12,260 | - | - |
| 5204 Accrual Payout | 3,130 | - | 1,637 | 991 | 991 |
| 5301 Banked Leave Buy Back | 23,643 | 24,496 | 27,799 | 9,852 | 9,852 |
| 5401 Pension Contributions | 236,326 | 259,743 | 259,743 | 251,111 | 253,190 |
| 5501 Social Security/Medicare | 68,334 | 68,873 | 68,873 | 69,732 | 70,218 |
| 5601 Deferred Compensation | 1,248 | 1,248 | 32,241 | 1,248 | 1,248 |
| 5701 Health/Dental Insurance | 181,733 | 168,066 | 168,066 | 237,840 | 238,430 |
| 5702 Workers' Comp Insurance | 95,393 | 98,712 | 98,712 | 96,544 | 99,093 |
| 5703 Disability Insurance | 8,157 | 8,535 | 8,535 | 10,602 | 10,693 |
| 5704 Unemployment Insurance | 955 | 5,768 | 5,768 | 5,768 | 5,768 |
| 5705 Life Insurance | 801 | 837 | 837 | 839 | 839 |
| 5802 Eyecare Reimbursement | 580 | 3,987 | 3,987 | 3,987 | 3,987 |
| 5803 Clothing Allowance | 3,450 | 3,788 | 3,788 | 4,100 | 4,100 |
| 5804 Uniform Rental | 1,554 | - | 735 | - | - |
| 5903 Other Taxable Benefits | 2,178 | 2,856 | 2,856 | 3,494 | 3,494 |
| TOTAL SALARIES AND BENEFITS | 1,494,078 | 1,585,095 | 1,639,021 | 1,640,961 | 1,724,206 |
| SERVICES | | | | | |
| 6004 Bank/Collection Agent Fees | - | 60 | - | - | - |
| 6005 License & Permits | - | 206,000 | - | - | - |
| 6007 Penalties and Interest | 4 | 309 | 309 | - | - |
| 6105 Medical/Physicals | 1,350 | 2,060 | 2,060 | 2,122 | 2,060 |
| 6106 Other Professional Services | - | - | 4,483 | - | - |
| 6301 Water Wastewater Refuse | 4,196 | 4,635 | 4,635 | 4,774 | 4,635 |
| 6304 Telephone | 7,733 | 6,695 | 5,500 | 6,896 | 6,695 |
| 6307 Electricity & Gas | 19,971 | 12,875 | 12,875 | 13,261 | 12,875 |
| 6401 Meeting & Prof Development | - | 2,575 | 1,000 | 2,652 | 2,575 |
| 6402 Travel Expense/Reimbursement | - | 3,914 | - | 4,031 | 3,914 |
| 6403 Training | 4,600 | 10,300 | 8,000 | 8,000 | 8,000 |
| 6601 Postage | - | 103 | - | 106 | 103 |
| 6703 Software Support/Development | - | - | 2,153 | 2,200 | 2,400 |
| 6710 Special Contractual Services | 1,056,805 | 947,912 | 1,084,912 | 755,036 | 758,836 |
| 6712 Landfill Tipping Charges | 17,918 | 87,550 | 20,000 | 20,000 | 20,600 |
| 6802 Info Tech Service Charges | 91,387 | 80,508 | 80,508 | 108,000 | 111,600 |
| 6803 City Garage Charges | 597,778 | 614,328 | 412,464 | 362,884 | 295,808 |
| 6901 Printing and Binding | - | 103 | - | - | - |
| 6902 Advertising | 291 | 1,030 | - | - | - |
| 6908 Other Rentals | 4,291 | 25,750 | 15,000 | 20,000 | 20,000 |
| 6909 Subscriptions & Memberships | - | 1,030 | - | - | - |
| 6910 Labor | 5,614 | 62,272 | 15,000 | 15,000 | 20,000 |
| 6911 Bad Debt Expense | 108 | - | - | - | - |
| TOTAL SERVICES | 1,812,047 | 2,070,009 | 1,668,898 | 1,324,963 | 1,270,101 |

**DEPARTMENT/DIVISION
STREETS**

FUND
GENERAL FUND

ORGKEY
101304

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7002 Office Supplies | 2,595 | 6,090 | 3,000 | 3,183 | 3,278 |
| 7003 Awards/Recognition Prgm | - | 3,090 | 2,000 | 3,183 | 3,278 |
| 7004 Uniform/Safety Clothing | 26,497 | 36,050 | 36,050 | 37,132 | 38,245 |
| 7101 Office Equipment & Furniture | - | 515 | 127 | - | - |
| 7102 Small Tools & Equipment | 10,174 | 15,450 | 10,000 | 15,914 | 16,391 |
| 7204 Building/Grounds Maintenance | - | 15,450 | - | - | - |
| 7206 Vehicle Maintenance | 4,786 | 3,090 | 5,000 | 3,183 | 3,278 |
| 7208 Repair/Maintenance Supplies | 192,616 | 227,666 | 211,180 | 198,094 | 204,936 |
| 7209 Janitorial Supplies | 2,567 | 2,060 | 2,060 | 2,122 | 2,185 |
| 7211 Computer Components | - | - | 554 | - | - |
| 7802 Purchased Water | 439 | - | 700 | - | - |
| 7804 Medical Supplies | - | 309 | - | - | - |
| 7807 Food | 1,998 | 1,030 | 500 | 1,061 | 1,093 |
| 7810 Special Departmental Supplies | 30,874 | 31,013 | 50,000 | 31,827 | 32,782 |
| TOTAL SUPPLIES | 272,548 | 341,812 | 321,170 | 295,696 | 305,467 |
| FIXED ASSETS | | | | | |
| 8403 Street Construction | 21,995 | - | - | - | - |
| 8602 Other Land Improvements | 174,600 | - | - | - | - |
| 8704 Motor Vehicles | 89,628 | 580,813 | 580,813 | - | - |
| 8706 All Other Equipment | 43,149 | 101,439 | 60,000 | - | - |
| 8801 Capital Lease | 31,437 | 72,124 | 70,556 | 67,063 | 67,063 |
| TOTAL FIXED ASSETS | 360,810 | 754,376 | 711,369 | 67,063 | 67,063 |
| DEBT SERVICE | | | | | |
| 9001 Principal | 29,870 | 30,835 | 30,835 | 17 | - |
| 9002 Principal - Lease | 40,871 | - | - | - | - |
| 9101 Interest | 2,241 | 1,165 | 1,165 | 84 | - |
| 9102 Interest - Lease | 2,249 | - | - | - | - |
| TOTAL DEBT SERVICE | 75,231 | 32,000 | 32,001 | 101 | - |
| DIVISION TOTAL | 4,014,713 | 4,783,292 | 4,372,460 | 3,328,784 | 3,366,836 |

Facilities and Community Services Parks Division

Program Description:

The Parks Division is responsible for the maintenance and upkeep of approximately 800 acres consisting of 27 established parks, over 60 water well and reservoir sites, parking lots, 14.5 acres of median strips and traffic islands throughout the City, the downtown area, and the improved I-10 Gateway. The division is comprised of 20 full-time employees who provide maintenance to the City's Park and open space system. The division also has a dedicated staff member to handle graffiti abatement within the city. City parks and medians. Parks Division staff also help facilitate special events along with maintaining all the downtown areas within the City's purview.

Program Objectives:

- Provide clean, safe, and attractive open space and parkland areas.
- Maintain irrigation systems and facility plumbing systems in all areas of responsibility.
- Maintain playgrounds and other facilities in a safe and clean manner.
- Maintain city owned medians, trails and open space.
- Oversee, coordinate, and assist with various park volunteer efforts and other programs.
- Support the annual Day of Service volunteer event.

Accomplishments for Fiscal Year 2024-2026:

- Annual Dog Park renovation and seeding.
- Ford Park and Sylvan Park annual Day of Service events.
- Texonia Park Renovation design work completed and awarded grant funds.
- BMX pump track design work completed.
- Parks Master Plan completed.
- Acceptance of Coyazo Park.
- Closed out 685 graffiti abatement work orders.

Goals for Fiscal Year 2026-2028:

- Texonia Park renovations, construction phase.
- Sylvan restroom renovation.
- Playground and restroom replacements.
- Replacement of bleachers in various parks.
- Coyazo Park Crow's nest building completion.
- Park maintenance increased to 840 acres.
- 5 park renovations completed.

**DEPARTMENT/DIVISION
PARKS**

FUND
GENERAL FUND

ORGKEY
101303

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 944,958 | 1,114,240 | 1,114,240 | 1,083,913 | 1,175,394 |
| 5005 Vacancies | - | - | - | (44,371) | (45,009) |
| 5101 Overtime Salaries | 160,928 | 124,800 | 100,000 | 120,000 | 125,000 |
| 5201 Stand By | 14,612 | 8,000 | 13,000 | 8,240 | 8,487 |
| 5202 Holiday Pay | 28,344 | - | 13,724 | - | - |
| 5203 Bonus | 143 | - | - | - | - |
| 5204 Accrual Payout | 1,131 | - | 381 | 953 | 953 |
| 5301 Banked Leave Buy Back | 21,071 | 22,057 | 24,590 | 10,172 | 10,172 |
| 5401 Pension Contributions | 282,627 | 330,808 | 330,808 | 302,884 | 308,669 |
| 5501 Social Security/Medicare | 88,716 | 87,291 | 87,291 | 85,005 | 86,471 |
| 5601 Deferred Compensation | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 |
| 5701 Health/Dental Insurance | 258,755 | 243,513 | 243,513 | 236,519 | 237,164 |
| 5702 Workers' Comp Insurance | 43,820 | 45,344 | 45,344 | 76,312 | 78,327 |
| 5703 Disability Insurance | 10,997 | 11,204 | 11,204 | 13,332 | 13,598 |
| 5704 Unemployment Insurance | 1,260 | 7,986 | 7,986 | 7,573 | 7,573 |
| 5705 Life Insurance | 1,091 | 1,159 | 1,159 | 1,101 | 1,101 |
| 5802 Eyecare Reimbursement | 610 | 5,520 | 5,520 | 5,235 | 5,235 |
| 5803 Clothing Allowance | 4,103 | 5,325 | 5,325 | 6,166 | 6,166 |
| 5804 Uniform Rental | 1,844 | - | 1,017 | - | - |
| 5903 Other Taxable Benefits | 427 | 450 | 450 | 2,918 | 2,918 |
| 5904 Tuition Reimbursement | - | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | 1,866,636 | 2,008,897 | 2,006,752 | 1,917,154 | 2,023,419 |
| SERVICES | | | | | |
| 6005 License & Permits | - | - | 2,001 | - | - |
| 6007 Penalties and Interest | - | - | 76 | - | - |
| 6105 Medical/Physicals | 165 | - | 100 | - | - |
| 6301 Water Wastewater Refuse | 223,580 | 420,887 | 250,000 | 250,000 | 260,000 |
| 6304 Telephone | 7,611 | 7,600 | 7,600 | 7,600 | 7,600 |
| 6307 Electricity & Gas | 128,330 | 96,067 | 96,067 | 120,000 | 120,000 |
| 6402 Travel Expense/Reimbursement | 628 | - | 881 | - | - |
| 6403 Training | 8,068 | 3,986 | 11,000 | 3,986 | 3,986 |
| 6710 Special Contractual Services | 1,366,133 | 1,355,100 | 1,206,529 | 1,277,465 | 1,318,722 |
| 6712 Landfill Tipping Charges | 29,905 | 26,264 | 26,264 | 26,264 | 26,264 |
| 6802 Info Tech Service Charges | 152,312 | 134,180 | 134,180 | 157,800 | 163,060 |
| 6803 City Garage Charges | 518,400 | 531,634 | 331,056 | 304,355 | 242,748 |
| 6901 Printing and Binding | 66 | - | - | - | - |
| 6902 Advertising | 3,822 | 400 | - | - | - |
| 6903 Janitorial Services | - | 17,500 | - | - | - |
| 6908 Other Rentals | 3,655 | 2,833 | 2,833 | 2,833 | 2,833 |
| 6910 Labor | 73,835 | 174,097 | 85,000 | 80,000 | 85,000 |
| TOTAL SERVICES | 2,516,509 | 2,770,548 | 2,153,586 | 2,230,303 | 2,230,213 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 4,007 | 9,000 | 2,000 | 4,000 | 4,000 |
| 7004 Uniform/Safety Clothing | 41,576 | 45,856 | 45,856 | 47,232 | 48,649 |
| 7102 Small Tools & Equipment | 27,739 | 41,299 | 15,900 | 42,538 | 43,814 |
| 7204 Building/Grounds Maintenance | - | 100,548 | 100,548 | 50,000 | 50,000 |

**DEPARTMENT/DIVISION
PARKS**

FUND
GENERAL FUND

ORGKEY
101303

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7206 Vehicle Maintenance | 9,216 | 6,507 | 10,000 | 10,000 | 10,000 |
| 7208 Repair/Maintenance Supplies | 287,973 | 231,331 | 231,331 | 208,271 | 215,419 |
| 7209 Janitorial Supplies | 38,228 | 38,714 | 38,714 | 39,876 | 41,072 |
| 7210 Building Supplies | 11,250 | - | - | - | - |
| 7807 Food | 199 | 750 | 750 | 1,000 | 1,000 |
| 7810 Special Departmental Supplies | 20,334 | 49,004 | 75,000 | - | - |
| 7901 Non-Capital Expenditures | 132,365 | - | 67,779 | - | - |
| TOTAL SUPPLIES | 572,887 | 523,009 | 587,879 | 402,917 | 413,954 |
| FIXED ASSETS | | | | | |
| 8501 Other Betterments/Improv | 716,398 | 2,552,485 | 1,738,746 | 295,230 | - |
| 8503 Building Const/Improv | - | 170,000 | 830,022 | - | - |
| 8602 Other Land Improvements | - | - | 243,718 | - | - |
| 8704 Motor Vehicles | 67,404 | - | - | - | - |
| 8706 All Other Equipment | 31,831 | 90,000 | - | - | - |
| 8801 Capital Lease | 60,967 | 188,101 | 221,478 | 197,227 | 197,227 |
| TOTAL FIXED ASSETS | 876,599 | 3,000,586 | 3,033,963 | 492,457 | 197,227 |
| DEBT SERVICE | | | | | |
| 9002 Principal - Lease | 71,543 | - | - | - | - |
| 9102 Interest - Lease | 7,659 | - | - | - | - |
| TOTAL DEBT SERVICE | 79,202 | - | - | - | - |
| DIVISION TOTAL | 5,911,834 | 8,303,040 | 7,782,180 | 5,042,831 | 4,864,814 |

Facilities and Community Services Trees

Program Description:

The City's urban forest is a recognized asset and landmark of the City of Redlands, valued at approximately \$151,929,920.00. The Facilities and Community Services Street Tree Division staff oversee the maintenance of approximately 56,520 tree sites located within the City's right-of-way, City-owned facilities, parking lots, trails, and parks. Of these sites, approximately 43,720 are home to living trees. This count includes approximately 6,675 trees within the City's park system, and the remaining 37,045 trees in parkway areas, easement areas, and City-owned properties. Palm trees continue to be the single most prominent genus of trees within the City's inventory, which numbers approximately 8,875. A close second is the Crape Myrtle tree which numbers approximately 6,872. Both of these tree species are iconic Redlands trees. In partnership with the Redlands Street Tree Committee, the Street Tree Division is dedicated to the continued enhancement, maintenance, and care of this living asset.

Program Objectives:

- Provide trimming (based on safety, tree health, and aesthetics) and maintenance of City trees with a primary focus on individual specimens within the city right-of-way.
- Provide safe and efficient removals of dead, diseased, and hazardous trees, either on a pre-approved or emergency basis.
- Provide an active response to mitigate and resolve emergency tree concerns.
- Work cooperatively with various volunteer groups, special interest organizations, and city departments to promote urban forest health and preservation.
- Provide continual updates to maintain accurate records and reports.

Significant Program Changes and Process Improvements:

The Street Tree Division advanced a focused tree replacement initiative in partnership with a contractor, establishing a target for removal and planting to meet a 1:1 ratio. Through coordinated planning and execution, the program exceeded expectations, resulting in 480 newly planted trees. This effort not only addressed immediate canopy loss but also strengthened the long-term sustainability and resilience for the City's tree canopy.

Accomplishments for Fiscal Year 2024-2026:

- 476 trees were removed
- 12,430 trees were pruned
- 540 trees were planted

Goals for Fiscal Year 2026-2028:

- Tree replacement and removal is a 1:1 ratio.
- Continued to fulfill tree trimming service that meets the needs of the community for safety and welfare.
- 50 new trees will be planted with volunteer work
- Estimated 800 (400 per year) trees will be removed.
- Estimated 13,000 (6,500 per year) trees will be trimmed.
- Estimated 600 (300 per year) new trees will be planted.

**DEPARTMENT/DIVISION
TREES**

FUND
GENERAL FUND

ORGKEY
101305

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 319,823 | 324,283 | 324,283 | 319,739 | 348,549 |
| 5005 Vacancies | - | - | - | (13,514) | (13,650) |
| 5101 Overtime Salaries | 81,976 | 25,000 | 80,000 | 20,000 | 20,000 |
| 5201 Stand By | 5,063 | - | 5,000 | 5,000 | 5,000 |
| 5202 Holiday Pay | 10,673 | - | 5,122 | - | - |
| 5204 Accrual Payout | 445 | - | 1,962 | 372 | 372 |
| 5301 Banked Leave Buy Back | 7,000 | 6,433 | 6,433 | 2,805 | 2,805 |
| 5401 Pension Contributions | 94,967 | 96,016 | 96,016 | 97,180 | 97,549 |
| 5501 Social Security/Medicare | 32,365 | 25,290 | 25,290 | 26,618 | 26,687 |
| 5601 Deferred Compensation | 468 | 468 | 468 | 468 | 468 |
| 5701 Health/Dental Insurance | 81,218 | 79,322 | 79,322 | 100,152 | 100,441 |
| 5702 Workers' Comp Insurance | 10,955 | 11,336 | 11,336 | 11,399 | 11,700 |
| 5703 Disability Insurance | 4,068 | 3,083 | 3,083 | 4,010 | 4,018 |
| 5704 Unemployment Insurance | 315 | 2,035 | 2,035 | 2,101 | 2,101 |
| 5705 Life Insurance | 305 | 295 | 295 | 306 | 306 |
| 5802 Eyecare Reimbursement | 600 | 1,407 | 1,407 | 1,452 | 1,452 |
| 5803 Clothing Allowance | 1,260 | 1,290 | 1,290 | 1,035 | 1,035 |
| 5804 Uniform Rental | 376 | - | 208 | - | - |
| 5903 Other Taxable Benefits | 4,086 | 539 | 2,137 | 4,806 | 4,806 |
| TOTAL SALARIES AND BENEFITS | 655,965 | 576,797 | 645,687 | 583,927 | 613,638 |
| SERVICES | | | | | |
| 6105 Medical/Physicals | 470 | 552 | 100 | 1,000 | 1,030 |
| 6304 Telephone | 216 | - | - | - | - |
| 6401 Meeting & Prof Development | - | 5,000 | - | 500 | 500 |
| 6402 Travel Expense/Reimbursement | 2 | 1,000 | 39 | 1,000 | 1,000 |
| 6403 Training | 330 | 3,150 | 3,150 | 3,245 | 3,150 |
| 6710 Special Contractual Services | 862,196 | 1,200,000 | 1,202,000 | 607,000 | 607,210 |
| 6712 Landfill Tipping Charges | - | 10,609 | 1,000 | 1,000 | 1,000 |
| 6802 Info Tech Service Charges | 25,200 | 22,200 | 22,200 | 36,000 | 37,200 |
| 6803 City Garage Charges | 254,004 | 264,617 | 231,559 | 187,295 | 169,791 |
| 6901 Printing and Binding | 359 | - | - | - | - |
| TOTAL SERVICES | 1,142,777 | 1,507,128 | 1,460,048 | 837,040 | 820,881 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 161 | - | - | - | - |
| 7208 Repair/Maintenance Supplies | 1,423 | 12,000 | 12,000 | 5,000 | 5,150 |
| TOTAL SUPPLIES | 1,584 | 12,000 | 12,000 | 5,000 | 5,150 |
| DIVISION TOTAL | 1,800,326 | 2,095,925 | 2,117,735 | 1,425,967 | 1,439,669 |

Facilities and Community Services Code Enforcement Division

Program Description:

The Code Enforcement Division is responsible for improving the quality of life of residents, protecting property values, and ensuring the health and safety of our community by fair and consistent enforcement of the Redlands Municipal Code. Such enforcement activities include, but are not limited to, enforcement of codes related to property maintenance, graffiti, inoperative vehicles, unsafe conditions, unsafe buildings, unpermitted (unsafe) construction, and the eradication of neighborhood blight. This division consists of one full-time senior code officer, three full-time code officers, and one full-time administrative technician. The Code Enforcement Division provides a balance of providing customer service to residents concerned with municipal code violations while working to educate and gain voluntary compliance, increasing the quality of life and serving the entire community.

Program Objectives:

- Provide excellent customer service to the residents and businesses of the City of Redlands.
- Increase the quality of life in the City of Redlands by improving the visual appearance of our neighborhoods through the fair and consistent enforcement of the property maintenance ordinance.
- Respond to citizen concerns pertaining to Municipal Code violations.
- Educate property owners and responsible parties of code requirements and work with stakeholders to resolve issues raised by residents and businesses through voluntary compliance.
- When voluntary compliance is not gained through education, enforcement action is initiated to gain compliance to provide the appropriate customer service to the overall community.

Accomplishments for Fiscal Years 2024-26:

- Open 1805 cases.
- Closed 1,508 cases.
- 1,840 Requests for service.
- 4,658 code inspections completed.

The Code Enforcement Division participates in a monthly meeting with the City's Police Department, Building and Safety Department, and Fire Department to discuss current public safety issues, code cases, and municipal code violations. This partnership assists in improving interdepartmental communications, the successful closing of cases, and providing health and safety to the community.

Goals for Fiscal Year 2026-2028:

- Open 1,800 cases.
- Close 1,950 cases.
- 1,840 requests for service.
- Complete 4,000 code inspections.
- 1000 cases brought into compliance.

**DEPARTMENT/DIVISION
CODE ENFORCEMENT**

FUND
GENERAL FUND

ORGKEY
101306

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 295,820 | 345,311 | 345,311 | 357,624 | 385,675 |
| 5005 Vacancies | - | - | - | (13,033) | (13,225) |
| 5101 Overtime Salaries | 3,165 | 18,191 | 2,000 | 5,000 | 6,000 |
| 5202 Holiday Pay | 4,301 | - | 3,341 | - | - |
| 5204 Accrual Payout | 999 | - | 1,578 | 1,096 | 1,096 |
| 5301 Banked Leave Buy Back | 3,897 | 4,213 | 5,413 | 2,474 | 2,474 |
| 5401 Pension Contributions | 72,768 | 97,989 | 97,989 | 89,231 | 90,704 |
| 5501 Social Security/Medicare | 23,688 | 25,576 | 25,576 | 26,590 | 27,065 |
| 5601 Deferred Compensation | 1,380 | 300 | 1,385 | 1,380 | 1,380 |
| 5701 Health/Dental Insurance | 61,117 | 77,742 | 77,742 | 69,229 | 69,451 |
| 5702 Workers' Comp Insurance | 16,432 | 17,004 | 17,004 | 14,248 | 14,624 |
| 5703 Disability Insurance | 2,071 | 3,289 | 3,289 | 3,000 | 3,027 |
| 5704 Unemployment Insurance | 307 | 1,888 | 1,888 | 1,884 | 1,884 |
| 5705 Life Insurance | 259 | 274 | 274 | 274 | 274 |
| 5802 Eyecare Reimbursement | 53 | 1,305 | 1,305 | 1,302 | 1,302 |
| 5803 Clothing Allowance | 1,368 | 1,230 | 1,230 | 1,074 | 1,074 |
| 5804 Uniform Rental | 310 | - | 187 | - | - |
| 5903 Other Taxable Benefits | 1,617 | 1,118 | 1,118 | 1,731 | 1,731 |
| TOTAL SALARIES AND BENEFITS | 489,552 | 595,430 | 586,630 | 563,104 | 594,534 |
| SERVICES | | | | | |
| 6007 Penalties and Interest | 69 | - | - | - | - |
| 6102 Legal Services | 90,824 | 30,000 | 130,000 | 95,000 | 75,000 |
| 6106 Other Professional Services | 425 | 35,500 | - | 5,665 | 5,835 |
| 6304 Telephone | 5,971 | 5,532 | 5,532 | 5,698 | 5,869 |
| 6401 Meeting & Prof Development | 1,275 | 500 | 500 | 515 | 530 |
| 6402 Travel Expense/Reimbursement | 5,289 | 1,200 | 1,200 | 1,236 | 1,273 |
| 6403 Training | 107 | 1,824 | 1,824 | 1,878 | 1,935 |
| 6601 Postage | 2,028 | 3,038 | 3,800 | 3,600 | 3,700 |
| 6703 Software Support/Development | - | 1,323 | 1,500 | 1,550 | 1,600 |
| 6710 Special Contractual Services | 100,128 | 234,148 | 140,000 | - | - |
| 6712 Landfill Tipping Charges | - | 1,216 | 1,216 | 1,253 | 1,216 |
| 6802 Info Tech Service Charges | 45,694 | 40,254 | 40,254 | 65,277 | 67,452 |
| 6803 City Garage Charges | 15,875 | 16,539 | 14,472 | 11,706 | 10,612 |
| 6901 Printing and Binding | 490 | 2,675 | 2,675 | 2,755 | 2,755 |
| 6909 Subscriptions & Memberships | 9,642 | 7,182 | 7,397 | 7,397 | 7,619 |
| 6911 Bad Debt Expense | 263 | - | - | - | - |
| TOTAL SERVICES | 278,081 | 380,931 | 350,370 | 203,530 | 185,396 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 775 | 3,431 | 3,431 | 2,504 | 2,579 |
| 7004 Uniform/Safety Clothing | - | 2,431 | 2,431 | 2,504 | 2,579 |
| 7807 Food | 81 | 165 | 165 | 170 | 175 |
| 7810 Special Departmental Supplies | 811 | 1,216 | 1,216 | 1,253 | 1,290 |
| TOTAL SUPPLIES | 1,667 | 7,243 | 7,243 | 6,431 | 6,624 |
| DIVISION TOTAL | 769,299 | 983,604 | 944,243 | 773,065 | 786,555 |

Facilities and Community Services Recreation and Senior Services

Program Description:

The City of Redlands Recreation and Senior Services Division is a customer-driven service that is responsive to the needs of the public. Recreation and Senior programs promote wellness and human development through leisure pursuits. The Division operates the Joe R. Gonzales Community Center, Eddie and Gloria Flores Senior Center, and Joslyn Senior Center, which are open to the community for a variety of educational and leisure activities. The centers feature a gymnasium, computer labs, classrooms, reading lounges, multi-purpose rooms, and kitchen facilities. In addition to manning the centers, the Division also facilitates the rentals of indoor and outdoor recreation sites as well as the Morning Market within the downtown area.

