

**CITY OF REDLANDS
TRAFFIC AND PARKING COMMISSION
REGULAR MEETING
Thursday, September 25, 2025 at 6:00 P.M.**

MINUTES

1. ATTENDANCE & CALL TO ORDER

The regular meeting of the Traffic and Parking Commission was called to order at 6:00 pm by Chairperson Kevin Morningstar.

Roll Call:

Present

Commissioners:

Kevin Morningstar
Carl Davis
Donivan Fox
Patrick Taylor
Vincent Fu

Staff:

Goutam Dobey, MUED
John Harris, MUED
Sgt. Ryan Steinhaus, PD

Absent

Bill Waddell (excused)

2. APPROVAL OF MINUTES

A. Minutes of the regular meeting of July 24, 2025

A motion was made by Commissioner Taylor and seconded by Commissioner Davis to approve the minutes of the July 24, 2025 regular meeting with corrections noted by Chair Morningstar. The motion passed with a 5-0 vote.

3. PUBLIC COMMENT

David Holtzclaw, resident, stated engineering agreed to reposition the stop sign and bar to improve sight visibility at Garden Hill Drive and Ford. He also said that trucks have been ignoring the recently installed signs and using Garden Hill Drive.

4. OLD BUSINESS

4A. Preferential residential parking permits on Vine Street

Mr. Harris reviewed parking conditions along Vine Street and the prior issuance and revocation of parking permits to apartment tenants. He explained that under current Municipal Code provisions, up to 30 permits could be issued for the six residences, which could use nearly all available parking and impact nearby businesses. He noted that the existing two-hour parking restriction cannot be temporarily removed without a

City Council ordinance change. He also summarized staff's review of parking practices in nearby cities, noting that none have clear policies for preferential parking zones or standardized time limits. He outlined potential options for Commission consideration, including establishing a preferential parking zone, taking no action, or amending the Code to change the number of permits that can be issued.

Angelina Mendoza, of Professional Massage & Skin Care, expressed concerns about the limited parking currently available and the lack of ADA spaces. She questioned whether business owners had been contacted, suggested converting reserved City staff spaces in the nearby parking structure to ADA or resident parking, proposed that residents pay to park in the church lot, and requested that the City stripe parking spaces along Vine Street.

Chair Morningstar read a written comment from Michelle Kavanaugh of Fidelity Escrow, who expressed difficulty finding parking during the day and opposed granting unrestricted parking permits to apartment tenants, noting potential impacts on local businesses and customers.

Mr. Harris clarified that the underground parking is limited and cannot accommodate all employees. He noted that local businesses were notified and given the opportunity to provide comments. Additionally, he stated that the nearby church does not permit overnight parking, and that restriping of existing parking areas may result in a reduction of overall parking spaces.

Commissioner Taylor made a motion to decline making any recommendation to the City Council, which would have required Vine Street residents to use nearby public parking facilities instead of being issued residential parking permits. The motion failed.

Commissioner Fox then made a motion, seconded by Commissioner Fu, to recommend that the City Council amend Ordinance No. 2897 to reduce the number of parking permits that may be issued within preferential parking zones. Staff indicated that further research would be needed to determine the potential impacts of this recommendation, particularly given that the maximum number of permits may already have been issued in other preferential parking zones.

The motion was paused to allow commissioners to seek clarification on the process required to move forward with this recommendation. Commissioner Taylor expressed concern that such changes could lead to additional complaints from residents and businesses. Mr. Harris responded that staff would return with draft language before presenting any proposed changes to the City Council. The Commission also requested that input be gathered from both residents and businesses, particularly in mixed-use areas, to better inform any amendments.

Following discussion, Commissioner Fox amended his motion to direct staff to return with draft language recommendations to amend Ordinance No. 2897,

specifically addressing mixed-use areas. The amended motion was seconded by Commissioner Fu. The motion passed with a 5-0 vote.

5. COMMUNICATIONS

5A. Updated City truck routes (AB 98 compliance)

City Planner Brian Foote provided an overview of the proposed update to the City's Truck Route Map within the 2035 General Plan. The update is required to comply with Assembly Bill 98, which mandates cities in warehouse concentration regions to revise their truck routes by January 1, 2026, to reduce impacts on residential communities and sensitive land uses.

He noted that staff worked with a consultant to prepare the draft updated map and will be coordinating with local stakeholders for feedback. Mr. Foote requested input from the Commission regarding proposed changes to several truck routes, including Mountain View Avenue, Marigold Street, Palmetto Avenue, Nevada Street, San Bernardino Avenue, Kansas Street, Barton Road, Brookside Avenue, San Mateo Street, South Center Street, West Cypress Avenue, and Garden Street. California Street.

A question was raised about whether trucks are allowed to use routes outside of the designated truck routes. Mr. Foote clarified that they are not permitted for regional deliveries, but there are exemptions for local deliveries. The Commission inquired about the process for adding the routes to Google Maps. Mr. Dobey explained that the process involves coordination and approval from Caltrans and SCAG.

The commission raise concerns regarding the truck route passing through Redlands High School on Citrus Avenue and the use of San Timoteo Canyon Road as a truck route. The Commission also raised a concern that if a street has not been improved, it should not be designated as a truck route due to its limited ability to accommodate trucks on narrower roadways. Mr. Foote clarified that a formal motion is not required and that he has noted the Commission's feedback.

5B. Restricted timed parking citywide policy development

Ms. Silva presented the continued discussion on developing a standardized time restriction policy for parking zones. Based on existing resolutions and available information, it appears that time limits have generally been set according to adjacent land uses without a formal policy. Staff recommended that the Commission consider standardizing time limits by land use, zoning, or enforcement and review obsolete restrictions for possible removal. In response to the Commission's previous request, staff provided relevant Municipal Code sections, which reference the need for a traffic engineering investigation but do not establish specific criteria.

The Commission noted that any policy changes could be combined with the potential code changes discussed under Agenda Item 4A and presented to City Council as a single package. Mr. Harris shared that in his review of policies in surrounding cities, he found no specific references to setting time restrictions based on adjacent land uses. The Commission discussed the possibility of developing a matrix to establish time restrictions using clear criteria such as land use.

The item was tabled to a future commission meeting.

5C. Status of work orders

Ms. Silva provided a brief update on recent work orders stemming from prior Commission recommendations. Speed limit signs from the 2024 Engineering and Traffic Survey Report, as well as “No Overnight Parking” and “No Parking” signs around Sylvan Park, have been installed. The proposed stop control at Florida Street and 17th Street is scheduled for City Council consideration on October 2. Additional staff-approved work orders include installing new 25-mph speed limit signs on Florida and 17th Street and replacing a missing sign on Home Place.

6. COMMISSIONER ANNOUNCEMENTS, REPORTS ON ACTIVITIES, AND/OR REQUEST FOR FUTURE AGENDA ITEMS

Chairperson Morningstar asked if there were any comments or requests for future agenda items by the commission.

Mr. Harris announced that he will be leaving the City on December 8, 2025.

Ms. Silva presented a certificate of recognition to Student Commissioner Fu in appreciation of his service, as he will be concluding his term this year.

Ms. Silva reminded Commissioners Carl Davis and Donovan Fox that their terms are set to expire at the end of the year. Mr. Davis stated that he will not seek reappointment. Mr. Fox indicated that he intends to seek reappointment.

Commissioner Fox inquired about who is responsible for the maintenance of the electric vehicle charging system.

7. ADJOURNMENT – Next regular meeting will be held on January 22, 2026.

The meeting was adjourned by Chairperson Morningstar at 7:47 p.m.