The Senior Services programs focus on community support and partnerships, nutrition and healthy eating, and active living. The Senior Information and Referral Services Offices are in the Community Center at 111 W. Lugonia Avenue, and offers assistance to seniors seeking housing, medical, and financial information. Numerous programs are offered, including the Meals on Wheels program and the Family Service Association Nutrition Program, ensuring the availability of hot meals to seniors for a reasonable price.

Program Objectives:

- Strengthen community image and sense of place.
- Provide and support recreation and leisure services offered throughout the community.
- Promote health and wellness.
- Foster human development
- Increase cultural unity.
- Provide programs and activities to stimulate and strengthen senior lives, including health and fitness, education and instruction, referral and support, and social activities and events.

Significant Improvements Related to Operations:

The Joe R. Gonzalez Community Center has recently undergone targeted enhancements to better service the needs of its patrons:

- Renovation of the Joe R. Gonzalez Community Center back lobby, including a new service counter, updated flooring, paint, and lighting.
- Renovation of small classroom at the Joe R. Gonzalez Community Center, including new paint, flooring, and lighting, along with the addition of a mounted projector screen and speakers to support audiovisual programming.
- Gymnasium enhancements and maintenance, including replacement of four backyard winches used to raise and lower basketball hoops, and the addition of a backboard lowering device to better accommodate younger participants and expand introductory your basketball programming.
- Installation of new volleyball nets, poles, and a referee stand to support expanded volleyball programming.

- Replacement of a 20-year-old scoreboard with a modern, wireless-operated system, improving ease of use and overall service delivery.

Accomplishments for Fiscal Year 2024-2026:

- 12 Community events held.
- 170 City programs offered for kids, youths, and seniors.
- 155,000 registered participants across all programs.
- 80% of community satisfaction level reports for services provided.

Goals for Fiscal Year 2026-2028:

- On-going collaboration with independent contractors for program activities.
- Continue to provide special events for community engagement and demand.
- Continue to provide cooling centers for the community.
- Continue to provide senior services and recreational programming to meet the community needs.

**DEPARTMENT/DIVISION
RECREATION AND
SENIOR SERVICES**

FUND
GENERAL FUND

ORGKEY
101309

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 563,791 | 750,261 | 750,261 | 749,291 | 817,798 |
| 5002 Salaries: Part-Time | 34,325 | 35,580 | 35,580 | 36,300 | 36,300 |
| 5005 Vacancies | - | - | - | (30,606) | (31,095) |
| 5101 Overtime Salaries | 15,808 | 11,992 | 11,992 | 12,352 | 12,723 |
| 5201 Stand By | 5,979 | - | 6,000 | 6,000 | 6,000 |
| 5202 Holiday Pay | 9,942 | - | 8,543 | - | - |
| 5204 Accrual Payout | 1,288 | - | 9,470 | 1,698 | 1,698 |
| 5301 Banked Leave Buy Back | 4,631 | 10,813 | 10,813 | 4,835 | 4,835 |
| 5401 Pension Contributions | 165,226 | 217,579 | 217,579 | 216,843 | 221,161 |
| 5501 Social Security/Medicare | 46,506 | 59,678 | 59,678 | 62,076 | 63,172 |
| 5601 Deferred Compensation | 4,438 | 3,864 | 4,164 | 3,992 | 4,050 |
| 5701 Health/Dental Insurance | 156,208 | 195,647 | 195,647 | 197,086 | 197,513 |
| 5702 Workers' Comp Insurance | 32,112 | 33,229 | 33,229 | 38,884 | 39,911 |
| 5703 Disability Insurance | 4,607 | 6,370 | 6,370 | 7,975 | 8,146 |
| 5704 Unemployment Insurance | 1,090 | 6,293 | 6,293 | 6,293 | 6,293 |
| 5705 Life Insurance | 694 | 788 | 788 | 789 | 789 |
| 5802 Eyecare Reimbursement | 1,400 | 3,750 | 3,750 | 3,750 | 3,750 |
| 5803 Clothing Allowance | - | 3,300 | 3,300 | 600 | 600 |
| 5903 Other Taxable Benefits | 2,545 | 2,625 | 2,625 | 4,275 | 4,275 |
| 5904 Tuition Reimbursement | - | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | 1,050,588 | 1,341,769 | 1,366,082 | 1,322,433 | 1,397,918 |
| SERVICES | | | | | |
| 6004 Bank/Collection Agent Fees | 28,365 | 8,029 | 20,000 | 20,000 | 20,000 |
| 6005 License & Permits | 4,448 | 2,294 | 3,000 | 3,051 | 4,058 |
| 6007 Penalties and Interest | - | - | 235 | 250 | 250 |
| 6101 Architect & Engineer | - | 10,610 | 10,610 | 10,928 | 11,256 |
| 6105 Medical/Physicals | - | 241 | 241 | 249 | 256 |
| 6106 Other Professional Services | 162,208 | 298,917 | 316,791 | 329,000 | 329,000 |
| 6304 Telephone | 5,812 | 8,858 | 8,858 | 9,124 | 9,397 |
| 6307 Electricity & Gas | 23,321 | 15,589 | 25,000 | 25,000 | 16,539 |
| 6401 Meeting & Prof Development | 850 | 4,588 | 5,500 | 5,500 | 5,750 |
| 6402 Travel Expense/Reimbursement | - | 2,294 | 5,000 | 2,363 | 2,434 |
| 6403 Training | 268 | 2,294 | 2,294 | 2,363 | 2,422 |
| 6510 Other Insurance | 1,745 | - | 7,000 | 5,000 | 5,000 |
| 6601 Postage | 25,108 | 1,147 | 10,000 | 12,000 | 14,000 |
| 6703 Software Support/Development | 9,352 | 14,866 | 5,000 | 14,000 | 14,000 |
| 6708 Special Program Expenditures | 53,167 | 65,896 | 70,000 | 72,000 | 74,000 |
| 6710 Special Contractual Services | 438,636 | 430,306 | 353,569 | 542,000 | 549,000 |
| 6712 Landfill Tipping Charges | 3,198 | 5,735 | 5,735 | 5,907 | 6,084 |
| 6802 Info Tech Service Charges | 99,003 | 87,217 | 87,217 | 114,000 | 117,800 |
| 6803 City Garage Charges | 16,867 | 17,572 | 15,377 | 12,438 | 11,275 |
| 6901 Printing and Binding | 3,177 | 1,147 | 15,000 | 12,983 | 13,372 |
| 6902 Advertising | 39,775 | 54,314 | 20,000 | 55,944 | 57,622 |
| 6906 Office Equip & Furn Rent | 11,715 | 16,672 | - | 17,173 | 17,688 |
| 6907 Comms Service & Rental | 4,990 | - | - | 5,000 | 5,000 |
| 6908 Other Rentals | 4,200 | 3,441 | 6,000 | 3,544 | 3,651 |

**DEPARTMENT/DIVISION
RECREATION AND
SENIOR SERVICES**

FUND
GENERAL FUND

ORGKEY
101309

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6909 Subscriptions & Memberships | 2,685 | 2,294 | 5,000 | 2,363 | 2,434 |
| 6910 Labor | 19,902 | 12,522 | 19,000 | 12,859 | 13,245 |
| TOTAL SERVICES | 958,792 | 1,066,845 | 1,016,427 | 1,295,038 | 1,305,533 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 10,419 | 10,735 | 11,500 | 12,000 | 12,500 |
| 7004 Uniform/Safety Clothing | 4,898 | 5,735 | 5,735 | 6,022 | 6,624 |
| 7101 Office Equipment & Furniture | 26,022 | 15,493 | 15,493 | 15,957 | 16,436 |
| 7102 Small Tools & Equipment | - | 574 | - | - | - |
| 7203 Office Equipment Maintenance | - | 2,867 | - | 2,953 | 3,042 |
| 7204 Building/Grounds Maintenance | 11,680 | - | 600 | 12,000 | 12,250 |
| 7205 Machinery & Equip. Maint. | 13,557 | 69,666 | 10,000 | 20,000 | 30,000 |
| 7206 Vehicle Maintenance | 387 | - | 2,500 | 2,750 | 3,000 |
| 7208 Repair/Maintenance Supplies | 13,752 | 16,532 | 16,532 | 17,028 | 17,539 |
| 7209 Janitorial Supplies | 3,133 | 4,588 | 4,588 | 4,726 | 4,868 |
| 7210 Building Supplies | 1,693 | 1,147 | 2,000 | 1,181 | 1,217 |
| 7302 Compressed Natural Gas (LCNG) | - | 3,191 | - | - | - |
| 7804 Medical Supplies | - | 1,147 | - | 1,181 | 1,217 |
| 7807 Food | 13,430 | 22,808 | 40,000 | 42,500 | 55,000 |
| 7810 Special Departmental Supplies | 63,681 | 71,939 | 71,939 | 61,162 | 62,997 |
| 7901 Non-Capital Expenditures | 2,000 | 29,823 | 94 | 30,718 | 31,639 |
| TOTAL SUPPLIES | 164,651 | 256,245 | 180,981 | 230,179 | 258,329 |
| FIXED ASSETS | | | | | |
| 8501 Other Betterments/Improv | - | 204,000 | - | - | - |
| 8602 Other Land Improvements | 6,700 | - | - | - | - |
| 8706 All Other Equipment | - | 71,173 | 71,173 | - | - |
| 8801 Capital Lease | 444 | 65,840 | 19,146 | 19,950 | 19,950 |
| TOTAL FIXED ASSETS | 7,144 | 341,013 | 90,319 | 19,950 | 19,950 |
| DEBT SERVICE | | | | | |
| 9002 Principal - Lease | 11,931 | - | - | - | - |
| 9102 Interest - Lease | 1,242 | - | - | - | - |
| TOTAL DEBT SERVICE | 13,173 | - | - | - | - |
| DIVISION TOTAL | 2,194,349 | 3,005,872 | 2,653,809 | 2,867,601 | 2,981,730 |

**Facilities and Community Services
City Hall 300 E. State Street**

Program Description:

The City acquired the new facility at 300 E. State Street on October 1, 2021, for the purpose of a future City Hall location. The building was built in 1981 and includes approximately 80,000 square feet comprised of six floors. The new facility is located at 300 E. State Street in the heart of the City's historic downtown area. The building is an iconic feature of the typical international style or corporate architecture and is the tallest building in the city. The facility will house the administrative offices and public facilities such as the Council Chambers and various customer service departments.

Program Objective:

- To locate all administrative public services within one facility for customer service accessibility and engagement with the residents and business community.
- Accommodate growth and expansion of City facilities and services necessary for future stability.

Accomplishments for Fiscal Year 2024-2026:

- The space planning and necessary retrofitting design is underway with City departments anticipated to move in throughout 2026.
- The City Manager's and City Council offices have been occupied on the 6th floor and were completed by the end of the year 2023.

Strategic Plan:

Conversion of this facility into a future City Hall supports the Strategic Plan Priority D – Sustainability Strategic Objective 2 – Infrastructure.

DEPARTMENT/DIVISION
CITY HALL - STATE
STREET

FUND
GENERAL FUND

ORGKEY
101310

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 43,716 | 108,688 | 108,688 | 45,463 | 49,149 |
| 5002 Salaries: Part-Time | 774 | 88,725 | 88,725 | - | - |
| 5005 Vacancies | - | - | - | (1,593) | (1,615) |
| 5101 Overtime Salaries | 514 | 4,872 | 800 | 800 | 800 |
| 5202 Holiday Pay | 176 | - | 68 | - | - |
| 5203 Bonus | - | 220 | 220 | - | - |
| 5204 Accrual Payout | 314 | - | 327 | 238 | 238 |
| 5301 Banked Leave Buy Back | 3,897 | 5,129 | 5,129 | 2,470 | 2,470 |
| 5401 Pension Contributions | 12,917 | 30,503 | 30,503 | 12,261 | 12,357 |
| 5501 Social Security/Medicare | 3,781 | 14,787 | 14,787 | 3,524 | 3,546 |
| 5601 Deferred Compensation | 300 | 796 | 796 | 300 | 300 |
| 5701 Health/Dental Insurance | 5,058 | 4,676 | 4,676 | 4,816 | 4,825 |
| 5702 Workers' Comp Insurance | 2,739 | 2,834 | 2,834 | - | - |
| 5703 Disability Insurance | 111 | 643 | 643 | 126 | 130 |
| 5704 Unemployment Insurance | 26 | 1,476 | 1,476 | 174 | 174 |
| 5705 Life Insurance | 28 | 88 | 88 | 25 | 25 |
| 5801 Vehicle Allowance | - | 300 | 300 | - | - |
| 5802 Eyecare Reimbursement | - | 420 | 420 | 120 | 120 |
| 5803 Clothing Allowance | 375 | 330 | 330 | 45 | 45 |
| 5903 Other Taxable Benefits | 108 | 45 | 45 | 60 | 60 |
| TOTAL SALARIES AND BENEFITS | 74,832 | 264,532 | 260,855 | 68,829 | 72,624 |
| SERVICES | | | | | |
| 6005 License & Permits | 2,691 | 1,181 | - | - | - |
| 6006 Taxes | - | 940 | - | - | - |
| 6007 Penalties and Interest | 8 | - | 94 | - | - |
| 6301 Water Wastewater Refuse | 8,671 | 24,843 | 10,000 | 10,000 | 10,000 |
| 6304 Telephone | 10,290 | 10,793 | 10,793 | 11,117 | 11,451 |
| 6307 Electricity & Gas | 43,240 | 39,165 | 45,000 | 45,000 | 55,000 |
| 6308 Elec Service-Facility Ops | 314,480 | 342,974 | 342,974 | 353,263 | 363,861 |
| 6601 Postage | - | 111 | 111 | 110 | 110 |
| 6703 Software Support/Development | 432 | 26,045 | 26,045 | 26,827 | 27,632 |
| 6708 Special Program Expenditures | - | 2,840 | - | - | - |
| 6710 Special Contractual Services | 253,826 | 191,055 | 191,055 | 186,087 | 190,177 |
| 6901 Printing and Binding | - | - | 150 | - | - |
| 6902 Advertising | - | 700 | - | - | - |
| 6903 Janitorial Services | 124,227 | 146,423 | 146,423 | 150,000 | 154,500 |
| 6907 Comms Service & Rental | 2,712 | 2,047 | 2,500 | 2,047 | 2,047 |
| 6908 Other Rentals | 2,200 | - | - | - | - |
| 6910 Labor | 166,408 | 142,947 | 142,947 | 147,235 | 151,652 |
| 6912 Reimbursed Expenditures | 434 | - | - | - | - |
| TOTAL SERVICES | 929,618 | 932,064 | 918,093 | 931,686 | 966,430 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 175 | 1,603 | 2,500 | 1,801 | 1,855 |
| 7004 Uniform/Safety Clothing | - | 863 | - | - | 863 |
| 7101 Office Equipment & Furniture | 9,809 | - | - | - | - |
| 7208 Repair/Maintenance Supplies | 77,843 | 138,611 | 25,000 | 125,263 | 129,021 |

**DEPARTMENT/DIVISION
CITY HALL - STATE
STREET**

FUND
GENERAL FUND

ORGKEY
101310

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7209 Janitorial Supplies | - | 6,070 | - | - | - |
| 7210 Building Supplies | 479 | 2,263 | 7,992 | 8,232 | 8,478 |
| 7211 Computer Components | 32,443 | - | - | - | - |
| 7810 Special Departmental Supplies | 3,404 | 10,385 | 2,000 | 2,000 | 2,000 |
| 7901 Non-Capital Expenditures | - | 18,534 | - | - | - |
| TOTAL SUPPLIES | 124,153 | 178,328 | 37,492 | 137,295 | 142,218 |
| DIVISION TOTAL | 1,128,603 | 1,374,924 | 1,216,439 | 1,137,811 | 1,181,271 |

Facilities and Community Services Animal Services

Program Description:

The Animal Services Division provides a variety of services to meet the needs of the community and ensure the welfare of animals. The division enforces state and federal animal laws and city municipal codes. The animal control officers are responsible for handling stray animals on city streets, animal disturbance calls, reports of injured or aggressive animals, and animals receiving fatal injuries. The Animal Service Division also quarantines animals after reported animal bites, investigates reports of animal abuse, and temporarily provides shelter to neglected livestock and injured wildlife.

Program Objectives:

- Provide humane care for all animals housed within the shelter.
- Promote the adoption and placement of animals through adoption and rescue efforts.
- Increase participation in the spay and neuter program to reduce animal overpopulation.
- Deliver professional and responsive customer service to the community.
- Strengthen community partnerships to enhance animal welfare outcomes.
- Educate the public on responsible pet ownership, including licensing, vaccinations, and wildlife awareness.
- Improve operational efficiency through increased information in the field by moving towards paperless systems.
- Provide at least two low-cost microchip events annually to help reduce lost pets entering the shelter system. Develop and implement community engagement events, such as “Take a Shelter Dog Out for a Day,” to increase public interaction with the shelter and promote adoptions.

Accomplishments – Prior Fiscal year 2022-2024:

- Completed the remodel of the cattery to provide adequate space, updated kennels with privacy areas, and improved cleanability.
- Participated in more than a dozen community events promoting the Animal Services Division and highlighting adoptable animals currently in the shelter.
- Worked with Best Friends Animal Society to provide additional staff training, develop updated policies and procedures for shelter operations, and coordinated with additional rescue groups to find positive outcomes for shelter animals.
- Developed master plan for expansion and renovation of the facility to meet the current and future needs of the community.
- Increased participation in our volunteer program, providing much needed interaction and activity time for shelter animals.
- Added additional shelter staff to ensure operation is adequately staffed to provide required services 365 days per year.
- Upgraded computer software system to provide mobile field access via phones and tablets.
- Facilitated 506 animal adoptions.
- Oversaw the intake process for 707 stray animals, maintaining detailed records.

Goals for Fiscal Year 2026-2028:

- Identify funding for the construction of the facility expansion. Complete the design phase and prepare for construction phase.
- Expanded the Animal Services Center's kennel capacity by approximately 86% through the addition of new modular kennels (Accomplished)
- Explore various partnerships, both public and private, to expand services and adoption opportunities.
- Complete renovation of the isolation room to provide adequate space and separation of animals under care.
- Evaluate and implement additional staffing positions to effectively maintain the approximately 86% increase in kennel capacity, ensuring continued high standards of animal care, facility maintenance, and public service.
- Evaluate and establish a partnership with a pet licensing platform (e.g., DocuPet) to improve licensing compliance, enhance return-to-owner rates, and reduce shelter intake of stray animals.
- Establish lead positions for Animal Control Officers, Kennel Attendants, and a Shelter Coordinator to improve operational oversight, distribute workload more effectively, enhance accountability, and reduce staff burnout.
- Design and construct a holding area consisting of approximately 10–12 kennels to support intake operations, improve animal flow, and reduce the risk of disease transmission within the shelter.
- Convert the existing small dog room into a dedicated isolation area for sick or high-risk animals to improve disease control, enhance recovery outcomes, and prevent cross-contamination with healthy animal populations.
- Facilitate 730 adoptions.

**DEPARTMENT/DIVISION
ANIMAL SERVICES**

FUND
GENERAL FUND

ORGKEY
101311

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 458,432 | 570,982 | 570,982 | 551,568 | 598,232 |
| 5005 Vacancies | - | - | - | (22,980) | (23,352) |
| 5101 Overtime Salaries | 9,244 | 25,000 | 30,000 | 25,000 | 25,000 |
| 5202 Holiday Pay | 25,264 | - | 13,590 | - | - |
| 5203 Bonus | - | - | 3,000 | - | - |
| 5204 Accrual Payout | 7,468 | - | 6,913 | 745 | 745 |
| 5301 Banked Leave Buy Back | 4,071 | 6,613 | 6,613 | 2,646 | 2,646 |
| 5401 Pension Contributions | 133,319 | 168,846 | 168,846 | 165,341 | 171,814 |
| 5501 Social Security/Medicare | 39,465 | 44,714 | 44,714 | 45,485 | 47,179 |
| 5601 Deferred Compensation | 8,131 | 12,344 | 12,344 | 12,472 | 12,530 |
| 5701 Health/Dental Insurance | 88,597 | 106,445 | 106,445 | 120,174 | 120,506 |
| 5702 Workers' Comp Insurance | 27,952 | 28,924 | 28,924 | 68,038 | 69,834 |
| 5703 Disability Insurance | 4,743 | 5,633 | 5,633 | 6,986 | 7,262 |
| 5704 Unemployment Insurance | 818 | 4,123 | 4,123 | 4,123 | 4,123 |
| 5705 Life Insurance | 543 | 599 | 599 | 600 | 600 |
| 5802 Eyecare Reimbursement | 246 | 2,850 | 2,850 | 2,850 | 2,850 |
| 5803 Clothing Allowance | 8,750 | 9,300 | 9,300 | 8,425 | 8,425 |
| 5903 Other Taxable Benefits | - | 75 | 474 | 1,425 | 1,425 |
| TOTAL SALARIES AND BENEFITS | 817,043 | 986,448 | 1,015,350 | 992,897 | 1,049,818 |
| SERVICES | | | | | |
| 6007 Penalties and Interest | 58 | - | 152 | - | - |
| 6102 Legal Services | 5,450 | - | - | - | - |
| 6103 Veterinary Services | 188,907 | 154,350 | 140,000 | 153,000 | 158,620 |
| 6106 Other Professional Services | 702 | 25,000 | 25,000 | 25,000 | 25,000 |
| 6304 Telephone | 4,647 | 4,200 | 4,200 | 4,326 | 4,200 |
| 6403 Training | 6,989 | 8,000 | 5,000 | 10,000 | 10,000 |
| 6710 Special Contractual Services | 13,750 | 20,000 | 45,860 | 20,000 | 20,000 |
| 6712 Landfill Tipping Charges | - | 600 | - | - | - |
| 6802 Info Tech Service Charges | 68,540 | 60,381 | 60,381 | 85,800 | 88,660 |
| 6803 City Garage Charges | 31,751 | 33,077 | 28,945 | 23,412 | 21,224 |
| 6901 Printing and Binding | - | 2,955 | 1,200 | 3,043 | 3,135 |
| 6906 Office Equip & Furn Rent | 1,658 | 1,261 | 1,500 | 1,550 | 1,600 |
| 6909 Subscriptions & Memberships | 234 | 83 | 75 | - | - |
| 6910 Labor | 1,530 | - | 11,235 | 11,572 | 11,919 |
| TOTAL SERVICES | 324,216 | 309,907 | 323,548 | 337,703 | 344,358 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 2,819 | 5,716 | 3,000 | 5,800 | 6,200 |
| 7004 Uniform/Safety Clothing | 3,802 | 8,180 | 5,000 | 5,000 | 5,000 |
| 7101 Office Equipment & Furniture | - | - | 7,759 | 2,000 | 2,060 |
| 7102 Small Tools & Equipment | - | 1,200 | - | - | - |
| 7206 Vehicle Maintenance | 899 | 506 | 2,000 | 2,500 | 2,800 |
| 7208 Repair/Maintenance Supplies | - | 5,694 | 13,000 | 9,500 | 10,000 |
| 7211 Computer Components | - | - | 2,500 | 2,500 | 2,575 |
| 7804 Medical Supplies | - | 13,230 | - | 13,500 | 14,500 |
| 7805 Weapons & Ammunitions | - | 1,459 | - | - | - |
| 7807 Food | 155 | 4,011 | 500 | 650 | 700 |

**DEPARTMENT/DIVISION
ANIMAL SERVICES**

FUND
GENERAL FUND

ORGKEY
101311

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7810 Special Departmental Supplies | 55,751 | 44,143 | 90,000 | 63,000 | 65,790 |
| TOTAL SUPPLIES | 63,426 | 84,139 | 123,759 | 104,450 | 109,625 |
| FIXED ASSETS | | | | | |
| 8501 Other Betterments/Improv | - | 832,600 | 832,600 | - | - |
| 8502 Building Acquisitions | - | 275,000 | 275,000 | - | - |
| 8704 Motor Vehicles | 141,422 | - | - | - | - |
| 8801 Capital Lease | 5,600 | 26,608 | 28,081 | 26,721 | 26,721 |
| TOTAL FIXED ASSETS | 147,023 | 1,134,208 | 1,135,681 | 26,721 | 26,721 |
| DEBT SERVICE | | | | | |
| 9002 Principal - Lease | 17,111 | - | - | - | - |
| 9102 Interest - Lease | 2,399 | - | - | - | - |
| TOTAL DEBT SERVICE | 19,510 | - | - | - | - |
| DIVISION TOTAL | 1,371,218 | 2,514,702 | 2,598,339 | 1,461,771 | 1,530,522 |

DEPARTMENT SUMMARY

FUND
GENERAL FUND

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|--------------------------------|---|--|---|---|---|
| FCS ADMINISTRATION | 1,204,343 | 4,093,614 | 4,024,841 | 1,393,157 | 1,431,493 |
| BUILDING MAINTENANCE | 3,971,409 | 3,744,983 | 3,972,754 | 4,224,113 | 4,032,218 |
| ELECTRICAL | 1,986,197 | 1,894,046 | 1,781,717 | 1,778,928 | 1,813,586 |
| PARKS | 5,911,834 | 8,303,040 | 7,782,180 | 5,042,831 | 4,864,814 |
| STREETS | 4,014,713 | 4,783,292 | 4,372,460 | 3,328,784 | 3,366,836 |
| TREES | 1,800,326 | 2,095,925 | 2,117,735 | 1,425,967 | 1,439,669 |
| CODE ENFORCEMENT | 769,299 | 983,604 | 944,243 | 773,065 | 786,555 |
| RECREATION AND SENIOR SERVICES | 2,194,349 | 3,005,872 | 2,653,809 | 2,867,601 | 2,981,730 |
| CITY HALL - STATE STREET | 1,128,603 | 1,374,924 | 1,216,439 | 1,137,811 | 1,181,271 |
| ANIMAL SERVICES | 1,371,218 | 2,514,702 | 2,598,339 | 1,461,771 | 1,530,522 |
| DEPARTMENT TOTAL | 24,352,291 | 32,794,003 | 31,464,517 | 23,434,026 | 23,428,694 |

**DEPARTMENT/DIVISION
FCS ADMIN GRANTS**

**FUND
GRANTS**

**ORGKEY
200300**

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|--|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 277 | - | - | - | - |
| 5401 Pension Contributions | 88 | - | - | - | - |
| 5501 Social Security/Medicare | 22 | - | - | - | - |
| 5701 Health/Dental Insurance | 53 | - | - | - | - |
| 5703 Disability Insurance | 3 | - | - | - | - |
| 5705 Life Insurance | - | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | 443 | - | - | - | - |
| SERVICES | | | | | |
| 6402 Travel Expense/Reimbursement | - | 1,238 | 1,238 | - | - |
| 6708 Special Program Expenditures | - | 712 | 712 | - | - |
| TOTAL SERVICES | - | 1,950 | 1,950 | - | - |
| SUPPLIES | | | | | |
| 7807 Food | 4,322 | 4,020 | 4,020 | - | - |
| 7810 Special Departmental Supplies | - | 624 | 624 | - | - |
| TOTAL SUPPLIES | 4,322 | 4,644 | 4,644 | - | - |
| DIVISION TOTAL | 4,765 | 6,595 | 6,595 | - | - |

**DEPARTMENT/DIVISION
PARKS GRANTS**

**FUND
GRANTS**

**ORGKEY
200303**

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------------|---|--|---|---|---|
| FIXED ASSETS | | | | | |
| 8501 Other Betterments/Improv | | 221,685 | 221,685 | - | - |
| TOTAL FIXED ASSETS | | 221,685 | 221,685 | - | - |
| DIVISION TOTAL | | 221,685 | 221,685 | - | - |

DEPARTMENT SUMMARY

FUND
GRANTS

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| FCS ADMIN GRANTS | 4,765 | 6,595 | 6,595 | - | - |
| PARKS GRANTS | | 221,685 | 221,685 | - | - |
| DEPARTMENT TOTAL | 4,765 | 228,280 | 228,280 | - | - |

Facilities and Community Services Downtown Redlands

Program Description:

The Downtown Redlands Division is dedicated to ensuring the downtown area is the cornerstone of the community; offering an enhanced experience of shopping and dining that makes Redlands a true destination. The division concentrates efforts on the promotion of events, enhanced maintenance efforts, and customer service outreach for the downtown businesses. Promotional events include our Certified Farmers Market, Christmas tree lighting, annual Holiday Décor, and Entertainment Program, along with other various popular downtown events.

Program Objectives:

- Preserve the integrity of historic downtown and cultivate prosperity for the local businesses.
- Help stimulate downtown's economic vitality.
- Provide information to and address service requests from the local business community and patrons.
- Enrich the downtown area with activities that are conducive to family participation.
- Enrich the downtown area with enhanced streetscape, furnishings, and decorations.

Priority Focus Area:

- In support of the City's Strategic Plan Focus Area B – Economic Development, during the Fiscal Year 2026-2028, the Downtown Division will provide support to the local downtown businesses. This will include managing the weekly Certified Farmers Market as part of the Morning Market Event which provides essential produce to the community and includes annual celebrations such as the Tree Lighting Ceremony and holiday decorations. In addition, the City supports several non-profit events within the downtown area for economic prosperity. These non-profit events include the Redlands Bicycle Classic, the New's Year's Eve celebration, Redlands' Firefighters' Car show, the Believe Walk, various art events, and the Christmas Parade.

Ongoing maintenance is further performed to ensure downtown is aesthetically inviting and maintains its historic and unique character. This includes items such as the quarterly replacement of the umbrellas within the Orange Street Alley, maintaining the State Street audio system for use with various events and daily ambient music, the downtown tree lights for enhanced aesthetic in the evening hours, and the ongoing upkeep of existing infrastructure.

**DEPARTMENT/DIVISION
DOWNTOWN RDLDS BUSINESS AREA**

FUND
DOWNTOWN RDLDS BUSINESS ASSOC

ORGKEY
236300

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6004 Bank/Collection Agent Fees | 540 | 573 | 573 | 573 | 573 |
| 6005 License & Permits | 1,870 | 6,242 | 6,242 | 6,242 | 6,242 |
| 6106 Other Professional Services | 2,950 | 5,285 | 5,285 | 5,285 | 5,285 |
| 6301 Water Wastewater Refuse | 3,675 | 5,202 | 5,202 | 5,202 | 5,202 |
| 6307 Electricity & Gas | 1,962 | 1,501 | 1,900 | 1,501 | 1,501 |
| 6708 Special Program Expenditures | 2,485 | 1,027 | 1,027 | 1,027 | 1,027 |
| 6710 Special Contractual Services | 24,177 | 56,100 | 30,000 | 30,000 | 35,000 |
| 6802 Info Tech Service Charges | - | 9,479 | - | - | - |
| 6803 City Garage Charges | 4,961 | 5,168 | 4,523 | 3,658 | 3,316 |
| 6804 General Govt Service Charge | 15,788 | 16,341 | 16,341 | 16,870 | 17,599 |
| 6902 Advertising | - | 5,100 | 5,100 | 5,100 | 5,100 |
| TOTAL SERVICES | 58,407 | 112,019 | 76,194 | 75,458 | 80,845 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | - | 826 | - | - | - |
| 7810 Special Departmental Supplies | - | 15,300 | - | - | - |
| TOTAL SUPPLIES | - | 16,126 | - | - | - |
| DIVISION TOTAL | 58,407 | 128,145 | 76,194 | 75,458 | 80,845 |

DEPARTMENT SUMMARY

| FUND | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------------|---|--|---|---|---|
| DOWNTOWN RDLDS BUSINESS ASSOC | | | | | |
| DOWNTOWN RDLDS BUSINESS AREA | 58,407 | 128,145 | 76,194 | 75,458 | 80,845 |
| DEPARTMENT TOTAL | 58,407 | 128,145 | 76,194 | 75,458 | 80,845 |

**Facilities and Community Services
Community Facility, Land Maintenance, and Street Lighting Division**

Program Description:

The City established Landscape District No. 1 and Street Lighting District No. 1 in accordance with the "Landscaping and Lighting Act of 1972."

The San Bernardino County Assessor's Office collects annual assessments from affected district property owners to provide for the district's management, administration, maintenance, and operational expenses. Maintenance costs associated with Landscape District No. 1 include water and labor costs, materials, equipment to maintain or replace trees, bushes, groundcover and turf, and repairs for irrigation lines and irrigation control systems. Maintenance costs associated with the Street Lighting District include the cost of power to illuminate the streetlights and the labor, materials, and equipment to replace burnt-out or broken street light infrastructure within these districts.

The revenues collected through the assessments in both districts have not been adequate to cover the cost of providing high levels of maintenance. As a result, General Fund revenues have been used to subsidize the cost of providing these services. The intent of a maintenance district is to provide adequate funding to support all necessary maintenance services within its boundaries. Services provided will be minimized to a level supported by the annual assessments to reduce the burden on the General Fund. Additionally, Landscape Maintenance District reductions will include reduced irrigation periods, cutbacks to the frequency of the landscape maintenance activities, and minor repair work. Landscaping and irrigation will be systematically removed and replaced with drought-tolerant plant material and drip irrigation that will require fewer maintenance hours. Furthermore, staff review, and inspections and general City administrative overhead will not be included in the cost of service for these Districts.

Program Objectives:

- Comply with the requirements of the "Landscaping and Lighting Act of 1972".
- Implement adjustments to services to ensure there is adequate cost recovery.
- Provide satisfactory landscape maintenance to meet the City's desire for well-maintained attractive, and aesthetically landscaped areas.
- Provide appropriate street light maintenance to provide well lighted and safe pedestrian and vehicular travel ways.

Significant Program Changes and Process Improvements:

- The City accepted Coyazo Park, which is partially funded by the CFD.

Community Facility Districts

Program Description:

The City established Community Facility District No. 2004-1 in July of 2004 under the "Mello-Roos Community Facilities Act of 1982."

In 1978, Proposition 13 was enacted by Californians, which limited the ability of many public agencies to finance new projects. In 1982, Senator Henry Mello and Assemblyman Mike Roos affected the passage of the "Mello-Roos Community Facilities Act of 1982" (the Act) authorizing local governments and developers to create Community Facilities Districts (CFDs) for the purpose of selling tax-exempt bonds to fund public improvements. The Act allows any county, city, special district, school district, or joint powers of authority to establish a CFD, which provides for the financing of public services and facilities. The Act allows communities to raise funds for improvements to infrastructure (streets, sewers, and storm drain) even though Proposition 13 limits their ability to tax property. The revenues collected through the assessments are used to support the maintenance of parks, parkways, and open spaces as well as flood and storm protection services, including, but not limited to, the operation and maintenance of storm drainage systems and on-site retention basins. The city currently facilitates the maintenance of 21 CFD areas.

Program Objectives:

- Comply with the requirements of the "Mello-Roos Community Facilities Act of 1982".
- Provide satisfactory maintenance to CFD common areas, park areas, open spaces, and retention basins.
- Provide landscape maintenance to meet the City's desire for well-maintained, attractive, and aesthetically landscaped areas to improve community quality of life.

**DEPARTMENT/DIVISION
STREET LIGHTING DISTRICT #1**

FUND
STREET LIGHTING DISTRICT #1

ORGKEY
260300

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 5,517 | 5,565 | 5,565 | 5,814 | 6,337 |
| 5202 Holiday Pay | 13 | - | 32 | - | - |
| 5204 Accrual Payout | 37 | - | 38 | 29 | 29 |
| 5301 Banked Leave Buy Back | 336 | 261 | 261 | 222 | 222 |
| 5401 Pension Contributions | 1,601 | 1,653 | 1,653 | 1,602 | 1,626 |
| 5501 Social Security/Medicare | 442 | 447 | 447 | 453 | 458 |
| 5601 Deferred Compensation | 36 | 36 | 36 | 36 | 36 |
| 5701 Health/Dental Insurance | 1,398 | 729 | 729 | 1,406 | 1,410 |
| 5703 Disability Insurance | 15 | 19 | 19 | 23 | 24 |
| 5704 Unemployment Insurance | 4 | 26 | 26 | 26 | 26 |
| 5705 Life Insurance | 4 | 4 | 4 | 4 | 4 |
| 5802 Eyecare Reimbursement | - | 18 | 18 | 18 | 18 |
| 5803 Clothing Allowance | 15 | 9 | 9 | 9 | 9 |
| 5903 Other Taxable Benefits | 11 | 5 | 5 | 9 | 9 |
| TOTAL SALARIES AND BENEFITS | 9,429 | 8,772 | 8,842 | 9,649 | 10,207 |
| SERVICES | | | | | |
| 6315 Electric Service-Street Light | - | 23,690 | 23,690 | 23,690 | 23,690 |
| 6401 Meeting & Prof Development | - | - | 5 | - | - |
| 6804 General Govt Service Charge | 3,470 | 3,591 | 3,591 | 3,708 | 3,868 |
| TOTAL SERVICES | 3,470 | 27,281 | 27,286 | 27,398 | 27,558 |
| DIVISION TOTAL | 12,899 | 36,053 | 36,128 | 37,047 | 37,765 |

DEPARTMENT SUMMARY

| FUND | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-----------------------------|---|--|---|---|---|
| STREET LIGHTING DISTRICT #1 | 12,899 | 36,053 | 36,128 | 37,047 | 37,765 |
| DEPARTMENT TOTAL | 12,899 | 36,053 | 36,128 | 37,047 | 37,765 |

DEPARTMENT/DIVISION
CFD 2004-1

FUND
CFD 2004-1 ASSESSMENTS

ORGKEY
261300

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 32,801 | 35,135 | 35,135 | 34,583 | 37,552 |
| 5101 Overtime Salaries | 21 | - | 30 | - | - |
| 5202 Holiday Pay | 198 | - | 59 | - | - |
| 5203 Bonus | - | 44 | 44 | - | - |
| 5204 Accrual Payout | 203 | - | 207 | 205 | 205 |
| 5301 Banked Leave Buy Back | 2,133 | 2,540 | 2,540 | 1,749 | 1,749 |
| 5401 Pension Contributions | 9,662 | 10,424 | 10,424 | 9,406 | 9,454 |
| 5501 Social Security/Medicare | 2,652 | 2,825 | 2,825 | 2,694 | 2,704 |
| 5601 Deferred Compensation | 429 | 466 | 466 | 365 | 365 |
| 5701 Health/Dental Insurance | 7,367 | 5,999 | 5,999 | 7,796 | 7,818 |
| 5703 Disability Insurance | 60 | 69 | 69 | 87 | 89 |
| 5704 Unemployment Insurance | 20 | 139 | 139 | 135 | 135 |
| 5705 Life Insurance | 20 | 20 | 20 | 20 | 20 |
| 5801 Vehicle Allowance | - | 60 | 60 | - | - |
| 5802 Eyecare Reimbursement | - | 96 | 96 | 93 | 93 |
| 5803 Clothing Allowance | 45 | 38 | 38 | 30 | 30 |
| 5903 Other Taxable Benefits | 142 | 93 | 93 | 107 | 107 |
| TOTAL SALARIES AND BENEFITS | 55,751 | 57,948 | 58,243 | 57,268 | 60,319 |
| SERVICES | | | | | |
| 6102 Legal Services | - | 5,000 | - | - | - |
| 6106 Other Professional Services | 561 | - | - | - | - |
| 6301 Water Wastewater Refuse | 171,874 | 216,865 | 180,000 | 200,000 | 210,000 |
| 6307 Electricity & Gas | 1,857 | 1,591 | 2,600 | 3,000 | 3,090 |
| 6401 Meeting & Prof Development | - | - | 9 | - | - |
| 6710 Special Contractual Services | 203,903 | 286,870 | 273,433 | 407,512 | 339,958 |
| 6804 General Govt Service Charge | 26,401 | 27,325 | 27,325 | 28,210 | 29,429 |
| 6902 Advertising | - | - | 2,500 | 2,500 | - |
| 6910 Labor | 12,612 | 880 | 15,000 | 15,000 | 15,450 |
| TOTAL SERVICES | 417,208 | 538,531 | 500,867 | 656,222 | 597,927 |
| SUPPLIES | | | | | |
| 7208 Repair/Maintenance Supplies | 6,432 | 47,565 | 15,000 | 15,000 | 17,000 |
| TOTAL SUPPLIES | 6,432 | 47,565 | 15,000 | 15,000 | 17,000 |
| DIVISION TOTAL | 479,391 | 644,044 | 574,110 | 728,490 | 675,246 |

DEPARTMENT SUMMARY

| FUND | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| CFD 2004-1 ASSESSMENTS | | | | | |
| CFD 2004-1 | 479,391 | 644,044 | 574,110 | 728,490 | 675,246 |
| DEPARTMENT TOTAL | 479,391 | 644,044 | 574,110 | 728,490 | 675,246 |

**DEPARTMENT/DIVISION
LANDSCAPE MAINTENANCE DISTRICT**

FUND
LANDSCAPE MAINTENANCE DISTRICT

ORGKEY
263300

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-----------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 5,367 | 5,565 | 5,565 | 5,814 | 6,337 |
| 5202 Holiday Pay | 13 | - | 32 | - | - |
| 5204 Accrual Payout | 37 | - | 38 | 29 | 29 |
| 5301 Banked Leave Buy Back | 336 | 261 | 261 | 222 | 222 |
| 5401 Pension Contributions | 1,560 | 1,653 | 1,653 | 1,602 | 1,626 |
| 5501 Social Security/Medicare | 430 | 447 | 447 | 453 | 458 |
| 5601 Deferred Compensation | 36 | 36 | 36 | 36 | 36 |
| 5701 Health/Dental Insurance | 1,374 | 729 | 729 | 1,406 | 1,410 |
| 5703 Disability Insurance | 15 | 19 | 19 | 23 | 24 |
| 5704 Unemployment Insurance | 4 | 26 | 26 | 26 | 26 |
| 5705 Life Insurance | 4 | 4 | 4 | 4 | 4 |
| 5802 Eyecare Reimbursement | - | 18 | 18 | 18 | 18 |
| 5803 Clothing Allowance | 9 | 9 | 9 | 9 | 9 |
| 5903 Other Taxable Benefits | 5 | 5 | 5 | 9 | 9 |
| TOTAL SALARIES AND BENEFITS | <u>9,189</u> | <u>8,772</u> | <u>8,842</u> | <u>9,649</u> | <u>10,207</u> |
| SERVICES | | | | | |
| 6301 Water Wastewater Refuse | 25,994 | 25,000 | 32,000 | 32,000 | 34,000 |
| 6307 Electricity & Gas | 792 | 400 | 1,200 | 400 | 400 |
| 6401 Meeting & Prof Development | - | - | 5 | - | - |
| 6710 Special Contractual Services | 10,000 | 16,225 | 18,000 | 18,000 | 18,000 |
| 6804 General Govt Service Charge | 5,954 | 6,162 | 6,162 | 6,362 | 6,637 |
| 6902 Advertising | - | 497 | 497 | 497 | 497 |
| TOTAL SERVICES | <u>42,740</u> | <u>48,284</u> | <u>57,864</u> | <u>57,259</u> | <u>59,534</u> |
| SUPPLIES | | | | | |
| 7204 Building/Grounds Maintenance | - | 5,000 | 5,000 | 5,000 | 5,000 |
| TOTAL SUPPLIES | <u>-</u> | <u>5,000</u> | <u>5,000</u> | <u>5,000</u> | <u>5,000</u> |
| DIVISION TOTAL | 51,929 | 62,056 | 71,706 | 71,908 | 74,741 |

DEPARTMENT SUMMARY

| FUND | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|--------------------------------|---|--|---|---|---|
| LANDSCAPE MAINTENANCE DISTRICT | 51,929 | 62,056 | 71,706 | 71,908 | 74,741 |
| DEPARTMENT TOTAL | 51,929 | 62,056 | 71,706 | 71,908 | 74,741 |

Facilities and Community Services Solid Waste

Program Description:

The Solid Waste Division operates automated refuse, recycling, and green waste collection for approximately 20,300 single-family residential units. Commercial bin service is provided for one to six days per week to 989 customers, and commercial recycling service is provided to about 614 businesses. New commercial organic waste recycling is provided to 35 customers. Businesses have recently received notification of compliance for AB 1826 (Mandatory Commercial Recycling). Roll-off bin service is provided using 171 roll-off bins, which customers rent weekly. An un-staffed recycling drop-off center is provided at the City Yard for residents and businesses that don't otherwise have an opportunity to recycle. As a community service, the Solid Waste Division provides cleanup of illegal dumping, educational activities with schools, and other solid waste education, including recycling and waste reduction for Redlands residents and businesses.

Program Objectives:

- Comply with all local, state, and federal regulatory requirements such as AB939, AB341, AB1826, SB1383, SCAQMD 1150.1 Clean Air Acts, and landfill operating requirements.
- Provide cost-effective, high-quality service to all solid waste customers.
- Operate the City's landfill in an efficient and fiscally responsible manner to ensure regulatory compliance.
- Ensure landfill regulatory requirements and compliance are met or exceeded.
- Ensure continued compliance with increasing state diversion/recycling requirements.

Significant Projects and Improvements:

- The California Street Landfill began construction of the installation of 13 vertical gas extraction wells on Phases 2 and 3. The project was completed on March 2, 2024.
- Staff continue to provide customer outreach for SB1383. These new regulations require the recycling of organic/food waste material by businesses and residents.
- To address mandatory recycling requirements of AB341, SB1383, and AB1826, the City's Solid Waste Division is continuing the recycling outreach programs and has developed an organics collection route to provide service to approximately 87 commercial customers. April 1, 2024, the Solid Waste Division began servicing curbside organic waste material for city residents.
- The Solid Waste Division continues to offer a Bulky Item Collection program to residential customers. The program allows customers to request a collection of bulky items retrieved from their curbside.
- The Solid Waste Division continues participating in a no-cost mattress recycling program offered through the State of California. This program allows staff to recycle mattresses collected through the City's bulky item program. This program enables Landfill staff to extract mattresses from the waste stream and recycle them. Staff is also working with CalRecycle on the possibility of implementing a used carpet recycling program.
- February 21, 2024, the California Street Landfill received a draft permit from the South Coast Air Quality Management District (SCAQMD) for a permit to construct one Enclosed Flare to accommodate the future needs and growth of the city. The Flare was purchased in March 2026 and is currently in the process of production.

- Two new front-end loading, and one automated side loader collection truck was delivered to the Solid Waste Division in November of 2023.
- Implementation of Senate Bill 1383 (SB 1383) residential curbside organics collection. Implementation included “Talking Trash” educational videos, updates to the city website, and free kitchen pails to residential and multi-family households.
- Staff worked collaboratively to determine commercial businesses that were out of compliance with AB 341 (Mandatory Commercial Recycling) and brought over 326 commercial businesses into compliance.
- Implementation of a new Recycling program to help staff determine compliance for Mandatory Commercial Recycling (AB 341), Mandatory Commercial Organics Recycling (AB 1826), and Short-Lived Climate Pollutant Reduction Strategy (SB 1383).

Accomplishments for Fiscal Year 2024-2026:

- Solid Waste collected approximately 1,000,175 tons of refuse, and 26,500 total tons of organic material was diverted from the landfill through green waste and food waste collection.
- 87% of successful residential pick-ups.
- 100% efficiency of collection routes.
- CalRecycle certified that the City of Redlands meets the requirements of AB939, AB1826, AB341, and SB1383 and has adequately implemented a diversion program
- Staff began outreach meetings and public speaking engagements to inform residents and business owners of the new assembly bills and recycling requirements of AB1826, AB341, and SB1383.
- The Landfill began the importation of compost material for erosion control and to remain in compliance with SB 1383.

Goals for Fiscal Year 2026-2028:

- Landfill will purchase a new landfill scraper in the amount of \$1.2 million to support the ongoing operations and maintain regulatory compliance.
- The Landfill Division has purchased a new gas flare for \$900,000 and will advertise a Request for Bids (RFB) for installation upon completion of fabrication.
- The Landfill Phase 5 Expansion Project will receive contractor bids and is anticipated to break ground in 2026 to ensure continued disposal capacity.
- The Solid Waste Division will place an order for three new solid waste collection trucks to support service reliability and fleet replacement needs.
- Residential pick-up success will be at 92%.
- 675,000 total tons will be collected.
- Efficiency: 100% sustained.
- Organic diversion: 15,600 tons.

**DEPARTMENT/DIVISION
SOLID WASTE-OPERATIONS**

FUND
SOLID WASTE

ORGKEY
511900

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED | |
|------------------------------|---|--|---|---|---|------------------|
| SALARIES AND BENEFITS | | | | | | |
| 5001 | Salaries: Full-Time | 3,072,824 | 3,618,820 | 3,618,820 | 4,457,167 | 4,767,459 |
| 5101 | Overtime Salaries | 527,049 | 400,000 | 450,000 | 408,320 | 408,320 |
| 5102 | Reimbursable Overtime | 17,444 | - | 25,000 | 20,000 | 20,000 |
| 5201 | Stand By | 2,805 | - | 2,536 | 3,000 | 3,000 |
| 5202 | Holiday Pay | 159,804 | - | 74,873 | 2,076 | 2,076 |
| 5203 | Bonus | 1,831 | 2,067 | 2,067 | 1,681 | 1,681 |
| 5204 | Accrual Payout | 24,827 | - | 28,518 | 15,798 | 15,798 |
| 5301 | Banked Leave Buy Back | 32,316 | 64,948 | 64,948 | 45,874 | 45,874 |
| 5401 | Pension Contributions | 906,918 | 965,709 | 965,709 | 972,657 | 990,374 |
| 5402 | GASB68 Pension Expense | (322,668) | - | - | - | - |
| 5501 | Social Security/Medicare | 287,443 | 252,082 | 252,082 | 276,075 | 280,805 |
| 5601 | Deferred Compensation | 12,093 | 9,059 | 14,239 | 15,257 | 15,340 |
| 5701 | Health/Dental Insurance | 769,919 | 883,751 | 883,751 | 841,626 | 844,182 |
| 5702 | Workers' Comp Insurance | 394,305 | 408,023 | 408,023 | 277,263 | 284,585 |
| 5703 | Disability Insurance | 34,177 | 32,101 | 32,101 | 40,822 | 41,587 |
| 5704 | Unemployment Insurance | 4,081 | 21,874 | 21,874 | 22,898 | 22,898 |
| 5705 | Life Insurance | 3,142 | 3,175 | 3,175 | 3,330 | 3,330 |
| 5801 | Vehicle Allowance | 2,400 | 2,880 | 2,880 | 2,400 | 2,400 |
| 5802 | Eyecare Reimbursement | 3,172 | 15,120 | 15,120 | 15,663 | 15,663 |
| 5803 | Clothing Allowance | 14,321 | 14,190 | 14,190 | 17,441 | 17,441 |
| 5804 | Uniform Rental | 4,640 | - | 2,733 | - | - |
| 5901 | Compensated Absences Expense | 46,753 | - | - | - | - |
| 5903 | Other Taxable Benefits | 2,699 | 885 | 2,384 | 10,326 | 10,326 |
| 5904 | Tuition Reimbursement | - | - | - | - | - |
| | TOTAL SALARIES AND BENEFITS | 6,002,294 | 6,694,684 | 6,885,022 | 7,449,675 | 7,793,141 |
| SERVICES | | | | | | |
| 6005 | License & Permits | 95,672 | 113,591 | 113,591 | 117,013 | 121,693 |
| 6006 | Taxes | 427 | 5,498 | 1,500 | 2,000 | 2,000 |
| 6007 | Penalties and Interest | 215 | 661 | 661 | 626 | 651 |
| 6008 | State Mandated Fees | 72,655 | 85,048 | 85,048 | 100,000 | 100,000 |
| 6105 | Medical/Physicals | 4,810 | 3,634 | 4,000 | 3,927 | 4,162 |
| 6106 | Other Professional Services | 779,652 | 1,066,456 | 682,189 | 732,189 | 1,023,000 |
| 6301 | Water Wastewater Refuse | 1,275 | 19,388 | 3,000 | 7,513 | 7,813 |
| 6304 | Telephone | 6,083 | 5,512 | 8,900 | 9,000 | 9,000 |
| 6307 | Electricity & Gas | 17,710 | 14,000 | 16,000 | 15,000 | 15,000 |
| 6401 | Meeting & Prof Development | - | - | 100 | 100 | 100 |
| 6402 | Travel Expense/Reimbursement | 160 | 1,050 | 750 | 2,233 | 2,322 |
| 6403 | Training | 3,630 | 10,500 | 10,500 | 30,000 | 30,000 |
| 6505 | Retiree Health Insurance | 445,824 | 720,000 | 720,000 | 700,000 | 700,000 |
| 6601 | Postage | 6,606 | - | - | - | - |
| 6703 | Software Support/Development | - | 525 | - | - | - |
| 6710 | Special Contractual Services | 1,860,974 | 2,933,585 | 2,716,403 | 2,933,903 | 3,526,500 |
| 6712 | Landfill Tipping Charges | 62,494 | 90,101 | 90,101 | 100,000 | 100,000 |
| 6713 | Landfill Closure/PC Expense | 578,252 | 300,000 | 600,000 | 600,000 | 600,000 |
| 6801 | City Attorney Legal Service | 29,073 | 29,351 | 29,351 | 30,341 | 30,355 |
| 6802 | Info Tech Service Charges | 373,164 | 328,740 | 378,740 | 533,092 | 550,861 |

**DEPARTMENT/DIVISION
SOLID WASTE-OPERATIONS**

FUND
SOLID WASTE

ORGKEY
511900

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6803 City Garage Charges | 3,701,774 | 3,886,864 | 3,696,345 | 2,989,773 | 2,843,006 |
| 6804 General Govt Service Charge | 748,326 | 774,517 | 774,517 | 1,199,612 | 1,234,155 |
| 6805 Billing Services | 500,000 | 500,000 | 575,000 | 650,000 | 750,000 |
| 6901 Printing and Binding | 15,085 | 7,445 | 11,500 | 15,000 | 15,000 |
| 6902 Advertising | - | 2,625 | - | - | - |
| 6903 Janitorial Services | 11,773 | 27,642 | 25,000 | 26,000 | 26,500 |
| 6904 Land and Building Rent | 6,341 | 5,985 | 5,985 | 6,319 | 6,572 |
| 6908 Other Rentals | 128,109 | 52,500 | - | 50,000 | 50,000 |
| 6909 Subscriptions & Memberships | 1,430 | 1,155 | 2,850 | 1,171 | 1,218 |
| 6910 Labor | 20,296 | 18,088 | 25,000 | 20,000 | 20,000 |
| 6911 Bad Debt Expense | 17,074 | - | - | - | - |
| 6914 Depreciation Expense | 1,088,761 | - | - | - | - |
| 6916 Lease Amortization | 48,302 | - | - | - | - |
| TOTAL SERVICES | 10,625,947 | 11,004,460 | 10,577,032 | 10,874,812 | 11,769,908 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 2,543 | 9,000 | 4,000 | 4,000 | 4,000 |
| 7004 Uniform/Safety Clothing | 91,703 | 51,000 | 90,000 | 90,000 | 90,000 |
| 7101 Office Equipment & Furniture | 2,635 | 771 | 771 | 5,208 | 5,416 |
| 7102 Small Tools & Equipment | 13,887 | 7,350 | 7,350 | 11,300 | 11,752 |
| 7203 Office Equipment Maintenance | 675 | - | - | 5,208 | 5,416 |
| 7204 Building/Grounds Maintenance | 400 | 11,184 | 11,184 | 12,000 | 12,000 |
| 7205 Machinery & Equip. Maint. | 13,770 | 14,700 | 25,000 | 17,135 | 17,820 |
| 7206 Vehicle Maintenance | 3,386 | 1,764 | 5,600 | 1,987 | 2,066 |
| 7208 Repair/Maintenance Supplies | 58,419 | 30,608 | 75,000 | 55,000 | 60,000 |
| 7209 Janitorial Supplies | 15,645 | 7,350 | 7,350 | 8,433 | 8,770 |
| 7210 Building Supplies | - | 1,575 | 1,575 | 4,092 | 4,256 |
| 7211 Computer Components | 4,654 | 4,200 | 4,200 | 4,242 | 4,284 |
| 7807 Food | 1,745 | 1,260 | 1,260 | 1,531 | 1,592 |
| 7810 Special Departmental Supplies | 565,736 | 806,386 | 806,386 | 753,831 | 783,984 |
| TOTAL SUPPLIES | 775,199 | 947,148 | 1,039,675 | 973,967 | 1,011,356 |
| FIXED ASSETS | | | | | |
| 8501 Other Betterments/Improv | 148,870 | - | - | - | - |
| 8706 All Other Equipment | 37,699 | - | - | - | - |
| 8801 Capital Lease | 30,835 | 28,714 | 113,950 | 187,039 | 228,651 |
| 8999 Capital Expenditure Offset | (162,838) | - | - | - | - |
| TOTAL FIXED ASSETS | 54,566 | 28,714 | 113,950 | 187,039 | 228,651 |
| DEBT SERVICE | | | | | |
| 9102 Interest - Lease | 4,411 | - | - | - | - |
| 9902 Intrafund Transfers Out | 302,292 | - | - | - | - |
| TOTAL DEBT SERVICE | 306,703 | - | - | - | - |
| DIVISION TOTAL | 17,764,709 | 18,675,006 | 18,615,678 | 19,485,494 | 20,803,056 |

**DEPARTMENT/DIVISION
SOLID WASTE PROJECTS/GRANTS**

FUND
SOLID WASTE

ORGKEY
511910

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 6,494 | 7,865 | 7,865 | - | - |
| 5101 Overtime Salaries | 143 | - | - | - | - |
| 5401 Pension Contributions | 2,008 | - | - | - | - |
| 5501 Social Security/Medicare | 475 | - | - | - | - |
| 5701 Health/Dental Insurance | 2,736 | - | - | - | - |
| 5703 Disability Insurance | 63 | - | - | - | - |
| 5704 Unemployment Insurance | 48 | - | - | - | - |
| 5705 Life Insurance | 7 | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | <u>11,975</u> | <u>7,865</u> | <u>7,865</u> | <u>-</u> | <u>-</u> |
| SERVICES | | | | | |
| 6106 Other Professional Services | 2,127 | - | - | - | - |
| 6703 Software Support/Development | 27,142 | 5,546 | 29,761 | - | - |
| 6708 Special Program Expenditures | - | 34,957 | 33,105 | - | - |
| 6710 Special Contractual Services | 24,625 | 47,750 | 36,375 | - | - |
| 6901 Printing and Binding | - | - | 6,854 | - | - |
| 6902 Advertising | 5,594 | - | - | - | - |
| TOTAL SERVICES | <u>59,489</u> | <u>88,253</u> | <u>106,094</u> | <u>-</u> | <u>-</u> |
| SUPPLIES | | | | | |
| 7206 Vehicle Maintenance | 14,352 | - | 14,352 | - | - |
| 7810 Special Departmental Supplies | 47,665 | 104,027 | 86,185 | - | - |
| 7901 Non-Capital Expenditures | 16,751 | - | 5,352 | - | - |
| TOTAL SUPPLIES | <u>78,768</u> | <u>104,027</u> | <u>105,889</u> | <u>-</u> | <u>-</u> |
| FIXED ASSETS | | | | | |
| 8301 Construction In Progress | 6,520 | - | - | - | - |
| 8501 Other Betterments/Improv | - | 1,183,034 | 1,792,660 | 4,250,000 | - |
| 8704 Motor Vehicles | 1,420,048 | 3,464,969 | 4,664,969 | 2,000,000 | 5,036,438 |
| 8999 Capital Expenditure Offset | (1,426,568) | - | - | - | - |
| TOTAL FIXED ASSETS | <u>0</u> | <u>4,648,002</u> | <u>6,457,628</u> | <u>6,250,000</u> | <u>5,036,438</u> |
| DEBT SERVICE | | | | | |
| 9001 Principal | - | 323,257 | 328,155 | 222,301 | 237,841 |
| 9101 Interest | 51,693 | 46,896 | 54,323 | 38,728 | 22,691 |
| TOTAL DEBT SERVICE | <u>51,693</u> | <u>370,153</u> | <u>382,478</u> | <u>261,029</u> | <u>260,531</u> |
| DIVISION TOTAL | 201,925 | 5,218,299 | 7,059,955 | 6,511,029 | 5,296,969 |

**DEPARTMENT/DIVISION
SOLID WAST DEBT SERVICE**

FUND
SOLID WASTE

ORGKEY
511930

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|---------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6004 Bank/Collection Agent Fees | 12,054 | 12,913 | 12,913 | 12,913 | 12,913 |
| TOTAL SERVICES | 12,054 | 12,913 | 12,913 | 12,913 | 12,913 |
| DEBT SERVICE | | | | | |
| 9001 Principal | - | 304,691 | 304,691 | 314,212 | 324,031 |
| 9101 Interest | 117,353 | 107,856 | 107,856 | 98,061 | 87,961 |
| TOTAL DEBT SERVICE | 117,353 | 412,547 | 412,547 | 412,274 | 411,992 |
| DIVISION TOTAL | 129,407 | 425,460 | 425,460 | 425,187 | 424,905 |

**DEPARTMENT/DIVISION
LANDFILL**

FUND
SOLID WASTE

ORGKEY
511981

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5802 Eyecare Reimbursement | 300 | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | 300 | - | - | - | - |
| DIVISION TOTAL | 300 | - | - | - | - |

DEPARTMENT SUMMARY

FUND
SOLID WASTE

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| SW-OPERATIONS | 17,764,709 | 18,675,006 | 18,615,678 | 19,485,494 | 20,803,056 |
| SW-PROJECTS/GRANTS | 201,925 | 5,218,299 | 7,059,955 | 6,511,029 | 5,296,969 |
| SW-DEBT SERVICE | 129,407 | 425,460 | 425,460 | 425,187 | 424,905 |
| LANDFILL | 300 | - | - | - | - |
| DEPARTMENT TOTAL | 18,096,341 | 24,318,765 | 26,101,093 | 26,421,709 | 26,524,930 |

**DEPARTMENT/DIVISION
SOLID WASTE CAPITAL
IMPROVEMENT
FUND**

FUND
SOLID WASTE CAPITAL IMPROV

ORGKEY
519920

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6804 General Govt Service Charge | - | 2,000 | - | - | - |
| TOTAL SERVICES | - | 2,000 | - | - | - |
| DEBT SERVICE | | | | | |
| 9902 Intrafund Transfers Out | 1,441,769 | - | - | 400,000 | 431,525 |
| TOTAL DEBT SERVICE | 1,441,769 | - | - | 400,000 | 431,525 |
| DIVISION TOTAL | 1,441,769 | 2,000 | - | 400,000 | 431,525 |

DEPARTMENT SUMMARY

| FUND | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|--------------------------------------|---|--|---|---|---|
| SOLID WASTE CAPITAL IMPROV | | | | | |
| SOLID WASTE CAPITAL IMPROVEMENT FUND | 1,441,769 | 2,000 | - | 400,000 | 431,525 |
| DEPARTMENT TOTAL | 1,441,769 | 2,000 | - | 400,000 | 431,525 |

Facilities and Community Services Citrus Groves

Program Description:

The City currently farms 22 separate citrus groves totaling approximately 184 acres. Several citrus varieties, including Navel orange, Valencia orange, Ruby Star grapefruit, and Rio grapefruit, are farmed within these groves. The department staff provides onsite repairs and maintenance as well as oversight of various contractors.

The Citrus Preservation Commission has been appointed by the City Council to advise staff and the City Council on both technical and business matters related to citrus grove management. Seventy acres of the city-owned groves are designated as Citrus Heritage Groves to be protected for future generations. The groves were primarily purchased with funds from Measure “O” and Park Acquisition Funds.

The Citrus Grove budget is presented in twenty-one separate job ledgers/programs as an Enterprise Fund, to be supported by revenue received from the sale of citrus products from these groves. The groves currently owned and maintained by the city are known as:

| |
|----------------------------------|
| 1. California |
| 2. Palmetto1, Palmetto 2 |
| 3. Dearborn & Pioneer |
| 4. Fifth |
| 5. Granite |
| 6. Jacinto Memorial |
| 7. Judson |
| 8. Lugonia |
| 9. Mountain View |
| 10. Mullin |
| 11. Olive |
| 12. Judson East |
| 13. Judson West |
| 14. Prospect |
| 15. Riverview |
| 16. Texas |
| 17. University |
| 18. Gateway |
| 19. West Riverview |
| 20. Sessums |
| 21. Wabash |
| 22. San Bernardino |
| 23. England |

Program Objectives:

- Staff support for the Citrus Preservation Commission on matters of acquisition, improvement, preservation, operation, and retention of citrus properties within the City.
- Efficiently, effectively, and economically manage the day-to-day operation of the groves, and market the crops to recover all costs of operation.
- Preserve acreage in citrus production consistent with the City's historical and cultural heritage as a citrus growing community while providing an economic basis for supporting private citrus development and processing facilities.

Significant Program Changes and Process Improvements:

- Staff continues to monitor the impact of the Asian citrus psyllid on the California citrus industry and implementing prevention methods.

Accomplishments for Fiscal Year 2024-2026:

- Accepted possession of England Grove.
- Farmed 184 acres.
- 93,058 cartons of fruit were harvested.

Goals for Fiscal Year 2026-2028:

- Farm 190 acres.
- Harvest 110,000 cartons of fruit.

**DEPARTMENT/DIVISION
GROVES-OPERATIONS**

FUND
GROVES FUND

ORGKEY
538900

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 191,367 | 224,664 | 224,664 | 233,787 | 252,065 |
| 5101 Overtime Salaries | 18,673 | 15,000 | 15,000 | 15,450 | 15,914 |
| 5202 Holiday Pay | 7,668 | - | 3,560 | - | - |
| 5203 Bonus | - | 132 | 132 | - | - |
| 5204 Accrual Payout | 4,197 | - | 2,701 | 340 | 340 |
| 5301 Banked Leave Buy Back | 948 | 5,244 | 5,244 | 1,060 | 1,060 |
| 5401 Pension Contributions | 55,757 | 66,550 | 66,550 | 63,995 | 66,573 |
| 5402 GASB68 Pension Expense | 146,700 | - | - | - | - |
| 5501 Social Security/Medicare | 16,854 | 17,456 | 17,456 | 17,520 | 18,200 |
| 5601 Deferred Compensation | 716 | 1,071 | 1,071 | 798 | 810 |
| 5701 Health/Dental Insurance | 43,567 | 73,628 | 73,628 | 55,912 | 55,965 |
| 5702 Workers' Comp Insurance | 8,216 | 8,502 | 8,502 | - | - |
| 5703 Disability Insurance | 1,972 | 2,028 | 2,028 | 2,568 | 2,683 |
| 5704 Unemployment Insurance | 383 | 1,554 | 1,554 | 1,541 | 1,541 |
| 5705 Life Insurance | 217 | 226 | 226 | 224 | 224 |
| 5801 Vehicle Allowance | - | 180 | 180 | - | - |
| 5802 Eyecare Reimbursement | - | 1,074 | 1,074 | 1,065 | 1,065 |
| 5803 Clothing Allowance | 750 | 1,005 | 1,005 | 1,100 | 1,100 |
| 5804 Uniform Rental | 364 | - | 189 | - | - |
| 5901 Compensated Absences Expense | 2,614 | - | - | - | - |
| 5903 Other Taxable Benefits | - | 50 | 50 | 533 | 533 |
| TOTAL SALARIES AND BENEFITS | 500,962 | 418,364 | 424,814 | 395,890 | 418,072 |
| SERVICES | | | | | |
| 6007 Penalties and Interest | 28 | - | 25 | - | - |
| 6102 Legal Services | - | - | 8,759 | - | - |
| 6304 Telephone | 368 | 1,530 | 1,530 | 1,576 | 1,623 |
| 6308 Elec Service-Facility Ops | 26,799 | - | 16,000 | - | - |
| 6707 Stock Assessment | 5,856 | - | - | - | - |
| 6708 Special Program Expenditures | - | - | 10 | - | - |
| 6710 Special Contractual Services | 406 | - | 1,252 | - | - |
| 6802 Info Tech Service Charges | 30,462 | 26,836 | 26,836 | 43,518 | 44,968 |
| 6804 General Govt Service Charge | 28,776 | 29,784 | 29,784 | 30,749 | 32,077 |
| 6914 Depreciation Expense | 24,915 | - | - | - | - |
| 6916 Lease Amortization | 6,865 | - | - | - | - |
| TOTAL SERVICES | 124,477 | 58,150 | 84,196 | 75,843 | 78,668 |
| SUPPLIES | | | | | |
| 7102 Small Tools & Equipment | 5,381 | - | - | - | - |
| 7204 Building/Grounds Maintenance | 3,753 | 1,247 | 1,247 | - | - |
| 7206 Vehicle Maintenance | 911 | 2,500 | 2,500 | 2,575 | 2,652 |
| 7208 Repair/Maintenance Supplies | 10,750 | 5,838 | 15,000 | 5,150 | 5,150 |
| 7810 Special Departmental Supplies | - | 3,500 | 3,500 | 3,605 | 3,713 |
| TOTAL SUPPLIES | 20,796 | 13,085 | 22,247 | 11,330 | 11,515 |
| FIXED ASSETS | | | | | |
| 8801 Capital Lease | 8,671 | 16,560 | 17,016 | 17,162 | 17,162 |
| TOTAL FIXED ASSETS | 8,671 | 16,560 | 17,016 | 17,162 | 17,162 |

DEPARTMENT/DIVISION
GROVES-OPERATIONS

FUND
GROVES FUND

ORGKEY
538900

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-----------------------|--------------------------------|-------------------------------|----------------------------------|--|--|
| DEBT SERVICE | | | | | |
| 9102 Interest - Lease | 63 | - | - | - | - |
| TOTAL DEBT SERVICE | 63 | - | - | - | - |
| DIVISION TOTAL | 654,969 | 506,159 | 548,272 | 500,226 | 525,417 |

**DEPARTMENT/DIVISION
GROVES-PROJECTS/GRANTS**

FUND
GROVES FUND

ORGKEY
538910

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6006 Taxes | 788 | - | 189 | - | - |
| 6106 Other Professional Services | 56 | - | 45 | - | - |
| 6301 Water Wastewater Refuse | 88,621 | 84,143 | 170,850 | 106,394 | 109,585 |
| 6307 Electricity & Gas | 5,660 | 6,834 | 7,523 | 4,413 | 4,545 |
| 6308 Elec Service-Facility Ops | - | 12,240 | - | 12,607 | 12,985 |
| 6510 Other Insurance | - | 7,350 | 7,350 | 7,334 | 7,365 |
| 6710 Special Contractual Services | 810,487 | 818,321 | 1,089,078 | 1,173,262 | 1,220,571 |
| 6902 Advertising | - | 1,000 | 1,000 | 1,000 | 1,000 |
| TOTAL SERVICES | 905,611 | 929,888 | 1,276,036 | 1,305,010 | 1,356,051 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | - | 1,020 | 1,020 | - | - |
| 7208 Repair/Maintenance Supplies | - | 37,830 | 37,830 | 38,965 | 40,134 |
| TOTAL SUPPLIES | - | 38,850 | 38,850 | 38,965 | 40,134 |
| FIXED ASSETS | | | | | |
| 8001 Land Acquisitions | - | 90,000 | 91,684 | - | - |
| TOTAL FIXED ASSETS | - | 90,000 | 91,684 | - | - |
| DIVISION TOTAL | 905,611 | 1,058,738 | 1,406,570 | 1,343,975 | 1,396,185 |

DEPARTMENT SUMMARY

FUND
GROVES FUND

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| GROVES-OPERATIONS | 654,969 | 506,159 | 548,272 | 500,226 | 525,417 |
| GROVES-PROJECTS/GRANTS | 905,611 | 1,058,738 | 1,406,570 | 1,343,975 | 1,396,185 |
| DEPARTMENT TOTAL | 1,560,580 | 1,564,897 | 1,954,842 | 1,844,201 | 1,921,603 |

Facilities and Community Services Cemetery Division

Program Description:

Hillside Memorial Park is a historic cemetery consisting of more than fifty acres of land. There are 11.75 acres of undeveloped land reserved for future developments. The cemetery has performed and recorded over 33,400 interments since it was established in 1886. Hillside Memorial Park provides a place of reflection and remembrance for those that visit. Families that select Hillside Memorial Park as a final resting place are presented with an array of products to choose from, which span from ground burials to mausoleum entombments. There are also multiple options for families that prefer cremation services. Hillside staff works diligently with public and private organizations to provide the best possible service to families. The cemetery conducts an average of 200 interments per year.

The cemetery is an Enterprise Fund organized to produce revenue to offset expenditure. Portions of the cemetery revenues are placed into the Cemetery Perpetual Care Fund to help offset the expenses associated with future maintenance and upkeep of the cemetery grounds as well as to fund capital improvement projects.

Program Objectives:

- Provide excellent customer service to residents and the community by offering an array of services and products.
- Continue to modernize record-keeping systems to include digital information storage and retrieval.
- Digitize archived records in an electronic format for efficient and accurate research.
- Implement capital improvement projects that will allow the cemetery to remain modern and competitive.

Significant Projects and Improvements:

- Management of property inventory database to track available inventory spaces more effectively.
- Maintained permanent records for 33,548 recorded interments.
- Sold 129 plots.
- Performed 189 new interments, 43.39% of which were cremation related services.
- Sunset Lawn Phase II was developed and will add an additional 220 casket burial spaces and 350 cremation spaces. (This area is classified as a Basic product option.)
- Garden of Hope was developed and will add an additional 500 casket burial spaces and 300 cremation spaces. (This area is classified as a Traditional product option.)
- Garden of Peace was developed and will add 350 casket spaces and 220 cremation spaces. (This area is classified as a Premium product option.)
- Cemetery staff have started an ongoing property inventory verification project to identify usable spaces located on the historic north end of the cemetery. An additional 10 usable cremation spaces were identified and added to the property inventory by staff.

Fiscal Year 2026-2028 Goals:

- Complete 185 burials.
- Sell 200 plots.
- Additional surveying for lot 12.
- GIS location project with online customer information completed.

**DEPARTMENT/DIVISION
CEMETERY**

**FUND
CEMETERY**

**ORGKEY
562900**

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 348,632 | 402,698 | 402,698 | 438,887 | 469,402 |
| 5002 Salaries: Part-Time | - | 16,000 | 16,000 | 16,830 | 16,830 |
| 5101 Overtime Salaries | 10,096 | 10,000 | 13,000 | 10,000 | 10,000 |
| 5201 Stand By | 74 | - | - | - | - |
| 5202 Holiday Pay | 9,724 | - | 3,548 | - | - |
| 5203 Bonus | - | 88 | 88 | - | - |
| 5204 Accrual Payout | 1,095 | - | 822 | 1,086 | 1,086 |
| 5301 Banked Leave Buy Back | 3,476 | 8,248 | 8,248 | 2,871 | 2,871 |
| 5401 Pension Contributions | 102,747 | 120,213 | 120,213 | 116,059 | 116,350 |
| 5402 GASB68 Pension Expense | (89,349) | - | - | - | - |
| 5501 Social Security/Medicare | 28,414 | 32,630 | 32,630 | 33,374 | 33,416 |
| 5601 Deferred Compensation | 1,368 | 1,567 | 1,567 | 1,368 | 1,368 |
| 5701 Health/Dental Insurance | 84,372 | 99,267 | 99,267 | 84,809 | 85,089 |
| 5702 Workers' Comp Insurance | 17,802 | 15,587 | 15,587 | 16,320 | 16,751 |
| 5703 Disability Insurance | 2,661 | 3,092 | 3,092 | 3,934 | 3,940 |
| 5704 Unemployment Insurance | 290 | 2,773 | 2,773 | 2,765 | 2,765 |
| 5705 Life Insurance | 307 | 340 | 340 | 339 | 339 |
| 5801 Vehicle Allowance | - | 120 | 120 | - | - |
| 5802 Eyecare Reimbursement | 1,753 | 1,617 | 1,617 | 1,611 | 1,611 |
| 5803 Clothing Allowance | 1,110 | 1,277 | 1,277 | 1,094 | 1,094 |
| 5804 Uniform Rental | 336 | - | 222 | - | - |
| 5901 Compensated Absences Expense | 4,585 | - | - | - | - |
| 5903 Other Taxable Benefits | 2,663 | 2,634 | 2,634 | 3,266 | 3,266 |
| 5904 Tuition Reimbursement | - | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | 532,157 | 718,151 | 725,743 | 734,614 | 766,177 |
| SERVICES | | | | | |
| 6005 License & Permits | 1,650 | 800 | 800 | 800 | 800 |
| 6007 Penalties and Interest | 13 | - | - | - | - |
| 6301 Water Wastewater Refuse | 33,041 | 31,500 | 31,500 | 31,500 | 31,500 |
| 6304 Telephone | 3,717 | 2,900 | 2,900 | 2,900 | 2,900 |
| 6307 Electricity & Gas | 4,152 | 4,300 | 4,300 | 4,300 | 4,300 |
| 6401 Meeting & Prof Development | 150 | 7,000 | 1,200 | 7,000 | 5,000 |
| 6402 Travel Expense/Reimbursement | 1 | 1,200 | 19 | 1,200 | 1,200 |
| 6403 Training | 434 | 1,500 | 1,500 | 1,500 | 1,500 |
| 6505 Retiree Health Insurance | 31,939 | 70,000 | 70,000 | 70,000 | 70,000 |
| 6601 Postage | 13 | 250 | 250 | 250 | - |
| 6703 Software Support/Development | - | - | - | 45,000 | - |
| 6710 Special Contractual Services | 127,560 | 214,644 | 187,658 | 275,352 | 241,940 |
| 6802 Info Tech Service Charges | 45,694 | 33,545 | 33,545 | 54,397 | 56,210 |
| 6803 City Garage Charges | 48,618 | 50,649 | 44,322 | 35,849 | 32,499 |
| 6804 General Govt Service Charge | 79,974 | 82,773 | 82,773 | 85,455 | 89,146 |
| 6901 Printing and Binding | - | 500 | 500 | 500 | 500 |
| 6902 Advertising | 2,626 | 5,000 | 5,000 | 5,000 | 5,000 |
| 6903 Janitorial Services | 19,654 | 31,148 | 31,148 | 35,000 | 35,000 |
| 6906 Office Equip & Furn Rent | 1,659 | 2,500 | - | - | - |
| 6909 Subscriptions & Memberships | - | 330 | 330 | 330 | 330 |

**DEPARTMENT/DIVISION
CEMETERY**

FUND
CEMETERY

ORGKEY
562900

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6910 Labor | 705 | 792 | 7,000 | - | - |
| 6911 Bad Debt Expense | 300 | - | - | - | - |
| 6914 Depreciation Expense | 44,834 | - | - | - | - |
| 6916 Lease Amortization | 41,636 | - | - | - | - |
| TOTAL SERVICES | 488,370 | 541,330 | 504,745 | 656,333 | 577,825 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 2,375 | 4,200 | 4,200 | 2,000 | 2,000 |
| 7004 Uniform/Safety Clothing | 3,372 | 2,508 | 3,500 | 3,600 | 3,600 |
| 7101 Office Equipment & Furniture | - | 1,500 | 4,500 | 2,500 | 2,500 |
| 7102 Small Tools & Equipment | 2,126 | 2,500 | 3,500 | 2,000 | 2,000 |
| 7204 Building/Grounds Maintenance | 17,159 | 22,000 | 1,000 | - | - |
| 7206 Vehicle Maintenance | 1,748 | 1,259 | 4,000 | 2,500 | 2,500 |
| 7208 Repair/Maintenance Supplies | 20,360 | 14,658 | 16,250 | 14,500 | 14,500 |
| 7209 Janitorial Supplies | - | 200 | 100 | 200 | 200 |
| 7801 Resale Materials | 56,196 | 67,352 | 50,000 | 50,000 | 50,000 |
| 7806 Promotional Supplies | - | 2,500 | 2,500 | 1,200 | 1,100 |
| 7807 Food | 21 | 500 | 521 | 500 | 500 |
| 7810 Special Departmental Supplies | 7,653 | 2,750 | 7,000 | 2,500 | 2,500 |
| 7901 Non-Capital Expenditures | 5,537 | - | - | - | - |
| TOTAL SUPPLIES | 116,546 | 121,928 | 97,071 | 81,500 | 81,400 |
| FIXED ASSETS | | | | | |
| 8301 Construction In Progress | 13,300 | - | - | - | - |
| 8501 Other Betterments/Improv | - | 100,000 | 43,000 | 500,000 | 115,000 |
| 8602 Other Land Improvements | - | 9,600 | 57,000 | - | - |
| 8801 Capital Lease | 8,647 | 71,335 | 70,244 | 89,498 | 91,758 |
| 8999 Capital Expenditure Offset | (13,300) | - | - | - | - |
| TOTAL FIXED ASSETS | 8,647 | 180,935 | 170,244 | 589,498 | 206,758 |
| DEBT SERVICE | | | | | |
| 9001 Principal | - | 150,000 | 150,000 | 150,000 | 150,000 |
| 9101 Interest | 22,545 | - | - | - | - |
| 9102 Interest - Lease | 2,492 | - | - | - | - |
| TOTAL DEBT SERVICE | 25,038 | 150,000 | 150,000 | 150,000 | 150,000 |
| DIVISION TOTAL | 1,170,757 | 1,712,344 | 1,647,803 | 2,211,946 | 1,782,160 |

DEPARTMENT SUMMARY

FUND
CEMETERY

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| CEMETERY | 1,170,757 | 1,712,344 | 1,647,803 | 2,211,946 | 1,782,160 |
| DEPARTMENT TOTAL | 1,170,757 | 1,712,344 | 1,647,803 | 2,211,946 | 1,782,160 |

**Facilities and Community Services
Redlands Municipal Airport
(Aviation Division)**

Program Description:

The Aviation Division manages all airfield operations, airport land leases, tie-downs, and city airfield facilities and equipment. The Division ensures compliance with the Federal Aviation Administration and the California Department of Transportation Aeronautics Division requirements for General Aviation airport facilities. The airport budget is an Enterprise Fund to sustain the program through airport revenue. The City Council has appointed the Airport Advisory Board to advise the City Council on airport management matters. Oversight is provided by department staff that coordinate airport maintenance activities, grant acquisition, and administration through various department divisions.

The airport encompasses 177 acres, with 197 hangars, 25 offices, 210 tie-downs, and approximately 200 based aircraft. There are currently 14 businesses based at the airport.

Program Objectives:

- Maintain a safe aviation environment.
- Operate the airport as a self-sustaining Enterprise Fund.
- Provide regular education, inspections of airport facilities and equipment along with recurring maintenance.
- Leverage FAA and Caltrans entitlements to maximize capital improvements through FAA and Caltrans grant programs.
- Administer the city-owned west ramp tie-downs.
- Administer Fixed Base Operators (FBO's) with land leases.
- Administer, advise, coordinate, and communicate land use and airspace compatibility.
- Provide staff liaison to the Airport Advisory Board.

Accomplishments for Fiscal Year 2024-2026:

- Hosted the annual Halloween Plane-or-Treat event bringing over 3500 participants to the airfield to learn about aviation activities and the Redlands Airport.
- \$750,000 in FAA Grants awarded.
- Processed for approval FAA Entitlement Planning Grants and State of California Matching Grants for runway and taxiway resurfacing, Wildlife Hazardous Management Plan, design for a new airfield security fence, and associated environmental documents.
- Continued agreement with Civil Air Patrol to base a youth squadron at Redlands Municipal Airport, which teaches youth participants about aviation careers and activities and provides support to airport events and operations.
- Completed the FAA funded runway resurfacing project.
- Complied with FAA Hangar Policy and San Bernardino Possessory Tax requirements through hangar inspection program.
- Sustained maintenance of Storm Water Pollution Prevention Program, achieving recognition and approval to limit sampling one time per year for staying within compliance standards.

- Secured on-call service agreement with design, planning, and engineering consultants to provide all FAA required documents and information for grant funded projects.
- Conducted outreach/engagement with FAA, San Bernardino International Airport, and Redlands Pilot community relating to a new flight pattern transecting through Redlands Municipal Airport airspace.
- Remediated v-ditch between Taxiway-Alpha and the West Ramp.
- 47,000 runway operations.

Goals for Fiscal Year 2026-2028:

- Secure \$563,000 in FAA grants to continue to support improvements.
- Host the annual Halloween Plane-or-Treat event bringing over 3500 participants to the airfield in the second year to learn about aviation activities and Redlands Airport.
- Develop and release an RFP to provide additional fuel service at the airport, including Jet-A fuel utilized by growing number of helicopters at KREI.
- Restore the beacon tower as a showcase to aviation history in Redlands and the Inland Empire.
- Continue to enhance the Airport with landscaping and clearing of the Runway Safety Areas.
- Grow to 49,000 runway operations.

DEPARTMENT/DIVISION
AIRPORT-OPERATIONS

FUND
REDLANDS MUNICIPAL AIRPORT

ORGKEY
564900

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 61,436 | 100,670 | 100,670 | 89,722 | 96,825 |
| 5101 Overtime Salaries | 12 | - | 44 | - | - |
| 5202 Holiday Pay | 50 | - | 46 | - | - |
| 5203 Bonus | - | 44 | 44 | - | - |
| 5204 Accrual Payout | 15,579 | - | 1,260 | 1,013 | 1,013 |
| 5301 Banked Leave Buy Back | 65 | 1,499 | 1,499 | 75 | 75 |
| 5401 Pension Contributions | 17,284 | 29,910 | 29,910 | 24,739 | 25,969 |
| 5402 GASB68 Pension Expense | (90,530) | - | - | - | - |
| 5501 Social Security/Medicare | 6,105 | 7,775 | 7,775 | 7,106 | 7,430 |
| 5601 Deferred Compensation | 1,390 | 1,512 | 1,512 | 1,423 | 1,428 |
| 5701 Health/Dental Insurance | 4,461 | 5,068 | 5,068 | 6,186 | 6,193 |
| 5702 Workers' Comp Insurance | - | 2,834 | 2,834 | 7,446 | 7,642 |
| 5703 Disability Insurance | 28 | - | 17 | 39 | 41 |
| 5704 Unemployment Insurance | 124 | 456 | 463 | 473 | 473 |
| 5705 Life Insurance | 45 | 66 | 66 | 69 | 69 |
| 5801 Vehicle Allowance | - | 60 | 60 | - | - |
| 5802 Eyecare Reimbursement | - | 315 | 315 | 327 | 327 |
| 5803 Clothing Allowance | 38 | - | 15 | 15 | 15 |
| 5901 Compensated Absences Expense | 794 | - | - | - | - |
| 5903 Other Taxable Benefits | 182 | 158 | 158 | 164 | 164 |
| TOTAL SALARIES AND BENEFITS | 17,063 | 150,367 | 151,755 | 138,796 | 147,663 |
| SERVICES | | | | | |
| 6005 License & Permits | 1,873 | - | - | - | - |
| 6007 Penalties and Interest | 69 | - | 14 | - | - |
| 6008 State Mandated Fees | - | - | 27 | - | - |
| 6106 Other Professional Services | - | - | 3,158 | - | - |
| 6301 Water Wastewater Refuse | 10,530 | 14,000 | 12,000 | 14,000 | 14,000 |
| 6304 Telephone | 8,875 | 14,000 | 8,000 | 14,000 | 14,000 |
| 6307 Electricity & Gas | 29,274 | 43,000 | 25,000 | 43,000 | 43,000 |
| 6403 Training | 32 | 1,000 | 36 | 1,000 | 1,000 |
| 6505 Retiree Health Insurance | 3,535 | - | 11 | - | - |
| 6510 Other Insurance | - | - | 1,000 | - | - |
| 6601 Postage | - | - | 300 | - | - |
| 6703 Software Support/Development | 129 | 1,500 | 1,125 | 1,500 | 1,500 |
| 6710 Special Contractual Services | 53,075 | 26,712 | 65,000 | 49,000 | 39,500 |
| 6712 Landfill Tipping Charges | 3,195 | - | 2,000 | - | - |
| 6802 Info Tech Service Charges | - | 6,709 | 6,709 | 10,879 | 11,242 |
| 6803 City Garage Charges | 4,961 | 5,168 | 4,523 | 3,658 | 3,316 |
| 6804 General Govt Service Charge | 80,375 | 83,188 | 83,188 | 85,883 | 89,593 |
| 6902 Advertising | 7,025 | 2,500 | 8,340 | 3,500 | 3,000 |
| 6903 Janitorial Services | 11,710 | 39,918 | 23,400 | 26,000 | 25,000 |
| 6907 Comms Service & Rental | - | 1,654 | 1,000 | 2,000 | 1,500 |
| 6909 Subscriptions & Memberships | 250 | 500 | 500 | 500 | 500 |
| 6910 Labor | 22,669 | 9,549 | 40,000 | 40,000 | 40,000 |
| 6911 Bad Debt Expense | 57 | - | 500 | 500 | 500 |
| 6912 Reimbursed Expenditures | 34,247 | 3,605 | 3,605 | - | - |

**DEPARTMENT/DIVISION
AIRPORT-OPERATIONS**

FUND
REDLANDS MUNICIPAL AIRPORT

ORGKEY
564900

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6914 Depreciation Expense | 221,534 | - | - | - | - |
| 6918 Unreimbursed Expenditures | 40,000 | - | - | - | - |
| TOTAL SERVICES | 533,416 | 253,002 | 289,436 | 295,420 | 287,651 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 111 | 1,600 | 1,312 | 1,000 | 1,000 |
| 7102 Small Tools & Equipment | - | 1,200 | 1,000 | 600 | 600 |
| 7204 Building/Grounds Maintenance | 12,776 | 50,000 | 15,000 | 15,000 | 20,000 |
| 7208 Repair/Maintenance Supplies | 17,969 | 25,818 | 40,000 | 35,000 | 35,000 |
| 7209 Janitorial Supplies | - | - | 3,000 | 4,000 | 4,000 |
| 7210 Building Supplies | 224 | 4,000 | 16,504 | 4,000 | 4,000 |
| 7807 Food | - | 500 | 2,500 | - | - |
| 7810 Special Departmental Supplies | 2,491 | - | 1,617 | 2,000 | 2,000 |
| TOTAL SUPPLIES | 33,572 | 83,118 | 80,933 | 61,600 | 66,600 |
| FIXED ASSETS | | | | | |
| 8801 Capital Lease | - | 24,400 | - | - | - |
| TOTAL FIXED ASSETS | 0 | 24,400 | 0 | 0 | 0 |
| DEBT SERVICE | | | | | |
| 9001 Principal | - | 57,000 | 57,000 | 57,000 | 57,000 |
| 9101 Interest | 32,228 | 3,000 | 3,000 | 3,000 | 3,000 |
| TOTAL DEBT SERVICE | 32,228 | 60,000 | 60,000 | 60,000 | 60,000 |
| DIVISION TOTAL | 616,279 | 570,887 | 582,125 | 555,816 | 561,914 |

**DEPARTMENT/DIVISION
AIRPORT-PROJECTS/GRANTS**

FUND
REDLANDS MUNICIPAL AIRPORT

ORGKEY
564910

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6710 Special Contractual Services | 2,857 | 36,051 | 36,051 | - | - |
| 6912 Reimbursed Expenditures | (34,135) | (3,605) | (3,605) | - | - |
| TOTAL SERVICES | (31,278) | 32,446 | 32,446 | - | - |
| SUPPLIES | | | | | |
| 7204 Building/Grounds Maintenance | | 15,872 | 25,872 | - | - |
| 7901 Non-Capital Expenditures | 617,039 | - | - | - | - |
| TOTAL SUPPLIES | 617,039 | 15,872 | 25,872 | - | - |
| DIVISION TOTAL | 585,761 | 48,318 | 58,318 | - | - |

DEPARTMENT SUMMARY

| FUND | | | | | |
|----------------------------|---|--|---|---|---|
| REDLANDS MUNICIPAL AIRPORT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
| AIRPORT-OPERATIONS | 616,279 | 570,887 | 582,125 | 555,816 | 561,914 |
| AIRPORT-PROJECTS/GRANTS | 585,761 | 48,318 | 58,318 | - | - |
| DEPARTMENT TOTAL | 1,202,040 | 619,205 | 640,442 | 555,816 | 561,914 |

Facilities and Community Services Equipment Maintenance Division

Program Description:

The Equipment Maintenance Division provides maintenance and repair services as well as safety inspections for the City's vehicles and equipment. Emphasis is placed on safety, preventive maintenance, and compliance with air quality and other State regulations. Equipment Maintenance staff provide the support necessary to maintain over 600 units of vehicles, heavy equipment, generators, and compressors, as well as operation of the City's L/CNG fuel station. The Equipment Maintenance Division is an Internal Service Fund.

Program Objectives:

- Provide maintenance and repair services to City departments to maintain an in-service rate of 93% or higher.
- Continue to receive an annual award of tax rebates through consistent and timely L/CNG tax reporting.
- Maintain and provide timely reporting for programs required by the State of California and other regulatory agencies.
- Maintain continuous training for mechanics to ensure up-to-date skills and knowledge of computer and electronic technology on the newer model electric, and alternative fuel vehicles.

Accomplishments for Fiscal Year 2024-2026:

- 2 Vehicle charging stations were developed.
- Percentage of city facilities with chargers is 6%.
- 1% of fleet vehicles were transitioned to Zero Emission Vehicles.
- 18 fleet vehicles are alternative fuel.

Goals for Fiscal Year 2026-2028:

- The average fleet age will be 15 years old. 5-Years Old by end of 2028
- Percentage of city facilities with chargers 24%.
- 8 vehicle charging stations will be developed.
- 10% of fleet will transition to zero emission vehicles.
- 16% of fleet will meet CARB Zero Emission Vehicle Standards.
- 34 vehicles in fleet will be alternative fuel vehicles.

Strategic Plan

The Equipment Maintenance Division supports the Strategic Plan Priority D – Sustainability through continued evaluation of the City's medium and light-duty vehicles under the vehicle lease and maintenance program with Enterprise Fleet Management. Through this program, 290 City vehicles have been replaced, resulting in an increase in safety and a reduction in maintenance costs associated with older vehicles.

**DEPARTMENT/DIVISION
EQUIPMENT MAINTENANCE**

FUND
EQUIPMENT MAINTENANCE

ORGKEY
607900

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 352,262 | 696,947 | 696,947 | 1,160,379 | 1,235,838 |
| 5101 Overtime Salaries | 54,940 | 42,588 | 150,000 | 160,000 | 170,000 |
| 5201 Stand By | 67 | 811 | 811 | 12,480 | 13,104 |
| 5202 Holiday Pay | 6,904 | - | 13,878 | - | - |
| 5203 Bonus | - | 440 | 440 | - | - |
| 5204 Accrual Payout | 31,512 | - | 10,548 | 1,496 | 1,496 |
| 5301 Banked Leave Buy Back | 9,386 | 23,434 | 23,434 | 4,945 | 4,945 |
| 5401 Pension Contributions | 102,143 | 200,031 | 200,031 | 188,928 | 192,444 |
| 5402 GASB68 Pension Expense | (301,130) | - | - | - | - |
| 5501 Social Security/Medicare | 34,614 | 52,946 | 52,946 | 52,085 | 52,990 |
| 5601 Deferred Compensation | 1,884 | 2,877 | 2,877 | 1,884 | 1,884 |
| 5701 Health/Dental Insurance | 67,002 | 175,316 | 175,316 | 132,977 | 133,250 |
| 5702 Workers' Comp Insurance | 104,547 | 108,185 | 108,185 | 37,070 | 38,049 |
| 5703 Disability Insurance | 3,015 | 5,460 | 5,460 | 6,835 | 6,931 |
| 5704 Unemployment Insurance | 455 | 3,763 | 3,763 | 3,719 | 3,719 |
| 5705 Life Insurance | 287 | 546 | 546 | 541 | 541 |
| 5801 Vehicle Allowance | - | 600 | 600 | - | - |
| 5802 Eyecare Reimbursement | 890 | 2,601 | 2,601 | 2,571 | 2,571 |
| 5803 Clothing Allowance | 1,788 | 2,250 | 2,250 | 3,125 | 3,125 |
| 5804 Uniform Rental | 235 | - | 347 | - | - |
| 5901 Compensated Absences Expense | 5,745 | - | - | - | - |
| 5903 Other Taxable Benefits | 1,019 | 311 | 780 | 1,346 | 1,346 |
| TOTAL SALARIES AND BENEFITS | 477,565 | 1,319,105 | 1,451,761 | 1,770,381 | 1,862,234 |
| SERVICES | | | | | |
| 6004 Bank/Collection Agent Fees | 9,742 | 28,078 | 18,078 | 18,078 | 28,078 |
| 6005 License & Permits | 16,056 | 109,453 | 15,000 | 20,000 | 20,000 |
| 6006 Taxes | 71,196 | 30,341 | 30,341 | 30,341 | 30,341 |
| 6007 Penalties and Interest | 14,196 | - | 850 | 1,000 | 1,000 |
| 6008 State Mandated Fees | 7,594 | 500 | 26,000 | 26,000 | 26,000 |
| 6105 Medical/Physicals | 80 | 200 | 435 | 200 | 200 |
| 6304 Telephone | 5,329 | 6,655 | 6,655 | 6,655 | 6,655 |
| 6401 Meeting & Prof Development | 675 | - | 805 | 5,000 | 5,000 |
| 6402 Travel Expense/Reimbursement | 944 | 500 | 500 | 5,000 | 5,000 |
| 6403 Training | 258 | 3,000 | 18,000 | 25,000 | 15,000 |
| 6505 Retiree Health Insurance | 119,654 | 140,000 | 140,000 | 140,000 | 140,000 |
| 6601 Postage | 619 | 600 | 600 | 600 | 600 |
| 6703 Software Support/Development | 47,034 | 39,310 | 120,500 | 86,810 | 86,810 |
| 6710 Special Contractual Services | 47,249 | 52,000 | 195,491 | 59,740 | 59,780 |
| 6802 Info Tech Service Charges | 38,078 | 33,545 | 33,545 | 54,397 | 56,210 |
| 6804 General Govt Service Charge | 494,184 | 511,480 | 511,480 | 528,052 | 550,864 |
| 6901 Printing and Binding | - | - | 202 | 200 | 200 |
| 6906 Office Equip & Furn Rent | 1,659 | 2,244 | - | - | - |
| 6908 Other Rentals | 86,592 | 36,954 | 225,000 | 225,000 | 225,000 |
| 6909 Subscriptions & Memberships | 36,127 | 1,000 | 7,000 | 2,000 | 1,000 |
| 6910 Labor | 216,411 | 125,750 | 218,750 | 218,750 | 111,240 |
| 6914 Depreciation Expense | 59,512 | - | - | - | - |

**DEPARTMENT/DIVISION
EQUIPMENT MAINTENANCE**

FUND
EQUIPMENT MAINTENANCE

ORGKEY
607900

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6916 Lease Amortization | 16,532 | - | - | - | - |
| TOTAL SERVICES | 1,289,720 | 1,121,610 | 1,569,232 | 1,452,823 | 1,368,978 |
| SUPPLIES | | | | | |
| 7002 Office Supplies | 3,692 | 10,950 | 4,000 | 8,950 | 8,950 |
| 7004 Uniform/Safety Clothing | 9,652 | 37,560 | 17,560 | 25,000 | 25,000 |
| 7101 Office Equipment & Furniture | 12,164 | 9,561 | 9,561 | 9,561 | 9,561 |
| 7102 Small Tools & Equipment | 84,647 | 30,670 | 75,000 | 110,000 | 65,000 |
| 7201 Hardware Maint/Replace | 458 | - | - | - | - |
| 7203 Office Equipment Maintenance | 9,853 | - | 2,880 | 4,500 | 4,500 |
| 7204 Building/Grounds Maintenance | 75,650 | 83,822 | 120,000 | 110,000 | 110,000 |
| 7205 Machinery & Equip. Maint. | 4,448 | 80,282 | 250,000 | 250,000 | 260,000 |
| 7206 Vehicle Maintenance | 2,006,629 | 1,807,675 | 1,400,000 | 692,808 | 995,724 |
| 7208 Repair/Maintenance Supplies | 480,465 | 104,286 | 104,285 | 121,700 | 121,700 |
| 7209 Janitorial Supplies | 29,535 | 26,807 | 40,000 | 25,000 | 25,000 |
| 7210 Building Supplies | 16,086 | 57,238 | 100,000 | 60,000 | 70,000 |
| 7211 Computer Components | 5,451 | 13,584 | 6,000 | 14,263 | 14,977 |
| 7212 Equipment Parts | 30,683 | 62,491 | 200,000 | 165,615 | 182,491 |
| 7213 Motor Vehicle Supplies | 1,909,833 | 1,713,024 | 2,000,000 | 1,750,280 | 1,837,794 |
| 7214 Tires & Tubes | 285,217 | 355,186 | 300,000 | 300,000 | 300,000 |
| 7301 Gasoline | 587,088 | 642,163 | 600,000 | 620,000 | 620,000 |
| 7302 Compressed Natural Gas (LCNG) | 438,283 | 2,090,345 | 430,000 | 430,000 | 430,000 |
| 7303 Oil and Lubricants | 105,800 | 147,594 | 100,000 | 97,594 | 107,594 |
| 7304 Diesel Fuel | 253,319 | 475,836 | 315,000 | 350,000 | 350,000 |
| 7807 Food | 1,004 | 2,362 | 2,362 | 7,362 | 8,362 |
| 7810 Special Departmental Supplies | 48,801 | 16,633 | 25,132 | 27,132 | 30,645 |
| 7901 Non-Capital Expenditures | 654 | 16,900 | 900 | 900 | 900 |
| TOTAL SUPPLIES | 6,399,410 | 7,784,969 | 6,102,681 | 5,180,666 | 5,578,197 |
| FIXED ASSETS | | | | | |
| 8501 Other Betterments/Improv | - | 746,845 | 48,000 | 875,000 | - |
| 8503 Building Const/Improv | - | 425,000 | - | - | - |
| 8704 Motor Vehicles | - | - | - | 200,000 | - |
| 8706 All Other Equipment | 90,282 | 150,865 | 82,052 | - | - |
| 8801 Capital Lease | 2,248 | 14,851 | 19,466 | 75,676 | 72,719 |
| 8999 Capital Expenditure Offset | (104,058) | - | - | - | - |
| TOTAL FIXED ASSETS | (11,528) | 1,337,560 | 149,518 | 1,150,676 | 72,719 |
| DEBT SERVICE | | | | | |
| 9102 Interest - Lease | 1,240 | - | - | - | - |
| TOTAL DEBT SERVICE | 1,240 | - | - | - | - |
| DIVISION TOTAL | 8,156,408 | 11,563,244 | 9,273,191 | 9,554,546 | 8,882,128 |

DEPARTMENT SUMMARY

| FUND | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| EQUIPMENT MAINTENANCE | 8,156,408 | 11,563,244 | 9,273,191 | 9,554,546 | 8,882,128 |
| DEPARTMENT TOTAL | 8,156,408 | 11,563,244 | 9,273,191 | 9,554,546 | 8,882,128 |

Municipal Utilities and Engineering Department

Mission:

The mission of the Municipal Utilities & Engineering Department (MUED) is to provide reliable service to the community with professionalism, integrity, accountability, quality, transparency, and innovation. MUED plans, designs, constructs, operates, and maintains Redlands' physical infrastructure for the residents and businesses in the City; making our community a desirable place to live, work, and visit.

MUED is responsible for delivering the following services to the City's residents and businesses:

- Utility Operations:
 - Water production and distribution
 - Non-potable and recycled water distribution
 - Wastewater collection, treatment, and disposal
- Engineering review and inspection of development proposals for compliance with State and City codes, standards, and other governmental requirements relating to land subdivisions, grading, drainage, and improvements within the City rights-of-way.
- Management, rehabilitation, and replacement of infrastructures such as water mains, sewer mains, storm drains, streets, and traffic signals to provide reliable service to the community.
- Development and construction of new public facilities to protect and enhance Redlands' livability.

MUED is organized into three (3) divisions, including Engineering (Development Review, Capital Improvement Program and Construction Management), Water Utility Operations (Potable and Non-Potable), and Wastewater Utility Operations. In total, MUED employs 94 full-time, and one (1) part-time, professionals.

Departmental Goals:

- Preserve City Assets
 - Provide responsible leadership and management to preserve the City's physical assets and resources.
 - Optimize City's physical assets to ensure reliability and exceed anticipated service life.
 - Maximize sustainable practices and ensure City infrastructure improvements support the City's mission to limit its environmental footprint.
 - Provide fiscally responsible water, non-potable (including recycled) water, and wastewater services.
 - Provide a safe, well-maintained, and efficient transportation system.
 - Ensure regulatory compliance by mandating MUED and vendor practices are consistent with all related codes and regulations; and
 - Develop and implement effective emergency management strategies to ensure continuity of services during and after significant events.
- Provide Quality Customer Service
 - Promptly deliver requested services with the highest quality of workmanship.
 - Develop and train staff to effectively communicate with customers.
 - Expand online self-service opportunities.

- **Ensure Employee Effectiveness and Satisfaction**
 - Recruit and retain high-performing employees.
 - Provide resources necessary for employees to perform work tasks safely and efficiently.
 - Create and maintain a diverse work environment that encourages staff engagement, teamwork, high-performance, and professional satisfaction.
 - Encourage professional development to prepare City employees for promotion opportunities.
 - Emphasize the importance of employee leadership and accountability at all levels.
- **Establish Effective and Long-term Partnerships**
 - Promote productive working relationships with other departments, City stakeholders, other municipalities, and regional partners.
 - Expand collaboration with education and industry partners on technology projects.
- **Utilize Innovation**
 - Leverage new ideas and technology to solve problems and accomplish the City's mission.
 - Create and sustain an organizational culture that encourages and supports innovation.
 - Optimize the use of emerging technologies.
 - Improve data collection and promote data-driven decision-making.
- **Stimulate the Redlands Economy**
 - Provide a One-Stop Permit Center for the prompt processing of development permits in the City.
 - Provide a One-Stop Permit Center to guide developers through Departmental requirements, the Redlands Municipal Code, Measure U, and State regulations.
 - Enhance Redlands' economic curb appeal.
- **Encourage Environmental Protection**
 - Collaborate with State, Regional, and Local agencies to promote environmentally sound policies and procedures.
 - Continually assess Redlands water sources (Santa Ana River, Mill Creek, and Bunker Hill Basin) to monitor the health of each source.
 - Implement the City's National Pollutant Discharge Elimination System (NPDES) to ensure stormwater discharges comply with the Municipal Separate Storm Sewer Systems (MS4) permits for Capital Improvement Projects, Water Utility Operations, and Wastewater Utility Operations.
- **Social Responsibility**
 - Collaborate with local Universities and Colleges to encourage students to consider a career in municipal government.
 - Establish an apprenticeship program to mentor young professionals.
 - Promote Departmental programs through community outreach at local events (Market Night, Redlands Bicycle Classic, etc.).

Municipal Utilities and Engineering Department Engineering Division

Program Description:

The City of Redlands Engineering Division provides quality engineering services for the citizens of Redlands and the private development community. Engineering reviews capital improvement projects and manages the construction of City infrastructure improvement projects, such as street rehabilitation, water, and sewer main replacement, and storm drain construction.

Program Objectives:

- Efficiently deliver Capital Improvement Projects.
- Capitalize on opportunities to improve the effectiveness of services provided to community.
- Leverage State and Federal grant funds to implement major capital improvement projects.
- Extend and maintain the useful lifespan of public infrastructure in a fiscally responsible and sustainable manner.
- Maintain a CIP noticing program to educate and inform the general public.

Sustainability Efforts:

- Rehabilitate well and booster pumps with energy-efficient units.
- Capitalize on building energy consumption and efficiency improvement opportunities.
- Reduce pollutants and greenhouse gases by reducing traffic congestion.
- Support sustainable transportation such as biking and walking.
- Identify grant opportunities and emerging technologies.
- Promote the use of LED streetlights and identify opportunities to replace existing HPS streetlights.

Significant Programs:

PARIS

In 2012, the City completed the Pavement Accelerated Repair Implementation Strategy (PARIS), a funding strategy for pavement condition assessment and a pavement management platform that strategically prioritizes investment in road improvements. PARIS resurfaced approximately 440 lane miles of public streets (2/3 of all City streets) from 2013 to 2021 and increased the Redlands Street network pavement condition index from 53 to 82. PARIS was completed in FY 2020-21. The remaining 210 lane miles of City streets will be rehabilitated, and streets rehabilitated through PARIS will be maintained through a new Pavement Management Program (PMP 2020), which was adopted by City Council in April 2020.

MEASURE I & SB1

Measure I is the half-cent countywide sales tax levy approved by the voters to fund local transportation improvements. The City's annual Measure I allocation was used in its entirety to fund the PARIS program and is expected to be used in the same manner for the PMP. Additionally, the Road Maintenance and Rehabilitation Account established through Senate Bill 1 (SB1) provides funding to Redlands for not only PMP improvements, but also other local transportation improvements.

DEVELOPMENT IMPACT FEES

Development Impact Fees (DIF) are collected for the construction, expansion, and improvement of arterial streets, freeway interchanges, traffic signals, public facilities, public parks, storm drain facilities, wastewater facilities, solid waste facilities, and water facilities. DIF provides partial funding for the construction of master-planned facilities to accommodate the impacts of new development projects.

WATER CONSERVATION

In 2012-13, Redlands adopted a Water Conservation Rebate Program to incentivize customers to reduce water consumption and contribute to the City's effort to meet the 2009 Water Conservation Act goals, which required a twenty percent (20%) reduction in water consumption by 2020. The rebate program and successful implementation of additional programs, such as irrigation controller scheduling assistance, a water waste investigation program, have resulted in a citywide residential water consumption rate reduction of approximately 50 gallons per capita per day over the last five years.

Accomplishments in Fiscal Year 2025-26:

- Construction of the PMP 2024 and PMP 2025, completing approximately sixty-eight (68) lane miles of streets out of the remaining 1/3 of the City's streets (210 lane miles out of 650) after completing the PARIS program.
- Replacement of ten (10) miles of water pipeline.
- Rehabilitation of four (4) miles of sewer pipeline by replacing and slip lining.
- Replacement of thirty-one (31) sewer manholes.
- Replacement of four (4) miles of sidewalks.
- Replacement of thirty-two (32) ADA curb ramps.
- Awarded approximately \$150,000 in Water Efficiency Rebates.
- Design and bidding of WWTP Phase 2 (overall rehabilitation of the plant) is completed.
- Construction of the Joint Utilities Laboratory expansion has begun.
- Engineering review of land development activities and permit applications.
- Construction inspection for capital projects and land development activities.

**DEPARTMENT/DIVISION
ENGINEERING**

FUND
GENERAL FUND

ORGKEY
101400

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 380,912 | 419,615 | 419,615 | 381,818 | 422,570 |
| 5002 Salaries: Part-Time | 14,884 | 13,489 | 13,489 | 16,786 | 16,786 |
| 5005 Vacancies | - | - | - | (16,804) | (17,026) |
| 5101 Overtime Salaries | 7,232 | 5,513 | 17,000 | 6,000 | - |
| 5201 Stand By | 748 | - | 1,000 | - | - |
| 5202 Holiday Pay | 8,310 | - | 3,500 | - | - |
| 5203 Bonus | 546 | 498 | 615 | 498 | 498 |
| 5204 Accrual Payout | 9,137 | - | 12,860 | 6,070 | 6,070 |
| 5301 Banked Leave Buy Back | 3,204 | 11,837 | 11,837 | 4,357 | 4,357 |
| 5401 Pension Contributions | 104,681 | 122,972 | 122,972 | 140,978 | 143,533 |
| 5501 Social Security/Medicare | 31,529 | 32,826 | 32,826 | 39,928 | 40,577 |
| 5601 Deferred Compensation | 5,357 | 5,192 | 5,691 | 6,364 | 6,364 |
| 5701 Health/Dental Insurance | 61,504 | 73,911 | 73,911 | 77,403 | 77,589 |
| 5702 Workers' Comp Insurance | 43,951 | 45,480 | 45,480 | 53,081 | 54,483 |
| 5703 Disability Insurance | 1,962 | 2,084 | 2,084 | 2,932 | 2,998 |
| 5704 Unemployment Insurance | 359 | 2,083 | 2,083 | 2,461 | 2,461 |
| 5705 Life Insurance | 257 | 258 | 258 | 314 | 314 |
| 5801 Vehicle Allowance | - | - | - | 600 | 600 |
| 5802 Eyecare Reimbursement | 3,261 | 1,230 | 1,390 | 1,461 | 1,461 |
| 5803 Clothing Allowance | 803 | 645 | 1,210 | 822 | 822 |
| 5804 Uniform Rental | 61 | - | 46 | - | - |
| 5903 Other Taxable Benefits | 303 | 293 | 492 | 986 | 986 |
| 5905 Employee Wellness Program | 942 | - | 510 | - | - |
| TOTAL SALARIES AND BENEFITS | 679,941 | 737,926 | 768,870 | 726,055 | 765,441 |
| SERVICES | | | | | |
| 6005 License & Permits | 9,547 | 540 | 1,000 | 540 | 540 |
| 6101 Architect & Engineer | 157,324 | 77,285 | 95,535 | - | - |
| 6102 Legal Services | 4,946 | - | 44,863 | - | - |
| 6106 Other Professional Services | 5,483 | 200,000 | 200,000 | 200,000 | 200,000 |
| 6304 Telephone | 908 | 2,800 | 2,800 | 4,000 | 4,000 |
| 6401 Meeting & Prof Development | - | 7,500 | 7,500 | 7,500 | 7,500 |
| 6402 Travel Expense/Reimbursement | 865 | 1,600 | 1,600 | 1,600 | 1,600 |
| 6403 Training | 1,350 | 7,500 | 7,500 | 7,500 | 7,500 |
| 6601 Postage | 165 | 1,000 | 1,000 | 1,000 | 1,000 |
| 6708 Special Program Expenditures | 1,100 | - | 5,000 | - | - |
| 6710 Special Contractual Services | 16,710 | - | 9,264 | - | - |
| 6802 Info Tech Service Charges | 76,156 | 67,090 | 67,090 | 108,794 | 112,421 |
| 6803 City Garage Charges | 31,751 | 33,077 | 39,799 | 27,070 | 24,540 |
| 6901 Printing and Binding | 410 | 4,590 | 4,590 | 3,000 | 3,000 |
| 6902 Advertising | 8,458 | 3,000 | 3,000 | 3,000 | 3,000 |
| 6906 Office Equip & Furn Rent | 1,659 | - | - | - | - |
| 6909 Subscriptions & Memberships | 1,126 | 2,100 | 2,100 | 2,100 | 2,100 |
| 6912 Reimbursed Expenditures | 65,950 | 214,107 | 214,107 | - | - |
| TOTAL SERVICES | 383,907 | 622,189 | 706,748 | 366,104 | 367,201 |
| SUPPLIES | | | | | |
| 7001 Books & Supplies | 43 | 2,200 | 2,200 | 2,200 | 2,200 |

**DEPARTMENT/DIVISION
ENGINEERING**

FUND
GENERAL FUND

ORGKEY
101400

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7002 Office Supplies | 1,395 | 3,800 | 3,800 | 2,200 | 2,200 |
| 7003 Awards/Recognition Prgm | - | 3,000 | 3,000 | 3,000 | 3,000 |
| 7004 Uniform/Safety Clothing | - | 1,600 | 1,600 | 1,600 | 1,600 |
| 7101 Office Equipment & Furniture | - | 1,000 | 1,000 | 1,000 | 1,000 |
| 7102 Small Tools & Equipment | - | 500 | 500 | 500 | 500 |
| 7206 Vehicle Maintenance | 5,995 | - | 6,009 | 6,009 | 6,900 |
| 7208 Repair/Maintenance Supplies | 88 | - | - | - | - |
| 7211 Computer Components | 1,069 | 3,600 | 3,600 | 3,600 | 3,600 |
| 7807 Food | 454 | - | 543 | - | - |
| 7810 Special Departmental Supplies | - | 15,000 | 15,000 | - | - |
| 7901 Non-Capital Expenditures | 4,751 | - | - | - | - |
| TOTAL SUPPLIES | 13,795 | 30,700 | 37,252 | 20,109 | 21,000 |
| FIXED ASSETS | | | | | |
| 8403 Street Construction | 714,041 | 529,406 | 529,406 | - | - |
| 8405 Other Infrastructure | 64,707 | - | - | - | - |
| 8801 Capital Lease | (2,376) | 88,998 | 82,892 | 82,218 | 82,218 |
| TOTAL FIXED ASSETS | 776,371 | 618,404 | 612,298 | 82,218 | 82,218 |
| DEBT SERVICE | | | | | |
| 9002 Principal - Lease | 81,181 | - | - | - | - |
| 9102 Interest - Lease | 10,365 | - | - | - | - |
| TOTAL DEBT SERVICE | 91,546 | - | - | - | - |
| DIVISION TOTAL | 1,945,560 | 2,009,219 | 2,125,168 | 1,194,486 | 1,235,860 |

DEPARTMENT SUMMARY

FUND
GENERAL FUND

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| ENGINEERING | 1,945,560 | 2,009,219 | 2,125,168 | 1,194,486 | 1,235,860 |
| DEPARTMENT TOTAL | 1,945,560 | 2,009,219 | 2,125,168 | 1,194,486 | 1,235,860 |

**DEPARTMENT/DIVISION
ENGINEERING GRANTS**

**FUND
GRANTS**

**ORGKEY
200400**

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6106 Other Professional Services | | 15,200 | 15,200 | - | - |
| 6912 Reimbursed Expenditures | (68,299) | (199,317) | (199,317) | - | - |
| TOTAL SERVICES | (68,299) | (184,117) | (184,117) | - | - |
| SUPPLIES | | | | | |
| 7901 Non-Capital Expenditures | 5,316 | 129,255 | 129,255 | - | - |
| TOTAL SUPPLIES | 5,316 | 129,255 | 129,255 | - | - |
| FIXED ASSETS | | | | | |
| 8301 Construction In Progress | 23,429 | - | - | - | - |
| 8501 Other Betterments/Improv | 570,399 | 2,070,097 | 2,070,097 | - | - |
| TOTAL FIXED ASSETS | 593,828 | 2,070,097 | 2,070,097 | - | - |
| DIVISION TOTAL | 530,845 | 2,015,235 | 2,015,235 | - | - |

DEPARTMENT SUMMARY

FUND
GRANTS

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| ENGINEERING GRANTS | 530,845 | 2,015,235 | 2,015,235 | - | - |
| DEPARTMENT TOTAL | 530,845 | 2,015,235 | 2,015,235 | - | - |

**DEPARTMENT/DIVISION
MEASURE I (2010)**

FUND
MEASURE I 2010

ORGKEY
210400

| <u>OBJECT</u> | <u>FY 2025 ACTUAL (AUDITED)</u> | <u>FY 2026 ADJUSTED BUDGET</u> | <u>FY 2026 12 MONTH ESTIMATED</u> | <u>FY 2027 CITY MANAGER RECOMMENDED</u> | <u>FY 2028 CITY MANAGER RECOMMENDED</u> |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6804 General Govt Service Charge | 8,197 | 8,484 | 8,484 | 8,759 | 9,137 |
| TOTAL SERVICES | 8,197 | 8,484 | 8,484 | 8,759 | 9,137 |
| DIVISION TOTAL | 8,197 | 8,484 | 8,484 | 8,759 | 9,137 |

DEPARTMENT SUMMARY

FUND

MEASURE I 2010

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| MEASURE I (2010) | 8,197 | 8,484 | 8,484 | 8,759 | 9,137 |
| DEPARTMENT TOTAL | 8,197 | 8,484 | 8,484 | 8,759 | 9,137 |

**DEPARTMENT/DIVISION
PARIS-OPERATIONS**

| FUND PARIS | | | | | | ORGKEY 211400 |
|------------------------------|------------------------------------|-------------------------------|----------------------------------|--|--|------------------|
| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED | |
| SALARIES AND BENEFITS | | | | | | |
| 5001 | Salaries: Full-Time | 416,000 | 454,674 | 454,674 | - | - |
| 5002 | Salaries: Part-Time | - | - | 572 | - | - |
| 5101 | Overtime Salaries | 7,029 | 3,750 | 19,000 | - | - |
| 5201 | Stand By | 748 | - | 1,000 | - | - |
| 5202 | Holiday Pay | 5,723 | - | 2,536 | - | - |
| 5203 | Bonus | 262 | 249 | 300 | - | - |
| 5204 | Accrual Payout | 12,093 | - | 8,825 | - | - |
| 5301 | Banked Leave Buy Back | 4,856 | 12,006 | 12,006 | - | - |
| 5401 | Pension Contributions | 117,103 | 133,999 | 133,999 | - | - |
| 5501 | Social Security/Medicare | 33,163 | 34,589 | 34,589 | - | - |
| 5601 | Deferred Compensation | 11,800 | 10,148 | 12,048 | - | - |
| 5701 | Health/Dental Insurance | 60,592 | 72,739 | 72,739 | - | - |
| 5703 | Disability Insurance | 1,343 | 1,728 | 1,728 | - | - |
| 5704 | Unemployment Insurance | 307 | 1,779 | 1,865 | - | - |
| 5705 | Life Insurance | 253 | 258 | 258 | - | - |
| 5801 | Vehicle Allowance | - | - | - | - | - |
| 5802 | Eyecare Reimbursement | - | 1,230 | 1,230 | - | - |
| 5803 | Clothing Allowance | 233 | 525 | 855 | - | - |
| 5804 | Uniform Rental | 36 | - | 32 | - | - |
| 5903 | Other Taxable Benefits | 225 | 353 | 373 | - | - |
| | TOTAL SALARIES AND BENEFITS | 671,765 | 728,027 | 758,628 | - | - |
| SERVICES | | | | | | |
| 6106 | Other Professional Services | - | 100,000 | 95,593 | 400,000 | - |
| 6401 | Meeting & Prof Development | - | - | 28 | - | - |
| 6804 | General Govt Service Charge | 131,439 | 136,039 | 136,039 | 140,447 | 146,514 |
| 6901 | Printing and Binding | 410 | 1,590 | 1,590 | 2,000 | 2,000 |
| | TOTAL SERVICES | 131,849 | 237,629 | 233,250 | 542,447 | 148,514 |
| SUPPLIES | | | | | | |
| 7810 | Special Departmental Supplies | 8,043 | 15,411 | 15,411 | 3,900 | 3,900 |
| 7901 | Non-Capital Expenditures | - | 1,520 | 1,520 | - | - |
| | TOTAL SUPPLIES | 8,043 | 16,931 | 16,931 | 3,900 | 3,900 |
| | DIVISION TOTAL | 811,656 | 982,587 | 1,008,809 | 546,347 | 152,414 |

**DEPARTMENT/DIVISION
PARIS-PROJECTS/GRANTS**

| FUND | | | | | ORGKEY |
|-----------------------|--------------------------------|-------------------------------|----------------------------------|--|--|
| PARIS | | | | | 211910 |
| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
| SERVICES | | | | | |
| 6106 | - | 100,000 | 100,000 | - | - |
| 6710 | - | 40,000 | 40,000 | - | - |
| 6901 | - | 2,000 | 2,000 | - | - |
| 6902 | - | - | - | - | - |
| TOTAL SERVICES | - | 142,000 | 142,000 | - | - |
| SUPPLIES | | | | | |
| 7901 | 292,698 | - | - | - | - |
| TOTAL SUPPLIES | 292,698 | - | - | - | - |
| FIXED ASSETS | | | | | |
| 8403 | 3,629,787 | 5,564,574 | 5,564,574 | 3,000,000 | 3,500,000 |
| 8501 | 1,105,431 | 500,000 | 500,000 | 500,000 | 500,000 |
| TOTAL FIXED ASSETS | 4,735,218 | 6,064,574 | 6,064,574 | 3,500,000 | 4,000,000 |
| DIVISION TOTAL | 5,027,916 | 6,206,574 | 6,206,574 | 3,500,000 | 4,000,000 |

DEPARTMENT SUMMARY

FUND
PARIS

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| PARIS-OPERATIONS | 811,656 | 982,587 | 1,008,809 | 546,347 | 152,414 |
| PARIS-PROJECTS/GRANTS | 5,027,916 | 6,206,574 | 6,206,574 | 3,500,000 | 4,000,000 |
| DEPARTMENT TOTAL | 5,839,573 | 7,189,161 | 7,215,383 | 4,046,347 | 4,152,414 |

**DEPARTMENT/DIVISION
TRANSPORTATION DEVELOPMENT ACT**

FUND
TRANSPORTATION DEVELOPMENT ACT

ORGKEY
241400

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6106 Other Professional Services | | 50,000 | 50,000 | - | - |
| 6912 Reimbursed Expenditures | (525) | (191,775) | (191,775) | - | - |
| TOTAL SERVICES | (525) | (141,775) | (141,775) | - | - |
| FIXED ASSETS | | | | | |
| 8301 Construction In Progress | 3,500 | - | - | - | - |
| 8405 Other Infrastructure | 46,340 | 1,228,500 | 1,228,500 | - | - |
| TOTAL FIXED ASSETS | 49,840 | 1,228,500 | 1,228,500 | - | - |
| DIVISION TOTAL | 49,315 | 1,086,725 | 1,086,725 | - | - |

DEPARTMENT SUMMARY

FUND

TRANSPORTATION DEVELOPMENT ACT

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|--------------------------------|---|--|---|---|---|
| TRANSPORTATION DEVELOPMENT ACT | 49,315 | 1,086,725 | 1,086,725 | - | - |
| DEPARTMENT TOTAL | 49,315 | 1,086,725 | 1,086,725 | - | - |

**DEPARTMENT/DIVISION
PARK & OPEN SPACE DEVELOPMENT**

FUND
PARK & OPEN SPACE FACILITIES

ORGKEY
250400

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6004 Bank/Collection Agent Fees | 3,263 | 3,500 | 3,500 | 3,500 | 3,500 |
| 6804 General Govt Service Charge | 8,973 | 10,000 | 10,000 | 12,229 | 15,126 |
| TOTAL SERVICES | 12,236 | 13,500 | 13,500 | 15,729 | 18,626 |
| FIXED ASSETS | | | | | |
| 8501 Other Betterments/Improv | - | 1,255,660 | 755,660 | 375,000 | - |
| TOTAL FIXED ASSETS | - | 1,255,660 | 755,660 | 375,000 | - |
| DEBT SERVICE | | | | | |
| 9001 Principal | 68,988 | 71,162 | 71,162 | 73,403 | 75,715 |
| 9101 Interest | 33,172 | 30,964 | 30,964 | 28,687 | 26,339 |
| TOTAL DEBT SERVICE | 102,160 | 102,126 | 102,126 | 102,091 | 102,054 |
| DIVISION TOTAL | 114,396 | 1,371,286 | 871,286 | 492,820 | 120,680 |

DEPARTMENT SUMMARY

| FUND | | | | | |
|-------------------------------|---|--|---|---|---|
| PARK & OPEN SPACE FACILITIES | | | | | |
| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
| PARK & OPEN SPACE DEVELOPMENT | 114,396 | 1,371,286 | 871,286 | 492,820 | 120,680 |
| DEPARTMENT TOTAL | 114,396 | 1,371,286 | 871,286 | 492,820 | 120,680 |

**DEPARTMENT/DIVISION
PUBLIC FACILITY DEVELOPMENT**

FUND
PUBLIC FACILITY DEVELOPMENT

ORGKEY
251400

| <u>OBJECT</u> | <u>FY 2025 ACTUAL (AUDITED)</u> | <u>FY 2026 ADJUSTED BUDGET</u> | <u>FY 2026 12 MONTH ESTIMATED</u> | <u>FY 2027 CITY MANAGER RECOMMENDED</u> | <u>FY 2028 CITY MANAGER RECOMMENDED</u> |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6804 General Govt Service Charge | 12,574 | 7,200 | 7,200 | 38,766 | 46,246 |
| TOTAL SERVICES | 12,574 | 7,200 | 7,200 | 38,766 | 46,246 |
| FIXED ASSETS | | | | | |
| 8503 Building Const/Improv | - | - | - | 600,000 | - |
| TOTAL FIXED ASSETS | - | - | - | 600,000 | - |
| DIVISION TOTAL | 12,574 | 7,200 | 7,200 | 638,766 | 46,246 |

DEPARTMENT SUMMARY

| FUND | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-----------------------------|---|--|---|---|---|
| PUBLIC FACILITY DEVELOPMENT | 12,574 | 7,200 | 7,200 | 638,766 | 46,246 |
| DEPARTMENT TOTAL | 12,574 | 7,200 | 7,200 | 638,766 | 46,246 |

**DEPARTMENT/DIVISION
ARTERIAL STREET CONSTRUCTION**

FUND
ARTERIAL STREET CONSTRUCTION

ORGKEY
252400

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6106 Other Professional Services | 905 | 15,298 | 15,298 | - | - |
| 6804 General Govt Service Charge | 5,957 | 4,400 | 4,400 | 21,674 | 2,447 |
| TOTAL SERVICES | 6,862 | 19,698 | 19,698 | 21,674 | 2,447 |
| FIXED ASSETS | | | | | |
| 8301 Construction In Progress | 71,666 | - | - | - | - |
| 8403 Street Construction | - | - | - | - | 1,500,000 |
| 8501 Other Betterments/Improv | - | 6,562,131 | 4,400,000 | 3,350,000 | - |
| TOTAL FIXED ASSETS | 71,666 | 6,562,131 | 4,400,000 | 3,350,000 | 1,500,000 |
| DIVISION TOTAL | 78,528 | 6,581,829 | 4,419,698 | 3,371,674 | 1,502,447 |

DEPARTMENT SUMMARY

| FUND | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------|---|--|---|---|---|
| ARTERIAL STREET CONSTRUCTION | 78,528 | 6,581,829 | 4,419,698 | 3,371,674 | 1,502,447 |
| DEPARTMENT TOTAL | 78,528 | 6,581,829 | 4,419,698 | 3,371,674 | 1,502,447 |

**DEPARTMENT/DIVISION
TRAFFIC SIGNALS**

FUND
TRAFFIC SIGNALS

ORGKEY
253400

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6804 General Govt Service Charge | 363 | 260 | 260 | 1,324 | 1,493 |
| 6912 Reimbursed Expenditures | 2,874 | 176,986 | 176,986 | - | - |
| TOTAL SERVICES | 3,237 | 177,246 | 177,246 | 1,324 | 1,493 |
| FIXED ASSETS | | | | | |
| 8501 Other Betterments/Improv | - | 575,000 | - | 240,000 | 1,666,000 |
| TOTAL FIXED ASSETS | - | 575,000 | - | 240,000 | 1,666,000 |
| DIVISION TOTAL | 3,237 | 752,246 | 177,246 | 241,324 | 1,667,493 |

DEPARTMENT SUMMARY

FUND
TRAFFIC SIGNALS

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| TRAFFIC SIGNALS | 3,237 | 752,246 | 177,246 | 241,324 | 1,667,493 |
| DEPARTMENT TOTAL | 3,237 | 752,246 | 177,246 | 241,324 | 1,667,493 |

**DEPARTMENT/DIVISION
FREEWAY INTERCHANGES**

FUND
FREEWAY INTERCHANGES

ORGKEY
254400

| <u>OBJECT</u> | <u>FY 2025 ACTUAL (AUDITED)</u> | <u>FY 2026 ADJUSTED BUDGET</u> | <u>FY 2026 12 MONTH ESTIMATED</u> | <u>FY 2027 CITY MANAGER RECOMMENDED</u> | <u>FY 2028 CITY MANAGER RECOMMENDED</u> |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6106 Other Professional Services | 15,727 | - | 427 | - | - |
| 6804 General Govt Service Charge | 3,512 | 2,200 | 2,200 | 12,770 | 14,402 |
| TOTAL SERVICES | 19,238 | 2,200 | 2,627 | 12,770 | 14,402 |
| FIXED ASSETS | | | | | |
| 8301 Construction In Progress | 99,155 | - | - | - | - |
| 8403 Street Construction | - | - | 23,708 | - | - |
| TOTAL FIXED ASSETS | 99,155 | - | 23,708 | - | - |
| DIVISION TOTAL | 118,394 | 2,200 | 26,336 | 12,770 | 14,402 |

DEPARTMENT SUMMARY

| FUND | | | | | |
|-------------------------|---|--|---|---|---|
| FREEWAY INTERCHANGES | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
| | 118,394 | 2,200 | 26,336 | 12,770 | 14,402 |
| DEPARTMENT TOTAL | 118,394 | 2,200 | 26,336 | 12,770 | 14,402 |

**DEPARTMENT/DIVISION
STORM DRAIN CONSTRUCTION**

FUND
STORM DRAIN CONSTRUCTION

ORGKEY
405400

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6708 Special Program Expenditures | - | 2,400 | 2,400 | 2,400 | 2,400 |
| 6804 General Govt Service Charge | 3,400 | 1,500 | 1,500 | 9,448 | 11,123 |
| TOTAL SERVICES | 3,400 | 3,900 | 3,900 | 11,848 | 13,523 |
| FIXED ASSETS | | | | | |
| 8404 Storm Drain Construction | - | 83,094 | 83,094 | 500,000 | - |
| TOTAL FIXED ASSETS | - | 83,094 | 83,094 | 500,000 | - |
| DIVISION TOTAL | 3,400 | 86,994 | 86,994 | 511,848 | 13,523 |

DEPARTMENT SUMMARY

| FUND | | | | | |
|--------------------------|---|--|---|---|---|
| STORM DRAIN CONSTRUCTION | | | | | |
| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
| STORM DRAIN CONSTRUCTION | 3,400 | 86,994 | 86,994 | 511,848 | 13,523 |
| DEPARTMENT TOTAL | 3,400 | 86,994 | 86,994 | 511,848 | 13,523 |

**Municipal Utilities and Engineering Department
Water Utility Division**

Potable Water Utility Program Description:

The water utility produces and distributes water through approximately 23,500 water service lines to approximately 77,800 customers within its service area. Generally, the service area includes the City of Redlands, a small portion of the City of Loma Linda, and unincorporated areas of the County (Mentone and Crafton areas), as well as the San Bernardino County Donut Hole area. The City's average daily water consumption is 20 million gallons per day (mgd), peaking at 35 mgd in the summer. The average consumption per capita is approximately 170 gallons per day. The water utility operates and maintains approximately 384 miles of potable pipelines, within seven pressure zones and two sub-zones, and provides a maximum storage capacity of 54.5 million gallons. Water division employees operate approximately 3,500 fire hydrants, eighteen (18) reservoirs, two surface water treatment plants, four engineered blending sites, twenty-two (22) active potable groundwater production wells, and fourteen (14) booster station facilities. The City also has two interconnections established with Loma Linda and Western Heights, which allow for supplemental water delivery when needed.

The water budget includes all expenses required to operate and maintain the entire system, including production, treatment, and distribution; laboratory operations; regulatory compliance; utility billing services; and water conservation.

Program Objectives:

- Provide a safe, reliable drinking water supply that meets or exceeds all water quality requirements.
- Deliver water in a fiscally responsible manner.
- Publish an annual Consumer Confidence Report to educate the public about drinking water quality and water sources.
- Promote water conservation awareness and practices.

Accomplishments in Fiscal Year 2025-26:

- Replaced approximately nine (9) miles of aging water distribution mainlines.
- Received the 2023 and 2024 Climate Impact Award and \$104,756 of incentive rebates for participation in the energy demand response program.
- Rehabilitated five (5) potable wells & four (4) booster pumps.

**DEPARTMENT/DIVISION
WATER-OPERATIONS**

| FUND WATER | | | | | ORGKEY 501900 |
|------------------------------|--|-------------------------------|----------------------------------|--|--|
| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
| SALARIES AND BENEFITS | | | | | |
| 5001 | Salaries: Full-Time | 4,561,218 | 6,037,939 | 6,037,939 | 7,069,590 |
| 5002 | Salaries: Part-Time | 3,189 | 2,891 | 8,780 | 3,597 |
| 5101 | Overtime Salaries | 230,424 | 235,000 | 240,300 | 255,000 |
| 5102 | Reimbursable Overtime | 17,444 | - | 19,479 | - |
| 5201 | Stand By | 124,207 | 120,000 | 120,000 | 120,000 |
| 5202 | Holiday Pay | 133,018 | - | 68,823 | 2,076 |
| 5203 | Bonus | 7,341 | 2,988 | 9,988 | 4,164 |
| 5204 | Accrual Payout | 106,955 | - | 82,502 | 39,689 |
| 5301 | Banked Leave Buy Back | 65,069 | 101,643 | 101,643 | 58,808 |
| 5401 | Pension Contributions | 1,327,291 | 1,427,480 | 1,427,480 | 1,676,164 |
| 5402 | GASB68 Pension Expense | 129,697 | - | - | - |
| 5501 | Social Security/Medicare | 389,032 | 371,978 | 371,978 | 456,708 |
| 5601 | Deferred Compensation | 51,855 | 28,982 | 54,981 | 56,516 |
| 5701 | Health/Dental Insurance | 957,650 | 1,037,406 | 1,037,406 | 1,201,315 |
| 5702 | Workers' Comp Insurance | 214,991 | 222,471 | 222,471 | 181,822 |
| 5703 | Disability Insurance | 41,305 | 44,999 | 44,999 | 59,192 |
| 5704 | Unemployment Insurance | 4,248 | 24,890 | 24,890 | 29,334 |
| 5705 | Life Insurance | 3,548 | 3,604 | 3,604 | 4,257 |
| 5801 | Vehicle Allowance | 1,680 | - | 840 | 5,460 |
| 5802 | Eyecare Reimbursement | 6,287 | 17,160 | 17,160 | 19,914 |
| 5803 | Clothing Allowance | 16,423 | 15,990 | 15,990 | 19,399 |
| 5804 | Uniform Rental | 5,547 | - | 3,095 | - |
| 5901 | Compensated Absences Expense | 61,548 | - | - | - |
| 5903 | Other Taxable Benefits | 3,999 | 2,003 | 3,121 | 13,728 |
| 5904 | Tuition Reimbursement | - | - | - | - |
| | TOTAL SALARIES AND BENEFITS | 8,463,967 | 9,697,424 | 9,917,468 | 10,781,802 |
| SERVICES | | | | | |
| 6005 | License & Permits | 155,661 | 190,500 | 190,500 | 188,000 |
| 6006 | Taxes | 4,663 | 7,500 | 7,500 | 8,000 |
| 6007 | Penalties and Interest | 6,836 | 200 | 200 | 200 |
| 6008 | State Mandated Fees | 2,361 | 6,000 | 6,000 | 6,500 |
| 6102 | Legal Services | 238,428 | - | 30,000 | - |
| 6105 | Medical/Physicals | 2,560 | 2,500 | 2,630 | 2,500 |
| 6106 | Other Professional Services | 172,799 | 533,929 | 533,929 | 248,000 |
| 6301 | Water Wastewater Refuse | 17,045 | 21,842 | 21,842 | 15,000 |
| 6302 | City Water | 579,084 | 500,000 | 500,000 | 600,000 |
| 6304 | Telephone | 70,483 | 68,500 | 68,500 | 68,500 |
| 6306 | Water Recharge | 255,700 | 250,000 | 250,000 | 250,000 |
| 6307 | Electricity & Gas | 622,210 | 700,000 | 700,000 | 700,000 |
| 6308 | Elec Service-Facility Ops | 2,446,213 | 2,491,788 | 2,491,788 | 2,500,000 |
| 6310 | Gas Service - Facility Ops | 756 | 1,103 | 1,103 | 1,150 |
| 6313 | Service for Facility Ops | 3,165 | 85,220 | 85,220 | 85,220 |
| 6401 | Meeting & Prof Development | 17,895 | 5,500 | 7,000 | 5,500 |
| 6402 | Travel Expense/Reimbursement | 13,377 | 7,000 | 7,000 | 7,000 |
| 6403 | Training | 36,567 | 46,850 | 46,850 | 56,000 |
| 6505 | Retiree Health Insurance | 490,644 | 92,943 | 490,000 | 490,000 |

**DEPARTMENT/DIVISION
WATER-OPERATIONS**

| FUND WATER | | | | | | ORGKEY 501900 |
|-----------------|--------------------------------|-------------------------------|----------------------------------|--|--|-------------------|
| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED | |
| SERVICES | | | | | | |
| 6601 | Postage | 9,200 | 17,000 | 17,000 | 30,500 | 30,500 |
| 6703 | Software Support/Development | 67,575 | 209,000 | 209,000 | 245,000 | 330,000 |
| 6706 | Energy for Treatment | 72,873 | 77,175 | 77,175 | 77,175 | 77,175 |
| 6707 | Stock Assessment | 1,122,879 | 1,365,000 | 1,365,000 | 1,250,000 | 1,250,000 |
| 6708 | Special Program Expenditures | 23,376 | 28,520 | 28,520 | 26,900 | 26,900 |
| 6709 | Conservation Rebate | 57,815 | 80,000 | 80,000 | 80,000 | 80,000 |
| 6710 | Special Contractual Services | 1,152,069 | 2,097,842 | 2,137,842 | 1,855,000 | 1,760,000 |
| 6712 | Landfill Tipping Charges | 179 | 1,874 | 1,874 | 1,874 | 1,874 |
| 6801 | City Attorney Legal Service | 41,533 | 41,930 | 41,930 | 43,344 | 43,354 |
| 6802 | Info Tech Service Charges | 787,398 | 729,374 | 829,374 | 1,110,000 | 1,137,000 |
| 6803 | City Garage Charges | 1,410,916 | 1,469,864 | 1,447,241 | 1,036,708 | 939,820 |
| 6804 | General Govt Service Charge | 695,090 | 719,418 | 719,418 | 1,142,727 | 1,174,813 |
| 6805 | Billing Services | 650,000 | 650,000 | 825,000 | 1,000,000 | 1,085,000 |
| 6901 | Printing and Binding | 17,704 | 5,397 | 5,397 | 15,000 | 15,000 |
| 6902 | Advertising | 5,961 | 5,000 | 5,000 | 5,000 | 5,000 |
| 6903 | Janitorial Services | 15,962 | 70,868 | 70,868 | 60,000 | 60,000 |
| 6904 | Land and Building Rent | 3,267 | 5,513 | 5,513 | 5,500 | 5,500 |
| 6905 | Clothing and Linen Rent | 28,951 | 42,500 | 42,500 | 42,500 | 42,500 |
| 6906 | Office Equip & Furn Rent | 3,318 | 5,775 | 5,775 | 5,775 | 5,775 |
| 6908 | Other Rentals | 35,397 | 81,121 | 81,121 | 85,500 | 85,500 |
| 6909 | Subscriptions & Memberships | 13,694 | 14,325 | 14,325 | 14,500 | 14,500 |
| 6910 | Labor | 7,925 | 5,071 | 5,071 | - | - |
| 6911 | Bad Debt Expense | 15,643 | - | - | - | - |
| 6914 | Depreciation Expense | 4,620,140 | - | - | - | - |
| 6916 | Lease Amortization | 477,211 | - | - | - | - |
| | TOTAL SERVICES | 16,472,523 | 12,733,940 | 13,455,004 | 13,364,573 | 13,601,931 |
| SUPPLIES | | | | | | |
| 7001 | Books & Supplies | - | 1,500 | 1,500 | 1,500 | 1,500 |
| 7002 | Office Supplies | 9,373 | 25,500 | 25,500 | 12,750 | 12,750 |
| 7003 | Awards/Recognition Prgm | 214 | 10,000 | 10,000 | 10,000 | 10,000 |
| 7004 | Uniform/Safety Clothing | 19,527 | 35,000 | 35,000 | 29,000 | 29,000 |
| 7101 | Office Equipment & Furniture | 99,608 | 28,753 | 28,753 | 20,000 | 20,000 |
| 7102 | Small Tools & Equipment | 37,807 | 58,000 | 58,000 | 42,500 | 40,500 |
| 7204 | Building/Grounds Maintenance | 76,953 | 117,500 | 150,000 | 168,000 | 127,000 |
| 7205 | Machinery & Equip. Maint. | 57,147 | 114,045 | 114,045 | 158,250 | 158,250 |
| 7206 | Vehicle Maintenance | 12,950 | - | 15,000 | 25,000 | 25,000 |
| 7207 | Street Repairs | 345,818 | 540,473 | 540,473 | 300,000 | 300,000 |
| 7208 | Repair/Maintenance Supplies | 1,187,389 | 2,213,569 | 2,213,569 | 2,374,000 | 2,457,700 |
| 7209 | Janitorial Supplies | 3,810 | 6,500 | 6,500 | 6,500 | 6,500 |
| 7211 | Computer Components | 6,409 | 20,000 | 20,000 | 15,000 | 15,000 |
| 7213 | Motor Vehicle Supplies | 13,205 | 105,000 | 105,000 | 25,000 | 25,000 |
| 7802 | Purchased Water | 145,554 | 294,770 | 333,183 | 245,000 | 245,000 |
| 7803 | Chemical & Lab Supplies | 604,484 | 651,500 | 651,500 | 708,500 | 742,000 |
| 7807 | Food | 4,965 | 4,000 | 4,000 | 4,000 | 4,000 |
| 7808 | Water Meters & Fittings | 375,076 | 500,000 | 500,000 | 500,000 | 500,000 |
| 7810 | Special Departmental Supplies | 46,461 | 65,911 | 50,000 | 51,000 | 40,000 |
| 7901 | Non-Capital Expenditures | 3,785 | - | - | - | - |
| | TOTAL SUPPLIES | 3,050,535 | 4,792,020 | 4,862,022 | 4,696,000 | 4,759,200 |

**DEPARTMENT/DIVISION
WATER-OPERATIONS**

| FUND WATER | | | | | | ORGKEY 501900 |
|---------------------------------|--------------------------------|-------------------------------|----------------------------------|--|--|------------------|
| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED | |
| FIXED ASSETS | | | | | | |
| 8501 Other Betterments/Improv | - | 500,000 | 500,000 | - | - | |
| 8503 Building Const/Improv | 12,985 | - | - | - | - | |
| 8704 Motor Vehicles | 285,865 | 388,500 | 388,500 | 370,000 | 388,500 | |
| 8705 Laboratory Equipment | 42,112 | 65,000 | 65,000 | - | - | |
| 8706 All Other Equipment | 413,891 | - | - | - | - | |
| 8801 Capital Lease | 12,012 | 217,651 | 423,568 | 582,752 | 601,676 | |
| 8999 Capital Expenditure Offset | (736,139) | - | - | - | - | |
| TOTAL FIXED ASSETS | 30,725 | 1,171,151 | 1,377,068 | 952,752 | 990,176 | |
| DEBT SERVICE | | | | | | |
| 9102 Interest - Lease | 40,984 | - | - | - | - | |
| TOTAL DEBT SERVICE | 40,984 | - | - | - | - | |
| DIVISION TOTAL | 28,058,735 | 28,394,535 | 29,611,562 | 29,795,127 | 30,681,646 | |

**DEPARTMENT/DIVISION
WATER- PROJECTS/GRANTS**

FUND
WATER

ORGKEY
501910

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6005 License & Permits | 2,966 | - | - | - | - |
| 6106 Other Professional Services | 536,690 | 714,268 | 781,093 | 425,000 | 1,200,000 |
| TOTAL SERVICES | 539,656 | 714,268 | 781,093 | 425,000 | 1,200,000 |
| SUPPLIES | | | | | |
| 7808 Water Meters & Fittings | 4,219,697 | - | - | - | - |
| 7901 Non-Capital Expenditures | 219,235 | - | - | - | - |
| TOTAL SUPPLIES | 4,438,932 | - | - | - | - |
| FIXED ASSETS | | | | | |
| 8301 Construction In Progress | 8,291,095 | - | - | - | - |
| 8402 Water Infrastructure | 238,951 | 12,328,875 | 12,328,875 | 5,500,000 | 9,000,000 |
| 8501 Other Betterments/Improv | - | 12,628,730 | 8,903,730 | 6,065,000 | 1,500,000 |
| 8503 Building Const/Improv | - | - | 10,885 | - | - |
| 8706 All Other Equipment | - | 4,212,753 | 3,408,328 | - | - |
| 8999 Capital Expenditure Offset | (8,526,734) | - | - | - | - |
| TOTAL FIXED ASSETS | 3,312 | 29,170,358 | 24,651,818 | 11,565,000 | 10,500,000 |
| DIVISION TOTAL | 4,981,900 | 29,884,626 | 25,432,911 | 11,990,000 | 11,700,000 |

**DEPARTMENT/DIVISION
WATER-DEBT SERVICE**

FUND
WATER

ORGKEY
501930

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6001 Fiscal Agent Fees | 135 | 90 | 90 | 90 | 90 |
| TOTAL SERVICES | 135 | 90 | 90 | 90 | 90 |
| DEBT SERVICE | | | | | |
| 9001 Principal | - | 898,165 | 898,165 | 728,306 | 552,226 |
| 9101 Interest | 160,143 | 138,669 | 138,669 | 116,669 | 100,890 |
| TOTAL DEBT SERVICE | 160,143 | 1,036,835 | 1,036,835 | 844,976 | 653,116 |
| DIVISION TOTAL | 160,278 | 1,036,925 | 1,036,925 | 845,066 | 653,206 |

DEPARTMENT SUMMARY

FUND
WATER

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| WATER-OPERATIONS | 28,058,735 | 28,394,535 | 29,611,562 | 29,795,127 | 30,681,646 |
| WATER-PROJECTS/GRANTS | 4,981,900 | 29,884,626 | 25,432,911 | 11,990,000 | 11,700,000 |
| WATER-DEBT SERVICE | 160,278 | 1,036,925 | 1,036,925 | 845,066 | 653,206 |
| DEPARTMENT TOTAL | 33,200,912 | 59,316,085 | 56,081,398 | 42,630,193 | 43,034,852 |

**DEPARTMENT/DIVISION
SOURCE ACQUISITION**

FUND
SOURCE ACQUISITION

ORGKEY
508900

| <u>OBJECT</u> | <u>FY 2025 ACTUAL (AUDITED)</u> | <u>FY 2026 ADJUSTED BUDGET</u> | <u>FY 2026 12 MONTH ESTIMATED</u> | <u>FY 2027 CITY MANAGER RECOMMENDED</u> | <u>FY 2028 CITY MANAGER RECOMMENDED</u> |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6804 General Govt Service Charge | - | 1,600 | - | - | - |
| TOTAL SERVICES | - | 1,600 | - | - | - |
| DIVISION TOTAL | - | 1,600 | - | - | - |

DEPARTMENT SUMMARY

FUND

SOURCE ACQUISITION

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| SOURCE ACQUISITION | - | 1,600 | - | - | - |
| DEPARTMENT TOTAL | - | 1,600 | - | - | - |

**DEPARTMENT/DIVISION
WATER CAPITAL
IMPROVEMENT**

FUND
WATER CAPITAL IMPROVEMENT

ORGKEY
509920

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6804 General Govt Service Charge | - | 13,000 | - | - | - |
| TOTAL SERVICES | - | 13,000 | - | - | - |
| DEBT SERVICE | | | | | |
| 9902 Intrafund Transfers Out | 991,463 | - | - | - | - |
| TOTAL DEBT SERVICE | 991,463 | - | - | - | - |
| DIVISION TOTAL | 991,463 | 13,000 | - | - | - |

DEPARTMENT SUMMARY

FUND

WATER CAPITAL IMPROVEMENT

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|---------------------------|---|--|---|---|---|
| WATER CAPITAL IMPROVEMENT | 991,463 | 13,000 | - | - | - |
| DEPARTMENT TOTAL | 991,463 | 13,000 | - | - | - |

Municipal Utilities and Engineering Department Wastewater Division

Program Description:

The wastewater utility collects municipal wastewater from approximately 18,000 customers within the service area. Generally, the service area includes the City of Redlands, unincorporated areas of the county (Mentone and Crafton areas), and the San Bernardino County Donut Hole area. The wastewater utility includes the operation and maintenance of approximately 250 miles of sewer mainline, one sewer lift station, and a wastewater treatment plant capable of treating approximately 9.5 million gallons per day (mgd) of influent raw water. The wastewater treatment plant, originally constructed in 1962, includes a water quality laboratory where routine regulatory compliance tests are performed. In 2004, the plant became the largest membrane bioreactor facility in the West Coast of the United States, producing an average of 4.0 million gallons per day (mgd) of high-quality tertiary effluent (reclaimed water). Today, the plant continues to process secondary wastewater, directing it to percolation ponds to recharge Bunker Hill Basin B, and treats tertiary wastewater for recycling purposes, particularly for irrigation and cooling tower water for a local generation plant.

The wastewater budget includes all expenses required to operate and maintain the entire system, including system maintenance, wastewater treatment and disposal, recycled water system operation and maintenance, laboratory operations, and wastewater regulatory compliance.

Program Objectives:

- Provide reliable wastewater collection and treatment services in a fiscally responsible manner.
- Proactively inspect collection system facilities to identify and plan wastewater system rehabilitation and replacement capital projects.
- Clean and maintain the entire wastewater collection system mainlines every three (3) years.
- Maintain a 24/7 Emergency Response Team to reduce the potential for Sanitary Sewer System Overflows.
- Educate residents and businesses about problems associated with fats, oils, and grease (FOG) discharges into the wastewater collection and treatment system and implement a FOG reduction program.
- Establish a regulatory compliance program and pretreatment program for significant industrial dischargers.
- Meet or exceed wastewater treatment and discharge requirements, and recycled water service regulatory requirements.

Municipal Utilities and Engineering Department

Accomplishments in Fiscal Year 2025-26

Wastewater Treatment Plant:

- Replaced eight (8) variable frequency drives (VFD) throughout WWTP.
- Completed the WWTP Enhancement Project including:
 - Refurbishment of the four (4) Primary clarifiers
 - Refurbishment Secondary clarifier #2
 - Replacement of the biological HACH Real Time Control System (RTC)
 - SCADA System Upgrade
 - Degas pond cleanup
- LF/WWTP shared waste gas flare improvement project

Wastewater Collections:

- Root Control Program – 5.00 miles of sewer pipe were treated for root prevention.
- Roach Control Program - 2,434 sewer manholes were treated with Latex-Insecticidal Coating.
- Fifty-five (55) sewer main spot repairs were made to the Collection System because of sewer inspections.
- Adjusted sixty-five (65) sewer manhole frames and covers.
- Addition of one (1) Wastewater Collection System Worker.
- Cleaned over 184.5 miles of sewer pipe.
- Inspected over sixty (58) miles of sewer pipe.

Joint Utilities Laboratory

- Completed amendment to the laboratory's accreditation in accordance with the Method Update Rules 2021.
- Successfully passed all annual proficiency testing for water pollutants and water quality (Wastewater and Drinking Water).
- Successfully completed the transition into TNI (The NELAC Institute) standards implementation mandated by the state.
- Acquired additional laboratory equipment to add additional analytes to the laboratory's accreditation, reducing dependency on third-party laboratories.
- Successfully completed the preliminary design for the Laboratory Expansion Project.
- Successfully initiated construction of Phase 1 of the Laboratory Expansion Project.
- Updated and finalized the Lab Quality Manual.
- Met and successfully completed all external audit requirements for 2024.

**DEPARTMENT/DIVISION
WASTEWATER SERVICE**

FUND
WASTEWATER SERVICE

ORGKEY
521900

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 2,679,472 | 3,244,989 | 3,244,989 | 3,390,168 | 3,662,419 |
| 5002 Salaries: Part-Time | 3,189 | 2,891 | 3,863 | 3,597 | 3,597 |
| 5101 Overtime Salaries | 158,474 | 157,500 | 200,000 | 160,000 | 168,000 |
| 5102 Reimbursable Overtime | 17,444 | - | 19,479 | 20,000 | 22,000 |
| 5201 Stand By | 103,604 | 105,000 | 105,000 | 110,250 | 115,763 |
| 5202 Holiday Pay | 102,858 | - | 55,733 | 2,076 | 2,076 |
| 5203 Bonus | 1,390 | 996 | 1,496 | 1,389 | 1,389 |
| 5204 Accrual Payout | 79,836 | - | 103,326 | 16,128 | 16,128 |
| 5301 Banked Leave Buy Back | 47,698 | 47,101 | 57,101 | 34,389 | 34,389 |
| 5401 Pension Contributions | 796,650 | 790,576 | 790,576 | 901,813 | 917,350 |
| 5402 GASB68 Pension Expense | (479,928) | - | - | - | - |
| 5501 Social Security/Medicare | 237,801 | 206,319 | 206,319 | 246,378 | 250,191 |
| 5601 Deferred Compensation | 19,530 | 12,554 | 14,682 | 24,780 | 24,828 |
| 5701 Health/Dental Insurance | 538,273 | 515,077 | 515,077 | 592,590 | 594,132 |
| 5702 Workers' Comp Insurance | 99,460 | 102,920 | 102,920 | 87,032 | 89,330 |
| 5703 Disability Insurance | 26,730 | 24,729 | 24,729 | 32,163 | 32,775 |
| 5704 Unemployment Insurance | 2,390 | 13,172 | 13,172 | 15,307 | 15,307 |
| 5705 Life Insurance | 2,066 | 1,903 | 1,903 | 2,217 | 2,217 |
| 5801 Vehicle Allowance | 480 | - | 240 | 1,800 | 1,800 |
| 5802 Eyecare Reimbursement | 4,713 | 9,060 | 9,060 | 10,401 | 10,401 |
| 5803 Clothing Allowance | 9,918 | 8,265 | 10,264 | 9,652 | 9,652 |
| 5804 Uniform Rental | 3,224 | - | 1,697 | - | - |
| 5901 Compensated Absences Expense | 36,758 | - | - | - | - |
| 5903 Other Taxable Benefits | 4,972 | 2,873 | 2,873 | 9,360 | 9,360 |
| 5904 Tuition Reimbursement | - | - | - | - | - |
| TOTAL SALARIES AND BENEFITS | 4,497,000 | 5,245,925 | 5,484,498 | 5,671,491 | 5,983,103 |
| SERVICES | | | | | |
| 6005 License & Permits | 107,125 | 180,500 | 180,500 | 178,000 | 186,900 |
| 6007 Penalties and Interest | - | - | 2,032 | - | - |
| 6105 Medical/Physicals | 1,620 | 1,650 | 1,650 | 1,800 | 1,890 |
| 6106 Other Professional Services | 192,873 | 399,656 | 450,000 | 260,000 | 273,000 |
| 6301 Water Wastewater Refuse | 49,304 | 30,000 | 50,000 | 30,000 | 31,500 |
| 6304 Telephone | 20,909 | 18,000 | 18,000 | 18,000 | 18,900 |
| 6308 Elec Service-Facility Ops | 1,248,617 | 1,250,000 | 1,250,000 | 1,250,000 | 1,312,500 |
| 6401 Meeting & Prof Development | 9,866 | 9,000 | 9,000 | 9,000 | 9,450 |
| 6402 Travel Expense/Reimbursement | 9,156 | 8,100 | 8,100 | 8,100 | 8,505 |
| 6403 Training | 33,796 | 40,000 | 40,000 | 49,000 | 51,450 |
| 6505 Retiree Health Insurance | 197,719 | 441,000 | 113,956 | 117,375 | 120,896 |
| 6601 Postage | 33 | 500 | 500 | 500 | 525 |
| 6703 Software Support/Development | 28,830 | 100,000 | 100,000 | 263,000 | 128,000 |
| 6708 Special Program Expenditures | 4,457 | 5,500 | 5,500 | 9,000 | 9,450 |
| 6710 Special Contractual Services | 1,538,806 | 2,486,047 | 2,526,047 | 2,550,500 | 2,583,000 |
| 6801 City Attorney Legal Service | 12,460 | 12,579 | 12,579 | 13,003 | 13,009 |
| 6802 Info Tech Service Charges | 167,543 | 147,597 | 197,597 | 359,400 | 371,380 |
| 6803 City Garage Charges | 494,118 | 514,762 | 450,454 | 364,348 | 330,297 |
| 6804 General Govt Service Charge | 666,786 | 690,124 | 690,124 | 1,112,484 | 1,143,263 |

**DEPARTMENT/DIVISION
WASTEWATER SERVICE**

FUND
WASTEWATER SERVICE

ORGKEY
521900

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6805 Billing Services | 250,000 | 250,000 | 350,000 | 375,000 | 440,000 |
| 6901 Printing and Binding | 978 | 3,897 | 3,897 | 3,500 | 3,675 |
| 6902 Advertising | 2,601 | 2,000 | 2,500 | 2,000 | 2,100 |
| 6903 Janitorial Services | 26,813 | 75,182 | 75,182 | 53,700 | 56,385 |
| 6905 Clothing and Linen Rent | 32,678 | 38,000 | 38,000 | 39,000 | 40,950 |
| 6906 Office Equip & Furn Rent | 1,659 | 3,300 | 3,300 | 5,500 | 5,775 |
| 6908 Other Rentals | 32,771 | 62,121 | 62,121 | 80,000 | 84,000 |
| 6909 Subscriptions & Memberships | 11,778 | 19,000 | 19,000 | 19,000 | 19,950 |
| 6911 Bad Debt Expense | 5,510 | - | - | - | - |
| 6914 Depreciation Expense | 2,749,468 | - | - | - | - |
| 6916 Lease Amortization | 141,272 | - | - | 5,000 | 5,000 |
| TOTAL SERVICES | 8,039,546 | 6,788,515 | 6,660,039 | 7,176,210 | 7,251,750 |
| SUPPLIES | | | | | |
| 7001 Books & Supplies | - | 1,500 | 1,500 | 1,000 | 1,050 |
| 7002 Office Supplies | 9,915 | 35,000 | 35,000 | 17,500 | 18,375 |
| 7003 Awards/Recognition Prgm | 214 | 6,000 | 6,000 | 7,000 | 7,350 |
| 7004 Uniform/Safety Clothing | 16,964 | 30,000 | 30,000 | 30,000 | 31,500 |
| 7101 Office Equipment & Furniture | 284 | 4,000 | 4,000 | 5,000 | 5,250 |
| 7102 Small Tools & Equipment | 29,065 | 41,500 | 41,500 | 46,000 | 58,800 |
| 7204 Building/Grounds Maintenance | 68,866 | 106,000 | 106,000 | 91,000 | 121,800 |
| 7205 Machinery & Equip. Maint. | 342,732 | 378,454 | 618,454 | 536,000 | 562,800 |
| 7206 Vehicle Maintenance | 4,609 | 9,000 | 9,000 | 9,000 | 9,000 |
| 7208 Repair/Maintenance Supplies | 634,047 | 983,261 | 983,261 | 1,218,500 | 1,340,350 |
| 7209 Janitorial Supplies | 1,342 | 7,000 | 7,000 | 7,000 | 7,000 |
| 7211 Computer Components | 3,489 | 14,000 | 14,000 | 12,250 | 12,862 |
| 7213 Motor Vehicle Supplies | - | 10,000 | 10,000 | - | - |
| 7803 Chemical & Lab Supplies | 910,484 | 1,252,500 | 1,252,500 | 1,252,000 | 1,524,599 |
| 7804 Medical Supplies | - | 500 | 500 | 500 | 500 |
| 7807 Food | 2,508 | 4,500 | 5,500 | 4,500 | 4,500 |
| 7810 Special Departmental Supplies | 36,968 | 94,411 | 94,411 | 83,800 | 83,800 |
| 7901 Non-Capital Expenditures | 3,785 | - | - | - | - |
| TOTAL SUPPLIES | 2,065,269 | 2,977,626 | 3,218,626 | 3,321,050 | 3,789,536 |
| FIXED ASSETS | | | | | |
| 8501 Other Betterments/Improv | 29,361 | 125,000 | 125,000 | - | - |
| 8704 Motor Vehicles | 303,469 | - | - | - | - |
| 8705 Laboratory Equipment | 91,974 | 65,000 | 65,000 | - | - |
| 8706 All Other Equipment | 10,695 | 240,000 | - | - | - |
| 8801 Capital Lease | 56,098 | 227,776 | 186,683 | 187,248 | 187,248 |
| 8999 Capital Expenditure Offset | (333,895) | - | - | - | - |
| TOTAL FIXED ASSETS | 157,703 | 657,776 | 376,683 | 187,248 | 187,248 |
| DEBT SERVICE | | | | | |
| 9102 Interest - Lease | 9,944 | - | - | - | - |
| TOTAL DEBT SERVICE | 9,944 | - | - | - | - |
| DIVISION TOTAL | 14,769,462 | 15,669,842 | 15,739,846 | 16,355,998 | 17,211,636 |

**DEPARTMENT/DIVISION
WW-PROJECTS/GRANTS**

FUND
WASTEWATER PROJECTS FUND

ORGKEY
521910

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6106 Other Professional Services | 207,717 | 207,965 | 288,071 | 200,000 | 200,000 |
| TOTAL SERVICES | 207,717 | 207,965 | 288,071 | 200,000 | 200,000 |
| SUPPLIES | | | | | |
| 7901 Non-Capital Expenditures | 242,737 | - | - | - | - |
| TOTAL SUPPLIES | 242,737 | - | - | - | - |
| FIXED ASSETS | | | | | |
| 8301 Construction In Progress | 394,510 | - | - | - | - |
| 8401 Wastewater Infrastructure | 4,210,417 | 1,813,744 | 1,653,667 | 1,650,000 | 2,050,000 |
| 8403 Street Construction | 95,400 | - | - | - | - |
| 8501 Other Betterments/Improv | 59,500 | 47,956,625 | 2,277,043 | 47,144,582 | 1,700,000 |
| 8503 Building Const/Improv | - | - | - | - | 150,000 |
| 8602 Other Land Improvements | 10,100 | - | - | - | - |
| 8706 All Other Equipment | 263,398 | 33,171 | 33,171 | - | - |
| 8999 Capital Expenditure Offset | (5,033,324) | - | - | - | - |
| TOTAL FIXED ASSETS | - | 49,803,540 | 3,963,881 | 48,794,582 | 3,900,000 |
| DIVISION TOTAL | 450,454 | 50,011,505 | 4,251,952 | 48,994,582 | 4,100,000 |

**DEPARTMENT/DIVISION
WW-DEBT SERVICE**

FUND
WASTEWATER SERVICE

ORGKEY
521930

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|---------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6004 Bank/Collection Agent Fees | 8,903 | - | - | - | - |
| TOTAL SERVICES | 8,903 | - | - | - | - |
| DEBT SERVICE | | | | | |
| 9001 Principal | - | - | - | - | - |
| TOTAL DEBT SERVICE | - | - | - | - | - |
| DIVISION TOTAL | 8,904 | - | - | - | - |

DEPARTMENT SUMMARY

| FUND | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-------------------------|---|--|---|---|---|
| WASTEWATER SERVICE | 14,769,462 | 15,669,842 | 15,739,846 | 16,355,998 | 17,211,636 |
| WW-PROJECTS/GRANTS | 450,454 | 50,011,505 | 4,251,952 | 48,994,582 | 4,100,000 |
| WW-DEBT SERVICE | 8,904 | - | - | - | - |
| DEPARTMENT TOTAL | 15,228,819 | 65,681,347 | 19,991,798 | 65,350,580 | 21,311,636 |

**DEPARTMENT/DIVISION
WASTEWATER CAPITAL
IMPROVEMENT**

FUND
WASTEWATER CAPITAL IMPROVE

ORGKEY
529920

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6804 General Govt Service Charge | - | 16,000 | - | - | - |
| TOTAL SERVICES | - | 16,000 | - | - | - |
| DEBT SERVICE | | | | | |
| 9902 Intrafund Transfers Out | 200,771 | - | 615,340 | 3,919,550 | 419,550 |
| TOTAL DEBT SERVICE | 200,771 | - | 615,340 | 3,919,550 | 419,550 |
| DIVISION TOTAL | 200,771 | 16,000 | 615,340 | 3,919,550 | 419,550 |

DEPARTMENT SUMMARY

| FUND | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|--------------------------------|---|--|---|---|---|
| WASTEWATER CAPITAL IMPROVE | | | | | |
| WASTEWATER CAPITAL IMPROVEMENT | 200,771 | 16,000 | 615,340 | 3,919,550 | 419,550 |
| DEPARTMENT TOTAL | 200,771 | 16,000 | 615,340 | 3,919,550 | 419,550 |

**Municipal Utilities and Engineering Department
Non-Potable Water Division**

Program Description:

The non-potable water utility produces and distributes water to an increasing number of customers to preserve precious water resources. The City encourages the use of non-potable (including recycled) water and requires that new developments install non-potable (including recycled) water facilities where non-potable water is or will become available. The City operates six non-potable water systems, one of which is supplemented with a blend of recycled water and includes twelve (12) non-potable groundwater production wells. MUED currently serves approximately 130 non-potable customers and operates and maintains fifteen (15) non-potable fire hydrants and approximately 38 miles of non-potable pipelines.

Program Objectives:

- Provide non-potable and recycled water that meets or exceeds customer needs and all water quality requirements.
- Deliver non-potable and recycled water in a fiscally responsible manner.
- Expand non-potable system infrastructure as necessary to meet increasing demands.
- Increase public water conservation awareness.

Accomplishments in Fiscal Year 2025-26:

- Rehabilitated four (4) Non-Potable Groundwater wells and one (1) booster pump station

**DEPARTMENT/DIVISION
NONPOTABLE WATER**

FUND
NON-POTABLE WATER

ORGKEY
531900

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|------------------------------------|---|--|---|---|---|
| SALARIES AND BENEFITS | | | | | |
| 5001 Salaries: Full-Time | 51,753 | 61,590 | 61,590 | 56,556 | 60,516 |
| 5002 Salaries: Part-Time | - | - | 572 | - | - |
| 5101 Overtime Salaries | 1,272 | 4,961 | 4,961 | 5,000 | 5,000 |
| 5201 Stand By | 740 | 1,103 | 1,103 | 1,000 | 1,000 |
| 5202 Holiday Pay | 575 | - | 243 | - | - |
| 5203 Bonus | 262 | 249 | 300 | 249 | 249 |
| 5204 Accrual Payout | 1,789 | - | 5,115 | 1,990 | 1,990 |
| 5301 Banked Leave Buy Back | 838 | 2,898 | 2,898 | 649 | 649 |
| 5401 Pension Contributions | 12,265 | 16,729 | 16,729 | 15,571 | 15,757 |
| 5402 GASB68 Pension Expense | (11,968) | - | - | - | - |
| 5501 Social Security/Medicare | 4,026 | 4,161 | 4,161 | 4,139 | 4,185 |
| 5601 Deferred Compensation | 1,870 | 1,511 | 2,009 | 1,635 | 1,635 |
| 5701 Health/Dental Insurance | 8,140 | 9,439 | 9,439 | 7,654 | 7,677 |
| 5703 Disability Insurance | 197 | 247 | 247 | 227 | 231 |
| 5704 Unemployment Insurance | 25 | 174 | 174 | 165 | 165 |
| 5705 Life Insurance | 25 | 25 | 25 | 24 | 24 |
| 5801 Vehicle Allowance | - | - | - | 300 | 300 |
| 5802 Eyecare Reimbursement | - | 120 | 120 | 99 | 99 |
| 5803 Clothing Allowance | 281 | 75 | 102 | 48 | 48 |
| 5804 Uniform Rental | 32 | - | 17 | - | - |
| 5901 Compensated Absences Expense | 625 | - | - | - | - |
| 5903 Other Taxable Benefits | 24 | 30 | 33 | 57 | 57 |
| TOTAL SALARIES AND BENEFITS | 72,770 | 103,312 | 109,838 | 95,362 | 99,582 |
| SERVICES | | | | | |
| 6308 Elec Service-Facility Ops | 17,166 | 22,271 | 22,271 | 22,271 | 22,271 |
| 6401 Meeting & Prof Development | 47 | - | 27 | - | - |
| 6402 Travel Expense/Reimbursement | 12 | - | 16 | - | - |
| 6710 Special Contractual Services | 64,264 | 250,736 | 250,736 | 250,000 | 250,000 |
| 6803 City Garage Charges | 4,961 | 5,168 | 4,523 | 3,658 | 3,316 |
| 6804 General Govt Service Charge | 8,962 | 9,276 | 9,276 | 9,577 | 9,990 |
| 6914 Depreciation Expense | 5,979 | - | - | - | - |
| TOTAL SERVICES | 101,390 | 287,451 | 286,849 | 285,505 | 285,577 |
| SUPPLIES | | | | | |
| 7208 Repair/Maintenance Supplies | - | 50,000 | 50,000 | 50,000 | 50,000 |
| TOTAL SUPPLIES | - | 50,000 | 50,000 | 50,000 | 50,000 |
| DIVISION TOTAL | 174,160 | 440,762 | 446,686 | 430,867 | 435,159 |

DEPARTMENT/DIVISION
NONPOTABLE WATER PROJECTS/GRANTS

FUND
NON-POTABLE WATER

ORGKEY
531910

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|---------------------------------|---|--|---|---|---|
| SUPPLIES | | | | | |
| 7901 Non-Capital Expenditures | - | 125,270 | - | - | - |
| TOTAL SUPPLIES | - | 125,270 | - | - | - |
| FIXED ASSETS | | | | | |
| 8301 Construction In Progress | 57,573 | - | - | - | - |
| 8405 Other Infrastructure | | 29,927 | 29,927 | - | - |
| 8999 Capital Expenditure Offset | (57,573) | - | - | - | - |
| TOTAL FIXED ASSETS | - | 29,927 | 29,927 | - | - |
| DIVISION TOTAL | - | 155,197 | 29,927 | - | - |

DEPARTMENT SUMMARY

| FUND | | | | | |
|---------------------------------|---|--|---|---|---|
| NON-POTABLE WATER | | | | | |
| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
| NONPOTABLE WATER-OPERATIONS | 174,160 | 440,762 | 446,686 | 430,867 | 435,159 |
| NONPOTABLE WATER-PROJECTS/GRANT | - | 155,197 | 29,927 | - | - |
| DEPARTMENT TOTAL | 174,160 | 595,959 | 476,613 | 430,867 | 435,159 |

**DEPARTMENT/DIVISION
NONPOTABLE CAPITAL
IMPROVEMENT**

FUND
NON-POTABLE CAPITAL IMPROV

ORGKEY
532920

| OBJECT | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|----------------------------------|---|--|---|---|---|
| SERVICES | | | | | |
| 6106 Other Professional Services | 54,053 | 133,867 | 133,867 | - | - |
| 6804 General Govt Service Charge | - | 2,500 | - | - | - |
| TOTAL SERVICES | 54,053 | 136,367 | 133,867 | - | - |
| FIXED ASSETS | | | | | |
| 8402 Water Infrastructure | - | 144,580 | 144,580 | - | - |
| TOTAL FIXED ASSETS | - | 144,580 | 144,580 | - | - |
| DIVISION TOTAL | 54,053 | 280,947 | 278,447 | - | - |

DEPARTMENT SUMMARY

FUND

NON-POTABLE CAPITAL IMPROV

| | FY 2025 ACTUAL (AUDITED) | FY 2026 ADJUSTED BUDGET | FY 2026 12 MONTH ESTIMATED | FY 2027 CITY MANAGER RECOMMENDED | FY 2028 CITY MANAGER RECOMMENDED |
|-----------------------------|---|--|---|---|---|
| CAPITAL IMPROVEMENT PROJECT | 54,053 | 280,947 | 278,447 | - | - |
| DEPARTMENT TOTAL | 54,053 | 280,947 | 278,447 | - | - |